

Pleasant Valley Recreation & Park District Proposed Fiscal Year 2021-2022 Budget

Mary Otten, General Manager

Leonore Young, Administrative Services Manager

Bob Cerasuolo, Park Services Manager

Eric L. Storrie, CPRP, Recreation Services Manager

Wednesday, May 12, 2021

FY2021- 2022

Budget Timeline



- April 24, 2021 – Budget Workshop
- May 12, 2021 – Budget Wrap-Up
- June 2, 2021 – Budget Approval
- July 7, 2021 – Public Hearing / Budget Adopted

Fund 10 - Follow Up Items



Changes to Fiscal Year 2021-2022

- Property Tax
- Personnel Related
- Employee Morale
- Uniforms
- Professional Services
- Special Project
- Capital Projects

Fund 10 - Discussion Items



- Summer Concert Series
- Christmas Parade
- Food Share

Fund 10 - Revenue Change



- Changes to Fiscal Year 2021-2022 Revenue:
 - Increased Property Tax Revenue from 0% to 2.0%
 - Property Tax Revenue Increase of \$189,728

Revenue	Requested	Proposed
Property Tax	\$7,112,192	\$7,301,919

Fund 10 - Personnel



- Parks Maintenance
 - Grounds I
 - Grounds II

Personnel Expense	Grounds I	Grounds II
Salary:	\$44,129	\$58,896
Benefits:	\$22,885	\$30,239
Total Cost:	\$67,014	\$89,135
Total Cost of both Positions:		\$156,149

Fund 10 - Personnel



● Changes to Fiscal Year 2021-2022 Personnel Expenses:

Expense	Requested (4/24/21)	Proposed
Full Time Salaries:	\$2,351,188	\$2,454,232
Cell Phone Allowance:	\$13,560	\$14,640
Retirement:	\$410,040	\$428,554
Employee Insurance:	\$313,242	\$336,993
Workers Compensation:	\$175,468	\$187,751

Fund 10 - Services & Supplies



Line Item	Amount
Employee Morale	\$3,000
Fee Schedule Study (Special Projects)	\$16,000
Translator for Board Meetings (AB339)	(\$1,224)
Uniforms	\$1,000

Fund 10 - Services & Supplies



- Changes to Fiscal Year 2021-2022 Services and Supplies:

