

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
October 7, 2026**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #818

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PRESENTATIONS

A. District Highlights

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of September 2, 2026

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll – August 2026

District's disbursements dated on or before August 31, 2026.

C. Financial Reports – August 2026

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for August 31, 2026.

D. Consideration and Approval of First Amendment to T-Mobile West Cell Tower Agreement at Mission Oaks Park

A first amendment to the agreement with T-Mobile for an existing cell tower located at Mission Oaks Park. Management of the agreement is through CCTMO, LLC, a Delaware limited liability company and proposes a term expiring on April 30, 2029, with four additional terms of five years each.

8. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Review of Amended Ordinance No. 8, Governing the Use of Parks, Recreation Areas, and Facilities

The Board is considering proposed amendments to Ordinance No. 8 governing document.

Suggested Actions: A MOTION to Approve the introduction and first reading of the Amended and Restated Ordinance No.8 titled – Ordinance No. 8, Governing the Use of Parks, Recreation Areas, and Facilities and to waive further readings.

B. Consideration and Approval of Review of the California Public Employees' Retirement System (CALPERS) Actuarial Valuation Information Report as of June 2025

The California Public Employees Retirement System (CalPERS) offers a defined benefit retirement plan. Each year an Actuarial Valuation Report is provided to agencies to assist with budgeting for retirement benefits.

Suggested Action: A MOTION to direct Staff to continue to work with the Finance Committee on options for reducing future Unfunded Liability Payments and present any options to the full Board for further action.

C. Consideration and Approval of Revised 14 Court Design at the Future Freedom Park Pickleball Complex

The proposed redesign reduces the complex from 16 to 14 courts to accommodate utility infrastructure and access easement requirements identified during final project review.

Suggested Action: A MOTION to Approve the updated schematic design of the future Freedom Park Pickleball Complex to contain a total of 14 dedicated pickleball courts.

D. Consideration and Approval of the Updated 2027-2032 Five-Year Strategic Plan Goals

The District is proposing an updated five-year Strategic Plan. Staff is seeking approval of proposed strategic focus areas and goals.

Suggested Action(s): A MOTION for the Board of Directors to review the proposed 2027-2032 strategic goals, discuss their relevance and priorities, and either provide direction to staff for refinement or approve the goals as presented for development of the Strategic Plan.

9. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Kelley**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees: Finance**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager's Report**
- G. Board Members**

10. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board, located at 1605 E. Burnley Street, Camarillo, during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans with Disabilities Act, or require further information, please contact the General Manager at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

**Pleasant Valley Recreation and Park District
City of Camarillo, City Hall Council Chambers
601 Carmen Dr., Camarillo, CA
Minutes of Regular Meeting
September 2, 2026**

6:00 P.M. **REGULAR MEETING**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

All present.

4. AMENDMENTS TO THE AGENDA

Chair Kelley called for a motion. A motion was made by Director Magner and seconded by Director Dransfeldt to approve the agenda as presented.

**Motion to
Approve
Agenda**

Voting was as follows:

Ayes: Magner, Dransfeldt, Schlangen, Fernandez, Chair Kelley

Noes:

Absent:

Carried

Motion: Carried

5. PUBLIC COMMENT

Public Comment cards were received for Item 7.C.

6. CONSENT AGENDA

A. Minutes for Regular Board Meeting of July 1, 2026

B. Warrants, Accounts Payable & Payroll – June 2026

C. Financial Reports – June 2026

D. Warrants, Accounts Payable & Payroll – July 2026

E. Financial Reports – July 2026

F. Consideration and Approval of Surplus Supplies and Equipment List

G. Consideration and Approval of Fiscal Year 2026 Park Impact Fee Annual Report

H. Consideration and Approval to Extend the Agreement with Executive Facilities Services, Inc. for Custodial Maintenance Services at Pleasant Valley Fields Sports Complex through September 30, 2027

I. Consideration and Approval of Request for Proposal for Auditor Services

J. Consideration and Approval of Request for Proposals for District-Wide Printer Services and Equipment Solutions

K. Consideration and Approval of a One-Year Agreement with Agape Tennis Academy, LLC for a Pickleball Programming Operator

Chair Kelley called for a motion. A motion was made by Director Magner and seconded by Director Schlangen to approve the Consent Agenda.

**Motion to
Approve
Consent
Agenda**

Voting was as follows:

Ayes: Magner, Schlangen, Fernandez, Dransfeldt, Chair Kelley

Noes:

Absent:

Carried

Motion: Carried

7. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of First Amendment to a Professional Services Agreement with Jordan & Bain Landscape Architects, Inc. for the Design and Construction Plans for and Update on the Freedom Park Pickleball Complex

Administrative Analyst Jessica Puckett presented an overview of the proposed amendment needed to cover the additional costs and necessary permitting in order to take the Freedom Park Pickleball Complex project out to formal bid for construction.

Discussion included: water line easement and utility constraints that may affect the court layout, potentially reducing it to 14 courts; the additional \$40,000 in design costs needed due to the original architect going out of business; required airport approvals; and a return to the Board in October/November with a layout.

Chair Kelley called for a motion. A motion was made by Director Magner and seconded by Director Schlangen to approve and authorize the General Manager to enter into a first amendment for \$40,000 to the professional services agreement between the District and Jordan & Bain Landscape Architects, Inc. for the design and construction plans for the Freedom Park Pickleball Complex, for a contract total amount not to exceed \$160,390.

**Motion to
Approve
Amendment
for Architect
Agreement for
Freedom
Pickleball**

Voting was as follows:

Ayes: Magner, Schlangen, Fernandez, Dransfeldt, Chair Kelley

Noes:

Absent:

Carried

Motion: Carried

B. Consideration and Adoption of Resolution No. 815 Approving the Bid Award for Construction and Resolution No. 816 Approving the Contract Award for Construction Management Services for the Freedom Park West Restroom/Snack Bar Renovation Project

Park Services Manager Matt Parker presented consideration of a construction contract with Sierra North Construction, Inc. and a professional services contract with Balfour Beatty Construction for the Freedom Park West Restroom/Snack Bar renovation.

Discussion included: the experience, subcontractors, and qualifications of the two companies; and the need for a construction manager for on-site oversight, coordination, and timely completion, reducing inadequate planning, and delays.

Chair Kelley called for a motion. A motion was made by Director Dransfeldt and seconded by Director Magner to:

- 1) Adopt Resolution No. 815, approving the award and authorizing the General Manager to enter into a construction contract with Sierra North Construction, Inc. for Freedom Park West Restroom/Snack Bar Renovation to Sierra North Construction, Inc. for \$887,897.53, plus a 10% construction contingency of \$88,789.75, for a total not-to-exceed amount of \$976,687.28; AND
- 2) Adopt Resolution No. 816, approving the award and authorizing the General Manager to enter into a professional services contract with Balfour Beatty Construction for Construction Management Services of the Freedom Park West Restroom/Snack Bar Renovation for a total not-to-exceed amount of \$155,460.

**Motion to
Adopt Reso
815 and Reso
816 for
Services for
the Freedom
Park Restroom
Renovation**

Voting was as follows:

Ayes: Dransfeldt, Magner, Schlangen, Fernandez, Chair Kelley

Noes:

Absent:

Carried

Motion: Carried

C. Consideration of Discussion and Decision on the Current Rate Paid by Each Community Service Organization

Assistant General Manager Justin Kiraly presented options for the Board to consider making adjustments to the CSO rates to coincide with the 3 Year 2027-2029 Fee Schedule which the Board passed in June 2026 while promoting CSO equity and consistency and supporting the increasing cost of athletic field maintenance. Staff recommended Option 1 which would bring all CSO's to the Class 1 rate in a 3-year transition plan.

Brian Rossling, Keith Fichtelman, Jeannette Rossling, Tera Marquez, Melissa Ronan, Sonia Escamilla, and Dan Johnston with AYSO all spoke in favor of reconsidering or delaying the CSO rate increase. The Board was asked to consider the various tiers in the community benefit-based cost recovery program originally presented in 2022.

Board discussion included: consideration of staff time not included in the operating costs of the sports fields; continuing the expected quality of service and field maintenance; parity among sports groups; community based recreational and travel use by all sports groups; higher cost of sports fields versus park space; a December 2026 expiration date for the CSO agreements; need for a transparent fee schedule; and aligning the CSO rates with the Board approved and District adopted Fee Schedule.

Chair Kelley called for a motion. A motion was made by Director Dransfeldt and seconded by Director Magner to approve Option 1. Further discussion addressed tabling the discussion so that the item could go back to the Finance Committee or phasing the

increase at 15% annually to reduce its impact while maintaining parity among groups and recovering costs, which would rise if spread over a longer period.

Director Dransfeldt changed her motion which was seconded by Director Magner to choose Option 3 which will increase rates equally over 4 years beginning July 1, 2027, until the Class 1 rate is reached in FY 2031.

**Motion to
Approve and
Option 3 Rate
Increase over
4 Years**

Voting was as follows:

Ayes: Dransfeldt, Magner, Schlangen

Noes: Fernandez

Abstain: Chair Kelley

Absent:

Carried

Motion: Carried

D. Consideration and Approval of Final Design Refinement and Authorization to Purchase Equipment for Bob Kildee Community Park Playground Replacement

Park Services Manager Matt Parker presented a refined design for the playground replacement at Bob Kildee Park which incorporated the Board's requested modifications from the July 2026 Board presentation. It was also requested that the colors of the playground keep with the orange, teal, green and yellow color scheme as presented in July.

Chair Kelley called for a motion. A motion was made by Director Dransfeldt and seconded by Director Magner to:

- 1) Approve the refined Play & Park Structures playground design incorporating the Board's direction with the color scheme of orange, teal, green and yellow from the July 2026 regular Board meeting; AND
- 2) Authorize the purchase of playground equipment from Play & Park Structures in the amount of \$217,848.22 with the purchase to be placed before October 1, 2026, to retain the current pricing, applicable grant funding discount, and compliance with the grant funding deadline.

**Motion to
Approve the
Play & Park
Structures
Design and
Purchase for
Bob Kildee
Park**

Voting was as follows:

Ayes: Dransfeldt, Magner, Schlangen, Fernandez, Chair Kelley

Noes:

Absent:

Carried

Motion: Carried

E. Consideration and Adoption of Resolution No. 817 Nominating a Board Member to Fill the Term of 1/1/2027-12/31/2030 for the Regular or Alternate Special District Member of the Ventura County Local Agency Formation Commission

Administrative Analyst Jessica Puckett presented options for candidate nominations for the Ventura County Local Agency Formation Commission (LAFCo). None of the Board

members had any preference for the candidates, so direction was to not proceed with any nominations at this time.

8. ORAL COMMUNICATIONS – INFORMATIONAL ITEMS

A. Chair Kelley – no report.

B. Ventura County Special District Association/California Special District Association – VCSDA - Director Magner stated that that she attended last night's meeting with General Manager Otten. The program was with Ventura County Land Trust. CSDA - Director Magner reported on the CSDA Conference and Exhibitors Showcase which was held in Indian Wells.

C. Santa Monica Mountains Conservancy – Director Schlangen reported that the August 17 meeting had a U.S. Wildland Fire Service presentation.

D. Standing Committees – Finance – Director Dransfeldt reported on the July 22 and August 19 meetings which wrapped up the FY budget and discussed the CSO fee rate. Healthy Camarillo – Director Dransfeldt stated that they met to discuss branding strategy. Long Range – Director Schlangen reported on the August 17 meeting. Policy – Director Magner stated that the committee is finalizing a revision of Ordinance No. 8.

E. Foundation for Pleasant Valley Recreation and Parks – Director Schlangen stated that there will be a Bingo Bash on September 4 and that the Amazing Race will be held on October 3.

F. General Manager's Report –General Manager Mary Otten reported that sod has been laid at Ran Rancho Park, and it will take about 8 weeks or so for it to establish.

G. Board Members – The Directors updated on the meetings and District events they attended for the month. Director Dransfeldt inquired about clarity of Mr. Fichtelman's inability to rent Pleasant Valley Fields. Ms. Otten stated that consideration of a soccer tournament in less than a 2-month period is difficult as many factors need to be considered. The District does not own any soccer goals and the CSOs do not rent theirs out. The fields need to rest after tournaments and that may disrupt field schedules which have been in place already for months.

11. ADJOURNMENT

Chair Kelley adjourned the meeting at 9:54 p.m.

Respectfully submitted,

Karen Roberts
Recording Secretary

Approval,

Robert Kelley
Chair

Pleasant Valley Recreation and Park District
Monthly AP, Payroll, Wire, Online Payment Report
August 2026

	Date	Amount	
Accounts Payables:	8/31/2026	\$	840,126.36
	Total	\$	840,126.36
Payroll (Total Cost):	8/13/2026	\$	226,966.69
	8/27/2026	\$	214,035.28
	Total	\$	441,001.97
Payroll AP Payments	8/13/2026	\$	46,170.04 PERS Health Insurance Premium
	8/13/2026	\$	3,514.11 Guardian
	8/13/2026	\$	482.56 VSP
	8/13/2026	\$	2,464.79 Hartford
	8/13/2026	\$	22,470.89 CALPERS -Ret-PR 8/13/2026
	8/27/2026	\$	23,131.76 CALPERS- Ret-PR-8/27/2026
	Total	\$	98,234.15
	Grand Total	\$	1,379,362.48

Bank Reconciliation

Board Audit

User: Cwebster
 Printed: 09/08/2026 - 3:14PM
 Date Range: 08/01/2026 - 08/31/2026
 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 10 General Fund				
Department: 00 Non Departmentalized				
0	AFLAC	JUL 2026 BILLING ACTIVITY	08/13/2026	661.44
0	CALPERS HEALTH	PERS HEALTH INS AUG 2026	08/13/2026	46,170.04
0	CALPERS PENSION	PERS CONT PR 8/13/2026	08/13/2026	22,470.89
0	CALPERS PENSION	PERS CONT PR 8/27/2026	08/27/2026	23,131.76
0	EMPLOYMENT DEVELOPMENT DI	DE 88 PMT / PR 8/13/2026	08/13/2026	4,337.27
0	EMPLOYMENT DEVELOPMENT DI	DE 88 PMT / PR 8/27/2026	08/27/2026	4,280.25
0	GUARDIAN	DENTAL INS / AUG 2026	08/13/2026	3,514.11
0	HARTFORD LIFE & ACC. INSURAN	LIFE INSURANCE / AUG 2026	08/13/2026	2,464.79
0	INTERNAL REVENUE SERVICE - O	EFTPS / 941 PMT / PR 8/13/2026	08/13/2026	37,291.06
0	INTERNAL REVENUE SERVICE - O	EFTPS 941 PMT / PR 8/27/2026	08/27/2026	35,395.08
0	VSP	VSP BILLING / AUG 2026	08/13/2026	482.56
28857	CAPRI	WORK COMP QTR 1 CONTRIBUTI	08/06/2026	64,181.75
28880	WILWOOD ENGINEERING	CLEANING DEP REFUND/ CONTR	08/06/2026	200.00
28885	METLIFE INSURANCE CO USA	JUAREZ, JAVIER/ LAST 4 SSN 4326	08/13/2026	100.00
28892	CALIFORNIA SCOTTISH RITE FOU	CLEANING DEP REFUND/ CONTR	08/20/2026	200.00
28912	VENTURA COUNTY SPORTSFISHIN	CLEANING DEP REFUND / CONTR	08/20/2026	100.00
28914	METLIFE INSURANCE CO USA	JUAREZ, JAVIER/ LAST 4 SSN 4326	08/27/2026	100.00
28923	KATHRYN WOLTERS	CANCELLED CONTRACT#8106	08/26/2026	523.00
Total for Department: 00 Non Departmentalized				245,604.00
Department: 03 Recreation				
0	AMAZON	Set of 12 Traffic Cone Sleeve for Caut	08/06/2026	280.60
0	AMAZON	100 WristCo Red Holographic Plastic	08/20/2026	251.56
0	BEGINNERS EDGE SPORTS TRAIN	SUMMER 2-MULTI-SPORTS / JUL-	08/26/2026	4,001.40
0	DEBRA GREENWOOD	WATER EXERCISE CLASS/ JUN 20	08/06/2026	1,639.95
0	JANET SNYDER	DANCE CLASS / 5 ENROLLED	08/06/2026	175.00
0	KATIE SHINDEN	KINDERMUSIK JULY CLASSES	08/06/2026	1,071.85
0	KATIE SHINDEN	KINDERMUSIK / AUG 2026	08/26/2026	945.75
0	LINCOLN AQUATICS	BPO - LINCOLN POOL SUPPLY CH	08/06/2026	1,173.96
0	PLAY-WELL TEKNOLOGIES	MINECRAFT ROBOTICS/ 6/15 - 6/1	08/26/2026	988.00
0	RAMIRO SALDAIN	MILEAGE REIMB JUL 2026	08/20/2026	48.07
0	SOCAL GAS COMPANY	SVC DATE 2026-6/25 - 7/27 / POOL	08/24/2026	1,798.39
0	US BANK	CAL CARD STMT 7/22/2026	08/04/2026	8,442.48
28852	4AP HOLDINGS INC	750 x Patriotic Flyer - \$1,260.00 (\$1.6	08/06/2026	1,509.21
28854	AMERICAN RED CROSS	Certificates for Lifeguard Class taught	08/06/2026	336.00
28856	B & B DO IT CENTER	WHITE STRIPING PAINT	08/06/2026	115.70
28862	CSUCI EXTENDED UNIVERSITY	A Feeling for Healing Session III Apri	08/06/2026	1,020.00
28863	DEPT. OF INDUSTRIAL RELATION	RIDE ID P02885 / YELLOW SLIDE	08/06/2026	560.00
28864	GOOSETOWN PRODUCTIONS INC.	Summer Concert 8/8 sound and lightin	08/06/2026	5,922.89
28866	ROBERT INGLIS	SCUBA CLASSES 7/11/2026	08/06/2026	269.75
28868	KIEFER AQUATICS	Tax	08/06/2026	375.73
28869	REBECCA LANGSTON-GEORGE	Books/ Rover Rolled Over for Summe	08/06/2026	224.15
28872	BRYAN MONKA	SOCCER ACADEMY / MAR 2026	08/06/2026	2,181.90
28874	GLENN D NOYES	8/8/2026 Summer Concert Series - Yel	08/06/2026	3,650.00
28877	SUPERIOR POOL PRODUCTS LLC	BPO - SUPERIOR POOL - POOL CH	08/06/2026	641.18
28879	ULINE SHIPPING SUPPLY SPECIAL	Tax	08/06/2026	1,776.30
28881	ALL GOOD DRIVING SCHOOL, INC	ONLINE DRIVERS ED / 2 ENROLL	08/06/2026	58.80
28883	CASSIE WANDA MICH	WHIMSY MAKERS / JUN-JUL	08/06/2026	604.50

Check No.	Vendor/Employee	Transaction Description	Date	Amount
28884	DUNCAN YOUNG	GYMNASTIC CLASSES / JUL 2026	08/06/2026	1,404.00
28894	CASEY PRINTING	4 + 32 Pages, Full Color Process Thro	08/20/2026	11,992.70
28899	DURHAM SCHOOL SERVICES	2 Buses/ Field Trip to SB Zoo 7/8	08/20/2026	6,518.33
28905	ADAM LENHARD	Adam Lenhard live performance at En	08/20/2026	150.00
28906	EMILY OLSZOWY	Camp Funtastic Face Painter/ Week #9	08/20/2026	250.00
28907	MARIO SANCHEZ	HEAD UMPIRE SVC FEE/ SUMMEI	08/20/2026	440.00
28909	SUPERIOR POOL PRODUCTS LLC	BPO - SUPERIOR POOL - POOL CH	08/20/2026	125.64
28910	SWANK MOTION PICTURES, INC.	Permit to Screen Surf's Up for End of	08/20/2026	525.00
28911	PETER VAPOR	HEAD REFEREE SVC FEE/ SUMMI	08/20/2026	200.00
28915	JESSICA DeBRUIN	DOCTOR ACADEMY / 6 ENROLLE	08/26/2026	327.60
28917	ROBERT INGLIS	SCUBA CLASSES / 8/1/2026	08/26/2026	1,119.95
28918	PARKER ANDERSON ENRICHMEN	JUN-JULY KIDS ACADEMY	08/26/2026	6,435.00
28919	REGIONAL GOVERNMENT SERVIC	RGS Virtual Manager Training - NL	08/26/2026	1,100.00
28920	LESLIE SOKOL	DANCEKIDS BALLET/MOVEMEN	08/26/2026	1,258.40
28922	AUDREY WALZER	YOGA CLASS / 11 ENROLLED/ JUI	08/26/2026	779.35
28924	DUNCAN YOUNG	GYMNASTIC CLASS / AUG 2026	08/26/2026	1,170.00

Total for Department: 03 Recreation

73,859.09

Department: 04 Parks

0	ADAM WHEAT	PANTS ALLOWANCE FY 27	08/20/2026	200.00
0	AMAZON	Tax	08/06/2026	37.37
0	ARAMSCO INC.	BPO - ARAMSCO JANITORIAL SU	08/06/2026	10,236.10
0	ARAMSCO INC.	BPO - ARAMSCO JANITORIAL SU	08/20/2026	2,444.27
0	CULLIGAN OF VENTURA COUNTY	JUL 2026 DELIVERY SVC	08/20/2026	41.85
0	DAVID SCHREIBER	RANGER UNIFORM ALLOWANCE	08/20/2026	181.50
0	DOG WASTE DEPOT	BPO - DOG BAGS	08/06/2026	4,375.80
0	E.J. HARRISON AND SONS, INC.	WOOD HAUL / FREEDOM PARK	08/20/2026	13,493.87
0	FERGUSON ENTERPRISES INC. #1	BPO - FERGUSONS PLUMBING BU	08/20/2026	278.06
0	GRAINGER	BPO - GRAINGER BUILDING REP	08/20/2026	364.05
0	NAPA AUTO PARTS	BPO - NAPA VEHICLE MAINTENA	08/20/2026	1,536.73
0	SAM RIOS	BOOTS ALLOWANCE FY 27	08/06/2026	250.00
0	SITEONE LANDSCAPE SUPPLY LL	BPO - Irrigation parts and	08/06/2026	780.23
0	SITEONE LANDSCAPE SUPPLY LL	BPO - Irrigation parts and	08/20/2026	670.79
0	SOCAL GAS COMPANY	SVC DATE 2026-6/30 - 7/30 / PV CO	08/24/2026	119.06
0	SOUTHERN CALIF EDISON COMP	SVC DATE 2026-7/6 - 8/3 / MEL VIN	08/12/2026	3,768.03
0	SOUTHERN CALIF EDISON COMP	SVC DATE 2026-7/14 - 8/11 / ENCA	08/26/2026	8,655.49
0	STANDARD SITE RENTALS INC	PORTABLE TOILETS / COMM CEN	08/06/2026	539.06
0	TMOBILE/SPRINT	JUL 2026 BILLING	08/20/2026	280.90
0	UNITED SITE SERVICES OF CA INC	SVC DATE 7/9 - 8/5/2026 / HOCKEY	08/06/2026	244.26
0	UNITED SITE SERVICES OF CA INC	SVC DATE 2026-7/28 - 8/24 / SPRIN	08/20/2026	486.60
0	US BANK	CAL CARD STMT 7/22/2026	08/04/2026	4,802.85
0	WATER & SANITATION SERVICES	JUL BILLING / FREEDOM RR	08/20/2026	2,494.14
0	WEX BANK	FUEL PURCHASES / JUL 2026	08/06/2026	959.82
28855	AMERICAN RESOURCE RECVY	JUN 2026 BILLING	08/06/2026	947.39
28856	B & B DO IT CENTER	BPO - B&B HARDWARE BUILDING	08/06/2026	2,108.89
28858	CITY OF CAMARILLO	SVC DATE 2026-6/5 - 7/7 / DOS CAM	08/06/2026	63,490.00
28859	CITY OF OXNARD - TREASURER	JUN 2026 BILLING ACTIVITY	08/06/2026	826.00
28860	COUNTY OF VENTURA	REVENUE DIST APR 2026 ACITIVI	08/06/2026	25.00
28861	COUNTY OF VENTURA FLEET SVC	FUEL PURCHASES / JUN ACTIVIT	08/06/2026	5,804.57
28865	GRAINGER	BPO - GRAINGER BUILDING REP	08/06/2026	852.05
28867	KASTLE KARE	BPO - KASTLE KARE CONTRACTI	08/06/2026	1,200.00
28871	M & B SERVICES INC.	EMERGENCY SEWER REPAIR / VA	08/06/2026	6,840.00
28873	NAPA AUTO PARTS	BPO - NAPA VEHICLE MAINTENA	08/06/2026	226.70
28875	PHOENIX GROUP INFORMATION S	PCSC APR 2026	08/06/2026	206.26
28878	THE PITTSBURGH PAINTS CO	GRAFFITI REMOVER	08/06/2026	180.37
28886	CITY OF CAMARILLO	BPO City of Camarillo Water - Foothil	08/17/2026	56,122.40
28888	AMERICAN RESOURCE RECVY	JUL 2026 BILLING	08/20/2026	947.39
28889	ASTRA BACKFLOW INC.	BPO - ASTRIA BACKFLOWS GROU	08/20/2026	38.93
28890	B & B DO IT CENTER	BPO - B&B HARDWARE BUILDING	08/20/2026	1,086.23
28891	BIGBRAND TIRE & SERVICE	BPO - BIG BRAND TIRES VEHICLI	08/20/2026	317.32
28893	CAMROSA WATER DISTRICT	JUL BILLING / ENCANTO	08/20/2026	28,513.41
28895	COASTAL PIPCO IRRIGATION INC.	BPO - COASTAL PIPCO GROUNDS	08/20/2026	123.82

Check No.	Vendor/Employee	Transaction Description	Date	Amount
28898	CRESTVIEW MUTUAL WATER CO.	BPO Crestview Water District	08/20/2026	85.14
28900	FLO-SERVICES INC.	Preventative maintenance on all 3 pur	08/20/2026	1,467.00
28901	GREEN GLOBE HVAC INC	AC REPAIR ROOM #5	08/20/2026	1,438.50
28903	LEVI JONES	RE-KEY FREDDOM PARK	08/20/2026	942.84
Total for Department: 04 Parks				231,031.04
Department: 05 Administration				
0	ADVANTAGE TELECOM	BPO Telephone/Internet Services	08/06/2026	1,052.50
0	AMAZON	Office Supplies BPO	08/06/2026	65.93
0	BAY ALARM	BPO Bay Alarm	08/06/2026	330.00
0	CALPERS HEALTH	PERS HEALTH INS AUG 2026	08/13/2026	1,495.17
0	CULLIGAN OF VENTURA COUNTY	BPO Culligan of Ventura County	08/20/2026	70.00
0	GUARDIAN	DENTAL INS / AUG 2026	08/13/2026	53.03
0	KONICA MINOLTA	BPO Konica Minolta	08/20/2026	6.45
0	KONICA MINOLTA PREMIER FINA	BPO Konica Minolta Premier Finance	08/20/2026	573.19
0	MIXTUS INC	BPO Mustang Marketing	08/20/2026	2,800.00
0	SPECTRUM BUSINESS	AUG BILLING	08/20/2026	20.05
0	TMOBILE/SPRINT	JUL 2026 BILLING	08/20/2026	48.30
0	US BANK	CAL CARD STMT 7/22/2026	08/04/2026	618.69
0	VSP	VSP BILLING / AUG 2026	08/13/2026	18.56
0	WATER & SANITATION SERVICES	W&S PMT PROCESSING FEE	08/20/2026	0.75
28853	ALLCONNECTED, INC.	BPO Allconnected Monthly Billing	08/06/2026	85.65
28857	CAPRI	1ST HALF LIABILITY/PROP INSUF	08/06/2026	221,798.50
28870	PAUL LERMA	HIKE 7/11/2026	08/06/2026	62.50
28887	ALLCONNECTED, INC.	BPO Allconnected Monthly Billing	08/20/2026	4,585.20
28896	COMMUNITY MEMORIAL HEALTH	EE HEALTH SCREENING	08/20/2026	190.00
28897	CPRS	MEMBERSHIP DUES	08/20/2026	555.00
28904	LEISURE VILLAGE ASSOCIATION	Vendor Fee for Health Fair 10/16/26	08/20/2026	50.00
28921	CODY SWANSON	HIKE 6/13; 7/10/2026	08/26/2026	187.50
Total for Department: 05 Administration				234,666.97
Total for Fund:10 General Fund				785,161.10

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 20 Assessment Fund				
Department: 00 Non Departmentalized				
0	EXECUTIVE FACILITIES SERVICES	JANITORIAL SVC/ JUN 2026	08/06/2026	7,046.40
0	EXECUTIVE FACILITIES SERVICES	JANITORIAL SVC / JUL 2026	08/20/2026	7,717.38
28876	SHOWSCAPES, INC	JUN 2026 LANDSCAPE SVC	08/06/2026	39,196.66
28908	SHOWSCAPES, INC	LANDSCAPE SVC / JUL 2026	08/20/2026	40,046.66
28913	WEST COAST ARBORISTS INC.	BPO - TREE TRIMMING AND TRE	08/20/2026	10,608.00
Total for Department: 00 Non Departmentalized				104,615.10
Total for Fund:20 Assessment Fund				104,615.10

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 30 Park Dedication Fund				
Department: 00				
0	US BANK	CAL CARD STMT 7/22/2026	08/04/2026	73.51
Total for Department: 00				73.51
Total for Fund:30 Park Dedication Fund				73.51

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 70 Capital Projects Fund				
Department: 00				
28901	GREEN GLOBE HVAC INC	Installation of a new one ton Samsung	08/20/2026	19,535.80
28902	IRIS GROUP HOLDINGS LLC	EVERON /Comm Center Fire Alarms	08/20/2026	28,975.00
Total for Department: 00				48,510.80
Total for Fund:70 Capital Projects Fund				48,510.80

CASH REPORT

	8/31/2026 Balance	8/31/2025 Balance
Restricted Funds		
Debt Service - Restricted	\$ 174,966.83	\$ 161,057.53
457 Pension Trust Restricted	\$ 173,664.60	\$ 167,228.00
Cal CLASS/PW Quimby Fee - Restricted	\$ 3,804,705.77	\$ 3,990,004.18
VC Pool Quimby- Restricted	\$ 2,938,686.31	\$ 2,834,285.80
Park Impact Fees	\$ 2,403,899.95	\$ 2,209,589.29
Total	\$ 9,495,923.46	\$ 9,362,164.80
Semi-Restricted Funds		
Assessment	\$ 1,561,569.01	\$ 1,431,494.37
LAIF - Capital	\$ 1,773,336.31	\$ 1,655,536.50
PacWest/CalCLASS - Capital	\$ 1,694,520.38	\$ 2,100,383.75
Designated Project	\$ 144,952.05	\$ 230,484.00
Capital Reserves	\$ 500,000.00	\$ 500,000.00
Contingency - Dry Period	\$ 2,015,893.39	\$ 517,337.09
Contingency - Computer	\$ 42,103.74	\$ 40,000.00
Contingency - Repair/Oper/Admin	\$ -	\$ 470,000.00
Contingency - Compensated Absences	\$ 152,426.94	\$ 150,000.00
Contingency - Vehicle Replacement	\$ 80,000.00	\$ 80,000.00
Total	\$ 7,964,801.82	\$ 7,175,235.71
Unrestricted Funds		
Contingency	\$ 5,814,050.00	\$ 6,209,266.59
General Fund Checking	\$ 394,819.55	\$ 297,520.21
Total	\$ 6,208,869.55	\$ 6,506,786.80
Total of all Funds	\$ 23,669,594.83	\$ 23,044,187.31

	9/11/2026 Balance	9/30/2025 Balance
Restricted Funds		
Debt Service - Restricted	\$ 174,966.83	\$ 161,603.53
457 Pension Trust Restricted	\$ 173,664.60	\$ 167,803.28
Cal CLASS/PW Quimby Fee - Restricted	\$ 3,795,410.77	\$ 4,004,486.14
VC Pool Quimby- Restricted	\$ 2,938,686.31	\$ 2,834,285.80
Park Impact Fees	\$ 2,403,899.95	\$ 2,226,310.27
Total	\$ 9,486,628.46	\$ 9,394,489.02
Semi-Restricted Funds		
Assessment	\$ 1,540,481.01	\$ 910,536.54
LAIF - Capital	\$ 1,773,336.31	\$ 1,655,536.50
PacWest/CalCLASS - Capital	\$ 1,692,966.45	\$ 1,977,141.79
Designated Project	\$ 144,952.05	\$ 230,484.00
Capital Reserves	\$ 500,000.00	\$ 500,000.00
Contingency - Dry Period	\$ 2,015,893.39	\$ 517,337.09
Contingency - Computer	\$ 42,103.74	\$ 40,000.00
Contingency - Repair/Oper/Admin	\$ -	\$ 470,000.00
Contingency - Compensated Absences	\$ 152,426.94	\$ 150,000.00
Contingency - Vehicle Replacement	\$ 80,000.00	\$ 80,000.00
Total	\$ 7,942,159.89	\$ 6,531,035.92
Unrestricted Funds		
Contingency	\$ 5,614,050.00	\$ 5,630,862.32
General Fund Checking	\$ 389,421.96	\$ 272,669.56
Total	\$ 6,003,471.96	\$ 5,903,531.88
Total of all Funds	\$ 23,432,260.31	\$ 21,829,056.82

Developer		Project			Quimby Funds			GL Code		
	No.	Location	Description	Budgeted	Expended	Awarded	Balance	Committed Date	Allocation Date	Assigned
ELACORA MISSION OAKS										
	1	Encanto	Playground Equipment Installation		\$ 189,887.74	\$ 2,649,209.00	\$ 2,649,209.00		8/8/2021	
Budget Allocation 11/5/2020	2	Arnell Rch Pk	Arnell Ranch Park Renovation	\$ 1,500,000.00	\$ 1,496,641.96		\$ 2,459,321.26	11/3/2016		
Budget Allocation 7/7/2021	3		Freedom Pickleball Courts	\$ 1,400,000.00	\$ 737,534.29		\$ 225,145.01	11/5/2020		8464
	4		Camarillo Nature Center	\$ 300,000.00	-		\$ 225,145.01			8493
	5		Freedom Park Landscape and Walking Path		-		\$ 225,145.01			
			Freedom Baseball Fields	\$ 3,200,000.00	\$ 2,424,063.99		\$ 225,145.01			
KB HOMES										
Public Hearing 7/5/2018	1	Valle Lindo	Valle Lindo RR/Pavilion*	\$ 425,000.00	\$ 32,368.30	\$ 474,353.00	\$ 474,353.00		8/10/2021	8444
Public Hearing 7/5/2018	2	Mel Vincent	Mel Vincent Park Restrooms	\$ 139,500.00	\$ 166,253.78		\$ 441,984.70			8460
Public Hearing 7/5/2018	3	Nancy Bush	Nancy Bush Pavilion	\$ 65,000.00	\$ 31,537.74		\$ 244,193.18			8447
	4		Community Center Classroom and Auditorium Enhancements		\$ 206,464.18		\$ 37,729.00			8513
	5		Dos Caminos Expansion and ADA		-		\$ 37,729.00			
				\$ 629,500.00	\$ 436,624.00		\$ 37,729.00			
HABITAT FOR HUMANITY										
Public Hearing 3/6/2024	1		Community Center Improvements	\$ 35,242.00	\$ -	\$ 35,242.00	\$ 35,242.00		9/17/2024	
	2		Freedom Pickleball Courts	\$ 35,242.00	\$ -		\$ 35,242.00			
					\$ -		\$ 35,242.00			
					\$ -		\$ 35,242.00			
				\$ 70,484.00	\$ -		\$ 35,242.00			
SHEA HOMES										
Public Hearing 7/5/2023	1		Multi-Use Gymnasium	\$ 1,000,000.00	\$ -	\$ 1,264,500.00	\$ 1,264,500.00		11/21/2024	8504
Public Hearing 9/4/2024	2		Freedom Park ADA Bathroom	\$ 500,000.00	\$ 53,528.10		\$ 1,210,971.90	7/5/2023		8529
	3		Freedom Park Improvements		\$ -		\$ 1,210,971.90	11/4/2024		
	4		Community Center Improvements		\$ -		\$ 1,210,971.90			
	5				\$ -		\$ 1,210,971.90			
					\$ -		\$ 1,210,971.90			
				\$ 1,500,000.00	\$ 53,528.10		\$ 1,210,971.90			
Williams Homes										
						\$ 2,840,447.45	\$ 2,840,447.45		7/29/2027	
							\$ 2,840,447.45			
Somis Ranch Phase 1										
				\$ 347,625.00		\$ 347,625.00	\$ 347,625.00		8/5/2027	
							\$ 347,625.00			
Somis Ranch Phase 2										
						\$ 278,100.00	\$ 278,100.00		10/20/2027	
							\$ 278,100.00			
Barry 60 LP										
						\$ 313,508.00	\$ 313,508.00		3/15/2028	
							\$ 313,508.00			
Interest										
						\$ 1,454,623.72	\$ 1,454,623.72			
							\$ 1,454,623.72			
Grand Total										
				\$ 8,052,196.25	\$ 5,802,027.04	\$ 12,545,419.12	\$ 6,743,392.08			

Pleasant Valley Recreation and Park District
Park Impact Fee's Collected
August 2026

FY2022							
Date Received	Amount Received	Applicant	Applicant Project	District Project (Account Number)	Amount Allocated	Amount Spent	Amount Remaining
10/28/2021	\$ 158.40	Square One Arch	Messner Filtration	Bob Kildee Playground (8542)	\$ 158.40	\$ -	\$ 158.40
12/20/2021	\$ 6,983.00	Art Wahl	Stern Residence	Bob Kildee Playground (8542)	\$ 6,983.00	\$ -	\$ 6,983.00
12/21/2021	\$ 158,222.80	Levon Ghukasyan	Village at the Park	Bob Kildee Playground (8542)	\$ 158,222.80	\$ -	\$ 158,222.80
3/23/2022	\$ 6,983.00	Crestview Ranch	Spanish Hills Estates	Bob Kildee Playground (8542)	\$ 6,983.00	\$ -	\$ 6,983.00
FY2023							
Date Received	Amount Received	Applicant	Applicant Project	District Project (Account Number)	Amount Allocated	Amount Spent	Amount Remaining
9/29/2022	\$ 218.40	Raymond Dickerhoff	Wedgewood Weddings	Bob Kildee Playground (8542)	\$ 218.40	\$ -	\$ 218.40
10/20/2022	\$ 7,712.79	Travis Rodriguez	Jenkins Residence	Bob Kildee Playground (8542)	\$ 7,712.79	\$ -	\$ 7,712.79
3/6/2023	\$ 7,712.79	Michael Dubin	600 Corte Corride	Bob Kildee Playground (8542)	\$ 7,712.79	\$ -	\$ 7,712.79
4/25/2023	\$ 187.98	Dava McBride	House of Bamboo	Bob Kildee Playground (8542)	\$ 187.98	\$ -	\$ 187.98
4/28/2023	\$ 7,712.79	Phineas Turner	RPD-206	Bob Kildee Playground (8542)	\$ 7,712.79	\$ -	\$ 7,712.79
5/4/2023	\$ 69.81	Sustainability Engineering Group	Ralph's Fuel Center	Bob Kildee Playground (8542)	\$ 69.81	\$ -	\$ 69.81
5/24/2023	\$ 17,511.56	RJ Rieves	Rexford Ind.	Bob Kildee Playground (8542)	\$ 17,511.56	\$ -	\$ 17,511.56
FY2024							
Date Received	Amount Received	Applicant	Applicant Project	District Project (Account Number)	Amount Allocated	Amount Spent	Amount Remaining
9/7/2023	\$ 1,771,314.00	Grant Williams	RPD-201 Camino Ruiz	Bob Kildee Playground (8542)	\$ 36,526.68	\$ -	\$ 1,771,314.00
11/30/2023	\$ 2,060.00	Dillon Merchant	Chick Fil-A				
3/5/2024	\$ 660.00	Mahdi Rezvan	Ameill Pharmacy				
3/18/2024	\$ 18,577.89	Robert Goetsch	IPD-405				
3/26/2024	\$ 21,706.91	Charles Sandlin	Gleson/Dawson Self Storage				
FY2025							
Date Received	Amount Received	Applicant	Applicant Project	District Project (Account Number)	Amount Allocated	Amount Spent	Amount Remaining
7/19/2024	\$ 8,159.33	Connor Christ	PR-1061				
7/19/2024	\$ 8,159.33	Travis Rodriguez	PR-1062				
7/19/2024	\$ 8,159.33	Connor Christ	PR-1063				
10/28/2024	\$ 80.36	Rick Morga	IPD-258T1				
11/25/2024	\$ 3,405.87	Texas Roadhouse	CPD-256				
2/14/2025	\$ 8,159.33	Don Gordon	PR-1065				
FY2026							
Date Received	Amount Received	Applicant	Applicant Project	District Project (Account Number)	Amount Allocated	Amount Spent	Amount Remaining
7/1/2025	\$ 9,513.80	Sean Trujillo	HTE 24-304				
9/2/2025	\$ 8,955.84	GT Camarillo Owners,LLC	IPD-413				
10/3/2025	\$ 6,088.32	Sarah Bertis	CostCo Fuel				
3/20/2026	\$ 12,611.52	Robert Goetsch	IPD-409				
3/24/2026	\$ 1,303.20	Hiji Investment Co	CPD-255				
4/27/2026	\$ 78,370.08	Sarah Bertis	CostCo Warehouse				
FY2027							
Date Received	Amount Received	Applicant	Applicant Project	District Project (Account Number)	Amount Allocated	Amount Spent	Amount Remaining

YTD Received	\$ -
YTD Interest Earned	\$ 15,188.23
Balance as of 7/31/2026	\$ 2,403,899.95
Interest Balance as of 7/31/2026	\$ 305,698.13

5-Year Findings Report Due	FY2027 (w/in 180D)
	FY2032 (w/in 180D)
	FY2037 (w/in 180D)
	FY2042 (w/in 180D)

Investment Rate Report

August 2026

California CLASS

Investment Name	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
California CLASS	4.39%	4.39%	4.35%	4.34%	4.34%	4.32%	4.27%	4.19%	4.04%
	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
California CLASS	3.88%	3.88%	3.74%	3.70%	3.69%	3.70%	3.70%	3.72%	3.75%

- Rates are the average monthly rate of return

Ventura County Pool

Investment Name	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Ventura County Pool	4.34%	4.28%	4.31%	4.23%	4.21%	4.23%	4.23%	4.18%	4.17%
	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
Ventura County Pool	4.01%	3.94%	4.03%	3.85%	3.84%	3.82%	3.83%	3.81%	3.79%

Local Agency Investment Fund (LAIF)

Investment Name	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Local Agency Investment Fund (LAIF)	4.31%	4.28%	4.27%	4.27%	4.26%	4.25%	4.21%	4.15%	4.10%
	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
Local Agency Investment Fund (LAIF)	4.03%	3.93%	3.87%	3.83%	3.81%	3.81%	3.82%	3.84%	3.86%

*Not available at time of report

Banc of California

Investment Name	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Banc of California	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%
	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
Banc of California	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Justin Kiraly, Assistant General Manager

DATE: October 7, 2026

SUBJECT: FINANCE REPORT AUGUST 2026

ANALYSIS OF COMPARATIVE FINANCIALS THROUGH AUGUST 31, 2026

The District's Statements of Revenues and Expenditures for the period of August 1, 2026, through August 31, 2026, with a year-to-date comparison for the period of August 1, 2025, through August 31, 2025, are attached. The percentage of the fiscal year completed is 16.7% through Period 2 of the current fiscal year. All dollar amounts as presented are rounded to the nearest whole dollar.

REVENUES

Total revenue, including the 2nd month ending August 31, 2026, for Fund 10 (General Fund) has an overall decrease of \$85,200 in comparison to Fiscal Year 2025-2026. The variance from the prior year includes: 1) decrease in Interest Earnings (5310) of \$64,231; 2) decrease in Public Fees (5510-5520) of \$37,589, and 3) decrease in Other Misc. Revenue (5575) of \$10,985. The Interest decrease is due to the District receiving two and a half years of owed apportionment interest from the County in August of 2025. The decrease in Public Fees is due to the Aquatic Center being closed for 9 days and a slight decrease in Adult Sports and Contract Class participants. The decrease in Other Misc. Revenue is due to a timing delay for the water contribution from PVSD. There was also \$53,570.09 in one-time FEMA Grant reimbursement that was received in 2025.

There is a budgeted \$160,000 of drawdowns from the Designated Projects cash account for multiple projects this year. As those projects are expended, the drawdown will be reflected.

Fund 15, the Debt Service Fund, is funded by inter-fund transfers. There is budgeted \$833,788 from Fund 10 and \$524,084 from Fund 20. Funds will be transferred when the First Apportionment is received in December. There was \$555 in interest earnings this month.

Total revenue recorded for Fund 20 for August 2026, the Assessment District Fund, was \$5,024 in interest earnings and \$0 in Assessment Revenue.

Total revenue recorded for Fund 30 for August 2026, the Quimby Fund, was \$10,694 in interest. Quimby funds are only collected when new housing developments are subdivided.

Total revenue recorded for Fund 40 for August 2026, the Park Impact Fees Fund, was \$7,627 in interest and \$0 in Park Impact Fees collected. Park Impact Fees are collected only when certain

requirements are met, and additional square footage is added to residential or commercial properties.

Fund 50 Community Development Block Grant has been fully expended and reported. There is nothing further to report.

Fund 60 was established to keep donations made for a specific purpose/project separate from all other funds. There are no funds as of this report.

Fund 70, the Capital Projects Fund, is primarily funded by inter-fund transfers. There is a budgeted transfer of \$510,000 from Fund 10. Funds will be transferred when the First Apportionment is received in December. There was also \$5,476 in Interest Earnings this month.

EXPENDITURES

Fund 10 Personnel Expenditures: Adjusting for the Unfunded Liability payment to CalPERS (6170) of \$600,731, there is a year-over-year increase in salaries and benefits of \$30,269. This increase is due to being at a higher level of staffing compared to this period last year, as well as Cost-Of-Living Increases (COLAs) and merit increases.

Fund 10 Service and Supply Expenditures show a decrease of \$36,191 in comparison to the same period last year.

This decrease is in part due to the timing of the payment for Insurance Liability (6410) being made in full last year. This decision was made to take advantage of the two payments option and hold the cash on account. There was also an increase in Utilities – Water (7820) of \$134,216. This is in part due to a one-year bookkeeping change to account for expenses in the month they were incurred, rather than the month they were paid.

There is budgeted \$1,343,788 of fund transfers this year, \$510,000 to Fund 70 – Capital Projects, and \$833,788 to Fund 15 – Debt Service. Funds will be transferred when the First Apportionment is received in December.

Fund 10 Total Expenditures year-to-date are \$109,691 less than compared to this point last year.

Fund 15 Total Expenditures year-to-date are \$0.

Fund 20 Total Expenditures year-to-date are \$79,460. There is budgeted \$524,084 of fund transfers this year to Fund 15 – Debt Service. Funds will be transferred when the First Apportionment is received in December.

Fund 30 has \$6,000 in Freedom Park ADA Restroom spending this month.

Fund 40 has no spending this month.

Fund 70 has total capital expenditures this fiscal year of \$39,439 for a new Park Truck in account 8420 – Equip/Facility Replacement, \$28,975 in account 8517 - Community Center Alarm, \$12,964 in account 8540 - PVAC Office AC, and \$6,572 in account 8541 - SC Office AC.

FISCAL IMPACT

Overall, the financials show the District is under the approved budget for Fund 10 by 83%, Fund 15 by 100%, Fund 20 by 95%, Fund 30 by 100%, Fund 40 by 100%, and Fund 70 by 85%.

RECOMMENDATION

It is recommended that the Board review and approve the Financial Statements for August 31, 2026, for Fund 10, Fund 15, Fund 20, Fund 30, Fund 40, and Fund 70.

ATTACHMENTS

- 1) Financial Statement of Revenue and Expenditures as of August 31, 2026, Fund 10
(2 pages)
- 2) Financial Statement of Revenue and Expenditures as of August 31, 2026, Fund 15
(1 page)
- 3) Financial Statement of Revenue and Expenditures as of August 31, 2026, Fund 20
(1 page)
- 4) Financial Statement of Revenue and Expenditures as of August 31, 2026, Fund 30
(1 page)
- 5) Financial Statement of Revenue and Expenditures as of August 31, 2026, Fund 40
(1 page)
- 6) Financial Statement of Revenue and Expenditures as of August 31, 2026, Fund 70
(1 page)

General Ledger

10 - General Fund

August 2026 16.7%

Account-Description	Period Amount		One Year Prior Actual		Year to Date		Budget	Budget Remaining	% of Budget Used
Revenue									
5110-5230 Tax Apportionment	\$	-	\$	-	\$	-	9,684,615.00	\$ 9,684,615.00	0%
5310 - Interest Earnings	\$	20,375.13	\$	112,599.84	\$	48,368.35	210,000.00	\$ 161,631.65	23%
5505 - Facility Cleaning Fee	\$	3,594.24	\$	-	\$	8,236.80	-	\$ (8,236.80)	-
5506 - Park Patrol Citations	\$	90.00	\$	184.00	\$	90.00	4,000.00	\$ 3,910.00	2%
5508 - Bingo - Primary Revenue	\$	-	\$	-	\$	-	3,600.00	\$ 3,600.00	0%
5510 - Contract Classes-Public Fees	\$	17,890.94	\$	42,028.41	\$	38,112.91	246,825.00	\$ 208,712.09	15%
5511 - Public Fees	\$	34,201.84	\$	186,168.89	\$	151,882.46	367,410.00	\$ 215,527.54	41%
5520 - Public Fees-Entry Fees	\$	3,737.40	\$	6,693.60	\$	7,306.40	47,240.00	\$ 39,933.60	15%
5525 - Vending Concessions	\$	145.93	\$	-	\$	145.93	1,100.00	\$ 954.07	13%
5530 - Rental	\$	71,656.09	\$	106,029.62	\$	143,145.23	787,989.00	\$ 644,843.77	18%
5535 - Cell Tower Revenue	\$	6,605.15	\$	16,097.20	\$	21,297.76	174,182.00	\$ 152,884.24	12%
5540 - Parking Fees	\$	3,726.85	\$	6,813.48	\$	6,721.74	25,000.00	\$ 18,278.26	27%
5551 - EV Charging Fees	\$	737.38	\$	-	\$	1,835.55	12,000.00	\$ 10,164.45	15%
5555 - Advertising Revenue	\$	-	\$	135.00	\$	-	6,000.00	\$ 6,000.00	0%
5558 - Sponsorships/Donations	\$	-	\$	-	\$	-	10,000.00	\$ 10,000.00	0%
5561 - Special Event	\$	-	\$	-	\$	-	142,144.00	\$ 142,144.00	0%
5563 - Staffing Cost Recovery	\$	13,244.00	\$	6,510.00	\$	13,290.00	46,245.00	\$ 32,955.00	29%
5564 - Special Event Permits	\$	-	\$	100.00	\$	100.00	-	\$ (100.00)	-
5566 - Security Services - Recovery	\$	386.00	\$	1,200.00	\$	386.00	8,240.00	\$ 7,854.00	5%
5570 - Contributions	\$	30.00	\$	157.90	\$	41.00	-	\$ (41.00)	-
5574 - Rebates Received	\$	-	\$	-	\$	-	183,000.00	\$ 183,000.00	
5575 - Other Misc Revenue	\$	5,010.00	\$	20,444.50	\$	9,460.00	44,500.00	\$ 35,040.00	21%
5576 - Restricted Donations	\$	2,331.77	\$	-	\$	2,542.71	-	\$ (2,542.71)	-
5578 - Scholarship Donation	\$	-	\$	-	\$	5,000.00	-	\$ (5,000.00)	-
5585 - Incentive Income	\$	-	\$	25.85	\$	-	2,360.00	\$ 2,360.00	0%
5592 - FEMA Grant	\$	-	\$	53,570.09	\$	-	-	\$ -	-
5600 - Reimbursement - ROPS	\$	-	\$	167,072.77	\$	182,668.11	615,000.00	\$ 432,331.89	30%
Revenue	\$	183,762.72	\$	725,831.15	\$	640,630.95	12,621,450.00	\$ 11,980,819.05	5%
YTD Comparison					\$	(85,200.20)			
1111-Designated Projects Drawdown	\$	-	\$	-	\$	-	160,000.00	\$ 160,000.00	0%
Drawdown	\$	-	\$	-	\$	-	160,000.00	\$ 160,000.00	0%
YTD Comparison					\$	-			
Personnel	\$	-	\$	-	\$	-	-	\$ -	-
6100 - Full Time Salaries	\$	265,764.86	\$	471,716.00	\$	496,730.30	3,593,646.00	\$ 3,096,915.70	14%
6101 - Overtime Salaries	\$	1,980.23	\$	2,101.94	\$	3,194.10	21,500.00	\$ 18,305.90	15%
6105 - Car Allowance	\$	461.52	\$	923.04	\$	923.04	6,000.00	\$ 5,076.96	15%
6108 - Cell Phone Allowance	\$	1,448.00	\$	2,692.00	\$	2,836.00	18,979.00	\$ 16,143.00	15%
6110 - Part-Time Salaries	\$	67,647.32	\$	139,142.53	\$	135,253.55	570,710.00	\$ 435,456.45	24%
6120 - Retirement	\$	49,313.00	\$	87,747.16	\$	93,162.45	658,443.00	\$ 565,280.55	14%
6121 - 457 Pension	\$	87.17	\$	6,560.35	\$	6,560.35	10,000.00	\$ 3,439.65	66%
6125 - Deferred Compensation	\$	399.46	\$	779.64	\$	760.26	6,600.00	\$ 5,839.74	12%
6130 - Employee Insurance	\$	37,483.91	\$	50,988.50	\$	52,626.90	473,221.00	\$ 420,594.10	11%
6131 - Med Ins.- Retirees	\$	1,524.88	\$	2,925.18	\$	3,048.21	19,740.00	\$ 16,691.79	15%
6140 - Workers Compensation	\$	16,225.65	\$	30,001.69	\$	30,751.97	218,446.00	\$ 187,694.03	14%
6150 - Unemployment Insurance	\$	-	\$	-	\$	-	10,000.00	\$ 10,000.00	0%
6170 - PERS Unfunded Liability	\$	-	\$	570,318.00	\$	600,731.00	663,504.00	\$ 62,773.00	91%
Personnel	\$	442,336.00	\$	1,365,896.03	\$	1,426,578.13	6,270,789.00	\$ 4,844,210.87	23%
YTD Comparison					\$	60,682.10			
Services and Supplies	\$	-	\$	-	\$	-	-	\$ -	-
6210 - Telephone/Internet	\$	1,381.70	\$	2,243.49	\$	2,445.55	17,584.00	\$ 15,138.45	14%
6220 - IT Services	\$	4,670.85	\$	13,178.94	\$	9,256.05	90,430.00	\$ 81,173.95	10%
6230 - IT Hardware	\$	-	\$	-	\$	450.00	5,900.00	\$ 5,450.00	8%
6240 - Software Services	\$	-	\$	6,907.50	\$	7,836.00	45,696.00	\$ 37,860.00	17%
6310 - Pool Chemicals	\$	1,940.78	\$	1,529.99	\$	2,062.39	7,500.00	\$ 5,437.61	27%
6320 - Janitorial Supplies	\$	13,911.00	\$	8,424.29	\$	13,911.00	76,200.00	\$ 62,289.00	18%
6330 - Kitchen Supplies	\$	-	\$	-	\$	-	920.00	\$ 920.00	0%
6340 - Food Supplies	\$	-	\$	1,020.65	\$	218.03	6,924.00	\$ 6,705.97	3%
6350 - Water Maint & Service	\$	111.85	\$	85.99	\$	216.20	1,355.00	\$ 1,138.80	16%
6360 - Laundry/Wash Service	\$	-	\$	-	\$	-	1,615.00	\$ 1,615.00	0%
6380 - Medical Supplies	\$	-	\$	63.53	\$	-	700.00	\$ 700.00	0%
6410 - Insurance Liability	\$	221,798.50	\$	411,735.00	\$	221,798.50	473,495.00	\$ 251,696.50	47%
6500 - Equipment Maintenance	\$	375.73	\$	53.57	\$	375.73	2,500.00	\$ 2,124.27	15%
6510 - Fuel	\$	1,865.06	\$	5,938.63	\$	8,323.70	64,038.00	\$ 55,714.30	13%
6520 - Vehicle Maintenance	\$	2,426.10	\$	2,269.97	\$	4,436.59	46,620.00	\$ 42,183.41	10%
6610 - Building Repair	\$	9,398.98	\$	2,876.38	\$	9,683.29	79,779.00	\$ 70,095.71	12%
6620 - HVAC Maintenance/Repairs	\$	1,438.50	\$	-	\$	1,438.50	9,000.00	\$ 7,561.50	16%
6630 - Playground Maintenance	\$	1,071.61	\$	12,860.20	\$	1,071.61	35,000.00	\$ 33,928.39	3%
6650 - Deferred Maintenance	\$	-	\$	-	\$	-	160,000.00	\$ 160,000.00	0%
6710 - Grounds Maintenance	\$	5,541.76	\$	14,620.96	\$	6,558.20	362,088.00	\$ 355,529.80	2%
6730 - Contracted Pest Control	\$	2,825.00	\$	1,200.00	\$	2,825.00	7,400.00	\$ 4,575.00	38%
6740 - Rubbish & Refuse	\$	14,697.51	\$	9,432.38	\$	14,697.51	102,082.00	\$ 87,384.49	14%

6750 - Vandalism/Theft	\$	-	\$	-	\$	-	\$	1,500.00	\$	1,500.00	0%
6810 - Memberships	\$	555.00	\$	7,135.00	\$	5,305.00	\$	17,765.00	\$	12,460.00	30%
6910 - Office Supplies	\$	50.47	\$	1,407.32	\$	50.47	\$	31,554.00	\$	31,503.53	0%
6920 - Postage Expense	\$	-	\$	7,217.42	\$	7,997.25	\$	25,075.00	\$	17,077.75	32%
6930 - Advertising Expense	\$	50.00	\$	-	\$	50.00	\$	9,945.00	\$	9,895.00	1%
6940 - Printing Charges	\$	579.64	\$	1,146.38	\$	1,152.83	\$	12,820.00	\$	11,667.17	9%
6950 - Bank & Registration Fees	\$	3,452.09	\$	3,581.41	\$	5,806.64	\$	48,920.00	\$	43,113.36	12%
6960 - Approp Redev/Collection Fees	\$	-	\$	-	\$	-	\$	1,082,687.00	\$	1,082,687.00	0%
6980 - Minor Furn Fixture & Equip	\$	-	\$	690.82	\$	-	\$	9,337.00	\$	9,337.00	0%
7010 - Fingerprint Fees (HR)	\$	450.00	\$	17.50	\$	450.00	\$	3,360.00	\$	2,910.00	13%
7020 - Fire & Safety Insp Fees	\$	-	\$	-	\$	-	\$	6,650.00	\$	6,650.00	0%
7030 - Permit & Licensing Fees	\$	525.00	\$	510.00	\$	915.00	\$	9,208.00	\$	8,293.00	10%
7100 - Professional Services	\$	9,572.89	\$	36,932.02	\$	30,268.69	\$	174,156.00	\$	143,887.31	17%
7110 - Legal Services	\$	-	\$	4,089.50	\$	-	\$	96,000.00	\$	96,000.00	0%
7115 - Typeset and Print Services	\$	11,992.70	\$	10,876.78	\$	11,992.70	\$	37,400.00	\$	25,407.30	32%
7120 - Instructor Services	\$	29,561.60	\$	24,881.69	\$	29,561.60	\$	160,323.00	\$	130,761.40	18%
7121 - Scholarships	\$	214.50	\$	-	\$	214.50	\$	5,000.00	\$	4,785.50	4%
7125 - PERS Admin Fees	\$	41.88	\$	166.47	\$	83.76	\$	2,200.00	\$	2,116.24	4%
7130 - Audit Services	\$	4,000.00	\$	750.00	\$	7,280.00	\$	16,825.00	\$	9,545.00	43%
7140 - Medical & Health Svcs	\$	190.00	\$	2,720.00	\$	190.00	\$	9,545.00	\$	9,355.00	2%
7150 - Security Services	\$	715.50	\$	1,411.50	\$	715.50	\$	9,217.00	\$	8,501.50	8%
7160 - Entertainment Services	\$	450.00	\$	200.00	\$	450.00	\$	5,250.00	\$	4,800.00	9%
7180 - Business Services	\$	3,910.05	\$	62,048.46	\$	82,250.04	\$	217,626.00	\$	135,375.96	38%
7190 - Umpire/Referee Services	\$	640.00	\$	505.00	\$	640.00	\$	3,330.00	\$	2,690.00	19%
7210 - Subscriptions	\$	-	\$	276.27	\$	-	\$	3,010.00	\$	3,010.00	0%
7310 - Rents & Leases - Equip	\$	3,413.49	\$	7,794.57	\$	8,858.85	\$	37,325.00	\$	28,466.15	24%
7320 - Bldg/Field Leases & Rental	\$	-	\$	-	\$	-	\$	9,180.00	\$	9,180.00	0%
7410 - Division Supplies	\$	2,648.31	\$	1,112.00	\$	3,414.53	\$	41,600.00	\$	38,185.47	8%
7440 - Sporting Goods	\$	-	\$	1,472.46	\$	-	\$	10,380.00	\$	10,380.00	0%
7450 - Arts and Craft Supplies	\$	-	\$	84.71	\$	-	\$	1,800.00	\$	1,800.00	0%
7460 - Training Supplies	\$	-	\$	-	\$	-	\$	4,675.00	\$	4,675.00	0%
7500 - Small Tools	\$	49.87	\$	683.66	\$	49.87	\$	7,000.00	\$	6,950.13	1%
7510 - Safety Supplies	\$	-	\$	(85.78)	\$	-	\$	3,575.00	\$	3,575.00	0%
7610 - Uniform Allowance	\$	1,402.06	\$	1,492.59	\$	1,652.06	\$	21,012.00	\$	19,359.94	8%
7620 - Safety Clothing	\$	-	\$	-	\$	-	\$	1,200.00	\$	1,200.00	0%
7710 - Conference&Seminar Staff	\$	1,100.00	\$	1,650.00	\$	1,100.00	\$	26,313.00	\$	25,213.00	4%
7715 - Conference&Seminar Board	\$	-	\$	-	\$	-	\$	3,175.00	\$	3,175.00	0%
7720 - Conference&Seminar Travel Exp	\$	-	\$	1,407.96	\$	-	\$	13,445.00	\$	13,445.00	0%
7725 - Out of Town Travel Board	\$	-	\$	-	\$	-	\$	3,615.00	\$	3,615.00	0%
7730 - Private Vehicle Mileage	\$	48.07	\$	-	\$	82.22	\$	1,520.00	\$	1,437.78	5%
7750 - Buses/Excursions	\$	6,518.33	\$	6,326.48	\$	6,518.33	\$	12,000.00	\$	5,481.67	54%
7760 - Tuition/Book Reimbursement	\$	-	\$	-	\$	-	\$	4,000.00	\$	4,000.00	0%
7810 - Utilities - Gas	\$	1,917.45	\$	2,563.22	\$	1,917.45	\$	54,180.00	\$	52,262.55	4%
7820 - Utilities - Water	\$	218,812.77	\$	84,596.69	\$	218,812.77	\$	1,068,790.00	\$	849,977.23	20%
7830 - Utilities - Electric	\$	12,423.52	\$	13,756.39	\$	17,179.29	\$	198,500.00	\$	181,320.71	9%
7840 - Airport Assessment Exp	\$	-	\$	-	\$	-	\$	14,000.00	\$	14,000.00	0%
7910 - Awards and Certificates	\$	-	\$	4,916.03	\$	-	\$	16,070.00	\$	16,070.00	0%
7920 - Meals for Staff Training	\$	-	\$	106.29	\$	127.87	\$	3,000.00	\$	2,872.13	4%
7930 - Employee Morale	\$	-	\$	-	\$	-	\$	5,500.00	\$	5,500.00	0%
Services and Supplies	\$	598,740.12	\$	788,882.28	\$	752,691.07	\$	5,157,384.00	\$	4,404,692.93	15%
YTD Comparison					\$	(36,191.21)					
Total Expenses	\$	1,041,076.12	\$	2,154,778.31	\$	2,179,269.20	\$	11,428,173.00	\$	9,248,903.80	19%
YTD Comparison					\$	24,490.89					
Interfund Transfers Out											
Capital Fund 70 Transfer Out	\$	-	\$	-	\$	-	\$	510,000.00	\$	510,000.00	0%
Debt Service Fund 15 Transfer Out	\$	-	\$	-	\$	-	\$	833,788.00	\$	833,788.00	0%
Interfund Transfers Out	\$	-	\$	-	\$	-	\$	1,343,788.00	\$	1,343,788.00	0%
YTD Comparison					\$	-					
Revenue plus Drawdown Total	\$	183,762.72	\$	725,831.15	\$	640,630.95	\$	12,781,450.00	\$	12,140,819.05	5%
Non-Capital Expense plus Transfers Out Total	\$	1,041,076.12	\$	2,154,778.31	\$	2,179,269.20	\$	12,771,961.00	\$	10,592,691.80	17%
YTD Revenue-Expenses			\$	(1,428,947.16)	\$	(1,538,638.25)					
YTD Comparison					\$	(109,691.09)					

General Ledger
15 - Debt Service Fund
August 2026 16.7%

Account-Description	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Revenue						
5310 - Interest Earnings	\$ 555.14	\$ -	\$ 1,105.47	\$ -	\$ (1,105.47)	-
Revenue	\$ 555.14	\$ -	\$ 1,105.47	\$ -	\$ (1,105.47)	0%
YTD Comparison			\$ 1,105.47			
Interfund Transfers In						
General Fund 10 Transfer	\$ -	\$ -	\$ -	\$ 833,788.00	\$ 833,788.00	0%
Assessment Fund 15 Transfer	\$ -	\$ -	\$ -	\$ 524,084.00	\$ 524,084.00	0%
Interfund Transfers In	\$ -	\$ -	\$ -	\$ 1,357,872.00	\$ 1,357,872.00	0%
YTD Comparison			\$ -			
Services and Supplies						
7950 - COP Debt - PV Fields	\$ -	\$ -	\$ -	\$ 752,769.00	\$ 752,769.00	0%
7951 - ELPA Energy Services Project	\$ -	\$ -	\$ -	\$ 605,103.00	\$ 605,103.00	0%
Services and Supplies	\$ -	\$ -	\$ -	\$ 752,769.00	\$ 752,769.00	0%
YTD Comparison			\$ -			
Total Expenses	\$ -	\$ -	\$ -	\$ 1,357,872.00	\$ 1,357,872.00	0%
YTD Comparison			\$ -			
Revenue plus Transfers In Total	\$ 555.14	\$ -	\$ 1,105.47	\$ 1,357,872.00	\$ 1,356,766.53	0%
Expenses Total	\$ -	\$ -	\$ -	\$ 1,357,872.00	\$ 1,357,872.00	0%
YTD Revenue-Expenses		\$ -	\$ 1,105.47			
YTD Comparison			\$ 1,105.47			

General Ledger
20 - Assessment Fund
August 2026 16.7%

Account-Description	Period Amount		One Year Prior Actual		Year to Date		Budget	Budget Remaining	% of Budget Used
Revenue									
	\$	-	\$	-	\$	-	\$	-	-
5310 - Interest Earnings	\$	5,024.40	\$	20,485.48	\$	10,186.82	\$	25,000.00	41%
5500 - Assessment Revenue	\$	-	\$	-	\$	-	\$	1,435,332.00	0%
Revenue	\$	5,024.40	\$	20,485.48	\$	10,186.82	\$	1,460,332.00	1%
YTD Comparison				\$	(10,298.66)				
Services and Supplies									
6709 - Incidental Costs - Assess	\$	-	\$	-	\$	-	\$	19,444.00	0%
6710 - Grounds Maintenance	\$	-	\$	-	\$	-	\$	78,294.00	0%
6719 - Tree Care	\$	10,608.00	\$	-	\$	31,696.00	\$	160,000.00	20%
6720 - Contracted LS Services	\$	47,764.04	\$	48,622.50	\$	47,764.04	\$	618,416.00	8%
6722 - Park Amenities - Assess	\$	-	\$	-	\$	-	\$	44,000.00	0%
6960 - Approp Redev/Collection Fees	\$	-	\$	-	\$	-	\$	10,000.00	0%
Services and Supplies	\$	58,372.04	\$	48,622.50	\$	79,460.04	\$	930,154.00	9%
YTD Comparison				\$	30,837.54				
Total Expenses	\$	58,372.04	\$	48,622.50	\$	79,460.04	\$	930,154.00	9%
YTD Comparison				\$	30,837.54				
Interfund Transfers Out									
Debt Service Fund 15 Transfer Out	\$	-	\$	-	\$	-	\$	524,084.00	0%
Interfund Transfers Out	\$	-	\$	-	\$	-	\$	524,084.00	0%
YTD Comparison				\$	-				
Revenue Total	\$	5,024.40	\$	20,485.48	\$	10,186.82	\$	1,460,332.00	1%
Expense plus Transfers Out Total	\$	58,372.04	\$	48,622.50	\$	79,460.04	\$	1,454,238.00	5%
YTD Revenue-Expenses-Transfers Out			\$	(28,137.02)	\$	(69,273.22)			
YTD Comparison				\$	(41,136.20)				

General Ledger
30 - Park Dedication Fund
August 2026 16.7%

Account-Description	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Revenue						
	\$ -	\$ -	\$ -	\$ -	\$ -	-
5310 - Interest Earnings	\$ 10,694.14	\$ 26,393.25	\$ 21,296.61	\$ 100,000.00	\$ 78,703.39	21%
Revenue	\$ 10,694.14	\$ 26,393.25	\$ 21,296.61	\$ 100,000.00	\$ 78,703.39	21%
YTD Comparison			\$ (5,096.64)			
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	-
8493 - Pickleball Sports Complex	\$ -	\$ 302.50	\$ 3,295.00	\$ 425,000.00	\$ 421,705.00	1%
8504 - Multi-Generation Center	\$ -	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	0%
8513 - Community Ctr/Classroom Enhanc	\$ -	\$ 22,500.00	\$ -	\$ 37,729.00	\$ 37,729.00	0%
8529 - Freedom Park ADA Bathroom	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 450,000.00	\$ 444,000.00	1%
8538 - Dos Caminos Refurbishment	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	0%
8543 - Nature Center Overhaul	\$ -	\$ -	\$ -	\$ 350,000.00	\$ 350,000.00	0%
Capital	\$ 6,000.00	\$ 22,802.50	\$ 9,295.00	\$ 2,362,729.00	\$ 2,353,434.00	0%
YTD Comparison			\$ (13,507.50)			
Total Expenses	\$ 6,000.00	\$ 22,802.50	\$ 9,295.00	\$ 2,362,729.00	\$ 2,353,434.00	0%
YTD Comparison			\$ (13,507.50)			
Revenue Total	\$ 10,694.14	\$ 26,393.25	\$ 21,296.61	\$ 100,000.00	\$ 78,703.39	21%
Expenses Total	\$ 6,000.00	\$ 22,802.50	\$ 9,295.00	\$ 2,362,729.00	\$ 2,353,434.00	0%
YTD Revenue-Expenses		\$ 3,590.75	\$ 12,001.61			
YTD Comparison			\$ 8,410.86			