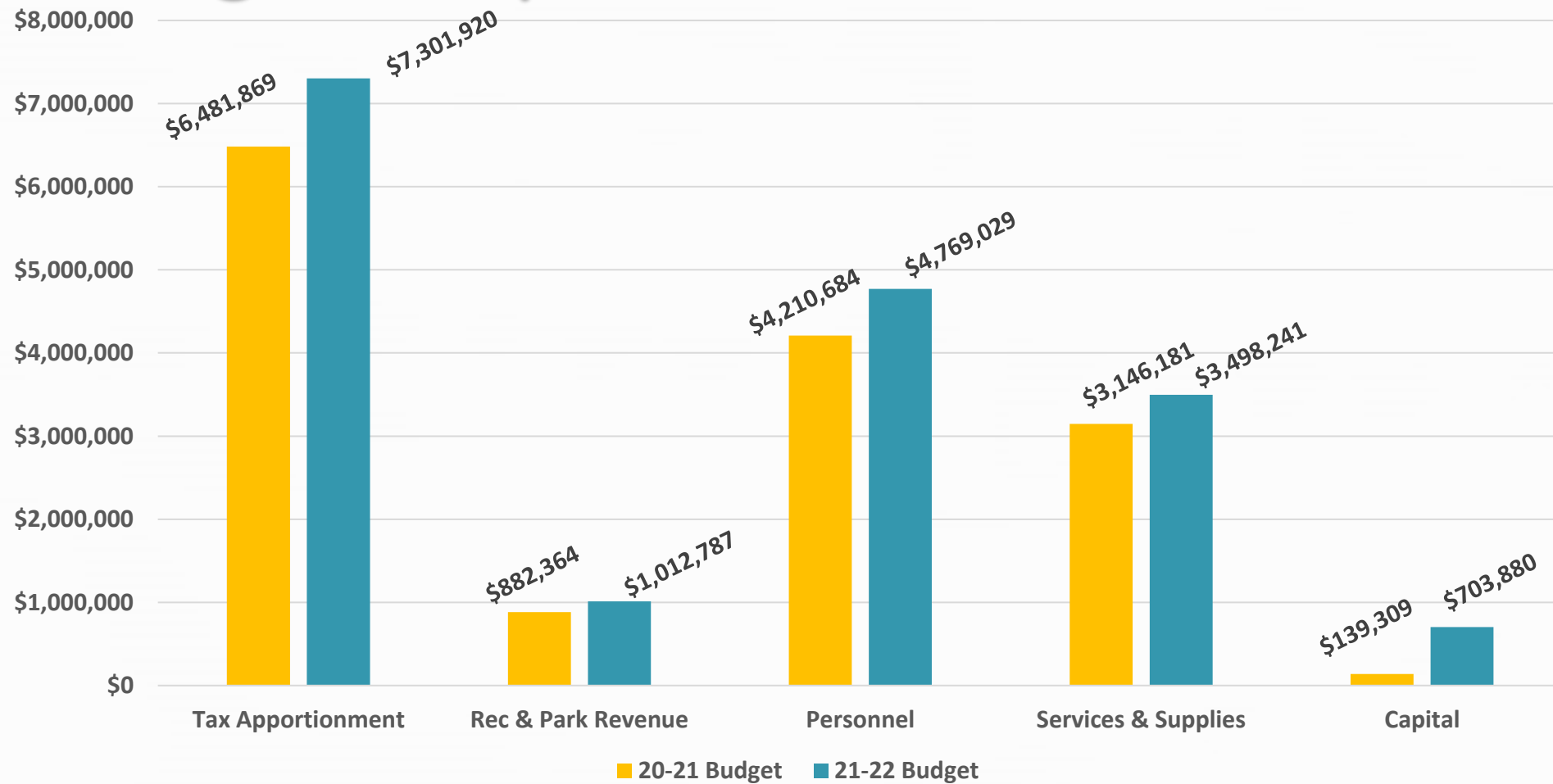
Expense	Requested	Proposed
Professional & Special Services	\$68,224	\$67,000
Employee Morale	\$-	\$3,000
Uniform Allowance	\$10,070	\$11,070

Preliminary General Fund 10 Budget FY 21-22



- Proposed Budget:
 - **Fund 10:**
 - \$8,314,707 in Revenue
 - \$8,267,270 in Expenses
 - Revenue Exceeds Expenses by \$47,437
 - \$703,880 in Capital

General Fund 10 – Budget Comparison



Fund 10 - Personnel Position



- **Recreation Specialist**

- Current PTYR 1700
- Proposed Full Time 2080

Personnel Expense	PTYR	Full Time
Salary:	\$41,463	\$50,731
Benefits:	\$11,800	\$14,109
Total Cost:	\$53,263	\$64,840
Cost Difference:	\$11,577	

Fund 10 - Personnel Position



● Development Analyst

- Fundraising/Major Gifts – Foundation/PVRPD
- Community Partnerships
- Volunteers
- Grant Management

Personnel Expense	Recreation Coordinator	Development Analyst
Salary:	\$ 70,803	\$ 76,898
Benefits:	\$ 31,797	\$ 32,142
Total Cost:	\$102,600	\$109,040
Cost Difference:	\$ 6,440	

Fund 10 - Personnel Position



- Personnel Costs
 - Recreation Specialist
 - Development Analyst

Personnel Expense	Recreation Specialist	Development Analyst	Total Change
Cost Difference	\$11,577	\$ 6,440	\$18,017

	Changes	Revenue over Expenses	Remaining Revenue over Expenses
Cost Difference	\$18,017	\$47,437	\$29,420

Room #7 Conversion – Virtual Meeting Room



- Items Needed for Room #7
 - Dedicated Screen & Projector
 - Dedicated Computer/Monitor
 - Dedicated Sound System
 - Dedicated Camera
 - Wiring

Room #7 – conversion would limit availability for District Classes/Programming based on Special Board/Committee meetings.

Fund 10 - Summer Concert Series



- City of Camarillo, PVPRD produced event
 - City provides funding for operations + in-kind
 - District provides staffing and experience
 - 3-year agreement ('20-'22), \$60,000 annually
- City is reevaluating as part of the budget process
 - \$94,000 estimated expenses
 - \$42,000 estimated staffing CR
- June 2021 Board meeting



Fund 10 - Food Share - CDBG



- City of Camarillo/CARES Act/Housing and Urban Development (“HUD”)
 - 3-year program (\$43,000 annually*)
 - “Demonstrating that there has been an increased demand for the food pantry since the pandemic would be a sufficient connection”
- Grant submission request - June 2021 Board meeting
 - \$37,500 - (1) PTYR Rec Spec (Base Salary)
 - \$5,500 - PT salaries

Fund 10 - Camarillo Christmas Parade



- City of Camarillo Community Events Funding Grant
 - Competitive funding
 - City provides funding for operations + in-kind
 - District provides staffing and experience
 - 2018 - \$20k; 2019-\$25k; 2020-\$10k
- City is reevaluating (budget)
- \$30,000 (503)
- 3-year agreement

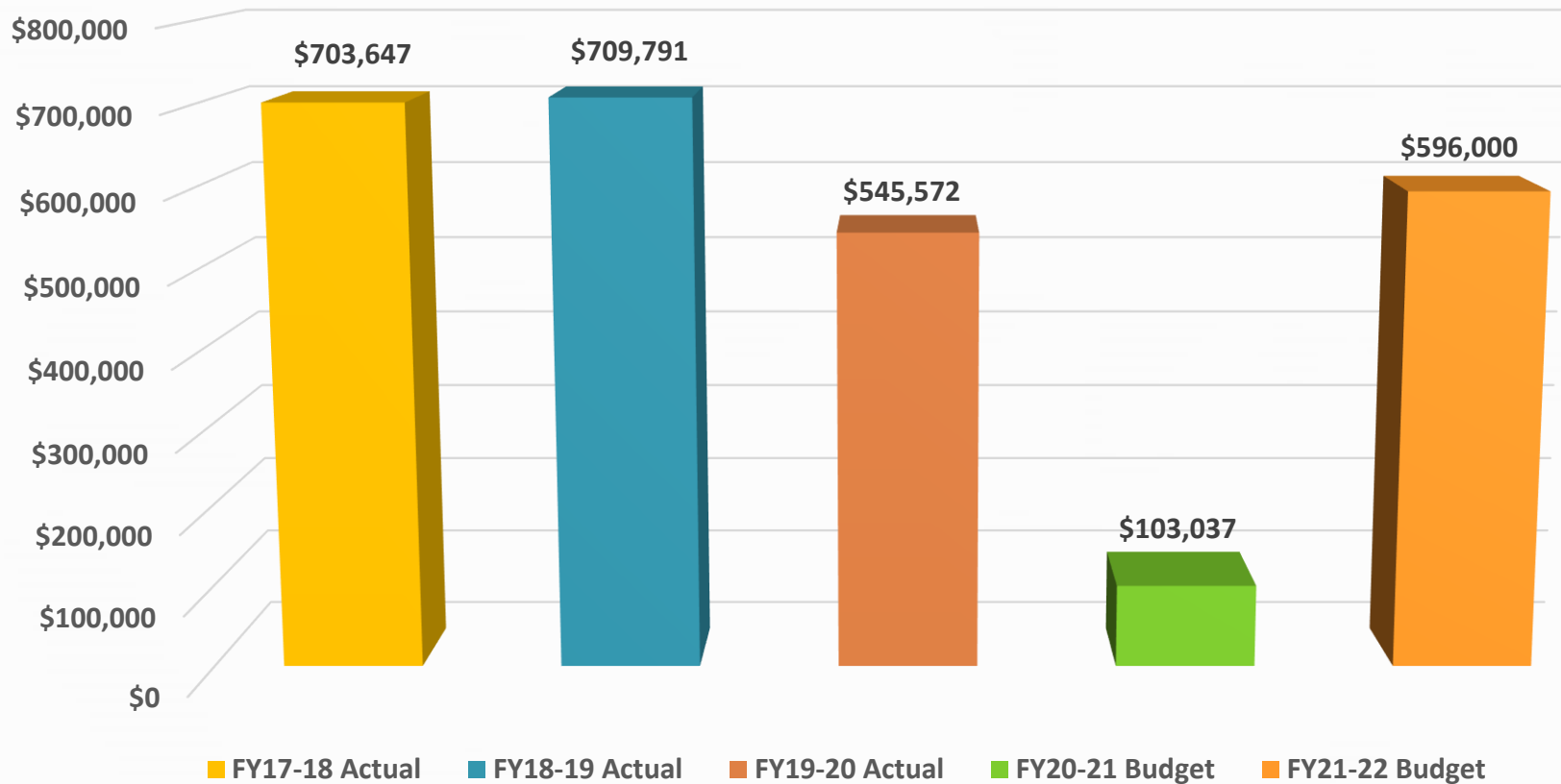




Pleasant Valley Recreation & Park District Proposed Fiscal Year 2021-2022 Capital Improvement Projects Budget