Date Received	Amount	Amount Earmarked	Developer	Amount Expended	Balance	Allocation Date
8/8/2016	\$ 2,649,209.00	\$ 3,200,000.00	Amstock/Elacora Mission Oa	\$ 2,424,063.99	\$ 225,145.01	8/8/2021
8/10/2016	\$ 474,353.00	\$ 629,500.00	KB Homes	\$ 436,624.00	\$ 37,729.00	8/10/2021
3/6/2019	\$ 35,242.00	\$ 70,484.00	Habitat for Humanity	\$ -	\$ 35,242.00	9/17/2024
11/21/2019	\$ 1,264,500.00	\$ 1,500,000.00	Shea Homes	\$ 53,528.10	\$ 1,210,971.90	11/21/2024
7/29/2022	\$ 2,840,447.45	\$ -	Williams Homes	\$ -	\$ 2,840,447.45	7/29/2027
8/5/2022	\$ 347,625.00	\$ -	Somis Ranch Phase 1	\$ -	\$ 347,625.00	8/5/2027
10/20/2022	\$ 278,100.00	\$ -	Somis Ranch Phase 2	\$ -	\$ 278,100.00	10/20/2027
3/15/2023	\$ 313,508.00	\$ -	Barry 60 LP	\$ -	\$ 313,508.00	3/15/2028
	\$ 1,454,623.72	\$ -	Interest Account	\$ -	\$ 1,454,623.72	
Total	\$ 12,545,419.12	\$ 8,392,685.95		\$ 5,802,027.04	\$ 6,743,392.08	

General Ledger
40 - Park Impact Fees Fund
August 2026 16.7%

Account-Description	Period Amount		One Year Prior Actual		Year to Date		Budget		Budget Remaining	% of Budget Used
Revenue										
	\$	-	\$	-	\$	-	\$	-	-	-
5310 - Interest Earnings	\$	7,627.17	\$	16,135.36	\$	15,188.23	\$	40,000.00	24,811.77	38%
5450 - Park Impact Fees	\$	-	\$	9,513.80	\$	-	\$	-	-	-
Revenue	\$	7,627.17	\$	25,649.16	\$	15,188.23	\$	40,000.00	24,811.77	38%
YTD Comparison					\$	(10,460.93)				
Services and Supplies	\$	-	\$	-	\$	-	\$	-	-	-
6951 - Administrative Fee	\$	-	\$	-	\$	-	\$	1,500.00	1,500.00	0%
Services and Supplies	\$	-	\$	-	\$	-	\$	1,500.00	1,500.00	0%
YTD Comparison					\$	-				
Capital										
8542 - Bob Kildee Playground Overhaul	\$	-	\$	-	\$	-	\$	250,000.00	250,000.00	10000%
Capital	\$	-	\$	-	\$	-	\$	250,000.00	250,000.00	0%
YTD Comparison					\$	-				
Total Expenses	\$	-	\$	-	\$	-	\$	251,500.00	251,500.00	0%
YTD Comparison					\$	-				
Revenue Total	\$	7,627.17	\$	25,649.16	\$	15,188.23	\$	40,000.00	24,811.77	38%
Expenses Total	\$	-	\$	-	\$	-	\$	251,500.00	251,500.00	0%
YTD Revenue-Expenses			\$	25,649.16	\$	15,188.23				
YTD Comparison					\$	(10,460.93)				

General Ledger
70 - Capital Projects Fund
August 2026 16.7%

Account-Description	Period Amount		One Year Prior Actual		Year to Date		Budget		Budget Remaining	% of Budget Used
Revenue										
	\$	-	\$	-	\$	-	\$	-	-	-
5310 - Interest Earnings	\$	5,475.60	\$	15,230.45	\$	11,143.84	\$	60,000.00	48,856.16	19%
Revenue	\$	5,475.60	\$	15,230.45	\$	11,143.84	\$	60,000.00	48,856.16	19%
YTD Comparison				\$		(4,086.61)				
Interfund Transfers In										
General Fund 10 Transfer In	\$	-	\$	-	\$	-	\$	510,000.00	510,000.00	0%
Interfund Transfers In	\$	-	\$	-	\$	-	\$	510,000.00	510,000.00	0%
YTD Comparison				\$		-				
Capital	\$	-	\$	-	\$	-	\$	-	-	-
8420 - Equip/Facility Replacement	\$	1,553.93	\$	-	\$	39,438.98	\$	70,000.00	30,561.02	56%
8517 - Community Center Alarm	\$	28,975.00	\$	-	\$	28,975.00	\$	-	(28,975.00)	-
8534 - Freedom Center Refurbishment	\$	-	\$	-	\$	-	\$	90,000.00	90,000.00	0%
8539 - Bob Kildee Tennis Court Resurf	\$	-	\$	-	\$	-	\$	120,000.00	120,000.00	0%
8540 - PVAC Office AC	\$	12,963.60	\$	-	\$	12,963.60	\$	13,000.00	36.40	100%
8541 - SC Office AC	\$	6,572.20	\$	-	\$	6,572.20	\$	7,000.00	427.80	94%
8542 - Bob Kildee Playground Overhaul	\$	-	\$	-	\$	-	\$	300,000.00	300,000.00	0%
Capital	\$	50,064.73	\$	-	\$	87,949.78	\$	600,000.00	512,050.22	15%
YTD Comparison				\$		87,949.78				
Total Expenses	\$	50,064.73	\$	-	\$	87,949.78	\$	600,000.00	512,050.22	15%
YTD Comparison				\$		87,949.78				
Revenue plus Transfers In Total	\$	5,475.60	\$	15,230.45	\$	11,143.84	\$	570,000.00	558,856.16	2%
Expenses Total	\$	50,064.73	\$	-	\$	87,949.78	\$	600,000.00	512,050.22	15%
YTD Revenue-Expenses			\$	15,230.45	\$	(76,805.94)				
YTD Comparison				\$		(92,036.39)				

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Justin Kiraly, Assistant General Manager

DATE: October 7, 2026

**SUBJECT: CONSIDERATION AND APPROVAL OF FIRST
AMENDMENT TO T-MOBILE WEST CELL TOWER
AGREEMENT AT MISSION OAKS PARK**

BACKGROUND

In March of 2009, the District entered into a site license agreement with T-Mobile USA, Inc., which allowed them to build and maintain a cell tower at Mission Oaks Park. The initial agreement was for five (5) years, with the option of three (3) additional five (5) year terms, which would give a maximum term of 20 years until March of 2029. The agreement was assigned from T-Mobile USA, Inc. to T-Mobile West Tower LLC in November of 2012, which simultaneously assigned management rights to Crown Castle International Corp (Crown Castle).

Crown Castle representatives approached the District in December of 2024 to begin initial discussions on an amendment to the agreement, allowing for time before the March 2029 deadline. District staff worked with management and the legal team at Aleshire & Wynder, LLC to come to an agreement on terms with Crown Castle and their representatives.

ANALYSIS

After completing negotiations, these are the changes to the original agreement the amendment will provide:

- The term of the agreement is amended to establish an ending date of April 30, 2029, and allow for an additional four (4) terms of five (5) years each after this time, which would allow for, at maximum, the agreement to run until April 30, 2049.
- The license fee will be Three Thousand Three Hundred Dollars (\$3,300) per month as of May 1, 2025, with credit for any payments over this amount that have been made.
- Starting May 1, 2026, the license fee will increase by three percent (3%) each year.
- T-Mobile/Crown Castle will be provided with the opportunity to sublicense space on the cell tower for use by other cell companies. For each additional sublicensee, T-Mobile/Crown Castle will pay \$500 per month to the District. This \$500 per month will increase by 3% annually on the same terms as the established license fee increases.
- If T-Mobile/Crown Castle does not have at least one additional sublicensee before May 1, 2027, the annual license fee increases to \$3,800 per month, with annual increases as described above to be applied to this new fee rate thereafter.

- A clarification is made to the Access portion of the original agreement by the addition of language that T-Mobile must provide reasonable notice to the District before access.
- The Insurance and Indemnification sections are updated with current District insurance requirements.
- The Notice section is updated with current addresses for T-Mobile West LLC and Crown Castle.
- A section added providing Right of First Refusal for just the Cell Tower site, should the District decide to sell its interest in the site area.
- A section added requiring the District to provide a W-9 upon request.
- A section added to charge interest on any past due payments.

In addition to the changes to the original agreement, T-Mobile will pay a \$25,000 signing bonus to the District to cover legal fees and staff time spent negotiating the agreement.

FISCAL IMPACT

With the new option to sublease tower space, there is an incentive for Crown Castle to solicit additional carriers. Should Crown Castle sublease to two additional carriers, the District will expect to make at minimum \$51,600 per year, depending on when the sublicensees are added. If Crown Castle is unable to locate an additional carrier by May of 2027, the District will make at least \$45,600 per year.

The District would also see a one-time payment of \$25,000 within 30 days of the amendment being signed.

The District and Crown Castle discussed different term and payment options to come to an agreement and maintain the relationship. If the District and Crown Castle do not agree to the amendment, the contract will terminate in April of 2029. This would result in a minimum of a loss of \$48,377 per year.

STRATEGIC PLAN COMPLIANCE

Meets 2021-2026 Strategic Plan Goal and Strategy

- 1.3: Identify additional sources of revenue to reduce the reliance of property tax.

RECOMMENDATION

Staff recommends the Board of Directors approve and authorize the General Manager to enter into a First Amendment to the agreement with T-Mobile West Tower LLC through CCTMO LLC, for cell tower service at Mission Oaks Park.

ATTACHMENTS

- 1) First Amendment to Communications Site License Agreement with T-Mobile West Tower LLC (10 pages)

FIRST AMENDMENT TO COMMUNICATIONS SITE LICENSE AGREEMENT

THIS FIRST AMENDMENT TO COMMUNICATIONS SITE LICENSE AGREEMENT (this “**First Amendment**”) is dated and made effective as of the date of the last party to sign (“**Effective Date**”), by and between PLEASANT VALLEY RECREATION AND PARK DISTRICT, a body corporate and politic (“**Licensor**” or “**District**”), with a mailing address of 1605 E. Burnley Street, Camarillo, California 93010, and T-MOBILE WEST LLC, a Delaware limited liability company, by and through CCTMO LLC, a Delaware limited liability company, as its attorney-in-fact (“**Licensee**”), with a mailing address of 2000 Corporate Drive, Canonsburg, Pennsylvania 15317.

RECITALS

A. Licensor and Omnipoint Communications, Inc., a subsidiary of T-Mobile USA, Inc., a Delaware corporation (“**Original Licensee**”) entered into a Revocable Communications Site License Agreement dated March 4, 2009 (“**Original Agreement**”), whereby Original Licensee licensed certain real property, together with access and utility easements, located in Ventura County, California from Licensor (“**Site**”), all located within certain real property owned by Licensor (“**Property**”).

B. T-Mobile West LLC is currently the Licensee under the Agreement as successor in interest to the Original Licensee.

C. To the extent specified in the Original Agreement, the Site may be used for the purpose of constructing, maintaining and operating a communications facility, including tower structures, equipment shelters, cabinets, meter boards, utilities, antennas, equipment, any related improvements and structures and uses incidental thereto.

D. The Original Agreement had an initial term that commenced on May 1, 2009 and expired on April 30, 2014. The Original Agreement provides for three (3) extensions of five (5) years each (each a “**Renewal Term**”), all of which were exercised by Licensee. According to the Original Agreement, the final Renewal Term expires on April 30, 2029.

E. Licensor and Licensee desire to amend the Agreement on the terms and conditions contained herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Licensor and Licensee agree as follows:

1. **Recitals; Defined Terms.** The parties acknowledge the accuracy of the foregoing recitals. Any capitalized terms not defined herein shall have the meanings ascribed to them in the Original Agreement with the understanding that references to “Carrier” shall mean Licensee and references to “District” shall mean Licensor.

2. **Signing Bonus.** Licensee will pay to Licensor a one-time amount of Twenty-Five Thousand Dollars (\$25,000) for the full execution of this First Amendment (and any applicable memorandum of amendment) (“**Signing Bonus**”) within thirty (30) days of the Effective Date as defined in Section 3.

3. **Effective Date.** This Amendment shall be effective upon execution by both Licensor and Licensee (“**Effective Date**”).

4. **Modifications/Amendments.** As of the Effective Date, the Original Agreement is modified and amended as follows:

- A. **Term.** Section 4 of the Original Agreement is deleted in its entirety and replaced with the following:

“The term of this Agreement (“**Term**”) expires on April 30, 2029. Licensee shall have the right to extend the Term of this Agreement for four (4) additional terms of five (5) years each (each a “**Renewal Term**”) on the same terms and conditions contained herein. This Agreement shall automatically be extended for each successive Renewal Term unless Licensee notifies Licensor in writing of Licensee’s intention not to extend this Agreement at least sixty (60) days prior to expiration of the existing Term. If not sooner terminated as provided for herein, the Term of this Agreement shall expire on April 30, 2049.”

- B. **License Fee.** Section 5 (License Fee) of the Original Agreement is hereby deleted in its entirety and replaced with the following:

“a. **Initial License Fee.** Commencing on May 1, 2025, the License Fee will be the sum of Three Thousand Three Hundred Dollars (\$3,300) per month (“**License Fee**”). The License Fee shall be paid on first date of each month. Notwithstanding the foregoing, the parties acknowledge and agree that the License Fee set forth herein reflects a reduction that is intended to apply retroactively to May 1, 2025. To the extent Licensee has paid License Fees in excess of the amounts due under this Section 5.a. from May 1, 2025 through the date hereof, such excess amounts shall be credited to Licensee (“**Overpayment Amount**”). Licensee shall have the right to abate and/or offset the Overpayment Amount against future License Fees until fully applied, and the parties shall cooperate in good faith to perform a reconciliation and true-up of all License Fees paid and owing from May 1, 2025 through the date of such reconciliation.

b. **License Fee Escalations.** Commencing on May 1, 2026 and on the same day of each following year (each an “**Adjustment Date**”), the monthly License Fee shall increase by an amount equal to three percent (3%) of the monthly License Fee in effect for the month immediately preceding the Adjustment Date (“**Annual Escalation**”). The Annual Escalation shall be applied to the License Fee as adjusted pursuant to Section 5.a. (including the retroactive adjustment described therein), and shall replace any License Fee escalation provisions set forth in the Original Agreement.

c. **One-Time Increase.** In the event Licensee does not add at least one (1) New Sublicensee (pursuant to Subsection 5.d. below) to the Site on or before May 1, 2027, then on May 1, 2027 the monthly License Fee will increase to Three Thousand Eight Hundred Dollars (\$3,800) per month, which increase replaces and is in lieu of the Annual Escalation (defined above) scheduled to occur on the same date. Following such increase, the monthly License Fee will continue to adjust pursuant to the Annual Escalation.

d. **New Sublicensee Fee.** Licensee shall have the right to sublicense or grant a similar right of use or occupancy in the Site, in accordance with

Section 12 of the Original Agreement (“**New Sublicense**”) to an unaffiliated third party not already an Existing Sublicensee (as defined below) on the Site (each a “**New Sublicensee**”), upon satisfaction of the following conditions: (i) the New Sublicense shall be subject to this Agreement as amended; (ii) within thirty (30) days after execution of each New Sublicense, Licensee shall provide Licensor with written notice of such New Sublicense including the name, contact information and relationship (if any) of the New Sublicensee to Licensee and a certification that such New Sublicensee is expressly subordinate to, and subject to, this Agreement (as amended); provided, however, that Licensee shall not be obligated to provide a full copy of the New Sublicense but shall instead comply with the reporting obligations set forth below in this Section; and (iii) Licensee shall pay to Licensor a monthly fee for each such New Sublicensee equal to Five Hundred Dollars (\$500) (“**New Sublicensee Fee**”). The first (1st) payment of a New Sublicensee Fee shall be due on the first (1st) day of the month following the later of (i) commencement of construction activities within the Site by the applicable New Sublicensee, or (ii) the date when Licensee begins to receive monthly license payments from the New Sublicensee, and each subsequent payment shall be due to Licensor on the first (1st) day of each month thereafter. Commencing on the first (1st) Adjustment Date (defined above) occurring after the commencement of the applicable New Sublicensee Fee, and every Adjustment Date thereafter, the New Sublicensee Fee shall escalate upon the same terms and at the same time as the monthly License Fee set forth in the Agreement (as amended herein). The foregoing adjustment shall only apply after the commencement of a New Sublicensee Fee, and shall only apply to existing New Sublicensees. The initial New Sublicensee Fee for each New Sublicensee shall be Five Hundred Dollars (\$500) per month. If any New Sublicense expires or terminates for any reason, Licensee shall no longer be obligated to pay the New Sublicensee Fee for that applicable New Sublicensee. Notwithstanding anything in this Section to the contrary, the parties acknowledge and agree that (a) Licensor shall not be entitled to a New Sublicensee Fee for any sublicensee of Licensee, or any successor and/or assignees of such sublicensee of an existing sublicense agreement with that sublicensee, who commenced use of the Site or executed a sublicense prior to the Effective Date of this First Amendment, and (b) the term “New Sublicensee,” as used in this Section, shall not include any sublicense or use by Licensee, CCTMO LLC, wholly-owned affiliates of Licensee and/or CCTMO LLC, or their respective successors and assigns (collectively, “**Affiliated Party(ies)**”), and that revenue derived from Affiliated Parties shall be expressly excluded from the New Sublicensee Fee and Licensor shall have no right to receive any portion of such revenue. However, Licensee must promptly provide written notice to Licensor of any sublicense to an Affiliated Party stating its relationship to Licensee which qualifies it hereunder as an Affiliated Party. Licensee shall have sole discretion as to whether, and on what terms, to sublicense or otherwise allow occupancy of the Site and there shall be no

express or implied obligation for Licensee to do so. New Sublicensees shall have the same rights to access the Site as Licensee and shall comply with the same obligations to which Licensee is subject when accessing the Site.

Once per calendar year, Licensor may submit a written request to Licensee for a business summary report (“**Report**”) pertaining to Licensee’s New Sublicensee Fee obligations for New Sublicensees for the prior twelve (12) month period, and Licensee shall provide such written report to Licensor within thirty (30) days after Licensee’s receipt of such written request. Licensor shall send such written request to the notice address set forth herein and/or by email to Real.Estate@crowncastle.com. The following license numbers represent the existing sublicensees (each an “**Existing Sublicensee**”) at the Site as of the Effective Date: License No. 531195. Licensee’s failure to pay the New Sublicensee Fee when due shall be a default of this Agreement should Licensee fail to cure such payment within ten (10) days after receipt of written notice from Licensor (provided that Licensor shall have no obligation to provide notice more than twice in any calendar year). If Licensor has a reasonable, good faith basis to believe a Report is not accurate, Licensor may either (i) request Licensee review the Report for accuracy and provide a response regarding its findings within twenty (20) days of such notice, or (ii) upon thirty (30) days’ notice, have Licensee’s records related to the New Sublicensee Fee(s) at issue audited by a mutually agreeable independent third-party auditor that shall be required to sign Licensee’s commercially reasonable confidentiality agreement related to the contents of any such records and other information related to the audit (“**Confidentiality Agreement**”). However, the Confidentiality Agreement shall allow the information to be provided to Licensor or otherwise used in litigation in the event of any claim related to the payment of the New Sublicensee Fee under this Agreement. Such audit shall be performed at Licensee’s place of business where such records are kept or such other mutually agreed upon location. The auditor shall not be compensated on a contingency fee, commission, success fee, percentage-recovery, or other compensation arrangement based on the amount of any underpayment, recovery, or audit finding. Licensee shall not be required to provide any of its master agreements with its sublicensees that cover multiple sites, but only the New Sublicense(s) related to this Site. In the event the audit discovers that the Report(s) at issue is(are) not accurate and Licensee owes any amounts of New Sublicensee Fee to Licensor not previously paid, Licensee shall pay the cost of the audit together with such delinquent amounts of New Sublicensee Fee with eight percent (8%) interest all within ten (10) business days of the completion of the audit. The notice provided Licensee in (i) or (ii) above shall include reasonably detailed specifics regarding Licensor’s reasoning for questioning the accuracy of the Report(s) at issue.”

- C. **Access.** Section 7.b of the Original Agreement is hereby deleted in its entirety and replaced with the following:

“7.b. **Access.** District shall allow Licensee and their employees, agents, subcontractors, and New Sublicensees and its respective employees, agents and subcontractors, access to the Site twenty-four (24) hours a day, seven (7) days a week, at no charge. Except in an emergency, access to the Site must be preceded with reasonable notice to the Licensor, to allow for any necessary adjustments to rentals or programming scheduling. District represents and warrants it has full rights of ingress and egress to the Site, and hereby grants such rights to the Licensee to the extent required to construct, maintain, install, and operate the Communications Facilities.”

D. Insurance. Section 13.e of the Original Agreement is deleted and the following new subsections are inserted in Section 13:

- e. **Proof of Insurance.** Licensee shall provide certificates of insurance to District as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers’ compensation. Insurance certificates and endorsements must be approved by District’s Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with District at all times during the term of this Agreement. Upon reasonable prior notice to Licensee, District reserves the right to review complete copies of all required insurance policies at a mutually agreeable location.
- f. **Duration of Coverage.** Licensee shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Licensee, its agents, representatives, employees or subconsultants
- g. **Primary/Noncontributing.** Coverage provided by Licensee shall be primary and any insurance or self-insurance procured or maintained by District shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of District before the District’s own insurance or self-insurance shall be called upon to protect it as a named insured.
- h. **District’s Rights of Enforcement.** In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Licensee or District will withhold amounts sufficient to pay premium from Licensee payments. In the alternative, District may cancel this Agreement.
- i. **Acceptable Insurers.** All insurance policies shall be issued by an insurance

company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the District's Risk Manager.

- j. **Waiver of Subrogation.** All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against District, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Licensee or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Licensee hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.
- k. **Enforcement of Contract Provisions (Non-Estoppel).** Licensee acknowledges and agrees that any actual or alleged failure on the part of the District to inform Licensee of non-compliance with any requirement imposes no additional obligations on the District nor does it waive any rights hereunder.
- l. **Requirements Not Limiting.** Licensee shall procure and maintain, at its sole cost, Commercial General Liability insurance written on an ISO occurrence form (or equivalent) with coverage limits consistent with industry standards (e.g., not less than \$1,000,000 per occurrence, \$2,000,000 aggregate). Such insurance shall cover the licensed premises, operations, and contractual liability. Licenser shall be named as an additional insured, and coverage shall be provided by insurers rated A- or better by A.M. Best.
- m. **Notice of Cancellation.** Licensee agrees to oblige its insurance agent or broker and insurers to provide to District with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.
- n. **Additional Insured Status.** General liability policies shall provide or be endorsed to provide that District and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies used to meet the required limits hereunder.
- o. **Separation of Insureds.** A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.
- p. **Pass Through Clause.** Licensee agrees to ensure that its subconsultants and subcontractors provide the same minimum insurance coverage required of

Licensee. Licensee agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section. Licensee agrees that upon request, all evidence of insurance with consultants and subcontractors, will be submitted to District for review.

- q. **District's Right to Revise Specifications.** District reserves the right upon the commencement of each Renewal Term to make reasonable market-related changes to the amounts and types of insurance required hereunder by giving the Licensee ninety (90) days' advance written notice of such change. If such change results in substantial additional cost to the Licensee, the District and Licensee may renegotiate Licensee's License Fees.
- r. **Self-Insured Retentions.** Any self-insured retentions must be declared to District. At the request of District, Licensee shall provide evidence of its financial wherewithal to satisfy such retentions.
- s. **Timely Notice of Claims.** Licensee shall give District prompt and timely notice of claims made or suits instituted that arise out of or result from consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.
- t. **Additional Insurance.** Licensee shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work."

E. **Indemnification.** Section 14 of the Original Agreement is deleted in its entirety and replaced with the following:

"14. **Indemnification.** To the full extent permitted by law, Licensee agrees to indemnify, defend and hold harmless the District, its elected and appointed officials, officers, employees, volunteers and agents ("**Indemnified Parties**") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "**claims or liabilities**") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Licensee, its officers, employees, agents, subcontractors, invitees, or any individual or entity for which Licensee is legally liable ("**indemnitors**"), or arising from Licensee's or indemnitors' reckless or willful misconduct, or arising from Licensee's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, except claims or liabilities occurring as a result of District's sole negligence or willful acts or omissions. The indemnity obligation shall be binding on successors and assigns of Licensee and shall survive termination or expiration of this Agreement."

F. **Notice.** Licensee's notice address stated in Section 16 (Notices) of the Agreement is amended as follows:

If to Licensee: T-Mobile West LLC
12920 S.E. 38th Street
Bellevue, Washington 98006
Attention: Leasing Administration

With a copy to:

T-Mobile West LLC
c/o CCTMO LLC
Attn: Legal - Real Estate Department
2000 Corporate Drive
Canonsburg, Pennsylvania 15317

G Right of First Refusal – Limited to Site. A new Section 19 is added to the Original Agreement as follows:

“19. Right of First Refusal: If Licenser receives an offer that it intends to accept from any person or entity that owns towers or other wireless telecommunications facilities (or is in the business of acquiring Licenser’s interest in this Agreement) to purchase fee title, an easement, a lease, a license, or any other interest in the Site, or Licenser’s interest in the Agreement, or an option for any of the foregoing (“**Offer**”), Licenser shall provide written notice to Licensee providing a copy of the Offer (“**Offer Notice**”), and Licensee shall have a right of first refusal to acquire such interest, including all of Licenser’s right, title and interest in this Agreement, on the same terms and conditions in the Offer, excluding any terms or conditions that are (i) not imposed in good faith; or (ii) directly or indirectly designed to defeat or undermine Licensee’s possessory or economic interest in the Site pursuant to this Agreement. If the Offer provides for a due diligence period of less than sixty (60) days, then the due diligence period shall be extended to be sixty (60) days from the exercise of the right of first refusal and closing shall occur no earlier than fifteen (15) days thereafter. If Licensee does not exercise its right of first refusal by written notice to Licenser given within thirty (30) days of receipt of the Offer Notice (“**Exercise Notice**”), Licenser may convey the interest pursuant to the Offer. Upon exercise of the right of first refusal, Licenser and Licensee will promptly execute all documents required under the original Offer and consummate the transaction pursuant to the terms of the Offer (“**PSA Agreement**”). However, if Licensee breaches the PSA Agreement and fails to cure same as provided for in the PSA Agreement (or if no such cure period is provided, then within ten (10) business days of being provided notice of such breach), then such uncured breach shall be a material default under this Agreement and Licenser may the PSA Agreement and this Agreement upon providing written notice to Licensee. If Licensee does not exercise the right of first refusal, then this Agreement shall continue in full force and effect and Licensee’s right of first refusal shall survive any such conveyance. This right of first refusal may not be assigned separately from this Agreement and then in accordance with Section 12 of this Agreement.”

H. IRS Form W-9. A new Section 20 is added to the Original Agreement as follows:

“**20. Form W-9:** Upon written request, Licensors agree to provide Licensee with a completed IRS Form W-9, as may be reasonably requested by Licensee. In the event the Site is transferred, the succeeding licensor shall have a duty at the time of such transfer to provide Licensee with a completed IRS Form W-9, or its equivalent, and other related paperwork to effect a transfer in the rent to the new licensor.”

I. Interest. A new Section 21 is added to the Original Agreement as follows:

“**21. Default Interest:** Any License Fee or other amounts due hereunder is not paid when due shall thereafter bear interest at ten percent (10%) per annum until paid in full.”

5. Recordation. Licensee, at its cost and expense, shall have the right to record a memorandum of this First Amendment in a form reasonably acceptable to Licensors solely against the Site in the Official Records of Ventura County, California (“**Official Records**”) at any time following the execution of this First Amendment by both parties. If the memorandum is recorded, Licensee agrees that upon termination of the Agreement for any reason, to cooperate with executing any document required by Licensors to terminate the memorandum from the Official Records.

6. Representations, Warranties and Covenants of Licensee. Licensee represents, warrants and covenants to Licensors, as of the Effective Date, as follows:

- i. Licensee is the current successor-in-interest to Original Licensee and acknowledges that it has fully assumed the Agreement.
- ii. Licensee is duly authorized and has the full power, right and authority to enter into this First Amendment and to perform all of its obligations under the Agreement as amended.
- iii. Neither Licensors nor Licensee is currently in default under the Agreement, and to Licensee’s knowledge, no event or condition has occurred or presently exists that with notice or the passage of time or both, would constitute a default by either party under the Agreement.
- iv. Licensee agrees to provide such further assurances as may be reasonably requested to carry out and evidence the full intent of the parties under the Agreement as amended hereby.
- v. To the best of Licensee’s knowledge, the Communication Facilities are only on the Site and not on any other portion of the Property.

7. Representations, Warranties and Covenants of Licensors. Licensors represent, warrants and covenants to Licensee as follows:

- i. As of the Effective Date, Licensors is duly authorized and has the full power, right and authority to enter into this First Amendment and to perform all of its obligations under the Agreement as amended.
- ii. Neither Licensors nor Licensee is currently in default under the Agreement, and to Licensors’s knowledge, no event or condition has occurred or presently exists that with notice or the passage of time or both, would constitute a default by either party under the Agreement.
- iii. Licensors agrees to provide such further assurances as may be reasonably requested to carry out and evidence the full intent of the parties under the Agreement as amended hereby, and ensure

Licensee's continuous and uninterrupted use, possession and quiet enjoyment of the Site under the Agreement as amended hereby.

8. Counterparts. This First Amendment may be executed in separate and multiple counterparts, each of which shall be deemed an original but all of which taken together shall be deemed to constitute one and the same instrument.

9. Remainder of Agreement Unaffected. Except as amended by this First Amendment, the Original Agreement shall remain in full force and effect. In the event of a conflict, this First Amendment shall control. The terms, covenants and provisions of this First Amendment shall extend to and be binding upon the respective executors, administrators, heirs, successors and assigns of Licensor and Licensee.

10. Qualification; Authority. Each individual executing this Agreement on behalf of Licensee represents, warrants and covenants to Licensor that (a) it is an entity duly formed and authorized to do business in the state of its incorporation, (b) the entity holds valid and enforceable authority to execute this Amendment on behalf of Licensee; (c) such person is duly authorized to execute and deliver this Agreement on behalf of such entity in accordance with authority granted under the organizational documents of such entity, and (c) Licensee is bound under the terms of this Agreement.

11. Electronic Signatures. This First Amendment may be executed electronically in compliance with UETA and ESIGN using a qualified third party provider such as DocuSign or AdobeSign.

This First Amendment is executed by Licensor as of the date(s) written below.

LICENSEE:

T-MOBILE WEST LLC,
a Delaware limited liability company

By: CCTMO LLC,
a Delaware limited liability company
Attorney in Fact

By: _____

Name: _____

Title: _____

Date: _____

LICENSOR:

PLEASANT VALLEY RECREATION AND
PARK DISTRICT, a body corporate and politic

By: _____

Name: _____

Title: _____

Date: _____

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Jessica A. Puckett, CPRE, Administrative Analyst

DATE: October 7, 2026

**SUBJECT: CONSIDERATION AND REVIEW OF AMENDED
ORDINANCE NO. 8, GOVERNING THE USE OF PARKS,
RECREATION AREAS AND FACILITIES**

BACKGROUND

As the District evolved, ordinances were developed to control the use of District facilities. The ordinances provided language for all aspects of the use of parks and facilities. Initially, each set of ordinances was assigned a number, which resulted in Ordinance numbers one through six, each maintained as a separate document. Based on a need to have one concise document listing, all ordinances were consolidated by staff and legal counsel to create Ordinance No. 7 in May of 2009.

With the development of the District's Park Patrol program and the need to identify, establish, and enforce ordinances and the citation process, Ordinance No. 8 (Ordinance) was developed and initially adopted in May 2010. The Ordinance was updated in April 2011, June 2015, and again in January 2018. At the October 2, 2023 Board Meeting, the Board approved the current version of Ordinance No. 8, which included revisions to address grammatical and spelling errors, and reflect changes in use of District facilities and parks.

It is common practice for the District to periodically review its policies and ordinances to ensure they remain consistent with current District operations, facility uses, applicable policies, and community needs. As part of the current review, staff met with the Policy Committee to review Ordinance No. 8 and identify provisions requiring clarification, revision, or additional language.

ANALYSIS

The proposed amendments primarily clarify and update provisions of Ordinance No. 8 to better reflect current District operations and the way District parks and facilities are used. The revisions also provide greater consistency between related sections of the Ordinance and other District policies and requirements.

The following is a list of major changes to the Ordinance:

Clarified/Modified/Revised:

- Section 202 - Vehicles and Parking
 - Vehicles and Parking to lower the speed limits within parks to 5 mph from 15 mph.
 - Vehicles and Parking hours changed from 10 p.m. to 6 a.m. to dusk and 7 a.m. to reflect regular park operating hours.
- Section 212 - Overnight Camping
 - Overnight Camping clarification of General Manager approval.
 - Clarified that camping is permitted in connection with District special events only with approval from the General Manager or designee.

- Section 222 - Beverages Sale of Alcoholic Beverages
 - Sale of Alcoholic Beverages to align with the General Use Policy and CAPRI guidance, clarified when alcohol is allowed and the parameters of what time(s) it can be served on District property.
 - Clarified the maximum duration for which alcohol may be present at an event and established that the provision of alcohol must end at least one hour before the end of the event or no later than 10:00 p.m., whichever occurs first.

Added/Included:

- Section 116 - Conducting Business in a District Park – language to align with Section 414 for types of business vendors and the applicable required permits and insurance.
- Section 208 – Amplified Sound - language to clarify the allowance of amplified sound at Freedom Park with applicable parameters of what is and is not allowed in relation to amplified sound.
- Section 234 – Bicycles and Electric Bicycles - language to clarify that bicycles, both non-electric and electric, must abide by the same rules of the road as motorists. Added language to clarify E-Bike restrictions.

FISCAL IMPACT

Staff does not anticipate a fiscal impact associated with the approval of the revised Ordinance No. 8.

RECOMMENDATION

It is recommended that the Board approve the introduction and first reading of the Amended and Restated Ordinance No. 8 titled – *Ordinance No. 8, Governing the Use of Parks, Recreation Areas, and Facilities* and to waive further readings.