Wednesday, May 12, 2021

Capital Improvement Projects-Parks



Proposed FY21-22 Capital Improvement Projects-Parks



Project	Cost Estimates	Year Built	Funding
Mission Oaks Parking Lot Patch/Slurry with Type #2:	\$100,000	1996	Capital
Springville Lower Parking Lot Patch/Slurry with Type #2:	\$80,000	1997	Capital
Motor Fleet: Replace One (1) Vehicle:	\$35,000	2005	Capital
Conference room HVAC unit:	\$15,000	1987	Capital
Tennis Court L.E.D Lighting- Mission Oaks/Bob Kildee/Valle Lindo:	\$140,000	1996/1969/ 1978	Capital
Pool Vacuum:	\$6,000		Capital
<i>Projects Continued on Next Slide</i>			

Proposed FY21-22 Capital Improvement Projects Continued-Parks



Project	Cost Estimates	Year Built	Funding
ECAA Lighting Loan – Lighting Project	\$190,000	New	Capital
Senior Center Carpet	\$ 15,000	New	Capital
Senior Center Upgrade to Sound Board	\$ 15,000	New	Capital
TOTAL:	\$596,000		

ECAA Lighting Loan



- Retrofit fluorescent fixtures with new LED tubes
- Replace incandesce lights with new LED lamps interior/exterior (District-wide, excl. athletic facilities)
- Replace exterior HID fixtures with LED fixtures (District-wide, excl. athletic facilities)

ECAA Lighting Loan

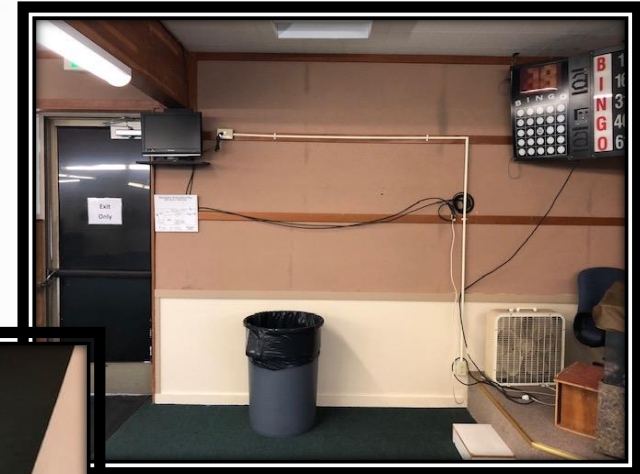


- Add exterior smart controls for new LED fixtures (District-wide, excl. athletic facilities)
- Replace existing programmable thermostats with network wireless-based thermostats (Community Center buildings only)