ATTACHMENTS

- 1) Ordinance No. 8 – Redlined 2026 -Version 4 (43 pages)
- 2) Ordinance No. 8 – Clean version 2026 (43 pages)



**PLEASANT VALLEY
RECREATION AND PARK DISTRICT**

**ORDINANCE No. 8
GOVERNING USE OF PARKS,
RECREATION AREAS AND FACILITIES**

Board Introduction – ~~September~~ October 6²⁷,
202~~3~~6

Board Adoption – ~~October 4~~ XXX X ~~November~~
4, 202~~3~~6

**ORDINANCE No. 8 GOVERNING USE OF PARKS,
RECREATION AREAS AND FACILITIES**

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The Board of Directors of the Pleasant Valley Recreation and Park District ordains as follows:

ARTICLE I

GENERAL CONDITIONS

SECTION 101- PURPOSE/SEVERABILITY

The purpose of these provisions is to provide rules to govern the use of District parks, recreation areas and facilities in order that all persons may enjoy and make use of such parks and buildings and to protect the rights of all concerned. If any provision or clause of this Ordinance or the application thereof is held invalid or unconstitutional, such declaration shall not affect the other provisions or applications of this Ordinance, which can be given effect without the invalid provision or application and, to this end, such provisions of this Ordinance are declared to be severable.

SECTION 102- DEFINITIONS

The following words and phrases, whenever used in this Ordinance, shall be construed as defined in this section:

- a. **“Applicant”** shall mean an individual who submits an application for a District use permit to utilize District property.
- b. **“Administrative Hearing”** shall mean a civil proceeding to contest a civil penalty citation.
- c. **“Alcoholic Beverage”** shall mean alcohol, spirits, liquor, wine, beer, and every liquid or solid containing one-half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or combined with other substances.
- d. **“Aircraft”** shall mean any device that is used or intended to be used to carry a person or persons in the air.
- e. **“Amplified Sound”** shall mean sound projected and transmitted by electronic equipment, including amplifiers, radios, or other devices.
- f. **“Amenities”** shall mean a desirable or useful feature(s) of a building, facility, structure, or park.
- g. **“Article”** shall mean an article of this Ordinance unless some other Ordinance, policy, or statute is stipulated.

- h. **“Basic Rate”** shall mean the rate for use of specific areas of District property as set forth in the most recent adopted Master Fee Schedule.
- i. **“Building”** shall mean any structure having a roof supported by columns or by walls and intended for the shelter, housing, or enclosure of persons, animals, or property of any kind.
- j. **“Camp”** shall mean to pitch or occupy camp like items to include tents, huts, temporary shelters, trailers, motorhomes, campers, or vehicles otherwise used for shelter. To include the use of tarps, cots, beds, sleeping bags, hammocks, or non-District designated cooking facilities and similar equipment used to create temporary shelter and accommodation.
- k. **“Citation”** shall mean a civil or administrative penalty citation issued in accordance with Government Code Section 53069.4 charging a Citee with an ordinance violation pursuant to this Ordinance.
- l. **“Citee”** shall mean the person issued a civil penalty citation charging them as a responsible person for an Ordinance violation.
- m. **“Community Service Organizations”** shall mean a youth organization that performs a service for the benefit of the public, is sponsored and approved by the Pleasant Valley Recreation and Park District Board, and the Organization resides within the District boundaries. These activities are not part of the “District” programs/classes.
- n. **“Competitive Activity”** shall mean an event or gathering in which one or more persons meet to test skill and/or ability and focused on winning.
- o. **“Contract Operator”** shall mean an approved independent contractor that performs a service for the benefit of the public. These activities are not part of the “District” programs/classes.
- p. **“District”** shall mean the Pleasant Valley Recreation and Park District and/or all land managed by Pleasant Valley Recreation and Park District.
- q. **“District Activities”** refer to District directed, sponsored programs or approved activities.
- r. **“District Lands”** shall mean all lands and facilities under ownership or control of Pleasant Valley Recreation and Park District. “District Lands” are sometimes referred to herein as “District property.”
- s. **“Electric Bike”** shall be defined as follows:

1. Class 1: A bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 2. Class 2: A bicycle equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 3. Class 3: A bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour and is equipped with a speedometer.
- t. **"Electric Scooter"** shall mean any motorized scooter with 2 wheels, handlebars, and a floorboard that can be stood on while riding.
- u. **"Facility"** shall mean any building, structure, park or facility under the ownership, management or control of the District and available for public use.
- v. **"Fund-raising"** means the activity of raising money: organized activity of soliciting and collecting money for a nonprofit, service group or political organization.
- w. **"General Manager"** means the District's chief administrative officer or designee(s).
- x. **"Hearing Officer"** shall mean a person appointed by the District to conduct, consider, and decide administrative hearings. Prior to being appointed, a hearing officer must first be designated by the General Manager as qualified to provide a fair and impartial hearing based on appropriate education, training and experience.
- y. **"In-District Resident / In-District Resident Group / In-District Public/ In-District General Public"** shall mean any person, public or private groups, organizations, associations, non-profits, partnerships, firms, entities, or corporations who resides within the boundaries of the District.
- z. **"Issuance Date"** shall mean the date when a citation is served on the Citee.
- aa. **"Leash"** shall mean a strap, cord, chain or similar restraint on a dog of a length of six (6) feet or less.
- bb. **"Major Impact"** shall apply when the nature of the activity or proposed use is found to (a) limit the use of the facility for others, (b) cause damage or nuisance to the neighbors and surrounding areas, (c) require parking beyond capacity of the park, or (d) any use that is deemed extraordinary.

cc. **“Model Craft”** shall mean any motor or engine driven model airplanes or rocketry, cars, boats, or other device.

dd. **“Organized Group”** a regular meeting or assembly at one of the parks that includes more than 25 people, including but not limited to picnics and parties for family, religious institution, community or school events, or other similar activities.

ee. **“Organized Use / Organized Sports”** meeting any one of the following conditions: 1) league games, practices, tournaments, clinics, instruction, special events; or other uses where a fee is charged for participation, 2) a rental application requesting multiple dates of use, 3) a rental application requesting more than one field.

ff. **“Open Space”** shall mean all lands under the ownership, management, and/or control of the District that are left in a natural vegetative state with limited public access.

gg. **“Out-of-District / Non-Resident, Group or Organization”** shall mean any person, group, organization, association, partnership, firm, entity, or corporation that resides outside the District’s boundaries.

hh. **“Park”** shall mean all grounds, roadways, building, structures, and lands acquired by the District or any area to which the District holds title or exercises delegated authority.

a. **Neighborhood Park** means a park generally up to 10 acres in size which serves as a social and recreational focal point for neighborhoods. Many include playgrounds and may offer a range of facilities and passive or active recreation in response to demographic and characteristics of surrounding neighborhoods.

b. **Community Park** means a park that generally ranges in size from 10 acres to larger that serve as a recreational point for the community. May include playgrounds, pavilions, restrooms, sports fields, recreational courts, amenities, and offer active and passive park space.

c. **Sports Park** a park that is generally 10 acres or larger. These parks serve as a location to host competitive activities which through casual or organized participation provide competition and have governing bodies.

ii. **“Park Space”** community space consisting of land (such as parks) rather than buildings and use that is maintained for recreation enjoyment.

jj. **“Park Patrol”/ “Ranger”** shall mean any District employee or agent of the District with the authority and responsibility to enforce provisions of this Ordinance.

- kk. **“Permit”** shall mean an approved reservation for use of parks, amenities, or buildings as provided for and defined within District ordinances.
- ll. **“Responsible Person/Party”** shall mean a person who creates, causes, maintains, or allows an ordinance violation to exist or occur by their action or failure to act.
- mm. **“Section”** shall mean a section of this Ordinance unless some other statute or policy is specifically identified.
- nn. **“Special Event”** means an organized congregation of people with the intention to participate in shared activities contingent upon size, type, and context restrictions. Special Event status is determined as a result of filling out the Special Event Application Checklist.
- oo. **“Sport Court”** means an outdoor hard surface court designed for athletic purposes, such as, but not limited to, tennis/pickleball, roller rink, basketball.
- pp. **“Structure”** means anything constructed or erected on the ground such as a building, facility, amenity, including, but not limited to, signs, flagpoles, walkways or any amenities or fixtures required to operate, maintain and/or enhance District property.
- qq. **“Trail”** shall mean any path of travel through open space meant for pedestrian, domestic animal per section 220, or equestrian use.
- rr. **“Unmanned Aircraft Systems” or “UAS”** shall mean an aircraft and the equipment necessary for the safe and efficient operation of that aircraft. An unmanned aircraft is a component of a UAS that is operated without the possibility of direct human intervention from within or on the aircraft, commonly known as a “drone.”
- ss. **“Vehicle”** means every device by which any person or property is or may be transported or drawn upon a public street or highway excepting a device moved exclusively by human power or used exclusively upon stationary rails or tracks as defined in Section 670 of the California Vehicle Code.
- tt. **“Oversized vehicle”** – is any motorized vehicle or combination of motorized vehicles and non-motorized vehicles or trailers that: 1) meets or exceeds eighteen (18) feet in length at any time or 2) meets or exceeds the combination of both more than eight (8) feet in height and also exceeds nine (9) feet in width.
- uu. **“Vendor”** shall mean an entity providing or seeking to provide products, services, and/ or food/beverage items at a permitted program or event on District property.
- vv. **“Violation”** means a violation of the District’s ordinance(s), including this Ordinance.

ww. “Walkway” shall mean any path, or access through District lands constructed or maintained for the use of pedestrians, handicapped patrons, or bicyclists unless otherwise marked.

SECTION 103- AUTHORITY AND ENFORCEMENT

The District’s Board of Directors authorizes the General Manager to implement and administer the policies, ordinances, and regulations contained herein. Whenever a power is granted to, or a duty imposed on, the General Manager, the power may be exercised, or the duty performed, by the General Manager or their designee. Unless this policy expressly provides otherwise the General Manager shall enforce the provisions of this Ordinance. The General Manager shall also have the authority to implement reasonable rules and regulations to protect the public health, safety, welfare, and resources under the District’s care.

District Park Rangers (“Rangers”) are uniformed District employees, designated as peace officers pursuant to Penal Code Section 830.31(b), whose primary duty is to protect District Lands and preserve the peace therein. Rangers are authorized to enforce all District ordinances, rules and regulations, all laws of the State of California and all applicable municipal laws and ordinances. Consistent with Public Resources Code Section 5786.17 and the provisions of this Ordinance, Rangers are authorized to warn and evict ~~persons,~~ ~~and persons and~~ issue citations for any misdemeanor or infraction violation of District ordinances, rules and regulations, and applicable municipal laws or ordinances, and state law, when the violation is committed within District Lands and in the presence of the Ranger issuing the citation. Rangers may also issue civil or administrative penalty citations. Rangers must carry identification and may issue citations in accordance with Penal Code Section 853.5 *et seq.*

SECTION 104- COMPLIANCE

Persons entering District Lands may remain as long as they abide by the adopted ordinances, rules, and regulations of the District; applicable laws and ordinances of the State of California; County of Ventura and City of Camarillo; and lawful instructions of authorized employees of the District. Failure to leave District Lands when requested to do so by an authorized employee of the District for violation of any of these ordinances, rules or regulations or any other applicable laws, will represent a further and separate violation of this Ordinance. Additionally, no person shall violate any order or provision thereof posted on District Lands by the General Manager.

SECTION 105- ENFORCEMENT; PENALTIES

Unless otherwise specified in this Section, pursuant to Public Resource Code section 5786.17, any person within District Lands who violates any provision of this Ordinance, the conditions of any permit issued pursuant thereto, or any adopted rule or regulation relating to District Lands is guilty of an infraction pursuant to the California Penal Code (Penal Code) for the first violation. A fourth violation of the same provision within one year shall be a misdemeanor pursuant to Penal Code.

Violations of Section 202, "Vehicles and Parking", Subsections a, b, c, d, f, and h are subject to the civil penalty citation process set forth in Section 106.

The first and any subsequent violation of the following Sections shall be misdemeanors:

- 114 – Violation of Permit
- 204 – Firearms and Weapons
- 205 - Hunting
- 206 - Vandalism
- 214 - Nudity
- 221 – Alcoholic Beverages, Intoxicated Persons, Dangerous Drugs
- 232 – Public Urination
- 302 – Access
- 409 – Prohibition on use of Tobacco or Marijuana Related Products
- 410 – Alcohol in Recreation Buildings and Parks
- 413 – Exclusion from District Areas and Facilities

A violation of this Ordinance, which is an infraction, shall be punishable by a fine not to exceed Five Hundred Dollars (\$500). A violation of this Ordinance which is a misdemeanor will be punishable by a fine not to exceed One Thousand Dollars (\$1,000) or by imprisonment in the County jail for a period not to exceed six (6) months, or by both such fine and imprisonment.

In accordance with Government Code Section 53069.4, the District may make any violation of District ordinance(s), including this Ordinance, subject to a civil or administrative penalty in lieu of issuance of a citation for an infraction. Sections 106 through 108 set forth the procedures governing the District's imposition, enforcement, collection, and administrative review of administrative penalties. The term "administrative penalty" in this Ordinance is also referred to as "civil penalty".

SECTION 106- ADMINISTRATIVE PENALTY PROCEDURES

This section establishes the administrative procedures for the imposition, enforcement, collection, and review of civil penalties by the District pursuant to Government Code Section 53069.4.

The issuance of a civil or administrative penalty under this section is solely at the District's discretion and is one option the District possesses to address violations of this Ordinance. By adopting these provisions, the District does not intend to limit its discretion to utilize any other remedy, civil or criminal, for any violation of the Ordinance.

A Citee may request a preliminary review of a citation within 14 days of the date the citation is issued. The Citee must submit a completed preliminary review request form, a copy of the citation, and any additional information demonstrating the reason(s) why there was no violation or why the Citee is not a responsible person for the violation to the District's Park Services Manager. The purpose of the review is to identify any improper citations due to errors that are readily verifiable and not to resolve factual disputes concerning the citation.

The preliminary review shall be conducted by the District's Park Services Manager or designee(s). The reviewer shall not be the enforcement officer who issued the citation.

If the determination of the preliminary review is that the citation is improper, the citation shall be dismissed. The Citee shall be notified of the results of the review in writing within 15 working days of receipt of the request.

A request for preliminary review does not extend any time periods for compliance, the penalty due date, or the time to request an administrative hearing.

Any Citee may contest a civil penalty citation by filing a signed written request for an administrative hearing stating the grounds for contesting the citation. The request must be received by the address set forth on the Citation, within 35 days of the date the citation was served and be accompanied by a deposit of the full amount of the penalty.

Within ten (10) days following the receipt of a request for an administrative hearing and deposit of the full citation amount, the District, or the District's authorized agent shall schedule an administrative hearing. The date of the hearing shall be no more than 90 days later than the date the request for the hearing was filed. The District or the District's authorized agent shall notify the Citee of the date of the hearing.

The Hearing Officer may grant a one-time continuance of a hearing for no more than 45 days if a request is made showing good cause by the citee or the District's designated representative. All continuance requests must be made in writing and received at least 72 hours before the hearing date. If the request for continuance is denied, the hearing shall proceed as noticed. A Citee who requests a continuance waives their opportunity for a hearing within 90 days of the date the citation is issued.

A Hearing Officer shall conduct the hearing on the date set by the District or the District's authorized agent. The Citee shall have the opportunity to appear, testify and to present evidence relevant to the violation alleged in the citation. The Citee may file a written declaration at least 48 hours prior to the hearing in lieu of personally attending the hearing. The citation shall be accepted by the Hearing Officer as prima facie evidence of the violation and the facts stated in the citation. Neither the enforcement officer nor any other District representative shall be compelled to attend the hearing. However, any such appearance or submission may be made at the discretion of the enforcement officer.

The hearing shall be conducted informally, and formal rules of evidence need not be utilized. The Hearing Officer does not have the authority to issue a subpoena.

The failure of the Citee to appear at the hearing or to file written testimony prior to the hearing shall constitute an abandonment of the request for an administrative hearing and a failure to exhaust administrative remedies concerning the violation and any penalty deposit shall be forfeited to the District.

After considering all evidence and testimony submitted at the administrative hearing, the Hearing Officer shall issue a written decision to uphold or dismiss the citation within 20 working days after conclusion of the hearing. The Hearing Officer has no discretion or

authority to reduce or modify the amount of any fine. The decision shall state the reasons and evidence considered for the decision. If the decision is to uphold the citation, the deposited penalty shall be forfeited to the District. If the decision is to dismiss the citation, the District shall refund the penalty deposit within 30 days of the decision. The Hearing Officer's continued employment, performance evaluation, compensation, and benefits shall not directly or indirectly be linked to the number of citations upheld or cancelled by the officer.

Notwithstanding any other provisions of this Ordinance or otherwise, the administrative hearing decision is final and not subject to appeal or further review by the District or any person. The District or Citee may seek judicial review of the administrative hearing decision by filing an appeal with the Ventura County Superior Court in accordance with state law.

SECTION 107- ADMINISTRATIVE PENALTY CITATIONS

Upon determining that a provision of this Ordinance has been violated, a Ranger has the authority to issue a civil penalty citation to any Responsible Person. A Responsible Person upon whom a citation is served is liable for and shall pay the penalties described in the citation. A citation may be issued for the violation of one or more ordinance sections and for each day that the violation exists. Hence, each ordinance violation is a separate violation and subject to a separate penalty. Civil penalty citations shall contain the following information:

- Name of the Responsible Person;
- Address or other description of the location where the ordinance violation occurred;
- Date on which the ordinance violation(s) occurred;
- The ordinance section(s) violated;
- Brief description of the violation;
- Amount of the penalty;
- Procedure to pay the penalty;
- Description of the procedure for requesting a Preliminary Review, and an Administrative Hearing to contest a citation.
- Printed name and signature of the issuing Ranger;
- Date the citation is served; and
- A distinct citation number.

A Ranger may personally deliver the citation to the Citee, place the citation on the Citee's vehicle, or mail the citation by first class mail to the Citee's last known address.

SECTION 108- PAYMENT OF ADMINISTRATIVE PENALTIES/CITATION

Administrative penalties for violations shall be as follows:

1. A fine of \$100 for the first offense in any ~~12-month~~12-month period;
2. A fine of \$200 for any 2nd offense in any ~~12-month~~12-month period;

3. A fine of \$500 for any third or subsequent offense in any 12 month period.

Citations shall be paid, in the manner set forth on the citation, within 35 days of the due date. Citations not paid in accordance with the provision of this Ordinance are civil obligations of the responsible party and may be collected by the District through any legal means. Payment of a citation shall not excuse the Citee from correcting the ordinance violation. The issuance of a citation or payment of a penalty does not bar the District from taking any further enforcement action regarding an ordinance violation that continues to exist or when a person continues to violate an ordinance, including but not limited to issuing additional civil penalty citations or filing a criminal complaint.

SECTION 109- USE OF DISTRICT LANDS

The District's reservable areas may be made available for the use of persons and groups subject to the issuance of a permit and the payment of required fees. A permit is required for the use of District Lands for assemblies or an organized group. Each application for use of District Lands must be signed by an adult 18 years or older who agrees to be responsible for said use; however, when alcohol may be present an application must be signed by an adult 21 years or older. A group that exceeds the maximum attendance listed on its permit will forfeit the refundable cleaning deposit. Additional fees will be charged for portable toilets, garbage dumpsters, an additional cleaning deposit, staff time, and any other costs incurred by the District as a result of a group's use of District Lands. The District will make arrangements for these items to be placed on District Lands and the cost of these items will be passed on to the Applicant.

No person shall attempt to use or interfere with the use of any facility which is reserved for another person or organization holding a District issued permit.

SECTION 110- APPLICATION FOR USE

The General Manager is authorized to grant or deny all applications for use of District facilities. The park, field, courts, park space or facility is granted a permit only when the completed application is approved by the District office and after all applicable fees are paid.

All applications for use shall comply with District policies and any additional requirements during the application process. All applications must comply with the insurance requirements as set forth by the District.

If approved, a use permit will be issued by the District.

SECTION 111- LIABILITY

All use permit Applicants must agree in writing to release and hold the District harmless, and to indemnify the District from any and all liability for injury to persons or property, including District Lands, occurring as the result of the activity being undertaken by the Applicant. Any person exercising any of the privileges authorized by this Ordinance does so at their own risk without liability on the part of the District for any injury to persons or property resulting therefrom.

This requirement may be waived by the General Manager, at their sole discretion, upon receipt of a written request for a waiver.

SECTION 112- DISTRICT RIGHT TO ALTER USE

The District reserves the right to alter any previously scheduled use to minimize interference with District activities or to suspend an existing use application if the user or any of their agents, employees, or guests violates any section of the District's General Use Policy or any District Ordinance or other applicable law.

SECTION 113- USE PERMIT RIGHT OF APPEAL

An Applicant may appeal the decision of a District representative regarding facility permits to the General Manager. The Applicant must file such appeal with the General Manager within five business days of the District representative's decision. The General Manager may hold a hearing within ten business days of the filing of such appeal at which time the Applicant may present all evidence, testimony, and information relative to the application. The General Manager shall, within three business days of said appeal hearing, issue a decision either affirming or denying the decision on the application and, if the decision is to issue the permit, add appropriate terms and conditions to the permit. The General Manager shall specify grounds for upholding the denial of a permit.

SECTION 114- VIOLATION OF PERMIT

Violation of any terms, conditions, rules, and regulations of a permit by the permittee or any agent, guest, or employee of permittee is prohibited. No group or organization owing any outstanding debts or obligations to the District will be permitted to use District facilities until such debts are paid. The General Manager reserves the right to: (1) revoke any permit for a violation of terms of the permit or any District ordinance or other applicable law, with or without notice to the persons or organization to whom the permit was issued. Users that do not comply with the rules and regulations set forth by the District may be required to return any District property and be restricted from any future use of the District's facilities.

SECTION 115- SOLICITATION AND UNLAWFUL ADVERTISING

To prevent littering and the destruction of District property, it is unlawful to post, place, erect, or leave posted, placed or erected, any commercial or noncommercial bill, handbill, circular, notice, paper, banners, or advertising device or matter of any kind, in or upon any building, structure, pole, wire, or other architectural or natural feature of whatever character, or on vehicles. The only exception to this prohibition on posting is upon a bulletin board or such place especially designated and provided for such purposes by the District.

- a. It is unlawful for any person to place, paint, attach, or maintain any commercial sign, which includes billboards and banners, on any District property without District authorization.

- b. Any sign, billboard, advertisement, defacement, or damage existing in violation of the provisions of this section will be removed immediately.
- c. If permission is granted, a signage/banner mockup must be submitted at least 30 days prior to final approval.
 - 1. Signage/Banners must be no larger than 24 square feet if displayed for more than 3 days. When displayed for less than 3 days, signage/banners may be no larger than 36 square feet.
 - 2. Signage/Banners may not be left up longer than 14 days, with a period of 30 days between display and no more than 4 times a year.
- d. Exceptions to this section must be reviewed by the General Manager or designee(s).

If ~~approved~~approved, the District will enter into a Memorandum of Understanding with the requestor to include terms and conditions, revenue, placement, and how the sign will be affixed to District Property.

Refer to District Sponsorship and Naming Policy for sponsorship signage requirements.

SECTION 116- CONDUCTING BUSINESS IN A DISTRICT PARK

“Business,” for the purpose of this section, means and includes any activity which involves the sale of any goods or services, whether conducted by a for profit or non-profit entity, and regardless of by whom the activity is conducted.

Anyone desiring to conduct business in any District park shall apply to the District for a permit to do so, on an application form provided by the District.

Issuance of a permit by the District shall not be deemed to be an endorsement by the District of any product or any form of District warranty concerning the product’s fitness for use or consumption.

Per Section 414, the District will work with different types of business vendors. All applicable permits and insurance requirements listed in Section 414 ~~will~~shall apply.

APPLICATION FEE AND REVIEW

Each application made under this section shall be reviewed by District staff and must be accompanied by a non-refundable fee or it will not be accepted.

- a. No permit shall be issued if the application does not meet requirements set by the District, or it is found that its issuance would interfere with safe use by the public of any park or District Lands.

- b. The District may limit the number of any permits at any given park if it finds that such limitations are necessary to protect the \ health and safety of the public. Each permit shall include conditions such as hours of permitted use and other requirements found necessary. The District may refuse to issue permits during any District special events and recognized holidays.
- c. No permit shall be issued for more than one year from the date of issue unless the permittee has a written approval from the General Manager or designee(s).
- d. All permits issued under this section shall be nontransferable and may be used only by the permittee. Fees in addition to the application fee may apply.

OPERATION RESTRICTIONS

Each permittee shall comply with the following requirements as to operation:

- a. The General Manager or designee(s) may issue permits under this section when the conduct of the proposed trade, occupation, business, service, or profession is compatible with usual park activities and uses, is of convenience or benefit to park patrons, and does not conflict with the business of established concessions. A use fee may be charged to cover the administrative costs of the issuance of such permit and costs associated with the use of District facilities.
- b. No person shall, without a District permit, solicit, in any manner or for any purpose, or sell or offer for sale any goods, wares, or merchandise except under the following conditions:
- c. When a concession is operating under lease or contract authorized by the General Manager.
- d. When an organization's permit is open to the public they may solicit donations, hold auctions or raffles as long as they meet state guidelines.
- e. It is unlawful for any person or persons to throw, deposit, leave, place or to cause the throwing, depositing, leaving, or placing of any commercial or noncommercial handbill or unsolicited newspaper on any District Lands including vehicle windshields; however, it shall not be a violation of this section to hand out or to distribute handbills to any person.

PERMIT REVOCATION

The General Manager or designee(s), at their discretion, may at any time revoke any permit issued under this section if he or she finds it necessary to do so to protect the public health and safety or if the permittee has violated any terms or conditions of such permit.

SECTION 117- EQUESTRIAN ACCESS

The primary form of access into open space areas shall be via foot or horseback on equestrian trails. No person shall block, obstruct, or impede free access to, encroach upon, or construct anything whatsoever across or upon any equestrian trail or easement owned, operated or maintained by the District, including but not limited to those equestrian trails and equestrian easements as shown on the final subdivision map of Tract No. 2706 (Las Posas Hills), recorded on October 5, 1979, in Book 84, page 50 of Miscellaneous Records in the office of the County Recorder of Ventura County, California and as amended in the Judgment recorded on March 22, 1993 bearing Instrument Number 93-065046. Vehicular access for an emergency vehicle or to deliver supplies to a permitted group may be authorized by the District unless prohibited by the above-referenced Judgment. Under such circumstances, one vehicle per area may be permitted. Entry by District vehicles, emergency vehicles, and vehicles of agencies and individuals holding easement or permits is authorized.

ARTICLE II

PARK REGULATIONS

SECTION 201- EXCEPTION

This article does not apply to the operations of District-owned or operated vehicles or persons engaged in official District business.

SECTION 202- VEHICLES AND PARKING

Parking violations are a civil liability and will be subject to an administrative process as described in Section 106 of this Ordinance.

- a. Without written permission of the General Manager or designee, vehicles shall be operated on District Lands only on designated roadways.
- b. Vehicles shall not be allowed on any grass areas unless the vehicle's owner receives prior written permission from the General Manager or their designee, or as included in any MOU or agreement with the District.
- c. Park entrance or parking fee apply where designated and applicable: (a) No person or persons shall enter or remain on District property without having paid the established entrance and/or parking fees. All fees shall be paid at time of arrival either through the purchase of a daily parking permit or presentation of a current annual parking permit. The permit must be visible in the vehicle. (b) Anyone parking on District property pursuant to an overnight permit must show the permit to District staff and/or Park Ranger upon request.
- d. Without written permission of the General Manager or designee vehicles shall not be parked on District property except within designated parking lot areas or within designated markings. Oversized vehicles are prohibited from parking on District property without prior written permission.
- e. Vehicles operated within the boundaries of public parks shall be driven at a careful and prudent speed not greater than is reasonable and proper with due regard for the traffic, pedestrians, surface, and width of the roads. In no event shall a vehicle be driven on park property at a speed greater than ~~15~~ 5 miles per hour.
- f. Vehicles may be towed at owners' expense, including all fees, towing, and storing charges, from District property under the following circumstances:
 1. When a vehicle is parked or left standing on District property when the park is closed to public use. No person may park, abandon or otherwise allow to remain on District parks or facilities, between ~~the hours of 10 pm~~ dusk and ~~6~~ 7 am, automobiles, trailers, campers, motor homes, or recreational vehicles, unless District permission has been expressly granted.

2. When a vehicle is parked or left standing upon a roadway in such a position as to obstruct the normal movement of traffic or in such a condition as to create a hazard to other traffic upon the roadway.
 3. When a vehicle is parked in a manner that completely or partially blocks the entrance to a driveway.
 4. When a vehicle is parked so as to prevent access by firefighting equipment to a fire hydrant or emergency service.
 5. When a vehicle is parked in any parking restricted zone.
- g. No vehicle maintenance may be performed on District property except for minor emergency repairs needed to move a vehicle.
- h. Disabled Persons Parking Zones shall follow the below guidelines.
1. It shall be unlawful for the operator of any vehicle other than a vehicle bearing a distinguishing license plate or placard defined by the California State Vehicle Code to stop or park a vehicle in a parking zone identified by the International Symbol of Accessibility as reserved for persons with disabilities. The fine for this violation shall be as prescribed by the California Vehicle Code.
 2. Improper display of placard. ~~It shall be unlawful to fail to, or to~~ improperly display a handicap placard.
- i. Disabled persons parking shall be designated by blue striping to mark the stall and a profile view of the International Symbol of Accessibility, or wheelchair printed within the stall or space as well as a sign with the same type of marking on it.

Parking citations may be appealed as set forth in Section 106.

SECTION 203- VEHICULAR TRESPASS

Vehicles shall not be operated or parked on any property of the District except on roadways and parking lot areas specifically constructed for vehicular traffic. Vehicle use is prohibited on fire breaks and fire protection roads and hiking and riding trails. An exception may be made for those vehicles which are authorized by the District for such use.

SECTION 204- FIREARMS AND WEAPONS

No person shall carry, possess, set, leave, or deposit, or cause to be fired, across, in, on, or into any portion of District Lands any weapon, gun or firearm, spear, missile, bow and arrow, crossbow, slingshot, trap or hunting device, air or gas weapon, paintball gun, ammunition, throwing knife or axe, martial arts throwing device, or any other weapon or device capable of injuring or killing any person or animal, or damaging property or natural resource, except at posted or authorized ranges and areas designated for such purposes. ~~An exception to this~~

regulation will be made for duly authorized law enforcement officials while acting in their capacity as law enforcement.

SECTION 205- HUNTING

Hunting, shooting, wounding, trapping, capturing, or killing animals on District property is prohibited.

SECTION 206- VANDALISM

It is unlawful for any person to damage, deface, cut, spray, paint, mark, scratch, write on, or otherwise deface or alter any natural feature, trees, fence, wall, building, sign, monument, or other property on District Lands. -Persons causing vandalism, or parents of persons under the age of 18 causing vandalism, will be held liable and financially responsible for the full amount of damages, or the maximum amount allowed under the California Civil Code Sections 1714.1 and 1714.3. -All provisions of the California Penal Code Section 594 and penalties thereunder are applicable.

SECTION 207- THROWING MISSILES

Throwing missiles, rocks, mud, sand, or any object that may cause bodily harm to others is prohibited on park property. Objects used in recreational activity are exempt from this section provided they are not used in an irresponsible and hazardous manner.

SECTION 208- AMPLIFIED SOUND

Without prior written permission, no person shall play or operate any sound or energy amplification devices, including radios, television sets, public address systems, musical instruments, or similar devices within District Lands, except at Freedom Park.

When amplified sound has been expressly permitted by the District at Freedom Park such amplification of sound is subject to the following conditions:

- a. Organized groups or events with a valid Facility Use Agreement or permit to use the BMX Track, Hockey Rink, Remote Control Track, Baseball Fields, or Friendship Field may use amplified sound in accordance with the terms of their agreement or permit.
- b. All other facility users or renters must request authorization to use amplified sound through the applicable facility user permit application.
- c. Permitted amplified sound may include prerecorded music, announcements, event commentary and similar event-related audio. Live music or other live amplified performances require prior approval and a special permit from the District.
- d. Sound levels for all amplified sound must not exceed 70 decibels (dB) when measured from a distance of 35 to 50 feet from the sound source, depending on proximity to the other ongoing programs.

e. The use of approved amplified sound is permitted Monday-Sunday: 8:00 a.m. – 10:00 p.m.

f. Amplified sound may not be used in a manner that: constitutes a direct and specific threat of unlawful violence against an identifiable person or group, is intended and likely to incite imminent unlawful conduct, constitutes fighting words, meaning personally abusive words directed at a specific individual that, under the circumstances, are likely to provoke an immediate violent reaction, or constitutes obscenity as defined under applicable law.

g. A separate permit for amplified sound is not required when such use is identified and authorized in the applicable facility use agreement or permit application.

a-h. The District reserves the right to suspend or revoke authorization for amplified sound upon a documented violation of these provisions or the applicable permit terms, or when amplified sound materially and unreasonably interferes with the use and enjoyment of the facility by others or with District operations.

SECTION 209- GOLF

No person shall drive, chip, or in any other manner play or practice golf, or hit balls on, over, or into District Lands.

SECTION 210- MODEL CRAFT

No person shall operate any motor or engine driven model airplanes or rocketry, cars, boats, or any other model craft of any kind or description on, over, or into any portion of District lands, except those models specifically geared for the RC track, which may only be used on the RC track, or by written permission of the General Manager or their designee.

SECTION 211- AIRCRAFT AND UNMANNED AIRCRAFT SYSTEMS

Without the permission of the General Manager, no person shall land any aircraft on or take any aircraft off any area in the District, nor shall any person hang glide, parachute, or engage in any human flight on, over, or into District Lands.

No person shall engage in the operation of any unmanned aircraft system for either recreational or commercial purposes on, over, or into District Lands.

SECTION 212- OVERNIGHT CAMPING

- a. General Manager or designee(s) approval except as otherwise provided.
- b. No person shall use any car, trailer, camper, recreational vehicle or mobile home as a dwelling or as living quarters to overnight camp on any District Lands without General Manager or designee(s) approval except as otherwise provided.
- c. No person shall store unattended personal property, including camp paraphernalia, on any District Lands.

- d. Camping is only permitted at District special events with approval by the General Manager or designee(s).

SECTION 213- FIREWORKS AND DANGEROUS OBJECTS

No person shall possess, discharge, set off, or cause to be discharged, in or into any District Lands any firecrackers, torpedoes, rockets, fireworks, explosives, or substances harmful to the life and safety of persons or property. Exceptions may be made with written permission of the General Manager or designee.

SECTION 214- NUDITY

No person shall appear nude while in or on any District Lands or facilities, except in authorized areas set aside for that purpose by the District. Nudity shall be defined as codified in Title 14 California Code of Regulations section(s) 4322.

SECTION 215- WASHING

No person shall wash dishes, clothing, garments, vehicles, or empty salt water or other waste liquids on District Lands other than in facilities expressly provided for such purposes.

No person shall swim, bathe, wade in, conduct personal hygiene (such as washing hair or body with or without soap, shampoo or similar personal hygiene products; shaving with or without shaving cream or similar personal hygiene products; oral care including using mouthwash or brushing teeth with or without toothpaste or similar personal hygiene products; cleaning any injury, wound, lesion, gash or abrasion in any manner with or without medical products, cleaning products or similar personal hygiene products; using any medical or other personal hygiene product to rid the body of lice or any disease, infection or growth), or pollute the water of any park restroom, fountain, stream, except at a place especially designated and provided for such purpose.

SECTION 216- HOURS OF USE

All District lands within the District boundaries are available for use by the general public unless otherwise posted or in accordance with the District's General Use Policy. It shall be unlawful for any person, except those involved in District-sponsored programs or having valid permits, to enter or remain in any park, recreation area, park space or open space other than between those hours. Hours of use may vary due to seasonal daylight, maintenance, construction, watering, and/or other variables.

SECTION 217- FLORA AND TURF

Removing or injuring any form of plant life on park property, including the removal of wood, turf, grass or plants, soil, rock, sand, and gravel is prohibited except by a duly authorized District employee in the performance of their duties or unless specifically authorized by the General Manager or designee.

- a. It is unlawful for any person to injure or destroy any tree growing within the District boundaries by any means, including, but not limited to the following:
 - 1. Pouring any deleterious matter on or around any tree or on the surrounding ground, lawn, or sidewalk.
 - 2. Posting any sign, poster, notice or other item on any tree, tree stake, or guard, or fastening any guy wire, cable, rope, nail, screw, or other device to any tree, tree stake, or guard without having first obtained a permit from the District.
 - 3. Causing any fire or burning near or around any tree or plant life

SECTION 218- ARCHAEOLOGICAL FEATURES

No person shall remove, injure, disfigure, deface, or destroy any object of paleontological, archaeological, or historical interest or value.

SECTION 219- GEOLOGICAL FEATURES

No person shall destroy, disturb, mutilate, or remove earth, sand, gravel, minerals, rocks, or features of caves.

SECTION 220- DOMESTIC ANIMALS

- a. No person owning or having charge, care, custody, or control of any dog (or cat) shall cause, permit, or allow same to be or to run at large upon any lands, properties, or within facilities of the District unless such animal is securely fastened on a leash a not exceeding six feet in length and is held continuously in the care, custody, or control of a competent person. ~~Pets not properly leashed or licensed may be impounded by Animal Control or Park Rangers and the owner cited.~~
- b. No person shall walk with more than 4 dogs (or cats) at any given time.
- c. The removal of feces of animals that defecate on park property shall be the responsibility of the owner or custodian of said animal.
- d. Horses, mules, goats, donkeys, or similar animals may be ridden or led under specified restrictions and in designated areas with the permission of the General Manager or their designee.
- e. No animal shall graze in any park except on property leased for such purpose.
- f. No animal shall be killed, harmed, or removed from any park unless by a District employee during the performance of their official duties, except when necessary to avoid bodily harm.

- g. Animals may be prohibited from specific parks at specific times or events at the discretion of the General Manager or their designee.
- h. Specific provisions of this section may be modified in specific instances with written permission of the General Manager or designee.

SECTION 221- ALCOHOLIC BEVERAGES, INTOXICATED PERSONS, DRUGS

No person may be on District property while under the influence of intoxicating liquors or drugs as defined under California Vehicle Code, Sections 312 and 23152, as amended. Under specific circumstances, consumption of alcohol is permitted on District property as outlined in Sections 222 and 410 and 508.

SECTION 222- SALE OF ALCOHOLIC BEVERAGES

A group desiring to sell or provide alcoholic beverages on District Lands must obtain a District-issued alcoholic beverage permit at the time of application for facility permit as contained in Articles IV and V herein. An alcoholic beverage permit shall be issued only to an individual of legal drinking age upon proof that adequate safeguards will be provided to prohibit consumption by minors and excessive consumption by adults. Security guards may be required as defined under Section 511. ~~Alcohol is not permitted at any time if the primary purpose of an event or function is for minors, i.e., debuts, dances or birthday parties for participants under the age of 21 years without permission of the General Manager or designee.~~ Alcoholic beverages may be present at an event, for a maximum of ~~four~~ five and one half hours (per the District's insurance guidelines) hours and ~~the provision of alcohol must end a minimum of one hour prior to the end of the event~~ must not be served a minimum of one hour prior to the end of the event or no later than 10:00 PM, whichever occurs first.

Commented [A1]: Aligning language with CAPRI guidance and General Use Policy.

To obtain an alcoholic beverage permit, the Applicant must first secure all such permits or licenses required by other governmental agencies including but not limited to the State of California Alcoholic Beverage Control Board and the Ventura County Public Health Department. If a request for the alcoholic beverage permit is denied by the staff, provisions in Section 113 regarding appeals shall apply. The General Manager may stipulate additional conditions relating to the permitted use of alcoholic beverages as necessary for the protection of individuals and property.

SECTION 223- PROHIBITION ON USE OF TOBACCO- OR MARIJUANA-RELATED PRODUCTS

No person may smoke or vape which includes the use of cigarettes, cigars, pipes, hookahs and electronic smoking devices such as e-cigarettes and vaping pens within a district park, building or open space. Smoking tobacco, marijuana, vape devices and any other smoking devices are prohibited on all District Lands.

SECTION 224- LITTER AND RUBBISH

Depositing garbage, trash, or other refuse on park property other than in a receptacle provided therefore is prohibited. Throwing or leaving bottles, glass, or sharp pointed articles is prohibited. Throwing or disposing of wastepaper or combustible refuse in any place in a park other than in a receptacle maintained for that purpose is prohibited. It is unlawful to use any park receptacle for the depositing of garbage, trash, or other refuse not generated and/or used within the park boundaries.

SECTION 225- FIRES AND BARBECUES IN DISTRICT PARKS

Open fires and use of barbecues on District Lands are prohibited except in designated areas. Briquettes are the only combustible material authorized for barbecue or brazier/stove use. Wood or propane fires are not permissible. Personal barbecues are not authorized; only use of District provided barbecues are allowed. It is the responsibility of every person igniting a fire in a District installed barbeque to completely extinguish it (dead out) before leaving the park.

Upon notice of park closure due to a fire hazard warning by fire officials, all reservations shall be cancelled and affected areas closed to the public.

SECTION 226- DUMPING

Dumping rocks, soil, grass clippings, branches, leaves, equipment, vehicles, furniture or accessories, or any other items or material on District Lands is prohibited without prior written approval of the General Manager or their designee.

No person will be permitted to dispose of, scatter, or bury any human or animal remains on District property.

SECTION 227- TRESPASSING

Trespassing into areas designated "No Trespassing" is prohibited. This includes, but is not limited to, rooms in District buildings or structures, swimming pools during specific hours, fenced control areas such as storage areas, shop areas, holding areas, construction sites, and all posted areas.

SECTION 228- PARK/FACILITY CLOSURE

The General Manager or their designee may close a park area or recreation facility at any time when there is an apparent danger to the persons using the property, the property itself, or for any cause which could affect the safety and welfare of the public. This section may be enforced without the concurrence of those persons or organizations then using the property or facility.

SECTION 229- ENTRY TO ACTIVITIES

The General Manager or their designee may enter any reserved park area or recreation facility at any time to inspect the premises for safety, compliance of use, hazards, or in the course of normal duties.

SECTION 230- USE OF DISTRICT EQUIPMENT BY NON-DISTRICT GROUPS

District equipment is provided for the express purpose of carrying out District functions. Requests received from groups or organizations for the use of District equipment shall be made in writing to the District. Such requests may be granted by the General Manager or designee provided that such use does not interfere with District operations and serves a District purpose.

SECTION 231- UNLAWFUL CONSTRUCTION

No person shall erect, construct, install, or place any structure, building, shed, fence, trail, equipment, material, sign, banner, or apparatus of any type for any purpose on, below, over, or across District property, except by written permission from the General Manager or designee specifying in detail the work to be done and the conditions to be fulfilled pursuant to the terms of such an authorization.

SECTION 232- PUBLIC URINATION

It is unlawful for any person to urinate or defecate in any public place except when using a urinal, toilet, or commode located in a bathroom, restroom, or portable restroom.

SECTION 233- SKATEBOARD, IN-LINE SKATING AND ROLLER SKATING REGULATIONS

With respect to the Skate Park facility owned and operated by the District for skateboarding or "other wheeled recreational devices" which means non-motorized bicycles, scooters, in-line skates, roller skates, or wheelchairs:

- a. Riding of skateboard or other wheeled recreational device for stunt, trick, or luge riding constitutes a "hazardous recreational activity," as defined by Section 831.7 of the Government Code.
- b. No user shall use the District skate park facility without wearing a helmet, elbow pads, and knee pads. Any user not wearing a helmet, elbow pads, and knee pads are subject to a citation.
- c. Skateboarding, in-line skating, roller skating, scooters, bicycles, wheelchairs, or similar non-motorized devices are permitted only at designated District facilities. Any device not specifically listed is prohibited.
- d. No smoking or vaping is permitted on District property.
- e. No alcohol is allowed within 50 feet of any District skate park, BMX, or inline facility.
- f. No glass beverage containers or food are allowed within the skating facility.

- g. Users of the Skate Park Facility must be 12 years of age or older.

Users of skateboards or other wheeled recreational devices shall at all times yield to pedestrians. No person shall skateboard or use other wheeled recreational device in any area where signs are posted, or known to have been posted, prohibiting such activity.

SECTION 234- BICYCLES

Bicycles shall be allowed on District lands with the following restrictions:

a. All cyclists (both non-electric and electric) are subject to all the same rules of the road as motorists, per the California Vehicle Code.

a.b. Bike riders must travel at a reasonably safe speed and may not exceed 5 mph in speed at any time or location. Bicycles including electric bicycles (“E-bike”) and other motorized transportation devices must stay on designated bike paths, sidewalks, and roadways.

~~b. Electric, battery operated bicycles with no pedal assist feature are prohibited.~~

c. No person shall operate a bicycle in a reckless or negligent manner so as to endanger public property, or the life, limb, or property of any person or animal.

d. Bicyclists must yield when meeting pedestrians or animals. “Yield” means to slow down, establish communication, be prepared to stop, and/or move aside to allow other users to pass, and pass safely.

e. No person shall possess or operate a bicycle or similar device in open space or on District land in areas designated or signed to restrict such activity.

f. All federal, state and local regulations regarding helmets and other protective gear for minors or adults must be followed.

g. Electric Bicycles (“E-bike”):

a. Any Class 3 E-bike, one that assists the rider over 28 MPH, is not street legal and prohibited from all District property. Class 3 e-bikes may not be used on District roads, sidewalks and multi-use trails and bike paths.

b. Any e-bike without a pedal assist feature is prohibited from using all District open spaces, paths, and sidewalks.

c. E-bikes with motors of more than 750 watts, and bicycles with gas motors are motorcycles according to the California Vehicle Code and require Class M licenses, registration, and insurance.

Bicycles are not permitted on any sports courts (i.e., basketball, tennis, pickleball courts) or sports park areas (i.e., PV Fields, Freedom Park, Mission Oaks, Bob Kildee.)

SECTION 235- DOG PARK RULES AND REGULATIONS

Properly licensed and tagged (i.e., ownership identification) dogs without vicious, dangerous, or aggressive propensities may be exercised without a leash in the designated areas and at the designated times established by the District and subject to the following rules and regulations:

- a. Dog Park hours of operation may be found in the General Use Policy. Dog Parks may be closed at the discretion of the General Manager or their designee.
- b. Dog Parks may be closed periodically during the year for special events, weather conditions, and maintenance as needed.
 1. The Turf line at 805-947-5125 is available to check Dog Park Conditions. Conditions will be updated at 1 pm on Weekdays and 7 am on Weekends.
- c. Enter at your own risk. Adults and children assume all risks associated with Dog Parks and designated off-leash areas. No children under 16 are allowed without adult supervision. Children must be within arm's reach of a supervising adult.
- d. Each dog must display a current license and be properly inoculated, healthy (no contagious conditions), and parasite-free. No dogs under five months, sick, in heat, potentially aggressive, as defined by California Food and Agriculture Code Section 31602, vicious, as defined by Food and Agriculture Code Section 31603, or which have previously bitten any person or other dog are permitted in Dog Parks or designated off-leash areas.
- e. Dogs are to be kept on a leash with a leash length not exceeding 6 feet when outside the Dog Park fence at all times. Do not have your dog unleashed between your vehicle and gated entrance.
- f. Leash and unleash your dog inside the double-gated holding area, not inside the Dog Park.
- g. All dog owners must carry a leash, but no dogs shall be leashed once inside enclosed Dog Park areas.
- h. No spiked collars or the like that have the potential of injuring another dog or person are permitted.
- i. Close supervision of your dog is required. Close supervision means that the dog is within voice command range at all times and a leash readily available if needed.

Failure to closely supervise dogs may result in the dog/owner being suspended for an appropriate period of time, as determined in the General Manager's sole discretion. Dogs left unattended at the Dog Park will be impounded with Animal Control.

- j. Owners must clean up after their pets. Potential Dog Park closures due to unsanitary conditions may occur for the health and safety of all.
- k. Aggressive dogs must be removed from the Dog Park area immediately. You are responsible for your actions and those of your dog. Aggressive dogs may be suspended for appropriate periods of time, as determined in the General Manager's sole discretion. Aggressive dogs are defined as either potentially dangerous or vicious dogs as defined in the California Food and Agricultural Code Section 31602 and 31603. The District may also in its discretion designate a dog as Aggressive in certain situations. Violation of these provisions is an infraction.
- l. Paid dog walkers are not allowed in any dog park without all necessary permits and licensing from the District and other government agencies.
- m. No air horns, bullhorns, or amplified sounds are allowed, unless approved by the General Manager or designee.
- n. No human and/or dog food is allowed in the dog park.
- o. Four dogs per person is the maximum allowed inside the Dog Park, provided the owner is able to closely supervise all four dogs. Owners may not have one or more dogs in the large dog section and one or more dogs in the small dog section, if so designated.
- p. No grooming of dogs at any park locations..
- q. When leaving the park, please remove all tennis balls, toys, or other personal items or they will be discarded.
- r. The District reserves the right to designate certain parks with signage, as "off-leash" parks, allowing for dogs to run free without a leash.
- s. The entrance into an off-leash area within the District constitutes an agreement to comply with the rules contained in this section as well as all those regulations posted with respect to the use of such off-leash areas.
- t. The entrance into an off-leash area within the District constitutes an agreement to protect, indemnify, defend and hold harmless the District from any claim, injury or damage arising from or in connection with such use of District property.
- u. Users are legally responsible for their dogs and any injuries and/or damage caused by their dog(s).

SECTION 236- DISORDERLY CONDUCT

No person shall engage in boisterous, threatening, intimidating, abusive, insulting, discriminatory, profane, or indecent language; threaten or engage in fighting or physical altercation or engage in any disorderly conduct or behavior tending to a breach of the peace and interfering with the enjoyment of other persons on the premises. Person(s) exhibiting these behaviors will be required to leave the premises immediately. The District reserves the right to refuse services and prohibit entry on District property.

SECTION 237- SPORTS COURTS

No person shall engage in any activity on sports courts owned or operated by the District other than the playing of its designated sport(s) and activities.

ARTICLE III

PLEASANT VALLEY OPEN SPACE AREAS

SECTION 301- EXCLUSIVE USE

District open spaces shall not be made available for exclusive use by any person, group, or organization.

SECTION 302- ACCESS

The primary form of access into open space areas shall be by foot traffic or horseback on assigned equestrian trails. No person shall block, obstruct, impede free access to, encroach upon, or construct anything whatsoever across or upon any equestrian trail or easement owned or operated by the District. Vehicular access to serve as emergency vehicles may be authorized. Under such circumstances, one vehicle per area may be permitted. Entry by District vehicles, emergency vehicles, and vehicles of agencies and individuals holding easement or permits is authorized.

Persons entering District Lands owned, managed, and controlled by the District may remain as long as they abide by these regulations, applicable laws of the State of California; applicable ordinances of the County of Ventura and City of Camarillo; and lawful instructions of authorized employees of the District. Failure to leave District Lands when requested to do so by an authorized employee of the District for violation of any of these regulations is a further violation of these regulations.

SECTION 303- OPENING AND CLOSING TIMES

Open space areas and equestrian trails will be available from dawn to dusk to the general public or as otherwise posted or in accordance with District's General Use Policy.

SECTION 304- APPLICATION FOR USE

Applications to reserve areas of open space will be processed in accordance with District procedures established in this Ordinance.

SECTION 305- FIRES AND SMOKING IN DISTRICT OPEN SPACE

In addition to the regulations in Section 225, the following policies shall apply to all District open space:

- a. Charcoal briquettes shall be the only permitted fuel for District installed barbecues; wood is prohibited. It shall be the responsibility of every person igniting a fire in a District installed barbecues pit to completely extinguish it (dead out). All open fires are prohibited.
 1. Only District installed barbecues are allowed on District Lands.
- b. No person may smoke or vape which includes the use of cigarettes, cigars, pipes, hookahs and electronic smoking devices such as e-cigarettes and vaping pens within a district park, building or open space. Smoking of tobacco, marijuana, vape devices and any other smoking devices are prohibited on all District Lands.

SECTION 306- OFF TRAILS

Unauthorized travel off designated trails is prohibited.

SECTION 307- CLOSURE/TRESPASS

Any and all open space areas are subject to closure when deemed necessary by the General Manager or designee, to protect public safety and/or protect the resources from damage or threat of damage. Any violation will constitute civil trespass.

SECTION 308- VEHICLES

No vehicle may be operated or parked on any open space lands except where specifically permitted unless authorized by the General Manager or their designee for such use. District vehicles are permitted and authorized if conducting District business.

SECTION 309- NATURE PRESERVES

The District has the authority to designate an area as a “nature preserve” to protect the resources and/or flora and fauna. Entrance to such an area shall be prohibited, except with written permission for the purposes of scientific study, a docent-led hike, or other authorized activities. These areas may be posted as “no trespassing.” Alcohol is prohibited in “Nature Preserves.”

ARTICLE IV

REGULATIONS GOVERNING THE USE OF RECREATION BUILDINGS, ATHLETIC FIELDS, SPORTS PARKS/COMPLEXES, AND PICNIC AREAS

SECTION 401- USE OF RECREATION BUILDINGS, ATHLETIC FIELDS, SPORTS PARKS/COMPLEXES, AND PICNIC AREAS

Recreation centers, reservable picnic areas, athletic fields within the District's community parks, are available for the use of persons and groups subject to the issuance of a permit and payment of fees therefore. All applications for use shall be made in accordance with Section 110 and must be signed by an adult, who shall agree to be responsible for said use. No use permit shall be granted if there is a conflict with a prior reservation or a District-sponsored event. Appeal of a decision may be made in accordance with Section 106 herein. Use of District facilities is subject to the rules and regulations established in District's GENERAL USE POLICY.

Any request that will place a major impact on a given facility, as determined by the General Manager, will be subject to Board approval. All requests are subject to the District priority-ranking classification (Section 406) and fee schedule (Section 502). The General Manager or designee reserves the right to cancel a permit with 30 days' written notice.

Applications are immediately revocable, and all deposits forfeited if false statements are made in reserving a facility, or if the individual or group violates any rule or regulation established by the District, or any other applicable law or regulation. Applicants shall be responsible for the condition in which they leave District premises. If District property has been damaged or abused beyond normal wear, the Applicants shall be responsible for the reasonable costs to replace, repair, or clean such property. Any individual, organization, or group that is responsible for damages to the District's facilities shall pay for all such charges as determined by the District. No individual, group, or organization owing any outstanding debts or obligations to the District shall be permitted to use District facilities until such debts are paid.

District personnel will open, close, and supervise the use of the buildings and, when required, monitor the use of the grounds.

SECTION 402- APPLICATION FOR USE AND SCHEDULING

Applications for use shall be made in accordance with Sections 109-113. Exceptions will be based on event size, type, and location requested. Exception requests may be waived if requests for waiver are submitted in writing and require the General Manager's approval.

SECTION 403- EXTENDED USAGE

District property usage may be granted for a maximum period of twelve months, with the exception of Sports Parks (i.e., PV Fields, Freedom Park, Bob Kildee, Mission Oaks.)

Requests for facility usage exceeding twelve months require the General Manager or designee approval. Scheduled groups may be subject to cancellation on 30 days' written notice or when a determination is made in accordance with Section 112. When cancellation is necessary, the District will attempt to relocate the activity.

SECTION 404- HOURS

District facilities are available for individual and group use during normally scheduled hours of operations pursuant to the District's General Use Policy. Sports parks and complexes equipped with field lighting can be utilized until 10:00 PM with a permit. Exceptions are subject to General Manager or designee for approval.

SECTION 405- RENTAL PERIODS

Minimum facility rental periods depend on the facility. The time indicated on the application will reflect the actual facility use time, which includes setup and cleanup. Charges for additional time beyond the minimum rental period will be based on an hourly rate. Exceptions are subject to General Manager or designee approval.

SECTION 406- PRIORITY OF USE

Use of facilities is based on when the application is received, rental availability, and priority ranking. Groups ranked at a low priority may be subject to rescheduling with 30 days' written notice. In that case, the District will attempt to relocate the group to another District facility.

Group priority rating shall be as defined in Section 504:

- a. Class 0- District Activities
- b. Class 1- Community Service Organization
- c. Class 2 – Resident Organization
- d. Class 3- In-District Resident
- e. Class 4- Out of District or Non-Resident

SECTION 407- DAMAGE TO DISTRICT PROPERTY

Individuals or groups causing damage or excessive wear and tear to any building, turf, grounds, fixtures, furniture, or appurtenances shall be required to reimburse the District for all costs involved to clean, repair, restore, or replace the building, grounds, fixtures, furniture, or appurtenances to the original conditions, including staffing costs. The individual and/or group may be removed and/or banned from future use of facilities.

SECTION 408- USE OF RESERVABLE PICNIC AREAS

Certain areas within the District's parks may be reserved for picnics by persons or groups. All applications must be signed by an adult who shall agree to be responsible for said use. No use permit shall be granted if, at the time of application, there is a conflict with a prior reservation or a District-sponsored event taking place at the same time and place. No use permit shall be granted for reservable picnic areas outside normally scheduled hours of operations pursuant to the District's General Use Policy, unless the park has appropriate lighting.

An organized group (25 or more) must obtain a permit for all reservable picnic areas. Groups that have less people than an organized group may use any designated reservable or non-reservable area of any park on a first-come, first-served basis, however, such groups must vacate any reservable area at the time a permit group arrives. Individual picnic tables are available on a first-come, first-served basis in all non-reservable areas (Section 109.)

SECTION 409- PROHIBITION ON USE OF TOBACCO- OR MARIJUANA-RELATED PRODUCTS

No person may smoke or vape which includes the use of cigarettes, cigars, pipes, hookahs, and electronic smoking devices such as e-cigarettes and vaping pens within a district park, building or open space. Smoking tobacco, marijuana, vape devices and any other smoking devices are prohibited on all District Lands.

SECTION 410- ALCOHOL IN RECREATION BUILDINGS AND PARKS

The sale, serving, or consumption of alcohol is prohibited in a District building except by a group receiving all necessary permits, insurance and paying all applicable fees.

The sale or serving of alcohol is prohibited at all sporting and youth events except as approved by the General Manager or designee.

SECTION 411- USE OF RESERVABLE ATHLETIC FIELDS

Certain athletic fields may be reserved for use by persons and groups. All applications for use must be signed by an adult over 18 years of age who shall agree to be responsible for said use. No use permit shall be granted if, at the time of application, there is a conflict with a District-sponsored event taking place or a prior reservation at the same time and place. No use permit shall be granted for the use of any reservable field before 8:00 AM, or as determined by the General Manager or designee, or beyond sunset unless the field has appropriate lighting.

- a. No person shall engage in any activity on an athletic field owned or operated by the District other than the playing of specific activities for the designated fields unless authorized by Board of Directors, General Manager, or designee.
- b. Organized instruction is permitted only for classes/instruction/clinics approved by the District, per Section 116.

SECTION 412- USE OF SPORTS PARKS/COMPLEXES

Sports parks/complexes in the District are the following: Pleasant Valley Fields, Bob Kildee Park, Freedom Park, and Mission Oaks Park.

A permit is required for the use of these facilities by any user.

SECTION 413- EXCLUSION FROM DISTRICT AREAS AND FACILITIES

In the interest of public health, safety, and welfare, it may be necessary to exclude persons or groups from District areas and/or facilities. Such action may be taken by the General Manager or designee, subject to appeal to an Administrative Hearing with the General Manager.

Any person who has been excluded from District areas and/or facilities pursuant to this section, who enters upon the District areas and/or facilities during the period of the exclusion without the written permission of a designated representative, is guilty of a misdemeanor.

SECTION 414- PERMITTED VENDORS

The District will work with different types of vendors to include:

- a. Food Vendors to include Mobile Food Facilities (MFF) and Temporary Food Facilities (TFF)
 1. MFF Vendors are only permitted at Bob Kildee, Camarillo Grove Park, Community Center Park, Freedom Park, Mission Oaks Park, and Pleasant Valley Fields.
 2. MFF & TFF applications must be submitted with Ventura County Health Department prior to event. Please contact Ventura County Health Department for application requirements.
- b. Craft/Merchandise Vendors
- c. Informational/ Service Vendors
- d. Inflatable Vendors see the District's General Use Policy.

All vendors must meet County of Ventura, City of Camarillo, and District Requirements to include insurance and permits.

SECTION 415- NON-PERMITTED VENDORS

The District has the right to deny any vendor under the following:

- a. Sale of tobacco, drugs, marijuana and associated products.
- b. Sale or solicitation of explicit adult content.

- c. Vendor must not unlawfully discriminate against any sex, gender, gender identity or expression, race, creed, color, religion, class, disability, national origin, age, political or union affiliation, military/veteran status, marital status, medical condition, sexual orientation, or any other characteristic protected by federal, state, or local law (“protected status”).
- d. Vendor doesn’t meet County of Ventura, City of Camarillo, and District Requirements to include insurance and permits.
- e. Any vendors that do not meet the District’s Insurance Policy Standards.

ARTICLE V

FEES AND DEPOSITS

SECTION 501- PURPOSE

Fees and charges may be levied to offset District expenses incurred in providing services. The District prepared a ~~cost-of-service~~cost-of-service analysis and study that identifies current cost recovery levels for the various types of recreation programs and established a general cost recovery policy.

SECTION 502- FEES

The District's Board of Directors shall establish reasonable fees for the use of District property. Full payment is due 30 days prior to the use date. Fees will be reviewed annually or as needed.

SECTION 503- BASIC RATE

Building

During normal hours of operation of facilities as defined in the General Use Policy, rates will include the use of rooms, chairs, tables, setup, and cleanup. The following services are also available for an additional fee: security, District staffing, and other services identified in advance of permittee's use as set forth in the District's General Use Policy. Use at a time when the facility is normally closed will result in the assessment of additional fees.

Athletic Facilities

During normal hours of operation, basic rates include the following:

- a. Use of the athletic fields.
- b. Basic turf management.

Basic rates do not include:

- a. Diamond preparation and ball field lining.
- b. Sport field or Complex Lighting.
- c. Removal or installation of athletic field equipment (bases, pitcher's mound, goals, etc.) and special location of base anchors, goals, bleachers, or other equipment.
- d. Sporting equipment such as balls, nets, gloves, goals, etc.

- e. Dedicated District staff for extra services, such as periodic maintenance of restrooms, trash collection, etc.
- f. Cleaning of the area, excluding trash cans, following the event.
- g. Additional items and services can be provided at a set fee per the District's Fee Schedule

Picnic Areas

During normal hours of operation as set forth in the District's General Use Policy, basic rates include picnic tables and barbecues if available. Rates do not include supervision or special setup of tables. Outside items, i.e., tables, pop-up canopies, and barbecues etc. are not permitted without approval by the General Manager or designee.

SECTION 504- CLASSIFICATION OF FACILITY USES AND FEE CHARGES

Class 1

- a. For a recognized District Community Service Organization as approved by the District's Board of Directors, fees are subject to the individual group's Memorandum of Understanding (MOU) with the District and/or current Fee Schedule.

Class 2 - Half of Basic Rate (50%)

- a. Resident Organization
- b. Local school districts, government agencies, and non-profit organizations.

Class 3 - Full Basic Rate (100%)

- a. In-District Resident
- b. Individuals, groups, and organizations that hold private functions.
- c. Resident Organizations that host fundraising events.

Class 4 - Full Basic Rate plus 25 Percent (125%)

- a. Out of District/Non-resident

SECTION 505- ADDITIONAL CHARGES OVER BASIC RATE

Additional charges will be levied over basic rates as defined in Section 503 and as set forth in the District's General Use Policy under the following conditions as on the District's Fee Schedule:

- a. When extraordinary use requires field renovation or rehabilitation.
- b. An additional fee is required when alcohol will be served or sold at a function.
- c. Additional administrative fees may be charged on all applicant-initiated changes, including cancellations, if change is made less than 10 days prior to rental.
- d. The District may require security guards for certain events or functions at an additional fee. The District will make the arrangements with an approved vendor.
- e. When a facility is not normally open and District staff is required to be on duty, additional fees accrue. The minimum hourly coverage for District staff is two hours.
- f. When District staff is needed for facility control, additional fees accrue.
- g. When ball field lights or other special equipment is required, additional fees accrue.
- h. When facility damage and/or liability insurance fees are required, additional fees accrue.
- i. Outdoor facilities including picnic shelters and sporting facilities may be subject to additional fees required for dumpsters and/or portable toilets to accommodate groups of people that exceed a facility's maximum occupancy.
- j. The determination of requirements for additional personnel and associated charges thereof shall be made by the General Manager or designee.

SECTION 506- REFUNDABLE DEPOSITS AND CANCELLATION REFUNDS

The application fee is non-refundable. Cancellations must be made through the District office. Cancellation and Refund procedures can be found in the General Use policy. Additional fees may apply for "no shows".

SECTION 507- PAYMENT OF DEPOSITS AND FEES

The park, field, or facility is reserved only when a completed Application is accepted and approved by the District office after applicable fees are paid.

A payment equal to 50% of the total applicable fees must be paid at the time the application is approved by the District, as set forth in the District's General Use Policy. If the reservation is made 30 days or less prior to the event, full payment is due at time of application.

SECTION 508- ALCOHOL PERMITS

A District permit is required when alcoholic beverages are consumed on District property.

A State Alcohol Beverage Control Board permit is required when alcoholic beverages are sold. Such permit shall be obtained by the group using the facility and filed with the District.

SECTION 509- SETUP

The District may perform setup and breakdown for basic indoor use unless otherwise stated in the application. Basic cleanup, including placing all trash in bins provided, will be the responsibility of the group utilizing the facility. When District personnel are required for setup, finalized setup instructions must be submitted a minimum of 15 business days prior to the event date or additional fees may apply.

SECTION 510- DECORATIONS

When decorations are being used, the user shall obtain prior approval from the District. Decorations must not be installed prior to the start of the reservation and must be removed at the conclusion of the reservation. No use of duct tape, tacks, nails, or glue is allowed on any walls, columns, counters, or floor surfaces. Use of blue painter's tape is permitted, requires full removal at the end of the event. Use of lighted candles or any open or enclosed flame is prohibited. No confetti, colored powders, glitter, or rice are allowed without prior approval.

SECTION 511- SECURITY

To ensure proper use and control of facilities and equipment, security may be required under the following circumstances:

- a. If an event places a major impact on the facility as determined at the General Manager's sole discretion.
- b. When alcohol is being served or consumed.
- c. When additional precautions are deemed necessary due to the nature of the event as determined at the General Manager's sole discretion.

The District will arrange for any required security guards at the event at the Applicant's cost.

If security is required, security guards must begin their shift a ½ hour before the scheduled event starts and remain on duty for a ½ hour after the event is scheduled to end and must stay until all attendees have left.

When security is required by the District or requested by the Applicant, the application requires approval by the General Manager.

SECTION 512- WAIVERS

The requirements in this Article V may be waived if requests for waiver are submitted in writing and require the General Manager's approval.

SECTION 513- FILMING

A filming permit and application must be approved prior to filming taking place. Individuals engaged in the making of movies, still photography, or television films for commercial purposes shall observe District policy and procedures, and all other applicable local requirements.

SECTION 514- LIABILITY INSURANCE

A certificate of insurance evidencing required coverage amounts and additional requirements as set forth in the District's General Use Policy and naming the District, its elected officials, officers, and employees as an additional insured must be submitted at least 30 days prior to the event. If the reservation is made 30 days or less prior to the event, proof of insurance is due at time of application. The amount of liability insurance required shall be determined by the District.

SECTION 515- PARKING FEES

District parking facilities are typically available to patrons at no charge, however, in select situations, the General Manager may establish parking fees. The General Manager or designee is authorized to determine when that fee shall be implemented.

Vehicles entering Camarillo Grove Park must pay a parking fee by purchasing a daily or annual pass.

ARTICLE VI

GENERAL

SECTION 601- REPEAL OF PRIOR VERSIONS OF ORDINANCE NO. 8

This Ordinance repeals and supersedes any prior versions of Ordinance No. 8, which are no longer of any force or effect.

SECTION 602- EFFECTIVE DATE

This Ordinance shall be effective 30 days after its adoption by the District Board of Directors.

SECTION 603- PUBLICATION AND POSTING

The Board’s Clerk shall certify the passage of this Ordinance and cause the same to be posted and published in accordance with law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 202~~3~~6.

~~Elaine~~ ~~Magner~~ Robert Kelley,
Chairman
Board of Directors

ATTEST:

~~Bev Dransfeldt~~ David Schlangen, Secretary
Board of Directors



PLEASANT VALLEY RECREATION AND PARK DISTRICT

ORDINANCE No. 8 GOVERNING USE OF PARKS, RECREATION AREAS AND FACILITIES

Board Introduction – October 7, 2026
Board Adoption – November 4, 2026

**ORDINANCE No. 8 GOVERNING USE OF PARKS,
RECREATION AREAS AND FACILITIES**

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The Board of Directors of the Pleasant Valley Recreation and Park District ordains as follows:

ARTICLE I

GENERAL CONDITIONS

SECTION 101- PURPOSE/SEVERABILITY

The purpose of these provisions is to provide rules to govern the use of District parks, recreation areas and facilities in order that all persons may enjoy and make use of such parks and buildings and to protect the rights of all concerned. If any provision or clause of this Ordinance or the application thereof is held invalid or unconstitutional, such declaration shall not affect the other provisions or applications of this Ordinance, which can be given effect without the invalid provision or application and, to this end, such provisions of this Ordinance are declared to be severable.

SECTION 102- DEFINITIONS

The following words and phrases, whenever used in this Ordinance, shall be construed as defined in this section:

- a. **“Applicant”** shall mean an individual who submits an application for a District use permit to utilize District property.
- b. **“Administrative Hearing”** shall mean a civil proceeding to contest a civil penalty citation.
- c. **“Alcoholic Beverage”** shall mean alcohol, spirits, liquor, wine, beer, and every liquid or solid containing one-half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or combined with other substances.
- d. **“Aircraft”** shall mean any device that is used or intended to be used to carry a person or persons in the air.
- e. **“Amplified Sound”** shall mean sound projected and transmitted by electronic equipment, including amplifiers, radios, or other devices.
- f. **“Amenities”** shall mean a desirable or useful feature(s) of a building, facility, structure, or park.
- g. **“Article”** shall mean an article of this Ordinance unless some other Ordinance, policy, or statute is stipulated.
- h. **“Basic Rate”** shall mean the rate for use of specific areas of District property as set forth in the most recent adopted Master Fee Schedule.