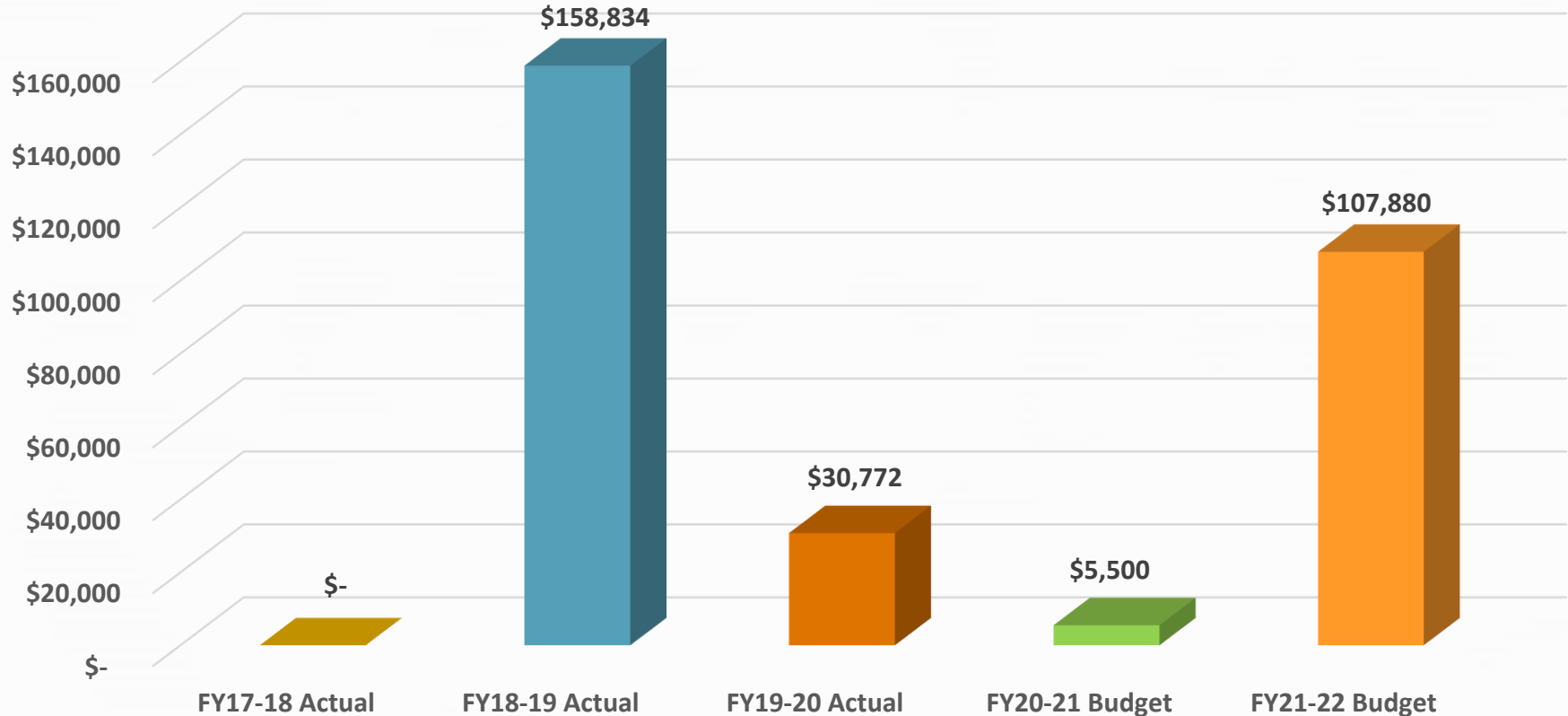
Senior Center Renovations



- Replace the Carpet
- Purchase or install new fabric on the sound boards



Capital Improvement Items - Administration & Recreation



Proposed FY21-22 Capital Items (Admin and Rec)



Project	Cost Estimates	Project Year	Funding
American with Disabilities Act Transition Plan:	\$82,880	New Item	Capital
Room #7 Conversion:	\$10,000	New Item	Capital
Bingo Console Replacement:	\$15,000	U/K	Capital
TOTAL:	\$107,880		



Pleasant Valley Recreation & Park District Proposed Fiscal Year 2021-2022 Fund 30 - Quimby

Wednesday, May 12, 2021

Fund 30 - Quimby

Budget v. Actual Expenses



Fiscal Year 2020-21 Projects		ACTUAL COST YTD	
Community Center Kitchen	\$250,000	\$16,032	In Progress
Arneill Ranch Park Renovation	\$1,100,000	\$78,592	In Progress
Fiscal Year 2021-22 Projects		ACTUAL COST YTD	
Pickleball Complex	\$1,400,000		