- i. **“Building”** shall mean any structure having a roof supported by columns or by walls and intended for the shelter, housing, or enclosure of persons, animals, or property of any kind.
- j. **“Camp”** shall mean to pitch or occupy camp like items to include tents, huts, temporary shelters, trailers, motorhomes, campers, or vehicles otherwise used for shelter. To include the use of tarps, cots, beds, sleeping bags, hammocks, or non-District designated cooking facilities and similar equipment used to create temporary shelter and accommodation.
- k. **“Citation”** shall mean a civil or administrative penalty citation issued in accordance with Government Code Section 53069.4 charging a Citee with an ordinance violation pursuant to this Ordinance.
- l. **“Citee”** shall mean the person issued a civil penalty citation charging them as a responsible person for an Ordinance violation.
- m. **“Community Service Organizations”** shall mean a youth organization that performs a service for the benefit of the public, is sponsored and approved by the Pleasant Valley Recreation and Park District Board, and the Organization resides within the District boundaries. These activities are not part of the “District” programs/classes.
- n. **“Competitive Activity”** shall mean an event or gathering in which one or more persons meet to test skill and/or ability and focused on winning.
- o. **“Contract Operator”** shall mean an approved independent contractor that performs a service for the benefit of the public. These activities are not part of the “District” programs/classes.
- p. **“District”** shall mean the Pleasant Valley Recreation and Park District and/or all land managed by Pleasant Valley Recreation and Park District.
- q. **“District Activities”** refer to District directed, sponsored programs or approved activities.
- r. **“District Lands”** shall mean all lands and facilities under ownership or control of Pleasant Valley Recreation and Park District. “District Lands” are sometimes referred to herein as “District property.”
- s. **“Electric Bike”** shall be defined as follows:
 - 1. Class 1: A bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

2. Class 2: A bicycle equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 3. Class 3: A bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour and is equipped with a speedometer.
- t. **"Electric Scooter"** shall mean any motorized scooter with 2 wheels, handlebars, and a floorboard that can be stood on while riding.
 - u. **"Facility"** shall mean any building, structure, park or facility under the ownership, management or control of the District and available for public use.
 - v. **"Fund-raising"** means the activity of raising money: organized activity of soliciting and collecting money for a nonprofit, service group or political organization.
 - w. **"General Manager"** means the District's chief administrative officer or designee(s).
 - x. **"Hearing Officer"** shall mean a person appointed by the District to conduct, consider, and decide administrative hearings. Prior to being appointed, a hearing officer must first be designated by the General Manager as qualified to provide a fair and impartial hearing based on appropriate education, training and experience.
 - y. **"In-District Resident / In-District Resident Group / In-District Public/ In-District General Public"** shall mean any person, public or private groups, organizations, associations, non-profits, partnerships, firms, entities, or corporations who resides within the boundaries of the District.
 - z. **"Issuance Date"** shall mean the date when a citation is served on the Citee.
 - aa. **"Leash"** shall mean a strap, cord, chain or similar restraint on a dog of a length of six (6) feet or less.
 - bb. **"Major Impact"** shall apply when the nature of the activity or proposed use is found to (a) limit the use of the facility for others, (b) cause damage or nuisance to the neighbors and surrounding areas, (c) require parking beyond capacity of the park, or (d) any use that is deemed extraordinary.
 - cc. **"Model Craft"** shall mean any motor or engine driven model airplanes or rocketry, cars, boats, or other device.

- dd. **“Organized Group”** a regular meeting or assembly at one of the parks that includes more than 25 people, including but not limited to picnics and parties for family, religious institution, community or school events, or other similar activities.
- ee. **“Organized Use / Organized Sports”** meeting any one of the following conditions: 1) league games, practices, tournaments, clinics, instruction, special events; or other uses where a fee is charged for participation, 2) a rental application requesting multiple dates of use, 3) a rental application requesting more than one field.
- ff. **“Open Space”** shall mean all lands under the ownership, management, and/or control of the District that are left in a natural vegetative state with limited public access.
- gg. **“Out-of-District / Non-Resident, Group or Organization”** shall mean any person, group, organization, association, partnership, firm, entity, or corporation that resides outside the District’s boundaries.
- hh. **“Park”** shall mean all grounds, roadways, building, structures, and lands acquired by the District or any area to which the District holds title or exercises delegated authority.
- a. **Neighborhood Park** means a park generally up to 10 acres in size which serves as a social and recreational focal point for neighborhoods. Many include playgrounds and may offer a range of facilities and passive or active recreation in response to demographic and characteristics of surrounding neighborhoods.
 - b. **Community Park** means a park that generally ranges in size from 10 acres to larger that serve as a recreational point for the community. May include playgrounds, pavilions, restrooms, sports fields, recreational courts, amenities, and offer active and passive park space.
 - c. **Sports Park** a park that is generally 10 acres or larger. These parks serve as a location to host competitive activities which through casual or organized participation provide competition and have governing bodies.
- ii. **“Park Space”** community space consisting of land (such as parks) rather than buildings and use that is maintained for recreation enjoyment.
- jj. **“Park Patrol”/ “Ranger”** shall mean any District employee or agent of the District with the authority and responsibility to enforce provisions of this Ordinance.
- kk. **“Permit”** shall mean an approved reservation for use of parks, amenities, or buildings as provided for and defined within District ordinances.

ll. **“Responsible Person/Party”** shall mean a person who creates, causes, maintains, or allows an ordinance violation to exist or occur by their action or failure to act.

mm. **“Section”** shall mean a section of this Ordinance unless some other statute or policy is specifically identified.

nn. **“Special Event”** means an organized congregation of people with the intention to participate in shared activities contingent upon size, type, and context restrictions. Special Event status is determined as a result of filling out the Special Event Application Checklist.

oo. **“Sport Court”** means an outdoor hard surface court designed for athletic purposes, such as, but not limited to, tennis/pickleball, roller rink, basketball.

pp. **“Structure”** means anything constructed or erected on the ground such as a building, facility, amenity, including, but not limited to, signs, flagpoles, walkways or any amenities or fixtures required to operate, maintain and/or enhance District property.

qq. **“Trail”** shall mean any path of travel through open space meant for pedestrian, domestic animal per section 220, or equestrian use.

rr. **“Unmanned Aircraft Systems” or “UAS”** shall mean an aircraft and the equipment necessary for the safe and efficient operation of that aircraft. An unmanned aircraft is a component of a UAS that is operated without the possibility of direct human intervention from within or on the aircraft, commonly known as a “drone.”

ss. **“Vehicle”** means every device by which any person or property is or may be transported or drawn upon a public street or highway excepting a device moved exclusively by human power or used exclusively upon stationary rails or tracks as defined in Section 670 of the California Vehicle Code.

tt. **“Oversized vehicle”** – is any motorized vehicle or combination of motorized vehicles and non-motorized vehicles or trailers that: 1) meets or exceeds eighteen (18) feet in length at any time or 2) meets or exceeds the combination of both more than eight (8) feet in height and also exceeds nine (9) feet in width.

uu. **“Vendor”** shall mean an entity providing or seeking to provide products, services, and/ or food/beverage items at a permitted program or event on District property.

vv. **“Violation”** means a violation of the District’s ordinance(s), including this Ordinance.

ww. **“Walkway”** shall mean any path, or access through District lands constructed or maintained for the use of pedestrians, handicapped patrons, or bicyclists unless otherwise marked.

SECTION 103- AUTHORITY AND ENFORCEMENT

The District’s Board of Directors authorizes the General Manager to implement and administer the policies, ordinances, and regulations contained herein. Whenever a power is granted to, or a duty imposed on, the General Manager, the power may be exercised, or the duty performed, by the General Manager or their designee. Unless this policy expressly provides otherwise the General Manager shall enforce the provisions of this Ordinance. The General Manager shall also have the authority to implement reasonable rules and regulations to protect the public health, safety, welfare, and resources under the District’s care.

District Park Rangers (“Rangers”) are uniformed District employees, designated as peace officers pursuant to Penal Code Section 830.31(b), whose primary duty is to protect District Lands and preserve the peace therein. Rangers are authorized to enforce all District ordinances, rules and regulations, all laws of the State of California and all applicable municipal laws and ordinances. Consistent with Public Resources Code Section 5786.17 and the provisions of this Ordinance, Rangers are authorized to warn and evict persons and issue citations for any misdemeanor or infraction violation of District ordinances, rules and regulations, and applicable municipal laws or ordinances, and state law, when the violation is committed within District Lands and in the presence of the Ranger issuing the citation. Rangers may also issue civil or administrative penalty citations. Rangers must carry identification and may issue citations in accordance with Penal Code Section 853.5 *et seq.*

SECTION 104- COMPLIANCE

Persons entering District Lands may remain as long as they abide by the adopted ordinances, rules, and regulations of the District; applicable laws and ordinances of the State of California; County of Ventura and City of Camarillo; and lawful instructions of authorized employees of the District. Failure to leave District Lands when requested to do so by an authorized employee of the District for violation of any of these ordinances, rules or regulations or any other applicable laws, will represent a further and separate violation of this Ordinance. Additionally, no person shall violate any order or provision thereof posted on District Lands by the General Manager.

SECTION 105- ENFORCEMENT; PENALTIES

Unless otherwise specified in this Section, pursuant to Public Resource Code section 5786.17, any person within District Lands who violates any provision of this Ordinance, the conditions of any permit issued pursuant thereto, or any adopted rule or regulation relating to District Lands is guilty of an infraction pursuant to the California Penal Code (Penal Code) for the first violation. A fourth violation of the same provision within one year shall be a misdemeanor pursuant to Penal Code.

Violations of Section 202, “Vehicles and Parking”, Subsections a, b, c, d, f, and h are subject to the civil penalty citation process set forth in Section 106.

The first and any subsequent violation of the following Sections shall be misdemeanors:

- 114 – Violation of Permit
- 204 – Firearms and Weapons
- 205 - Hunting
- 206 - Vandalism
- 214 - Nudity
- 221 – Alcoholic Beverages, Intoxicated Persons, Dangerous Drugs
- 232 – Public Urination
- 302 – Access
- 409 – Prohibition on use of Tobacco or Marijuana Related Products
- 410 – Alcohol in Recreation Buildings and Parks
- 413 – Exclusion from District Areas and Facilities

A violation of this Ordinance, which is an infraction, shall be punishable by a fine not to exceed Five Hundred Dollars (\$500). A violation of this Ordinance which is a misdemeanor will be punishable by a fine not to exceed One Thousand Dollars (\$1,000) or by imprisonment in the County jail for a period not to exceed six (6) months, or by both such fine and imprisonment.

In accordance with Government Code Section 53069.4, the District may make any violation of District ordinance(s), including this Ordinance, subject to a civil or administrative penalty in lieu of issuance of a citation for an infraction. Sections 106 through 108 set forth the procedures governing the District’s imposition, enforcement, collection, and administrative review of administrative penalties. The term "administrative penalty" in this Ordinance is also referred to as "civil penalty".

SECTION 106- ADMINISTRATIVE PENALTY PROCEDURES

This section establishes the administrative procedures for the imposition, enforcement, collection, and review of civil penalties by the District pursuant to Government Code Section 53069.4.

The issuance of a civil or administrative penalty under this section is solely at the District’s discretion and is one option the District possesses to address violations of this Ordinance. By adopting these provisions, the District does not intend to limit its discretion to utilize any other remedy, civil or criminal, for any violation of the Ordinance.

A Citee may request a preliminary review of a citation within 14 days of the date the citation is issued. The Citee must submit a completed preliminary review request form, a copy of the citation, and any additional information demonstrating the reason(s) why there was no violation or why the Citee is not a responsible person for the violation to the District's Park Services Manager. The purpose of the review is to identify any improper citations due to errors that are readily verifiable and not to resolve factual disputes concerning the citation.

The preliminary review shall be conducted by the District's Park Services Manager or designee(s). The reviewer shall not be the enforcement officer who issued the citation.

If the determination of the preliminary review is that the citation is improper, the citation shall be dismissed. The Citee shall be notified of the results of the review in writing within 15 working days of receipt of the request.

A request for preliminary review does not extend any time periods for compliance, the penalty due date, or the time to request an administrative hearing.

Any Citee may contest a civil penalty citation by filing a signed written request for an administrative hearing stating the grounds for contesting the citation. The request must be received by the address set forth on the Citation, within 35 days of the date the citation was served and be accompanied by a deposit of the full amount of the penalty.

Within ten (10) days following the receipt of a request for an administrative hearing and deposit of the full citation amount, the District, or the District's authorized agent shall schedule an administrative hearing. The date of the hearing shall be no more than 90 days later than the date the request for the hearing was filed. The District or the District's authorized agent shall notify the Citee of the date of the hearing.

The Hearing Officer may grant a one-time continuance of a hearing for no more than 45 days if a request is made showing good cause by the citee or the District's designated representative. All continuance requests must be made in writing and received at least 72 hours before the hearing date. If the request for continuance is denied, the hearing shall proceed as noticed. A Citee who requests a continuance waives their opportunity for a hearing within 90 days of the date the citation is issued.

A Hearing Officer shall conduct the hearing on the date set by the District or the District's authorized agent. The Citee shall have the opportunity to appear, testify and to present evidence relevant to the violation alleged in the citation. The Citee may file a written declaration at least 48 hours prior to the hearing in lieu of personally attending the hearing. The citation shall be accepted by the Hearing Officer as prima facie evidence of the violation and the facts stated in the citation. Neither the enforcement officer nor any other District representative shall be compelled to attend the hearing. However, any such appearance or submission may be made at the discretion of the enforcement officer.

The hearing shall be conducted informally, and formal rules of evidence need not be utilized. The Hearing Officer does not have the authority to issue a subpoena.

The failure of the Citee to appear at the hearing or to file written testimony prior to the hearing shall constitute an abandonment of the request for an administrative hearing and a failure to exhaust administrative remedies concerning the violation and any penalty deposit shall be forfeited to the District.

After considering all evidence and testimony submitted at the administrative hearing, the Hearing Officer shall issue a written decision to uphold or dismiss the citation within 20 working days after conclusion of the hearing. The Hearing Officer has no discretion or

authority to reduce or modify the amount of any fine. The decision shall state the reasons and evidence considered for the decision. If the decision is to uphold the citation, the deposited penalty shall be forfeited to the District. If the decision is to dismiss the citation, the District shall refund the penalty deposit within 30 days of the decision. The Hearing Officer's continued employment, performance evaluation, compensation, and benefits shall not directly or indirectly be linked to the number of citations upheld or cancelled by the officer.

Notwithstanding any other provisions of this Ordinance or otherwise, the administrative hearing decision is final and not subject to appeal or further review by the District or any person. The District or Citee may seek judicial review of the administrative hearing decision by filing an appeal with the Ventura County Superior Court in accordance with state law.

SECTION 107- ADMINISTRATIVE PENALTY CITATIONS

Upon determining that a provision of this Ordinance has been violated, a Ranger has the authority to issue a civil penalty citation to any Responsible Person. A Responsible Person upon whom a citation is served is liable for and shall pay the penalties described in the citation. A citation may be issued for the violation of one or more ordinance sections and for each day that the violation exists. Hence, each ordinance violation is a separate violation and subject to a separate penalty. Civil penalty citations shall contain the following information:

- Name of the Responsible Person;
- Address or other description of the location where the ordinance violation occurred;
- Date on which the ordinance violation(s) occurred;
- The ordinance section(s) violated;
- Brief description of the violation;
- Amount of the penalty;
- Procedure to pay the penalty;
- Description of the procedure for requesting a Preliminary Review, and an Administrative Hearing to contest a citation.
- Printed name and signature of the issuing Ranger;
- Date the citation is served; and
- A distinct citation number.

A Ranger may personally deliver the citation to the Citee, place the citation on the Citee's vehicle, or mail the citation by first class mail to the Citee's last known address.

SECTION 108- PAYMENT OF ADMINISTRATIVE PENALTIES/CITATION

Administrative penalties for violations shall be as follows:

1. A fine of \$100 for the first offense in any 12-month period;
2. A fine of \$200 for any 2nd offense in any 12-month period;

3. A fine of \$500 for any third or subsequent offense in any 12 month period.

Citations shall be paid, in the manner set forth on the citation, within 35 days of the due date. Citations not paid in accordance with the provision of this Ordinance are civil obligations of the responsible party and may be collected by the District through any legal means. Payment of a citation shall not excuse the Citee from correcting the ordinance violation. The issuance of a citation or payment of a penalty does not bar the District from taking any further enforcement action regarding an ordinance violation that continues to exist or when a person continues to violate an ordinance, including but not limited to issuing additional civil penalty citations or filing a criminal complaint.

SECTION 109- USE OF DISTRICT LANDS

The District's reservable areas may be made available for the use of persons and groups subject to the issuance of a permit and the payment of required fees. A permit is required for the use of District Lands for assemblies or an organized group. Each application for use of District Lands must be signed by an adult 18 years or older who agrees to be responsible for said use; however, when alcohol may be present an application must be signed by an adult 21 years or older. A group that exceeds the maximum attendance listed on its permit will forfeit the refundable cleaning deposit. Additional fees will be charged for portable toilets, garbage dumpsters, an additional cleaning deposit, staff time, and any other costs incurred by the District as a result of a group's use of District Lands. The District will make arrangements for these items to be placed on District Lands and the cost of these items will be passed on to the Applicant.

No person shall attempt to use or interfere with the use of any facility which is reserved for another person or organization holding a District issued permit.

SECTION 110- APPLICATION FOR USE

The General Manager is authorized to grant or deny all applications for use of District facilities. The park, field, courts, park space or facility is granted a permit only when the completed application is approved by the District office and after all applicable fees are paid.

All applications for use shall comply with District policies and any additional requirements during the application process. All applications must comply with the insurance requirements as set forth by the District.

If approved, a use permit will be issued by the District.

SECTION 111- LIABILITY

All use permit Applicants must agree in writing to release and hold the District harmless, and to indemnify the District from any and all liability for injury to persons or property, including District Lands, occurring as the result of the activity being undertaken by the Applicant. Any person exercising any of the privileges authorized by this Ordinance does so at their own risk without liability on the part of the District for any injury to persons or property resulting therefrom.

This requirement may be waived by the General Manager, at their sole discretion, upon receipt of a written request for a waiver.

SECTION 112- DISTRICT RIGHT TO ALTER USE

The District reserves the right to alter any previously scheduled use to minimize interference with District activities or to suspend an existing use application if the user or any of their agents, employees, or guests violates any section of the District's General Use Policy or any District Ordinance or other applicable law.

SECTION 113- USE PERMIT RIGHT OF APPEAL

An Applicant may appeal the decision of a District representative regarding facility permits to the General Manager. The Applicant must file such appeal with the General Manager within five business days of the District representative's decision. The General Manager may hold a hearing within ten business days of the filing of such appeal at which time the Applicant may present all evidence, testimony, and information relative to the application. The General Manager shall, within three business days of said appeal hearing, issue a decision either affirming or denying the decision on the application and, if the decision is to issue the permit, add appropriate terms and conditions to the permit. The General Manager shall specify grounds for upholding the denial of a permit.

SECTION 114- VIOLATION OF PERMIT

Violation of any terms, conditions, rules, and regulations of a permit by the permittee or any agent, guest, or employee of permittee is prohibited. No group or organization owing any outstanding debts or obligations to the District will be permitted to use District facilities until such debts are paid. The General Manager reserves the right to: (1) revoke any permit for a violation of terms of the permit or any District ordinance or other applicable law, with or without notice to the persons or organization to whom the permit was issued. Users that do not comply with the rules and regulations set forth by the District may be required to return any District property and be restricted from any future use of the District's facilities.

SECTION 115- SOLICITATION AND UNLAWFUL ADVERTISING

To prevent littering and the destruction of District property, it is unlawful to post, place, erect, or leave posted, placed or erected, any commercial or noncommercial bill, handbill, circular, notice, paper, banners, or advertising device or matter of any kind, in or upon any building, structure, pole, wire, or other architectural or natural feature of whatever character, or on vehicles. The only exception to this prohibition on posting is upon a bulletin board or such place especially designated and provided for such purposes by the District.

- a. It is unlawful for any person to place, paint, attach, or maintain any commercial sign, which includes billboards and banners, on any District property without District authorization.

- b. Any sign, billboard, advertisement, defacement, or damage existing in violation of the provisions of this section will be removed immediately.
- c. If permission is granted, a signage/banner mockup must be submitted at least 30 days prior to final approval.
 - 1. Signage/Banners must be no larger than 24 square feet if displayed for more than 3 days. When displayed for less than 3 days, signage/banners may be no larger than 36 square feet.
 - 2. Signage/Banners may not be left up longer than 14 days, with a period of 30 days between display and no more than 4 times a year.
- d. Exceptions to this section must be reviewed by the General Manager or designee(s).

If approved, the District will enter into a Memorandum of Understanding with the requestor to include terms and conditions, revenue, placement, and how the sign will be affixed to District Property.

Refer to District Sponsorship and Naming Policy for sponsorship signage requirements.

SECTION 116- CONDUCTING BUSINESS IN A DISTRICT PARK

“Business,” for the purpose of this section, means and includes any activity which involves the sale of any goods or services, whether conducted by a for profit or non-profit entity, and regardless of by whom the activity is conducted.

Anyone desiring to conduct business in any District park shall apply to the District for a permit to do so, on an application form provided by the District.

Issuance of a permit by the District shall not be deemed to be an endorsement by the District of any product or any form of District warranty concerning the product’s fitness for use or consumption.

Per Section 414, the District will work with different types of business vendors. All applicable permits and insurance requirements listed in Section 414 will apply.

APPLICATION FEE AND REVIEW

Each application made under this section shall be reviewed by District staff and must be accompanied by a non-refundable fee or it will not be accepted.

- a. No permit shall be issued if the application does not meet requirements set by the District, or it is found that its issuance would interfere with safe use by the public of any park or District Lands.

- b. The District may limit the number of any permits at any given park if it finds that such limitations are necessary to protect the \ health and safety of the public. Each permit shall include conditions such as hours of permitted use and other requirements found necessary. The District may refuse to issue permits during any District special events and recognized holidays.
- c. No permit shall be issued for more than one year from the date of issue unless the permittee has a written approval from the General Manager or designee(s).
- d. All permits issued under this section shall be nontransferable and may be used only by the permittee. Fees in addition to the application fee may apply.

OPERATION RESTRICTIONS

Each permittee shall comply with the following requirements as to operation:

- a. The General Manager or designee(s) may issue permits under this section when the conduct of the proposed trade, occupation, business, service, or profession is compatible with usual park activities and uses, is of convenience or benefit to park patrons, and does not conflict with the business of established concessions. A use fee may be charged to cover the administrative costs of the issuance of such permit and costs associated with the use of District facilities.
- b. No person shall, without a District permit, solicit, in any manner or for any purpose, or sell or offer for sale any goods, wares, or merchandise except under the following conditions:
- c. When a concession is operating under lease or contract authorized by the General Manager.
- d. When an organization's permit is open to the public they may solicit donations, hold auctions or raffles as long as they meet state guidelines.
- e. It is unlawful for any person or persons to throw, deposit, leave, place or to cause the throwing, depositing, leaving, or placing of any commercial or noncommercial handbill or unsolicited newspaper on any District Lands including vehicle windshields; however, it shall not be a violation of this section to hand out or to distribute handbills to any person.

PERMIT REVOCATION

The General Manager or designee(s), at their discretion, may at any time revoke any permit issued under this section if he or she finds it necessary to do so to protect the public health and safety or if the permittee has violated any terms or conditions of such permit.

SECTION 117- EQUESTRIAN ACCESS

The primary form of access into open space areas shall be via foot or horseback on equestrian trails. No person shall block, obstruct, or impede free access to, encroach upon, or construct anything whatsoever across or upon any equestrian trail or easement owned, operated or maintained by the District, including but not limited to those equestrian trails and equestrian easements as shown on the final subdivision map of Tract No. 2706 (Las Posas Hills), recorded on October 5, 1979, in Book 84, page 50 of Miscellaneous Records in the office of the County Recorder of Ventura County, California and as amended in the Judgment recorded on March 22, 1993 bearing Instrument Number 93-065046. Vehicular access for an emergency vehicle or to deliver supplies to a permitted group may be authorized by the District unless prohibited by the above-referenced Judgment. Under such circumstances, one vehicle per area may be permitted. Entry by District vehicles, emergency vehicles, and vehicles of agencies and individuals holding easement or permits is authorized.

ARTICLE II

PARK REGULATIONS

SECTION 201- EXCEPTION

This article does not apply to the operations of District-owned or operated vehicles or persons engaged in official District business.

SECTION 202- VEHICLES AND PARKING

Parking violations are a civil liability and will be subject to an administrative process as described in Section 106 of this Ordinance.

- a. Without written permission of the General Manager or designee, vehicles shall be operated on District Lands only on designated roadways.
- b. Vehicles shall not be allowed on any grass areas unless the vehicle's owner receives prior written permission from the General Manager or their designee, or as included in any MOU or agreement with the District.
- c. Park entrance or parking fee apply where designated and applicable: (a) No person or persons shall enter or remain on District property without having paid the established entrance and/or parking fees. All fees shall be paid at time of arrival either through the purchase of a daily parking permit or presentation of a current annual parking permit. The permit must be visible in the vehicle. (b) Anyone parking on District property pursuant to an overnight permit must show the permit to District staff and/or Park Ranger upon request.
- d. Without written permission of the General Manager or designee vehicles shall not be parked on District property except within designated parking lot areas or within designated markings. Oversized vehicles are prohibited from parking on District property without prior written permission.
- e. Vehicles operated within the boundaries of public parks shall be driven at a careful and prudent speed not greater than is reasonable and proper with due regard for the traffic, pedestrians, surface, and width of the roads. In no event shall a vehicle be driven on park property at a speed greater than 5 miles per hour.
- f. Vehicles may be towed at owners' expense, including all fees, towing, and storing charges, from District property under the following circumstances:
 1. When a vehicle is parked or left standing on District property when the park is closed to public use. No person may park, abandon or otherwise allow to remain on District parks or facilities, between dusk and 7 am, automobiles, trailers, campers, motor homes, or recreational vehicles, unless District permission has been expressly granted.

2. When a vehicle is parked or left standing upon a roadway in such a position as to obstruct the normal movement of traffic or in such a condition as to create a hazard to other traffic upon the roadway.
 3. When a vehicle is parked in a manner that completely or partially blocks the entrance to a driveway.
 4. When a vehicle is parked so as to prevent access by firefighting equipment to a fire hydrant or emergency service.
 5. When a vehicle is parked in any parking restricted zone.
- g. No vehicle maintenance may be performed on District property except for minor emergency repairs needed to move a vehicle.
- h. Disabled Persons Parking Zones shall follow the below guidelines.
1. It shall be unlawful for the operator of any vehicle other than a vehicle bearing a distinguishing license plate or placard defined by the California State Vehicle Code to stop or park a vehicle in a parking zone identified by the International Symbol of Accessibility as reserved for persons with disabilities. The fine for this violation shall be as prescribed by the California Vehicle Code.
 2. Improper display of placard. It shall be unlawful to fail to or improperly display a handicap placard.
- i. Disabled persons parking shall be designated by blue striping to mark the stall and a profile view of the International Symbol of Accessibility, or wheelchair printed within the stall or space as well as a sign with the same type of marking on it.

Parking citations may be appealed as set forth in Section 106.

SECTION 203- VEHICULAR TRESPASS

Vehicles shall not be operated or parked on any property of the District except on roadways and parking lot areas specifically constructed for vehicular traffic. Vehicle use is prohibited on fire breaks and fire protection roads and hiking and riding trails. An exception may be made for those vehicles which are authorized by the District for such use.

SECTION 204- FIREARMS AND WEAPONS

No person shall carry, possess, set, leave, or deposit, or cause to be fired, across, in, on, or into any portion of District Lands any weapon, gun or firearm, spear, missile, bow and arrow, crossbow, slingshot, trap or hunting device, air or gas weapon, paintball gun, ammunition, throwing knife or axe, martial arts throwing device, or any other weapon or device capable of injuring or killing any person or animal, or damaging property or natural resource, except at posted or authorized ranges and areas designated for such purposes. An exception to this

regulation will be made for duly authorized law enforcement officials while acting in their capacity as law enforcement.

SECTION 205- HUNTING

Hunting, shooting, wounding, trapping, capturing, or killing animals on District property is prohibited.

SECTION 206- VANDALISM

It is unlawful for any person to damage, deface, cut, spray, paint, mark, scratch, write on, or otherwise deface or alter any natural feature, trees, fence, wall, building, sign, monument, or other property on District Lands. Persons causing vandalism, or parents of persons under the age of 18 causing vandalism, will be held liable and financially responsible for the full amount of damages, or the maximum amount allowed under the California Civil Code Sections 1714.1 and 1714.3. All provisions of the California Penal Code Section 594 and penalties thereunder are applicable.

SECTION 207- THROWING MISSILES

Throwing missiles, rocks, mud, sand, or any object that may cause bodily harm to others is prohibited on park property. Objects used in recreational activity are exempt from this section provided they are not used in an irresponsible and hazardous manner.

SECTION 208- AMPLIFIED SOUND

Without prior written permission, no person shall play or operate any sound or energy amplification devices, including radios, television sets, public address systems, musical instruments, or similar devices within District Lands, except at Freedom Park.

When amplified sound has been expressly permitted by the District at Freedom Park such amplification of sound is subject to the following conditions:

- a. Organized groups or events with a valid Facility Use Agreement or permit to use the BMX Track, Hockey Rink, Remote Control Track, Baseball Fields, or Friendship Field may use amplified sound in accordance with the terms of their agreement or permit.
- b. All other facility users or renters must request authorization to use amplified sound through the applicable facility user permit application.
- c. Permitted amplified sound may include prerecorded music, announcements, event commentary and similar event-related audio. Live music or other live amplified performances require prior approval and a special permit from the District.
- d. Sound levels for all amplified sound must not exceed 70 decibels (dB) when measured from a distance of 35 to 50 feet from the sound source, depending on proximity to the other ongoing programs.

- e. The use of approved amplified sound is permitted Monday-Sunday: 8:00 a.m. – 10:00 p.m.
- f. Amplified sound may not be used in a manner that; constitutes a direct and specific threat of unlawful violence against an identifiable person or group, is intended and likely to incite imminent unlawful conduct, constitutes fighting words, meaning personally abusive words directed at a specific individual that, under the circumstances, are likely to provoke an immediate violent reaction, or constitutes obscenity as defined under applicable law.
- g. A separate permit for amplified sound is not required when such use is identified and authorized in the applicable facility use agreement or permit application.
- h. The District reserves the right to suspend or revoke authorization for amplified sound upon a documented violation of these provisions or the applicable permit terms, or when amplified sound materially and unreasonably interferes with the use and enjoyment of the facility by others or with District operations.

SECTION 209- GOLF

No person shall drive, chip, or in any other manner play or practice golf, or hit balls on, over, or into District Lands.

SECTION 210- MODEL CRAFT

No person shall operate any motor or engine driven model airplanes or rocketry, cars, boats, or any other model craft of any kind or description on, over, or into any portion of District lands, except those models specifically geared for the RC track, which may only be used on the RC track, or by written permission of the General Manager or their designee.

SECTION 211- AIRCRAFT AND UNMANNED AIRCRAFT SYSTEMS

Without the permission of the General Manager, no person shall land any aircraft on or take any aircraft off any area in the District, nor shall any person hang glide, parachute, or engage in any human flight on, over, or into District Lands.

No person shall engage in the operation of any unmanned aircraft system for either recreational or commercial purposes on, over, or into District Lands.

SECTION 212- OVERNIGHT CAMPING

- a. General Manager or designee(s) approval except as otherwise provided.
- b. No person shall use any car, trailer, camper, recreational vehicle or mobile home as a dwelling or as living quarters to overnight camp on any District Lands without General Manager or designee(s) approval except as otherwise provided.
- c. No person shall store unattended personal property, including camp paraphernalia, on any District Lands.

- d. Camping is only permitted at District special events with approval by the General Manager or designee(s).

SECTION 213- FIREWORKS AND DANGEROUS OBJECTS

No person shall possess, discharge, set off, or cause to be discharged, in or into any District Lands any firecrackers, torpedoes, rockets, fireworks, explosives, or substances harmful to the life and safety of persons or property. Exceptions may be made with written permission of the General Manager or designee.

SECTION 214- NUDITY

No person shall appear nude while in or on any District Lands or facilities, except in authorized areas set aside for that purpose by the District. Nudity shall be defined as codified in Title 14 California Code of Regulations section(s) 4322.

SECTION 215- WASHING

No person shall wash dishes, clothing, garments, vehicles, or empty salt water or other waste liquids on District Lands other than in facilities expressly provided for such purposes.

No person shall swim, bathe, wade in, conduct personal hygiene (such as washing hair or body with or without soap, shampoo or similar personal hygiene products; shaving with or without shaving cream or similar personal hygiene products; oral care including using mouthwash or brushing teeth with or without toothpaste or similar personal hygiene products; cleaning any injury, wound, lesion, gash or abrasion in any manner with or without medical products, cleaning products or similar personal hygiene products; using any medical or other personal hygiene product to rid the body of lice or any disease, infection or growth), or pollute the water of any park restroom, fountain, stream, except at a place especially designated and provided for such purpose.

SECTION 216- HOURS OF USE

All District lands within the District boundaries are available for use by the general public unless otherwise posted or in accordance with the District's General Use Policy. It shall be unlawful for any person, except those involved in District-sponsored programs or having valid permits, to enter or remain in any park, recreation area, park space or open space other than between those hours. Hours of use may vary due to seasonal daylight, maintenance, construction, watering, and/or other variables.

SECTION 217- FLORA AND TURF

Removing or injuring any form of plant life on park property, including the removal of wood, turf, grass or plants, soil, rock, sand, and gravel is prohibited except by a duly authorized District employee in the performance of their duties or unless specifically authorized by the General Manager or designee.

- a. It is unlawful for any person to injure or destroy any tree growing within the District boundaries by any means, including, but not limited to the following:
 1. Pouring any deleterious matter on or around any tree or on the surrounding ground, lawn, or sidewalk.
 2. Posting any sign, poster, notice or other item on any tree, tree stake, or guard, or fastening any guy wire, cable, rope, nail, screw, or other device to any tree, tree stake, or guard without having first obtained a permit from the District.
 3. Causing any fire or burning near or around any tree or plant life

SECTION 218- ARCHAEOLOGICAL FEATURES

No person shall remove, injure, disfigure, deface, or destroy any object of paleontological, archaeological, or historical interest or value.

SECTION 219- GEOLOGICAL FEATURES

No person shall destroy, disturb, mutilate, or remove earth, sand, gravel, minerals, rocks, or features of caves.

SECTION 220- DOMESTIC ANIMALS

- a. No person owning or having charge, care, custody, or control of any dog (or cat) shall cause, permit, or allow same to be or to run at large upon any lands, properties, or within facilities of the District unless such animal is securely fastened on a leash a not exceeding six feet in length and is held continuously in the care, custody, or control of a competent person. Pets not properly leashed or licensed may be impounded by Animal Control or Park Rangers and the owner cited.
- b. No person shall walk with more than 4 dogs (or cats) at any given time.
- c. The removal of feces of animals that defecate on park property shall be the responsibility of the owner or custodian of said animal.
- d. Horses, mules, goats, donkeys, or similar animals may be ridden or led under specified restrictions and in designated areas with the permission of the General Manager or their designee.
- e. No animal shall graze in any park except on property leased for such purpose.
- f. No animal shall be killed, harmed, or removed from any park unless by a District employee during the performance of their official duties, except when necessary to avoid bodily harm.

- g. Animals may be prohibited from specific parks at specific times or events at the discretion of the General Manager or their designee.
- h. Specific provisions of this section may be modified in specific instances with written permission of the General Manager or designee.

SECTION 221- ALCOHOLIC BEVERAGES, INTOXICATED PERSONS, DRUGS

No person may be on District property while under the influence of intoxicating liquors or drugs as defined under California Vehicle Code, Sections 312 and 23152, as amended. Under specific circumstances, consumption of alcohol is permitted on District property as outlined in Sections 222 and 410 and 508.

SECTION 222- SALE OF ALCOHOLIC BEVERAGES

A group desiring to sell or provide alcoholic beverages on District Lands must obtain a District-issued alcoholic beverage permit at the time of application for facility permit as contained in Articles IV and V herein. An alcoholic beverage permit shall be issued only to an individual of legal drinking age upon proof that adequate safeguards will be provided to prohibit consumption by minors and excessive consumption by adults. Security guards may be required as defined under Section 511. Alcoholic beverages may be present at an event, for a maximum of five and one half hours (per the District's insurance guidelines) hours and must not be served a minimum of one hour prior to the end of the event or no later than 10:00 PM, whichever occurs first.

To obtain an alcoholic beverage permit, the Applicant must first secure all such permits or licenses required by other governmental agencies including but not limited to the State of California Alcoholic Beverage Control Board and the Ventura County Public Health Department. If a request for the alcoholic beverage permit is denied by the staff, provisions in Section 113 regarding appeals shall apply. The General Manager may stipulate additional conditions relating to the permitted use of alcoholic beverages as necessary for the protection of individuals and property.

SECTION 223- PROHIBITION ON USE OF TOBACCO- OR MARIJUANA-RELATED PRODUCTS

No person may smoke or vape which includes the use of cigarettes, cigars, pipes, hookahs and electronic smoking devices such as e-cigarettes and vaping pens within a district park, building or open space. Smoking tobacco, marijuana, vape devices and any other smoking devices are prohibited on all District Lands.

SECTION 224- LITTER AND RUBBISH

Depositing garbage, trash, or other refuse on park property other than in a receptacle provided therefore is prohibited. Throwing or leaving bottles, glass, or sharp pointed articles is prohibited. Throwing or disposing of wastepaper or combustible refuse in any place in a

park other than in a receptacle maintained for that purpose is prohibited. It is unlawful to use any park receptacle for the depositing of garbage, trash, or other refuse not generated and/or used within the park boundaries.

SECTION 225- FIRES AND BARBECUES IN DISTRICT PARKS

Open fires and use of barbecues on District Lands are prohibited except in designated areas. Briquettes are the only combustible material authorized for barbecue or brazier/stove use. Wood or propane fires are not permissible. Personal barbecues are not authorized; only use of District provided barbecues are allowed. It is the responsibility of every person igniting a fire in a District installed barbeque to completely extinguish it (dead out) before leaving the park.

Upon notice of park closure due to a fire hazard warning by fire officials, all reservations shall be cancelled and affected areas closed to the public.

SECTION 226- DUMPING

Dumping rocks, soil, grass clippings, branches, leaves, equipment, vehicles, furniture or accessories, or any other items or material on District Lands is prohibited without prior written approval of the General Manager or their designee.

No person will be permitted to dispose of, scatter, or bury any human or animal remains on District property.

SECTION 227- TRESPASSING

Trespassing into areas designated “No Trespassing” is prohibited. This includes, but is not limited to, rooms in District buildings or structures, swimming pools during specific hours, fenced control areas such as storage areas, shop areas, holding areas, construction sites, and all posted areas.

SECTION 228- PARK/FACILITY CLOSURE

The General Manager or their designee may close a park area or recreation facility at any time when there is an apparent danger to the persons using the property, the property itself, or for any cause which could affect the safety and welfare of the public. This section may be enforced without the concurrence of those persons or organizations then using the property or facility.

SECTION 229- ENTRY TO ACTIVITIES

The General Manager or their designee may enter any reserved park area or recreation facility at any time to inspect the premises for safety, compliance of use, hazards, or in the course of normal duties.

SECTION 230- USE OF DISTRICT EQUIPMENT BY NON-DISTRICT GROUPS

District equipment is provided for the express purpose of carrying out District functions. Requests received from groups or organizations for the use of District equipment shall be made in writing to the District. Such requests may be granted by the General Manager or designee provided that such use does not interfere with District operations and serves a District purpose.

SECTION 231- UNLAWFUL CONSTRUCTION

No person shall erect, construct, install, or place any structure, building, shed, fence, trail, equipment, material, sign, banner, or apparatus of any type for any purpose on, below, over, or across District property, except by written permission from the General Manager or designee specifying in detail the work to be done and the conditions to be fulfilled pursuant to the terms of such an authorization.

SECTION 232- PUBLIC URINATION

It is unlawful for any person to urinate or defecate in any public place except when using a urinal, toilet, or commode located in a bathroom, restroom, or portable restroom.

SECTION 233- SKATEBOARD, IN-LINE SKATING AND ROLLER SKATING REGULATIONS

With respect to the Skate Park facility owned and operated by the District for skateboarding or “other wheeled recreational devices” which means non-motorized bicycles, scooters, in-line skates, roller skates, or wheelchairs:

- a. Riding of skateboard or other wheeled recreational device for stunt, trick, or luge riding constitutes a “hazardous recreational activity,” as defined by Section 831.7 of the Government Code.
- b. No user shall use the District skate park facility without wearing a helmet, elbow pads, and knee pads. Any user not wearing a helmet, elbow pads, and knee pads are subject to a citation.
- c. Skateboarding, in-line skating, roller skating, scooters, bicycles, wheelchairs, or similar non-motorized devices are permitted only at designated District facilities. Any device not specifically listed is prohibited.
- d. No smoking or vaping is permitted on District property.
- e. No alcohol is allowed within 50 feet of any District skate park, BMX, or inline facility.
- f. No glass beverage containers or food are allowed within the skating facility.
- g. Users of the Skate Park Facility must be 12 years of age or older.

Users of skateboards or other wheeled recreational devices shall at all times yield to pedestrians. No person shall skateboard or use other wheeled recreational device in any area where signs are posted, or known to have been posted, prohibiting such activity.

SECTION 234- BICYCLES

Bicycles shall be allowed on District lands with the following restrictions:

- a. All cyclists (both non-electric and electric) are subject to all the same rules of the road as motorists, per the California Vehicle Code.
- b. Bike riders must travel at a reasonably safe speed and may not exceed 5 mph in speed at any time or location. Bicycles including electric bicycles (“E-bike”) and other motorized transportation devices must stay on designated bike paths, sidewalks, and roadways.
- c. No person shall operate a bicycle in a reckless or negligent manner so as to endanger public property, or the life, limb, or property of any person or animal.
- d. Bicyclists must yield when meeting pedestrians or animals. “Yield” means to slow down, establish communication, be prepared to stop, and/or move aside to allow other users to pass, and pass safely.
- e. No person shall possess or operate a bicycle or similar device in open space or on District land in areas designated or signed to restrict such activity.
- f. All federal, state and local regulations regarding helmets and other protective gear for minors or adults must be followed.
- g. Electric Bicycles (“E-bike”):
 - a. Any Class 3 E-bike, one that assists the rider over 28 MPH, is not street legal and prohibited from all District property. Class 3 e-bikes may not be used on District roads, sidewalks and multi-use trails and bike paths.
 - b. Any e-bike without a pedal assist feature is prohibited from using all District open spaces, paths, and sidewalks.
 - c. E-bikes with motors of more than 750 watts, and bicycles with gas motors are motorcycles according to the California Vehicle Code and require Class M licenses, registration, and insurance.

Bicycles are not permitted on any sports courts (i.e., basketball, tennis, pickleball courts) or sports park areas (i.e., PV Fields, Freedom Park, Mission Oaks, Bob Kildee.)

SECTION 235- DOG PARK RULES AND REGULATIONS

Properly licensed and tagged (i.e., ownership identification) dogs without vicious, dangerous, or aggressive propensities may be exercised without a leash in the designated areas and at the designated times established by the District and subject to the following rules and regulations:

- a. Dog Park hours of operation may be found in the General Use Policy. Dog Parks may be closed at the discretion of the General Manager or their designee.
- b. Dog Parks may be closed periodically during the year for special events, weather conditions, and maintenance as needed.
 - 1. The Turf line at 805-947-5125 is available to check Dog Park Conditions. Conditions will be updated at 1 pm on Weekdays and 7 am on Weekends.
- c. Enter at your own risk. Adults and children assume all risks associated with Dog Parks and designated off-leash areas. No children under 16 are allowed without adult supervision. Children must be within arm's reach of a supervising adult.
- d. Each dog must display a current license and be properly inoculated, healthy (no contagious conditions), and parasite-free. No dogs under five months, sick, in heat, potentially aggressive, as defined by California Food and Agriculture Code Section 31602, vicious, as defined by Food and Agriculture Code Section 31603, or which have previously bitten any person or other dog are permitted in Dog Parks or designated off-leash areas.
- e. Dogs are to be kept on a leash with a leash length not exceeding 6 feet when outside the Dog Park fence at all times. Do not have your dog unleashed between your vehicle and gated entrance.
- f. Leash and unleash your dog inside the double-gated holding area, not inside the Dog Park.
- g. All dog owners must carry a leash, but no dogs shall be leashed once inside enclosed Dog Park areas.
- h. No spiked collars or the like that have the potential of injuring another dog or person are permitted.
- i. Close supervision of your dog is required. Close supervision means that the dog is within voice command range at all times and a leash readily available if needed. Failure to closely supervise dogs may result in the dog/owner being suspended for an appropriate period of time, as determined in the General Manager's sole discretion. Dogs left unattended at the Dog Park will be impounded with Animal Control.

- j. Owners must clean up after their pets. Potential Dog Park closures due to unsanitary conditions may occur for the health and safety of all.
- k. Aggressive dogs must be removed from the Dog Park area immediately. You are responsible for your actions and those of your dog. Aggressive dogs may be suspended for appropriate periods of time, as determined in the General Manager's sole discretion. Aggressive dogs are defined as either potentially dangerous or vicious dogs as defined in the California Food and Agricultural Code Section 31602 and 31603. The District may also in its discretion designate a dog as Aggressive in certain situations. Violation of these provisions is an infraction.
- l. Paid dog walkers are not allowed in any dog park without all necessary permits and licensing from the District and other government agencies.
- m. No air horns, bullhorns, or amplified sounds are allowed, unless approved by the General Manager or designee.
- n. No human and/or dog food is allowed in the dog park.
- o. Four dogs per person is the maximum allowed inside the Dog Park, provided the owner is able to closely supervise all four dogs. Owners may not have one or more dogs in the large dog section and one or more dogs in the small dog section, if so designated.
- p. No grooming of dogs at any park locations..
- q. When leaving the park, please remove all tennis balls, toys, or other personal items or they will be discarded.
- r. The District reserves the right to designate certain parks with signage, as "off-leash" parks, allowing for dogs to run free without a leash.
- s. The entrance into an off-leash area within the District constitutes an agreement to comply with the rules contained in this section as well as all those regulations posted with respect to the use of such off-leash areas.
- t. The entrance into an off-leash area within the District constitutes an agreement to protect, indemnify, defend and hold harmless the District from any claim, injury or damage arising from or in connection with such use of District property.
- u. Users are legally responsible for their dogs and any injuries and/or damage caused by their dog(s).

SECTION 236- DISORDERLY CONDUCT

No person shall engage in boisterous, threatening, intimidating, abusive, insulting, discriminatory, profane, or indecent language; threaten or engage in fighting or physical

altercation or engage in any disorderly conduct or behavior tending to a breach of the peace and interfering with the enjoyment of other persons on the premises. Person(s) exhibiting these behaviors will be required to leave the premises immediately. The District reserves the right to refuse services and prohibit entry on District property.

SECTION 237- SPORTS COURTS

No person shall engage in any activity on sports courts owned or operated by the District other than the playing of its designated sport(s) and activities.

ARTICLE III

PLEASANT VALLEY OPEN SPACE AREAS

SECTION 301- EXCLUSIVE USE

District open spaces shall not be made available for exclusive use by any person, group, or organization.

SECTION 302- ACCESS

The primary form of access into open space areas shall be by foot traffic or horseback on assigned equestrian trails. No person shall block, obstruct, impede free access to, encroach upon, or construct anything whatsoever across or upon any equestrian trail or easement owned or operated by the District. Vehicular access to serve as emergency vehicles may be authorized. Under such circumstances, one vehicle per area may be permitted. Entry by District vehicles, emergency vehicles, and vehicles of agencies and individuals holding easement or permits is authorized.

Persons entering District Lands owned, managed, and controlled by the District may remain as long as they abide by these regulations, applicable laws of the State of California; applicable ordinances of the County of Ventura and City of Camarillo; and lawful instructions of authorized employees of the District. Failure to leave District Lands when requested to do so by an authorized employee of the District for violation of any of these regulations is a further violation of these regulations.

SECTION 303- OPENING AND CLOSING TIMES

Open space areas and equestrian trails will be available from dawn to dusk to the general public or as otherwise posted or in accordance with District's General Use Policy.

SECTION 304- APPLICATION FOR USE

Applications to reserve areas of open space will be processed in accordance with District procedures established in this Ordinance.

SECTION 305- FIRES AND SMOKING IN DISTRICT OPEN SPACE

In addition to the regulations in Section 225, the following policies shall apply to all District open space:

- a. Charcoal briquettes shall be the only permitted fuel for District installed barbecues; wood is prohibited. It shall be the responsibility of every person igniting a fire in a District installed barbecues pit to completely extinguish it (dead out). All open fires are prohibited.
 1. Only District installed barbecues are allowed on District Lands.
- b. No person may smoke or vape which includes the use of cigarettes, cigars, pipes, hookahs and electronic smoking devices such as e-cigarettes and vaping pens within a district park, building or open space. Smoking of tobacco, marijuana, vape devices and any other smoking devices are prohibited on all District Lands.

SECTION 306- OFF TRAILS

Unauthorized travel off designated trails is prohibited.

SECTION 307- CLOSURE/TRESPASS

Any and all open space areas are subject to closure when deemed necessary by the General Manager or designee, to protect public safety and/or protect the resources from damage or threat of damage. Any violation will constitute civil trespass.

SECTION 308- VEHICLES

No vehicle may be operated or parked on any open space lands except where specifically permitted unless authorized by the General Manager or their designee for such use. District vehicles are permitted and authorized if conducting District business.

SECTION 309- NATURE PRESERVES

The District has the authority to designate an area as a “nature preserve” to protect the resources and/or flora and fauna. Entrance to such an area shall be prohibited, except with written permission for the purposes of scientific study, a docent-led hike, or other authorized activities. These areas may be posted as “no trespassing.” Alcohol is prohibited in “Nature Preserves.”

ARTICLE IV

REGULATIONS GOVERNING THE USE OF RECREATION BUILDINGS, ATHLETIC FIELDS, SPORTS PARKS/COMPLEXES, AND PICNIC AREAS

SECTION 401- USE OF RECREATION BUILDINGS, ATHLETIC FIELDS, SPORTS PARKS/COMPLEXES, AND PICNIC AREAS

Recreation centers, reservable picnic areas, athletic fields within the District's community parks, are available for the use of persons and groups subject to the issuance of a permit and payment of fees therefore. All applications for use shall be made in accordance with Section 110 and must be signed by an adult, who shall agree to be responsible for said use. No use permit shall be granted if there is a conflict with a prior reservation or a District-sponsored event. Appeal of a decision may be made in accordance with Section 106 herein. Use of District facilities is subject to the rules and regulations established in District's GENERAL USE POLICY.

Any request that will place a major impact on a given facility, as determined by the General Manager, will be subject to Board approval. All requests are subject to the District priority-ranking classification (Section 406) and fee schedule (Section 502). The General Manager or designee reserves the right to cancel a permit with 30 days' written notice.

Applications are immediately revocable, and all deposits forfeited if false statements are made in reserving a facility, or if the individual or group violates any rule or regulation established by the District, or any other applicable law or regulation. Applicants shall be responsible for the condition in which they leave District premises. If District property has been damaged or abused beyond normal wear, the Applicants shall be responsible for the reasonable costs to replace, repair, or clean such property. Any individual, organization, or group that is responsible for damages to the District's facilities shall pay for all such charges as determined by the District. No individual, group, or organization owing any outstanding debts or obligations to the District shall be permitted to use District facilities until such debts are paid.

District personnel will open, close, and supervise the use of the buildings and, when required, monitor the use of the grounds.

SECTION 402- APPLICATION FOR USE AND SCHEDULING

Applications for use shall be made in accordance with Sections 109-113. Exceptions will be based on event size, type, and location requested. Exception requests may be waived if requests for waiver are submitted in writing and require the General Manager's approval.

SECTION 403- EXTENDED USAGE

District property usage may be granted for a maximum period of twelve months, with the exception of Sports Parks (i.e., PV Fields, Freedom Park, Bob Kildee, Mission Oaks.)

Requests for facility usage exceeding twelve months require the General Manager or designee approval. Scheduled groups may be subject to cancellation on 30 days' written notice or when a determination is made in accordance with Section 112. When cancellation is necessary, the District will attempt to relocate the activity.

SECTION 404- HOURS

District facilities are available for individual and group use during normally scheduled hours of operations pursuant to the District's General Use Policy. Sports parks and complexes equipped with field lighting can be utilized until 10:00 PM with a permit. Exceptions are subject to General Manager or designee for approval.

SECTION 405- RENTAL PERIODS

Minimum facility rental periods depend on the facility. The time indicated on the application will reflect the actual facility use time, which includes setup and cleanup. Charges for additional time beyond the minimum rental period will be based on an hourly rate. Exceptions are subject to General Manager or designee approval.

SECTION 406- PRIORITY OF USE

Use of facilities is based on when the application is received, rental availability, and priority ranking. Groups ranked at a low priority may be subject to rescheduling with 30 days' written notice. In that case, the District will attempt to relocate the group to another District facility.

Group priority rating shall be as defined in Section 504:

- a. Class 0- District Activities
- b. Class 1– Community Service Organization
- c. Class 2 – Resident Organization
- d. Class 3– In-District Resident
- e. Class 4- Out of District or Non-Resident

SECTION 407- DAMAGE TO DISTRICT PROPERTY

Individuals or groups causing damage or excessive wear and tear to any building, turf, grounds, fixtures, furniture, or appurtenances shall be required to reimburse the District for all costs involved to clean, repair, restore, or replace the building, grounds, fixtures, furniture, or appurtenances to the original conditions, including staffing costs. The individual and/or group may be removed and/or banned from future use of facilities.

SECTION 408- USE OF RESERVABLE PICNIC AREAS

Certain areas within the District's parks may be reserved for picnics by persons or groups. All applications must be signed by an adult who shall agree to be responsible for said use. No use permit shall be granted if, at the time of application, there is a conflict with a prior reservation or a District-sponsored event taking place at the same time and place. No use permit shall be granted for reservable picnic areas outside normally scheduled hours of operations pursuant to the District's General Use Policy, unless the park has appropriate lighting.

An organized group (25 or more) must obtain a permit for all reservable picnic areas. Groups that have less people than an organized group may use any designated reservable or non-reservable area of any park on a first-come, first-served basis, however, such groups must vacate any reservable area at the time a permit group arrives. Individual picnic tables are available on a first-come, first-served basis in all non-reservable areas (Section 109.)

SECTION 409- PROHIBITION ON USE OF TOBACCO- OR MARIJUANA-RELATED PRODUCTS

No person may smoke or vape which includes the use of cigarettes, cigars, pipes, hookahs, and electronic smoking devices such as e-cigarettes and vaping pens within a district park, building or open space. Smoking tobacco, marijuana, vape devices and any other smoking devices are prohibited on all District Lands.

SECTION 410- ALCOHOL IN RECREATION BUILDINGS AND PARKS

The sale, serving, or consumption of alcohol is prohibited in a District building except by a group receiving all necessary permits, insurance and paying all applicable fees.

The sale or serving of alcohol is prohibited at all sporting and youth events except as approved by the General Manager or designee.

SECTION 411- USE OF RESERVABLE ATHLETIC FIELDS

Certain athletic fields may be reserved for use by persons and groups. All applications for use must be signed by an adult over 18 years of age who shall agree to be responsible for said use. No use permit shall be granted if, at the time of application, there is a conflict with a District-sponsored event taking place or a prior reservation at the same time and place. No use permit shall be granted for the use of any reservable field before 8:00 AM, or as determined by the General Manager or designee, or beyond sunset unless the field has appropriate lighting.

- a. No person shall engage in any activity on an athletic field owned or operated by the District other than the playing of specific activities for the designated fields unless authorized by Board of Directors, General Manager, or designee.
- b. Organized instruction is permitted only for classes/instruction/clinics approved by the District, per Section 116.

SECTION 412- USE OF SPORTS PARKS/COMPLEXES

Sports parks/complexes in the District are the following: Pleasant Valley Fields, Bob Kildee Park, Freedom Park, and Mission Oaks Park.

A permit is required for the use of these facilities by any user.

SECTION 413- EXCLUSION FROM DISTRICT AREAS AND FACILITIES

In the interest of public health, safety, and welfare, it may be necessary to exclude persons or groups from District areas and/or facilities. Such action may be taken by the General Manager or designee, subject to appeal to an Administrative Hearing with the General Manager.

Any person who has been excluded from District areas and/or facilities pursuant to this section, who enters upon the District areas and/or facilities during the period of the exclusion without the written permission of a designated representative, is guilty of a misdemeanor.

SECTION 414- PERMITTED VENDORS

The District will work with different types of vendors to include:

- a. Food Vendors to include Mobile Food Facilities (MFF) and Temporary Food Facilities (TFF)
 1. MFF Vendors are only permitted at Bob Kildee, Camarillo Grove Park, Community Center Park, Freedom Park, Mission Oaks Park, and Pleasant Valley Fields.
 2. MFF & TFF applications must be submitted with Ventura County Health Department prior to event. Please contact Ventura County Health Department for application requirements.
- b. Craft/Merchandise Vendors
- c. Informational/ Service Vendors
- d. Inflatable Vendors see the District's General Use Policy.

All vendors must meet County of Ventura, City of Camarillo, and District Requirements to include insurance and permits.

SECTION 415- NON-PERMITTED VENDORS

The District has the right to deny any vendor under the following:

- a. Sale of tobacco, drugs, marijuana and associated products.
- b. Sale or solicitation of explicit adult content.

- c. Vendor must not unlawfully discriminate against any sex, gender, gender identity or expression, race, creed, color, religion, class, disability, national origin, age, political or union affiliation, military/veteran status, marital status, medical condition, sexual orientation, or any other characteristic protected by federal, state, or local law (“protected status”).
- d. Vendor doesn’t meet County of Ventura, City of Camarillo, and District Requirements to include insurance and permits.
- e. Any vendors that do not meet the District’s Insurance Policy Standards.

ARTICLE V

FEES AND DEPOSITS

SECTION 501- PURPOSE

Fees and charges may be levied to offset District expenses incurred in providing services. The District prepared a cost-of-service analysis and study that identifies current cost recovery levels for the various types of recreation programs and established a general cost recovery policy.

SECTION 502- FEES

The District's Board of Directors shall establish reasonable fees for the use of District property. Full payment is due 30 days prior to the use date. Fees will be reviewed annually or as needed.

SECTION 503- BASIC RATE

Building

During normal hours of operation of facilities as defined in the General Use Policy, rates will include the use of rooms, chairs, tables, setup, and cleanup. The following services are also available for an additional fee: security, District staffing, and other services identified in advance of permittee's use as set forth in the District's General Use Policy. Use at a time when the facility is normally closed will result in the assessment of additional fees.

Athletic Facilities

During normal hours of operation, basic rates include the following:

- a. Use of the athletic fields.
- b. Basic turf management.

Basic rates do not include:

- a. Diamond preparation and ball field lining.
- b. Sport field or Complex Lighting.
- c. Removal or installation of athletic field equipment (bases, pitcher's mound, goals, etc.) and special location of base anchors, goals, bleachers, or other equipment.
- d. Sporting equipment such as balls, nets, gloves, goals, etc.

- e. Dedicated District staff for extra services, such as periodic maintenance of restrooms, trash collection, etc.
- f. Cleaning of the area, excluding trash cans, following the event.
- g. Additional items and services can be provided at a set fee per the District's Fee Schedule

Picnic Areas

During normal hours of operation as set forth in the District's General Use Policy, basic rates include picnic tables and barbecues if available. Rates do not include supervision or special setup of tables. Outside items, i.e., tables, pop-up canopies, and barbecues etc. are not permitted without approval by the General Manager or designee.

SECTION 504- CLASSIFICATION OF FACILITY USES AND FEE CHARGES

Class 1

- a. For a recognized District Community Service Organization as approved by the District's Board of Directors, fees are subject to the individual group's Memorandum of Understanding (MOU) with the District and/or current Fee Schedule.

Class 2 - Half of Basic Rate (50%)

- a. Resident Organization
- b. Local school districts, government agencies, and non-profit organizations.

Class 3 - Full Basic Rate (100%)

- a. In-District Resident
- b. Individuals, groups, and organizations that hold private functions.
- c. Resident Organizations that host fundraising events.

Class 4 - Full Basic Rate plus 25 Percent (125%)

- a. Out of District/Non-resident

SECTION 505- ADDITIONAL CHARGES OVER BASIC RATE

Additional charges will be levied over basic rates as defined in Section 503 and as set forth in the District's General Use Policy under the following conditions as on the District's Fee Schedule:

- a. When extraordinary use requires field renovation or rehabilitation.
- b. An additional fee is required when alcohol will be served or sold at a function.
- c. Additional administrative fees may be charged on all applicant-initiated changes, including cancellations, if change is made less than 10 days prior to rental.
- d. The District may require security guards for certain events or functions at an additional fee. The District will make the arrangements with an approved vendor.
- e. When a facility is not normally open and District staff is required to be on duty, additional fees accrue. The minimum hourly coverage for District staff is two hours.
- f. When District staff is needed for facility control, additional fees accrue.
- g. When ball field lights or other special equipment is required, additional fees accrue.
- h. When facility damage and/or liability insurance fees are required, additional fees accrue.
- i. Outdoor facilities including picnic shelters and sporting facilities may be subject to additional fees required for dumpsters and/or portable toilets to accommodate groups of people that exceed a facility's maximum occupancy.
- j. The determination of requirements for additional personnel and associated charges thereof shall be made by the General Manager or designee.

SECTION 506- REFUNDABLE DEPOSITS AND CANCELLATION REFUNDS

The application fee is non-refundable. Cancellations must be made through the District office. Cancellation and Refund procedures can be found in the General Use policy. Additional fees may apply for "no shows".

SECTION 507- PAYMENT OF DEPOSITS AND FEES

The park, field, or facility is reserved only when a completed Application is accepted and approved by the District office after applicable fees are paid.

A payment equal to 50% of the total applicable fees must be paid at the time the application is approved by the District, as set forth in the District's General Use Policy. If the reservation is made 30 days or less prior to the event, full payment is due at time of application.

SECTION 508- ALCOHOL PERMITS

A District permit is required when alcoholic beverages are consumed on District property.

A State Alcohol Beverage Control Board permit is required when alcoholic beverages are sold. Such permit shall be obtained by the group using the facility and filed with the District.

SECTION 509- SETUP

The District may perform setup and breakdown for basic indoor use unless otherwise stated in the application. Basic cleanup, including placing all trash in bins provided, will be the responsibility of the group utilizing the facility. When District personnel are required for setup, finalized setup instructions must be submitted a minimum of 15 business days prior to the event date or additional fees may apply.

SECTION 510- DECORATIONS

When decorations are being used, the user shall obtain prior approval from the District. Decorations must not be installed prior to the start of the reservation and must be removed at the conclusion of the reservation. No use of duct tape, tacks, nails, or glue is allowed on any walls, columns, counters, or floor surfaces. Use of blue painter's tape is permitted, requires full removal at the end of the event. Use of lighted candles or any open or enclosed flame is prohibited. No confetti, colored powders, glitter, or rice are allowed without prior approval.

SECTION 511- SECURITY

To ensure proper use and control of facilities and equipment, security may be required under the following circumstances:

- a. If an event places a major impact on the facility as determined at the General Manager's sole discretion.
- b. When alcohol is being served or consumed.
- c. When additional precautions are deemed necessary due to the nature of the event as determined at the General Manager's sole discretion.

The District will arrange for any required security guards at the event at the Applicant's cost.

If security is required, security guards must begin their shift a ½ hour before the scheduled event starts and remain on duty for a ½ hour after the event is scheduled to end and must stay until all attendees have left.

When security is required by the District or requested by the Applicant, the application requires approval by the General Manager.

SECTION 512- WAIVERS

The requirements in this Article V may be waived if requests for waiver are submitted in writing and require the General Manager's approval.

SECTION 513- FILMING

A filming permit and application must be approved prior to filming taking place. Individuals engaged in the making of movies, still photography, or television films for commercial purposes shall observe District policy and procedures, and all other applicable local requirements.

SECTION 514- LIABILITY INSURANCE

A certificate of insurance evidencing required coverage amounts and additional requirements as set forth in the District's General Use Policy and naming the District, its elected officials, officers, and employees as an additional insured must be submitted at least 30 days prior to the event. If the reservation is made 30 days or less prior to the event, proof of insurance is due at time of application. The amount of liability insurance required shall be determined by the District.

SECTION 515- PARKING FEES

District parking facilities are typically available to patrons at no charge, however, in select situations, the General Manager may establish parking fees. The General Manager or designee is authorized to determine when that fee shall be implemented.

Vehicles entering Camarillo Grove Park must pay a parking fee by purchasing a daily or annual pass.

ARTICLE VI

GENERAL

SECTION 601- REPEAL OF PRIOR VERSIONS OF ORDINANCE NO. 8

This Ordinance repeals and supersedes any prior versions of Ordinance No. 8, which are no longer of any force or effect.

SECTION 602- EFFECTIVE DATE

This Ordinance shall be effective 30 days after its adoption by the District Board of Directors.

SECTION 603- PUBLICATION AND POSTING

The Board's Clerk shall certify the passage of this Ordinance and cause the same to be posted and published in accordance with law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2026.

Robert Kelley, Chairman

Board of Directors

ATTEST:

David Schlangen, Secretary

Board of Directors

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Justin Kiraly, Assistant General Manager

DATE: October 7, 2026

**SUBJECT: CONSIDERATION AND APPROVAL OF REVIEW OF
THE CALIFORNIA PUBLIC EMPLOYEES'
RETIREMENT SYSTEM (CALPERS) ACTUARIAL
VALUATION INFORMATION REPORT AS OF JUNE
2025**

BACKGROUND

As the nation's largest public pension fund, CalPERS serves more than 2 million members in the retirement system and more than 1.5 million members and their families in its health program. CalPERS is governed by a 13-member Board of Administration who are elected, appointed, or holds office ex officio. The District Board first entered into an agreement with CalPERS effective September 1, 1969. Currently, the District has three different retirement plans: 2.5% @ 55, 2% @ 60, and 2% @ 62.

For the one-year period ending on June 30, 2025, CalPERS Public Employee's Retirement Fund (PERF) reported an 11.6% net investment return and CalPERS net position at just about \$563 billion.

The 2024-25 Fiscal Year return for the PERF of 11.6% was the result of 16.8% in Public Equity, 6.5% in Fixed Income investments, 14.3% in Private Equity, 2.7% in Real Assets, and 12.8% in Private Debt. As of June 30, 2025, the estimated funded status of the overall PERF is 79%, based on a 6.8% discount rate.

In a July 13, 2026, news report, CalPERS said it expects to earn about a 14.8% return on its investments for the year ending June 30, 2026. If that estimate holds, the CalPERS Public Employees' Retirement Fund (PERF) would be about 85% funded. This means CalPERS currently has about 85% of the money it needs to pay all current and future retirement benefits. This estimate assumes CalPERS will earn 6.8% per year in the future. Over the past 20 years, CalPERS has averaged about 6.81% per year. As a result of actual investment returns fluctuating above and below the expected return each year, combined with the expected return being lowered over time, CalPERS does not yet have all the money it needs for every plan.

Annually, the CalPERS Actuarial Office sends out the Actuarial Valuation Report to each public agency, which is always one year in arrears. The report includes pension plan information on the current financial status of each plan along with the projected "Employer Normal Cost Rate" and

the “Employer Amortization of Unfunded Accrued Liability” for the upcoming fiscal year. It also contains the “Amortization Schedule and Alternatives” showing the balances of each plan, as well as the “Employer Contribution History” and the “Funding History” of each plan.

ANALYSIS

The District’s three retirement plans are known as the 2.5% @ 55 Plan, the 2% @ 60 Plan, and the 2% @ 62 Plan. In prior years, CalPERS would produce one report for each plan. Beginning with the report for the period ending June 30, 2024, CalPERS began to produce only one report for any agency in a risk pool plan. The results show that the District no longer has a separate Unfunded Accrued Liability (UAL) for each plan.

According to the Actuarial Report, the estimated UAL payment for Fiscal Year 2027-2028 will be \$647,529. The District historically chooses the Annual Prepayment Option, which would be \$647,529 for 2027-2028. The District has also recently been using savings at year-end to make additional contributions to the plans when possible. Only Additional Contributions made before April 30th are considered as part of the valuation report, so the District contribution of \$400,000 on June 11, 2026, is not reflected in this report.

Below is a table displaying the count of current employees within each pension plan, as well as retired members, separated members, transferred members, employees who left the District and are still working a CalPERS job, and for whom the District is responsible for a proportional portion of their retirement benefits. There are also tables showing the Unfunded Liability Obligations for present and future scenarios up to FY 2029, and the current Unfunded Liability Balance as of June 30, 2025, as reflected in the Actuarial reports.

Active Members per Pension Plan

Plan Name	No. of Active Members in Plan	Eligibility of Plan for Employee
2.5% @ 55	9	Closed to New Employees
2% @ 60 – Classic Members	3	Open to New Employees, only if already Classic Member
2% @ 62 – PEPRA*	30	New Employee to PERS

*Public Employees’ Pension Reform Act

Non-Active Members per Pension Plan

Plan Name	No. of Transferred Members in Plan	Number of Separated Members in Plan	Number of Retired Members in Plan
Classic Plans (2.5% @ 55 & 2% @ 60)	8	58	68
PEPRA (2% @ 62)	6	20	0

Current and Future Unfunded Liability Obligations through FY 2029-2030

Actual Unfunded Accrued Liability Payment 2027-2028	Estimated Unfunded Accrued Liability Payment 2028-2029	Estimated Unfunded Accrued Liability Payment 2029-2030
\$ 669,183	\$ 701,000	\$ 683,000

Current Unfunded Liability Balance

June 30, 2025 Plan Balance as of July 2026 Report
\$ 5,773,465

Taking into consideration the numbers mentioned above, starting Fiscal Year 2027-2028, the employer contribution rate for the 2.5% @ 55 plan will increase by 45 basis points (0.45 percentage points) to 13.89%, the 2% @ 60 plan will increase by 23 basis point (0.23 percentage points) to 10.41%, and the 2% @ 62 plan will increase by 12 basis points (0.12 percentage points) to 8.05%. This increase is due to many factors, including an increase in the price inflation assumption from 2.3% each year to 2.5%

An important thing about this report is that the Additional Discretionary Payment (ADP) the District made at the end of Fiscal Year 2026 is not reflected in this report, because only payments made before April 30th are counted. Utilizing a spreadsheet provided by CalPERS, staff can estimate future Unfunded Liability obligations and balances, considering the ADP made in June of 2026, as well as the estimated 14.8% return. It is important to keep in mind that this is a District determined estimate and is subject to any changes that may occur at the CalPERS level.

District Estimated Unfunded Liability Obligations through FY 2029-2030

All numbers subject to change

Estimated Unfunded Accrued Liability Payment 2027-2028	Estimated Unfunded Accrued Liability Payment 2028-2029	Estimated Unfunded Accrued Liability Payment 2029-2030
\$ 635,300	\$ 634,100	\$ 632,100

District Estimated Unfunded Liability Balance

All numbers subject to change

Estimated June 30, 2026, Plan Balance per District Estimates
\$ 3,564,300

FISCAL IMPACT

No fiscal impact on the Fiscal Year 2025-2026 budget, as the PERS Unfunded Liability payments have already been submitted. Future obligations will be placed in future budgets as needed.