Developer	Project			Quinby Funds				Allocation Date
	No.	Location	Description	Budgeted	Expended	Awarded	Balance	
AML						\$ 615,709.00	\$ 615,709.00	7/31/2019
Public Hearing 7/5/2018	1	Nancy Bush	Nancy Bush Picnic Area(s)	\$ 45,600.00	\$ 29,585.62		\$ 586,123.38	
Public Hearing 7/5/2018	2	Valle Lindo	Valle Lindo RR/Pavillion*	\$ 425,000.00	\$ 364,574.44		\$ 221,548.94	12/6/2018
Public Hearing 7/5/2018	3	Nancy Bush	Nancy Bush Playground	\$ 250,000.00	\$ 221,548.94		\$ -	10/3/2018
TOTALS				\$ 720,600.00	\$ 615,709.00		\$ -	
FAIRFIELD LLC						\$ 2,250,489.70	\$ 2,250,489.70	1/31/2020
Public Hearing 11/7/2018	1	Freedom	Freedom Baseball Fields- Non- Contract Cost		\$ 504,121.78		\$ 1,746,367.92	11/7/2018
	2	Freedom	Freedom Baseball Fields- Contract Cost	\$ 1,100,000.00	\$ 411,628.87		\$ 1,334,739.05	
Public Hearing 7/3/19	3	PVAC	PVAC Restrooms and Showers	\$ 500,000.00	\$ 646,859.60		\$ 687,879.45	
Mid-Year Budget Adj 2/5/2020	4	PV Fields	Fertiizer Injector System	\$ 60,000.00	\$ 50,447.93		\$ 637,431.52	
	5		Senior and Community Rec Fac Project		\$ -		\$ 637,431.52	
	6		Senior and Community Rec Fac Exterior Proj		\$ -		\$ 637,431.52	
	7		Community Center Kitchen Expansion		\$ 16,031.57		\$ 621,399.95	
	8		Community Center Classroom and Auditorium Enhancements					
	9		Freedom Park Parking Lot Enhancement					
	10		Freedom Park Landscape and Walking Path					
	11		Camarillo Grove Nature Center					
				\$ 1,660,000.00	\$ 1,629,089.75		\$ 621,399.95	
ELACORA MISSION OAKS						\$ 2,649,209.00	\$ 2,649,209.00	8/8/2021
	1	Encanto	PG Equipment Installation		\$ 189,887.74		\$ 2,459,321.26	11/3/2016
Budget Allocation 11/5/2020	2	Arneill Rch Pk	Arneill Ranch Park Renovation	\$ 1,100,000.00	\$ 78,591.50		\$ 2,380,729.76	11/5/2020
	3		Pickelball	\$ 1,400,000.00	\$ -		\$ 2,380,729.76	
	4		Camarillo Nature Center	\$ 300,000.00	\$ -		\$ 2,380,729.76	
	5		Freedom Park Landscape and Walking Path		\$ -		\$ 2,380,729.76	
			Freedom Baseball Fields		\$ -		\$ 2,380,729.76	
				\$ 2,800,000.00	\$ 268,479.24		\$ 2,380,729.76	
KB HOMES						\$ 474,353.00	\$ 474,353.00	8/10/2021
Public Hearing 7/5/2018	1	Valle Lindo	Valle Lindo RR/Pavillion*	\$ 425,000.00	\$ 32,368.30		\$ 441,984.70	
Public Hearing 7/5/2018	2	Mel Vincent	Mel Vincent Park Restrooms	\$ 139,500.00	\$ 166,253.78		\$ 275,730.92	
Public Hearing 7/5/2018	3	Nancy Bush	Nancy Bush Pavillion	\$ 65,000.00	\$ 31,537.74		\$ 244,193.18	
	4		Community Center Classroom and Auditorium Enhancements		\$ -		\$ 244,193.18	
	5		Dos Caminos Expansion and ADA		\$ -		\$ 244,193.18	
					\$ -		\$ 244,193.18	
				\$ 629,500.00	\$ 230,159.82		\$ 244,193.18	
CRESTVIEW						\$ 21,612.25	\$ 21,612.25	6/7/2023
	1				\$ -		\$ 21,612.25	
				\$ -	\$ -		\$ 21,612.25	
HABITAT FOR HUMANITY						\$ 35,242.00	\$ 35,242.00	3/6/2024
	1				\$ -		\$ 35,242.00	
				\$ -	\$ -		\$ 35,242.00	
SHEA HOMES						\$ 1,264,500.00	\$ 1,264,500.00	11/21/2024
	1				\$ -		\$ 1,264,500.00	
				\$ -	\$ -		\$ 1,264,500.00	
Grand Total				\$ 5,810,100.00	\$ 2,743,437.81	\$ 7,311,114.95	\$ 4,567,677.14	



Pleasant Valley Recreation & Park District Proposed Fiscal Year 2021-2022 Fund 20 - Assessment District

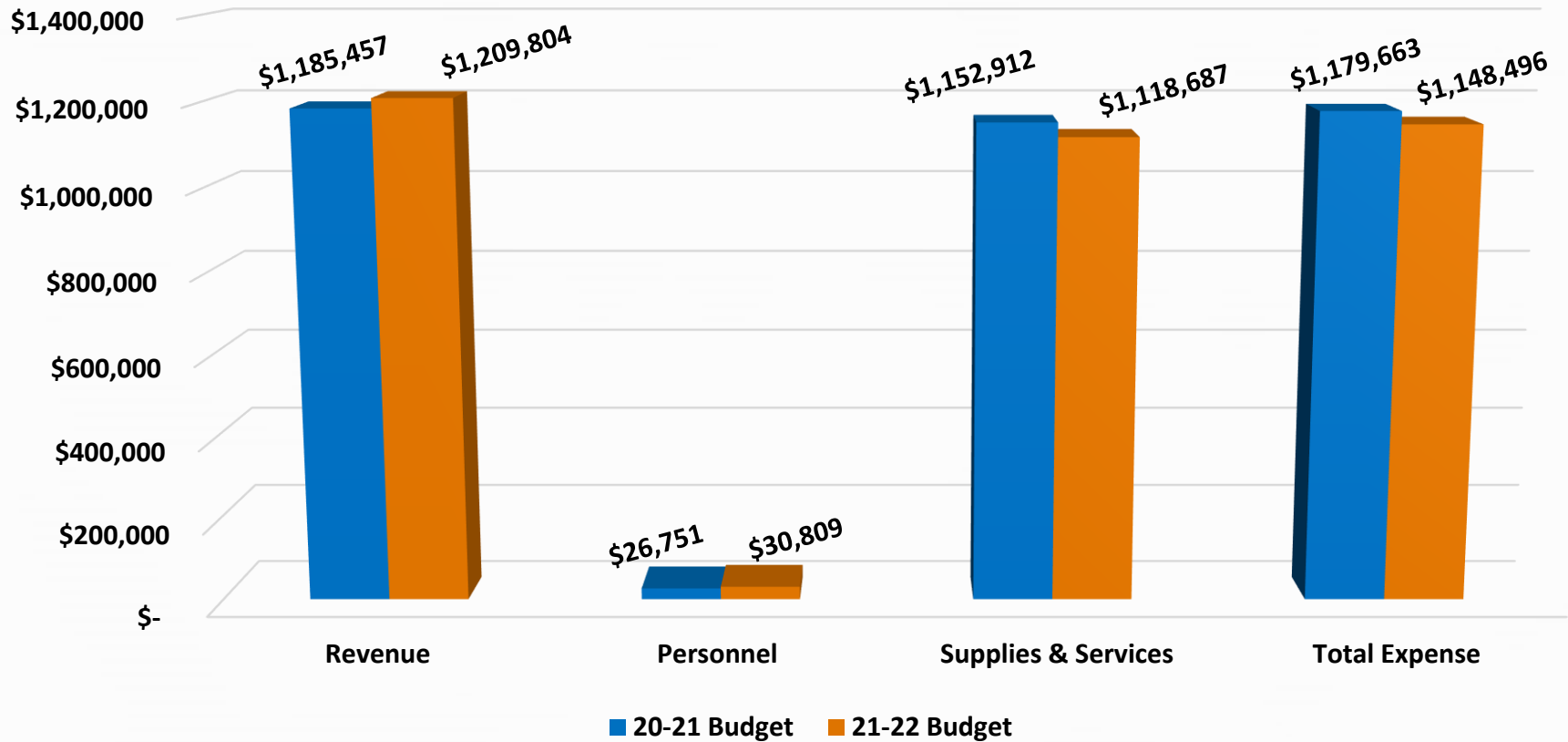
Wednesday, May 12, 2021

Preliminary Assessment District Fund 20 - Budget FY21-22



- Proposed Budget
 - **Fund 20:**
 - \$1,209,804 in Revenue
 - \$1,149,496 in Expenses
 - Revenue Exceed Expenses by \$60,308

Fund 20 - Assessment District Budget Comparison





Questions & Discussion