STRATEGIC PLAN COMPLIANCE

Meets 2021-2026 Strategic Plan Goal

- **2.1:** Utilize best accounting practices and evaluate management and financial services.

RECOMMENDATION

It is recommended that the Board of Directors direct Staff to continue to work with the Finance Committee on options for reducing future Unfunded Liability Payments and present any options to the full Board for further action.

ATTACHMENTS

- 1) Actuarial Valuation Report Pension Plan as of June 2025 (39 pages)
- 2) CalPERS 2026 Preliminary Return Press Release (2 pages)
- 3) Page 8 of the 2024-2025 CalPERS Financial Statement (1 page)



California Public Employees' Retirement System

Actuarial Office

400 Q Street, Sacramento, CA 95811 | Phone: (916) 795-3000 | Fax: (916) 795-2744

888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

July 2026

All Rate Plans of the Pleasant Valley Recreation and Park District in the Miscellaneous Risk Pool (CalPERS ID: 3596803517)

Annual Valuation Report as of June 30, 2025

Dear Employer,

Attached to this letter is Section 1 of the June 30, 2025, actuarial valuation report for the plan noted above. **Provided in this report is the determination of the minimum required employer contributions for fiscal year (FY) 2027-28.** In addition, the report contains important information regarding the current financial status of the plan as well as projections and risk measures to aid in planning for the future.

Because this plan is in a risk pool, the following valuation report has been separated into two sections:

- Section 1 contains specific information for the following rate plan(s) including the development of the current and projected employer contributions.
 - 9643, Miscellaneous First Tier Plan
 - 9644, Miscellaneous Second Tier Plan
 - 27385, PEPRM Miscellaneous Plan
- Section 2 contains the Miscellaneous Risk Pool information as of June 30, 2025.

Section 2 can be found on the CalPERS website in the [Forms & Publications](#) section. Search for "Risk Pool" and from the results list download the Miscellaneous Risk Pool Actuarial Valuation Report for June 30, 2025.

Required Contributions

The table below shows the minimum required employer contributions and member contribution rates for FY 2027-28 along with an estimate of the required employer Unfunded Accrued Liability (UAL) contribution for FY 2028-29. **The required employer and member contributions in this report do not reflect any cost sharing arrangement between the agency and the employees.**

Fiscal Year	Rate Plan	Employer Normal Cost Rate	Member Contribution Rate	Fiscal Year	Employer Amortization of Unfunded Accrued Liability
2027-28	9643	13.89%	8.00%	2027-28	\$669,183
	9644	10.41%	7.00%		
	27385	8.05%	7.75%		<i>Projected (Estimated)</i>
				2028-29	\$701,000

The actual investment return for FY 2025-26 was not known at the time this report was prepared. The projected UAL payment above assumes the investment return for that year would be 6.8%. To the extent the actual investment return for FY 2025-26 differs from 6.8%, the actual UAL contribution requirement for FY 2028-29 will differ from that shown above. For additional information on future contribution requirements, please refer to [Projected Employer Contributions](#). This section also contains projected required contributions through FY 2032-33.

Changes from Previous Year's Valuations

On November 19, 2025, the CalPERS Board of Administration (board) adopted new actuarial assumptions based on the recommendations in the *November 2025 CalPERS Experience Study and Review of Actuarial Assumptions*. This study reviewed the retirement rates, termination rates, mortality rates, rates of salary increase, the inflation assumption, and various other assumptions for public agencies. These new assumptions are incorporated in this actuarial valuation and impact the required contributions for FY 2027-28.

In addition, the board adopted changes to the CalPERS Total Fund Investment Policy, which provides the framework for the management of CalPERS assets. The board adopted a discount rate of 6.80%, which is unchanged from the prior year's valuation, and an increase in the price inflation assumption from 2.30% to 2.50% per year.

Besides the above-noted changes, there may also be changes specific to the plan such as contract amendments and funding changes such as additional discretionary payments and amortization schedule fresh starts.

A consolidated plan identifier has been added to the cover page of the report. As a result of the combination of some or all of the employer's rate plans in the Miscellaneous Risk Pool effective with the prior year's valuation, there is now one consolidated UAL value and actuarial valuation report for the group of component rate plans. This single identifier, set equal to the identifier of the component rate plan to which the UAL is attached, is intended to make it easier to identify a specific group of rate plans, the associated UAL, and the actuarial report.

PEPRA Member Contribution Rate

The employee contribution rate for PEPRA members can change based on the results of the actuarial valuation. See [Member Contribution Rates](#) for more information.

Report Navigation Features

The valuation report has a number of features to ease navigation and allow the reader to find specific information more quickly. The tables of contents are "clickable." This is true for the main table of contents that follows the title page and the intermediate tables of contents at the beginning of sections. The Adobe navigation pane on the left can also be used to skip to specific exhibits.

There are a number of links throughout the document in blue text. Links that are internal to the document are not underlined, while underlined links will take you to the CalPERS website. Examples are shown below.

Internal Bookmarks

[Required Employer Contributions](#)
[Member Contribution Rates](#)
[Summary of Key Valuation Results](#)
[Funded Status – Funding Policy Basis](#)
[Projected Employer Contributions](#)

CalPERS Website Links

[Required Employer Contribution Search Tool](#)
[Public Agency PEPRA Member Contribution Rates](#)
[Pension Outlook Overview](#)
[Interactive Summary of Public Agency Valuation Results](#)
[Public Agency Actuarial Valuation Reports](#)

Questions

A CalPERS actuary is available to answer questions about this report. Other questions may be directed to the Customer Contact Center at **888 CalPERS** (or 888-225-7377).

Sincerely,



Randall Dziubek, ASA, MAAA
Deputy Chief Actuary, Valuation Services, CalPERS



Fritzie Dorais, ASA, MAAA
Deputy Chief Actuary, Special Programs, CalPERS



Scott Terando, ASA, EA, MAAA, FCA, CFA
Chief Actuary, CalPERS



David Clement, ASA, MAAA, EA
Supervising Actuary, CalPERS

California Public Employees' Retirement System

Actuarial Valuation for the Rate Plans of the Pleasant Valley Recreation and Park District in the Miscellaneous Risk Pool as of June 30, 2025

Consolidated Plan ID: 27385

(CalPERS ID: 3596803517)

(Rate Plan IDs: 9643, 9644, 27385)

Required Contributions for Fiscal Year

July 1, 2027 — June 30, 2028

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Section 2 – Miscellaneous Risk Pool Actuarial Information

Section 2 may be found on the CalPERS website in the [Forms & Publications](#) section.

Section 1

California Public Employees' Retirement System

Employer Specific Information for the Rate Plans of the Pleasant Valley Recreation and Park District in the Miscellaneous Risk Pool

**(CalPERS ID: 3596803517)
(Rate Plan IDs: 9643, 9644, 27385)**

Actuarial Certification

It is our opinion that the valuation has been performed in accordance with generally accepted actuarial principles as well as the applicable Standards of Practice promulgated by the Actuarial Standards Board. While this report, consisting of Section 1 and Section 2, is intended to be complete, our office is available to answer questions as needed. All of the undersigned are actuaries who satisfy the *Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States* of the American Academy of Actuaries with regard to pensions. The actuaries responsible for this report and their respective responsibilities are as follows.

Actuarial Methods and Assumptions

It is our opinion that the assumptions and methods, as recommended by the Chief Actuary and adopted by the CalPERS Board of Administration, are internally consistent and reasonable for this plan.



Randall Dziubek, ASA, MAAA
Deputy Chief Actuary, Valuation Services, CalPERS



Fritzie Dorais, ASA, MAAA
Deputy Chief Actuary, Special Programs, CalPERS



Scott Terando, ASA, EA, MAAA, FCA, CFA
Chief Actuary, CalPERS

Actuarial Data and Rate Plan Results

The assumptions and methods in this report are the responsibility of the CalPERS Chief Actuary and Deputy Chief Actuaries named above. These were established pursuant to their responsibility for setting actuarial policy and are relied upon without independent assessment of the reasonableness of the assumptions and methods, as such an evaluation would have required substantial additional work beyond the scope of this assignment. To the best of my knowledge and having relied upon the information in Section 2 of this report, this report is complete and accurate and contains sufficient information to disclose, fully and fairly, the funded condition of the rate plans of the Pleasant Valley Recreation and Park District in the Miscellaneous Risk Pool and satisfies the actuarial valuation requirements of Government Code section 7504. This valuation and related validation work was performed by the CalPERS Actuarial Office. The valuation was based on the member and financial data as of June 30, 2025, provided by the various CalPERS databases and the benefits under this plan with CalPERS as of the date this report was produced. Section 1 of this report is based on the member and financial data for Pleasant Valley Recreation and Park District, while Section 2 is based on the corresponding information for all agencies participating in the Miscellaneous Risk Pool to which the plan belongs.



David Clement, ASA, MAAA, EA
Supervising Actuary, CalPERS

Highlights and Executive Summary

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Introduction

This report presents the results of the June 30, 2025, actuarial valuation of the rate plans of the Pleasant Valley Recreation and Park District in the Miscellaneous Risk Pool of the California Public Employees' Retirement System (CalPERS). This actuarial valuation sets the minimum required contributions for fiscal year (FY) 2027-28.

Purpose of Section 1

This Section 1 report for rate plans of the Pleasant Valley Recreation and Park District in the Miscellaneous Risk Pool of CalPERS was prepared by the Actuarial Office using data as of June 30, 2025. This report contains actuarial information for the following rate plan(s).

- 9643, Miscellaneous First Tier Plan
- 9644, Miscellaneous Second Tier Plan
- 27385, PEPRM Miscellaneous Plan

The purpose of the valuation is to:

- Set forth the assets and accrued liabilities of these rate plans as of June 30, 2025;
- Determine the minimum required employer contributions for these rate plans for FY July 1, 2027, through June 30, 2028;
- Determine the required member contribution rate for FY July 1, 2027, through June 30, 2028, for employees subject to the California Public Employees' Pension Reform Act of 2013 (PEPRA); and
- Provide actuarial information as of June 30, 2025, to the CalPERS Board of Administration (board) and other interested parties.

The pension funding information presented in this report should not be used in financial reports subject to Governmental Accounting Standards Board (GASB) Statement No. 68 for a Cost Sharing Employer Defined Benefit Pension Plan. A separate accounting valuation report for such purposes is available on the CalPERS website (www.calpers.ca.gov).

The measurements shown in this actuarial valuation may not be applicable for other purposes. The agency should contact a CalPERS actuary before disseminating any portion of this report for any reason that is not explicitly described above.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; changes in actuarial policies; changes in plan provisions or applicable law; and differences between the required contributions determined by the valuation and the actual contributions made by the agency.

Assessment and Disclosure of Risk

This report includes the following risk disclosures consistent with the guidance of the Actuarial Standards of Practice:

- A "Scenario Test," projecting future results under different investment income returns.
- A "Sensitivity Analysis," showing the impact on current valuation results using alternative discount rates of 5.8% and 7.8%.
- A "Sensitivity Analysis," showing the impact on current valuation results assuming rates of mortality are 10% lower or 10% higher than our current post-retirement mortality assumptions adopted in 2025.
- Plan maturity measures indicating how sensitive a plan may be to the risks noted above.
- The funded status on a termination basis.
- A low-default-risk obligation measure (LDROM) of benefit costs accrued as of the valuation date.

Summary of Key Valuation Results

Below is a brief summary of key valuation results along with page references where more detailed information can be found.

Required Employer Contributions — page 8

	Fiscal Year 2026-27	Fiscal Year 2027-28
Employer Normal Cost Rates		
Rate Plan 9643	13.44%	13.89%
Rate Plan 9644	10.18%	10.41%
Rate Plan 27385	7.93%	8.05%
Unfunded Accrued Liability (UAL) Contribution Amount	\$663,504	\$669,183
Paid either as		
Option 1) 12 Monthly Payments of	\$55,292.00	\$55,765.25
Option 2) Annual Prepayment in July	\$642,034	\$647,529

Member Contribution Rates — page 10

	Fiscal Year 2026-27	Fiscal Year 2027-28
Rate Plan 9643	8.00%	8.00%
Rate Plan 9644	7.00%	7.00%
Rate Plan 27385	7.75%	7.75%

Projected Employer Contributions — page 14

Fiscal Year	Normal Cost (% of payroll)			Annual UAL Payment
	Rate Plan 9643	Rate Plan 9644	Rate Plan 27385	
2028-29	13.9%	10.4%	8.1%	\$701,000
2029-30	13.9%	10.4%	8.1%	\$683,000
2030-31	13.9%	10.4%	8.1%	\$663,000
2031-32	13.9%	10.4%	8.1%	\$654,000
2032-33	13.9%	10.4%	8.1%	\$647,000

Funded Status — Funding Policy Basis — page 12

	June 30, 2024	June 30, 2025
Entry Age Accrued Liability (AL)	\$25,529,042	\$26,787,598
Fair Value of Assets (Assets)	18,607,262	21,014,133
Unfunded Accrued Liability (UAL) [AL – Assets]	\$6,921,780	\$5,773,465
Funded Ratio [Assets ÷ AL]	72.9%	78.4%

Summary of Valuation Data — page 29

	June 30, 2024	June 30, 2025
Active Member Count	40	42
Annual Covered Payroll	\$2,656,188	\$3,003,426
Transferred Member Count	17	14
Separated Member Count	76	78
Retired Members and Beneficiaries Count	67	68

Changes Since the Prior Year's Valuation

Investment Policy and Discount Rate

On November 19, 2025, the board adopted changes to the CalPERS Total Fund Investment Policy, which provides the framework for the management of CalPERS assets. Consistent with that policy, the board also adopted a discount rate of 6.80% for use in this valuation, which is unchanged from the prior year's valuation.

Actuarial Methods and Other Assumptions

On November 19, 2025, the board adopted new actuarial assumptions based on the recommendations in the *November 2025 CalPERS Experience Study and Review of Actuarial Assumptions*. This study assessed various assumptions including retirement rates, termination rates, mortality rates, rates of salary increase, and inflation. New assumptions stemming from the study are incorporated in this actuarial valuation and affect required contributions for fiscal year 2027-28. Among the changes were an increase in the price inflation assumption from 2.30% to 2.50% per year and an increase in the wage inflation assumption from 2.80% to 3.00% per year.

Plan Assets

Plan assets are measured at fair value. In the prior year's actuarial valuation report the term Market Value of Assets was used to describe the asset value used for funding purposes. The Actuarial Office has used this term interchangeably with Fair Value of Assets. Effective with the June 30, 2025, valuation, CalPERS will exclusively use the term Fair Value of Assets in actuarial reports. This is a change in terminology and does not represent any change in methodology.

Benefits

The standard actuarial practice at CalPERS is to recognize mandated legislative benefit changes in the first annual valuation following the effective date of the legislation. For pooled rate plans, voluntary benefit changes by plan amendment are generally included in the first valuation with a valuation date on or after the effective date of the amendment.

Please refer to the [Plan's Major Benefit Options](#) in this report and Appendix B of the Section 2 Report for a summary of the plan provisions used in this valuation.

Plan Identification

A consolidated plan identifier has been added to the cover page of the report. As a result of the combination of some or all of the employer's rate plans in the Miscellaneous Risk Pool effective with the prior year's valuation, there is now one consolidated Unfunded Accrued Liability (UAL) value and actuarial valuation report for the group of component rate plans. This single identifier, set equal to the identifier of the component rate plan to which the UAL is attached, is intended to make it easier to identify a specific group of rate plans, the associated UAL, and the actuarial report.

Amendments to Regulations Regarding Participation in Risk Pools

On September 17, 2025, the board approved amendments to pooling regulations, which were endorsed by the Office of Administrative Law on May 12, 2026. Beginning with the June 30, 2026, actuarial valuation, it will be possible for pooled plans to be removed from the risk pool and become non-pooled plans. The general rule is that if an employer sponsors a pooled plan with at least 150 but less than 200 active members as of the valuation date, the employer may elect to remove that plan from the risk pool. If the plan has at least 200 active members, the plan will be automatically removed. More information can be found in [Regulatory Actions](#) on the CalPERS website under the heading Participation in Risk Pools.

Subsequent Events

This actuarial valuation report reflects fund investment return through June 30, 2025, as well as statutory changes, regulatory changes and board actions through January 2026.

The 2025 annual benefit limit under Internal Revenue Code (IRC) section 415(b) and annual compensation limits under IRC section 401(a)(17) and Government Code section 7522.10 were used for this valuation and are assumed to increase 2.5% per year based on the price inflation assumption. The actual 2026 limits, determined in October 2025, are not reflected.

To the best of our knowledge, there have been no subsequent events that could materially affect current or future certifications rendered in this report.

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Determination of Required Contributions

Contributions to fund the plan are determined by an actuarial valuation performed each year. The valuation employs complex calculations based on a set of actuarial assumptions and methods. See Appendix A in Section 2 for information on the assumptions and methods used in this valuation. The valuation incorporates all plan experience through the valuation date and sets required contributions for the fiscal year that begins two years after the valuation date.

Contribution Components

Two components comprise required contributions:

- Normal Cost — expressed as a percentage of pensionable payroll
- Unfunded Accrued Liability (UAL) Contribution — expressed as a dollar amount

Normal Cost represents the value of benefits allocated to the upcoming year for active employees. If all plan experience exactly matched the actuarial assumptions, normal cost would be sufficient to fully fund all benefits. The employer and employees each pay a share of the normal cost with contributions payable as part of the regular payroll reporting process. The contribution rate for Classic members is set by statute based on benefit formula whereas for PEPRA members it is based on 50% of the total normal cost.

When plan experience differs from the actuarial assumptions, UAL emerges. The new UAL may be positive or negative. If the total UAL is positive (i.e., accrued liability exceeds assets), the employer is required to make contributions to pay off the UAL over time. This is called the UAL Contribution component. There is an option to prepay this amount during July of each fiscal year, otherwise it is paid monthly.

In measuring the UAL each year, plan experience is split by source. Common sources of UAL include investment experience different than expected, non-investment experience different than expected, assumption changes and benefit changes. Each source of UAL (positive or negative) forms a base that is amortized, or paid off, over a specified period of time in accordance with the CalPERS [Actuarial Amortization Policy](#). The UAL Contribution is the sum of the payments on all bases. See the [Schedule of Amortization Bases](#) section of this report for an inventory of existing bases and Appendix A in Section 2 for more information on the amortization policy.

Required Employer Contributions

The required employer contributions in this report do not reflect any cost sharing arrangement between the agency and the employees. For employee contribution rates, see [Member Contribution Rates](#).

Required Employer Contributions	Fiscal Year 2027-28
Employer Normal Cost Rate	
Classic Rate Plan 9643	13.89%
Classic Rate Plan 9644	10.41%
PEPRA Rate Plan 27385	8.05%
Plus	
Unfunded Accrued Liability (UAL) Contribution Amount[†]	\$669,183
<i>Paid either as</i>	
1) Monthly Payment	\$55,765.25
<i>Or</i>	
2) Annual Prepayment Option[‡]	\$647,529

The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll and paid as payroll is reported) and the Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly (1) or prepaid annually (2) in dollars).

[†]The required UAL contribution does not take into account any additional discretionary payment made after April 30, 2026.

[‡]Only the UAL portion of the employer contribution can be prepaid (**which must be received in full no later than July 31**).

Development of Normal Cost as a Percentage of Payroll

	Fiscal Year 2026-27	Fiscal Year 2027-28
Classic Rate Plan 9643		
Base Total Normal Cost for Formula	21.41%	21.86%
Surcharge for Class 1 Benefits ¹	0.00%	0.00%
Plan's Total Normal Cost	21.41%	21.86%
Offset Due to Employee Contributions ²	(7.97%)	(7.97%)
Employer Normal Cost for Rate Plan 9643	13.44%	13.89%
Classic Rate Plan 9644		
Base Total Normal Cost for Formula	17.12%	17.35%
Surcharge for Class 1 Benefits ¹	0.00%	0.00%
Plan's Total Normal Cost	17.12%	17.35%
Offset Due to Employee Contributions ²	(6.94%)	(6.94%)
Employer Normal Cost for Rate Plan 9644	10.18%	10.41%

¹ See [Surcharge for Class 1 Benefits](#) in the supplementary information section of this report.

² This is the expected employee contributions, taking into account individual benefit formula and any offset from the use of a modified formula, divided by projected annual payroll. For member contribution rates above the breakpoint for each benefit formula, see [Member Contribution Rates](#).

Required Employer Contributions (continued)

Development of Normal Cost as a Percentage of Payroll (continued)

	Fiscal Year 2026-27	Fiscal Year 2027-28
PEPRA Rate Plan 27385		
Base Total Normal Cost for Formula	15.68%	15.80%
Surcharge for Class 1 Benefits ¹	0.00%	0.00%
Plan's Total Normal Cost	15.68%	15.80%
Offset Due to Employee Contributions ²	(7.75%)	(7.75%)
Employer Normal Cost for Rate Plan 27385	7.93%	8.05%

¹ See [Surcharge for Class 1 Benefits](#) in the supplementary information section of this report.

² This is the expected employee contributions, taking into account individual benefit formula and any offset from the use of a modified formula, divided by projected annual payroll. For member contribution rates above the breakpoint for each benefit formula, see [Member Contribution Rates](#).

Member Contribution Rates

The required member contributions in this report do not reflect any cost sharing arrangement between the agency and the employees.

Classic Members

Each member contributes toward their retirement based upon the retirement formula. The standard Classic member contribution rate above the breakpoint, if any, is as described below.

Benefit Formula	Percent Contributed above the Breakpoint
Miscellaneous, 1.5% at age 65	2%
Miscellaneous, 2% at age 60	7%
Miscellaneous, 2% at age 55	7%
Miscellaneous, 2.5% at age 55	8%
Miscellaneous, 2.7% at age 55	8%
Miscellaneous, 3% at age 60	8%

Auxiliary organizations of the CSU system may elect reduced contribution rates for Miscellaneous members, in which case the contribution rate above the breakpoint is 6% if members are not covered by Social Security and 5% if they are.

PEPRA Members

The California Public Employees' Pension Reform Act of 2013 (PEPRA) established new benefit formulas, final compensation period, and contribution requirements for "new" employees (generally those first hired into a CalPERS-covered position on or after January 1, 2013). In accordance with Government Code Section 7522.30(b), "new members ... shall have an initial contribution rate of at least 50% of the normal cost rate." The normal cost rate for the plan is dependent on the benefit levels, actuarial assumptions and demographics of the risk pool, particularly members' entry age. Should the total normal cost rate of the plan change by more than 1% from the base total normal cost rate established for the plan, the new member rate shall be 50% of the new normal cost rate rounded to the nearest quarter percent.

The table below shows the determination of the PEPRA member contribution rates effective July 1, 2027, based on 50% of the total normal cost rate as of the June 30, 2025, valuation.

Rate Plan Identifier	Benefit Group Name	Basis for Current Rate		Rates Effective July 1, 2027			
		Total Normal Cost	Member Rate	Total Normal Cost	Change in Normal Cost	Adj. Needed	Member Rate
27385	PEPRA Miscellaneous Plan	15.43%	7.75%	15.80%	0.37%	No	7.75%

Breakdown of Entry Age Accrued Liability

Active Members	\$6,824,412
Transferred Members	1,696,636
Separated Members	1,265,660
Members and Beneficiaries Receiving Payments	<u>17,000,890</u>
Total	\$26,787,598

Allocation of Plan's Share of Pool's Experience

It is the policy of CalPERS to ensure equity within the risk pools by allocating the pool's experience gains/losses and assumption changes in a manner that treats each employer equitably and maintains benefit security for the members of the System while minimizing substantial variations in employer contributions. The pool's experience gains/losses and impact of assumption/method changes is allocated to the plan as follows:

1. Plan's Accrued Liability	\$26,787,598
2. Projected UAL Balance at 6/30/2025	6,439,993
3. Other UAL Adjustments (Golden Handshake, Prior Service Purchase, etc.)	0
4. Adjusted UAL Balance at 6/30/2025 for Asset Share	6,809,557
5. Pool's Accrued Liability ¹	26,128,329,326
6. Sum of Pool's Individual Plan UAL Balances at 6/30/2025 ¹	5,408,106,113
7. Pool's 2024-25 Investment (Gain)/Loss ¹	(1,023,922,845)
8. Pool's 2024-25 Non-Investment (Gain)/Loss ¹	254,352,784
9. Plan's Share of Pool's Investment (Gain)/Loss: $[(1) - (4)] \div [(5) - (6)] \times (7)$	(987,247)
10. Plan's Share of Pool's Non-Investment (Gain)/Loss: $(1) \div (5) \times (8)$	260,771
11. Plan's New (Gain)/Loss as of 6/30/2025: $(9) + (10)$	(726,476)
12. Increase in Pool's Accrued Liability due to Change in Assumptions ¹	58,472,717
13. Plan's Share of Pool's Change in Assumptions: $(1) \div (5) \times (12)$	59,948
14. Increase in Pool's Accrued Liability due to Funding Risk Mitigation ¹	0
15. Plan's Share of Pool's Change due to Funding Risk Mitigation: $(1) \div (5) \times (14)$	0
16. Offset due to Funding Risk Mitigation	0
17. Plan's Investment (Gain)/Loss: $(9) - (16)$	(987,247)

¹ Does not include plans that transferred to the pool on the valuation date.

Development of the Plan's Share of Pool's Assets

18. Plan's UAL: $(2) + (3) + (11) + (13) + (15)$	\$5,773,465
19. Plan's Share of Pool's Fair Value of Assets: $(1) - (18)$	\$21,014,133

For a reconciliation of the pool's Fair Value of Assets, information on the fund's asset allocation and a history of CalPERS investment returns, see [Section 2](#), which can be found on the CalPERS website (www.calpers.ca.gov).

Funded Status – Funding Policy Basis

The table below provides information on the current funded status of the plan under the funding policy. The funded status for this purpose is based on the fair value of assets relative to the funding target produced by the entry age actuarial cost method and actuarial assumptions adopted by the board. The actuarial cost method allocates the total expected cost of a member's projected benefit (**Present Value of Benefits**) to individual years of service (the **Normal Cost**). The value of the projected benefit that is not allocated to future service is referred to as the **Accrued Liability** and is the plan's funding target on the valuation date. The **Unfunded Accrued Liability** (UAL) equals the funding target minus the assets. The UAL is an absolute measure of funded status and can be viewed as employer debt. The **Funded Ratio** equals the assets divided by the funding target. The funded ratio is a relative measure of the funded status and allows for comparisons between plans of different sizes.

	June 30, 2024	June 30, 2025
1. Present Value of Benefits	\$29,735,864	\$31,721,841
2. Entry Age Accrued Liability	25,529,042	26,787,598
3. Fair Value of Assets	18,607,262	21,014,133
4. Unfunded Accrued Liability (UAL) [(2) – (3)]	\$6,921,780	\$5,773,465
5. Funded Ratio [(3) ÷ (2)]	72.9%	78.4%

A funded ratio of 100% (UAL of \$0) implies that the funding of the plan is on target and that future contributions equal to the normal cost of the active plan members will be sufficient to fully fund all retirement benefits if future experience matches the actuarial assumptions. A funded ratio of less than 100% (positive UAL) implies that in addition to normal costs, payments toward the UAL will be required. Plans with a funded ratio greater than 100% have a negative UAL (or surplus) but are required under current law to continue contributing the normal cost in most cases, preserving the surplus for future contingencies.

Calculations for the funding target reflect the expected long-term investment return of 6.8%. If it were known on the valuation date that future investment returns will average something greater/less than the expected return, calculated normal costs and accrued liabilities provided in this report would be less/greater than the results shown. Therefore, for example, if actual average future returns are less than the expected return, calculated normal costs and UAL contributions will not be sufficient to fully fund all retirement benefits. Under this scenario, required future normal cost contributions will need to increase from those provided in this report, and the plan will develop unfunded liabilities that will also add to required future contributions. For illustrative purposes, funded statuses based on a 1% lower and higher average future investment return (discount rate) are as follows:

	1% Lower Average Return	Current Assumption	1% Higher Average Return
Discount Rate	5.8%	6.8%	7.8%
1. Entry Age Accrued Liability	\$30,440,634	\$26,787,598	\$23,793,210
2. Fair Value of Assets	21,014,133	21,014,133	21,014,133
3. Unfunded Accrued Liability (UAL) [(1) – (2)]	\$9,426,501	\$5,773,465	\$2,779,077
4. Funded Ratio [(2) ÷ (1)]	69.0%	78.4%	88.3%

The [Risk Analysis](#) section of the report provides additional information regarding the sensitivity of valuation results to the expected investment return and other factors. Also provided in that section are measures of funded status that are appropriate for assessing the sufficiency of plan assets to cover estimated termination liabilities.

Additional Employer Contributions

The CalPERS amortization policy provides a systematic methodology for paying down a plan's unfunded accrued liability (UAL) over a reasonable period of years. The projected schedule of required payments for this plan under the amortization policy is provided in [Amortization Schedule and Alternatives](#). Certain aspects of the policy such as 1) layered amortization bases (positive and negative) with different remaining payoff periods, and 2) the phase-in of required payments toward investment gains and losses, can result in volatility in year-to-year projected UAL payments. Provided below is information on how an Additional Discretionary Payment (ADP), together with your required UAL payment of \$669,183 for FY 2027-28, may better accomplish your agency's specific objectives with regard to either smoothing out projected future payments or achieving a greater reduction in UAL than would otherwise occur when making only the minimum required payment. Such additional payments are allowed at any time and can also result in significant long-term savings.

Fiscal Year 2027-28 Employer Contribution Versus Agency Funding Objectives

The interest-to-payment ratio for the FY 2027-28 minimum required UAL payment is 50%, which means the required payment of \$669,183 includes \$335,867 of interest cost and results in a \$333,316 reduction in the UAL, as can be seen in [Amortization Schedule and Alternatives](#) (see columns labelled Current Amortization Schedule). If the interest-to-payment ratio is close to 100%, and the reduction in the UAL is small, it may indicate that required contributions will be increasing in the coming years, which would be shown in [Projected Employer Contributions](#). An alternative metric that provides similar information about the FY 2027-28 required UAL payment is the number of years it would take that payment, if held constant, to pay off the existing UAL (note: actual required UAL payments will vary each year). An annual payment of \$669,183 would pay off the current UAL in 11.1 years (ignoring any unexpected changes in UAL occurring after June 30, 2025). If the agency would like their FY 2027-28 payment toward the UAL to be consistent with a faster pace for reaching 100% funded, an ADP can be added to the required minimum payment.

Provided below are select ADP options for consideration. Making such an ADP during FY 2027-28 does not require an ADP be made in any future year, nor does it change the remaining amortization period of any portion of unfunded liability. For information on permanent changes to amortization periods, see [Amortization Schedule and Alternatives](#). Agencies considering making an ADP should contact CalPERS for additional information.

Fiscal Year 2027-28 Employer Contributions — Illustrative Scenarios

If the Annual UAL Payment Each Year Were...	The Current UAL Would be Paid Off in...	This Would Require an ADP ¹ in FY 2027-28 of...	Plus the Estimated Normal Cost of...	Estimated Total Contribution
\$669,183	11.1 years	\$0	\$310,091	\$979,274
719,122	10 years	49,939	310,091	1,029,213
1,236,665	5 years	567,482	310,091	1,546,756

¹ The ADP amounts are assumed to be made in the middle of the fiscal year. A payment made earlier or later in the fiscal year would have to be less or more than the amount shown to have the same effect on the UAL amortization.

The calculations above are based on the projected UAL as of June 30, 2027, as determined in the June 30, 2025, actuarial valuation. New unfunded liabilities can emerge in future years due to assumption or method changes, changes in plan provisions, and actuarial experience different than assumed. Making an ADP illustrated above for the indicated number of years will not result in a plan that is exactly 100% funded in the indicated number of years. Valuation results will vary from one year to the next and can diverge significantly from projections over a period of several years.

Additional Discretionary Payment History

The following table provides a recent history of actual ADPs made to the plan through April 30, 2026.

Fiscal Year	ADP	Fiscal Year	ADP
2019-20	\$5,619	2023-24	\$455,657
2020-21	46,514	2024-25	400,000
2021-22	51,681	2025-26	0
2022-23	350,000		

Projected Employer Contributions

The table below shows the required and projected employer contributions (before cost sharing) for the next six fiscal years. The projection assumes that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period. In particular, the investment return beginning with FY 2025-26 is assumed to be 6.80% per year, net of investment and administrative expenses. Future contribution requirements may differ significantly from those shown below. The actual long-term cost of the plan will depend on the actual benefits and expenses paid and the actual investment experience of the fund.

The normal cost rates for each rate plan are assumed to remain constant. The employer normal cost rate for pooled plans is relatively constant from year to year when there are no assumption changes. Beginning with the June 30, 2026, actuarial valuation, it will be possible for pooled plans to be removed from the risk pool, in which case the employer normal cost would be based only on the members of that plan and will be different than the projections below. Plans with at least 200 active members on a valuation date will be automatically removed from the risk pool.

If the normal cost rates do remain constant, the employer contribution amounts will vary due to changes in payroll. The actuarial valuation does not include payroll beyond the valuation date. For the most realistic projections, the employer should apply projected payroll amounts to the rates below based on the most recent information available, such as current payroll as well as any plans to fill vacancies or add or remove positions.

Rate Plan Identifier		Covered Payroll June 30, 2025	Required Contribution	Projected Future Employer Contributions (Assumes 6.80% Return for Fiscal Year 2025-26 and Beyond)				
			2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
			Normal Cost Rates (Percentage of Payroll)					
9643	\$731,146	13.89%	13.9%	13.9%	13.9%	13.9%	13.9%	
9644	338,645	10.41%	10.4%	10.4%	10.4%	10.4%	10.4%	
27385	1,933,635	8.05%	8.1%	8.1%	8.1%	8.1%	8.1%	
UAL Payment		\$669,183	\$701,000	\$683,000	\$663,000	\$654,000	\$647,000	

Unlike the normal cost rates, the required UAL payments are expected to vary significantly from the projections above due to experience, particularly investment experience. For projected contributions under alternate investment return scenarios, please see the [Future Investment Return Scenarios](#) exhibit. Our online pension plan projection tool, [Pension Outlook](#), is available in the Employers section of the CalPERS website. Pension Outlook can help plan and budget pension costs under various scenarios.

For ongoing plans, investment gains and losses are amortized using an initial 5-year ramp. For more information, please see Amortization of Unfunded Actuarial Accrued Liability in Appendix A of the Section 2 Report. This method phases in the impact of the change in UAL over a 5-year period in order to reduce employer cost volatility from year to year. As a result of this methodology, dramatic changes in the required employer contributions in any one year are less likely. However, required contributions can change gradually and significantly over the next five years. In years when there is a large investment loss, the relatively small amortization payments during the initial ramp period could result in contributions that are less than interest on the UAL (i.e. negative amortization) while the contribution impact of the increase in the UAL is phased in.

Schedule of Amortization Bases

Below is the schedule of the plan's amortization bases. Note that there is a two-year lag between the valuation date and the start of the contribution year.

- The assets, liabilities and funded status of the plan are measured as of the valuation date: June 30, 2025.
- The required employer contributions determined by the valuation are for the fiscal year beginning two years after the valuation date: FY 2027-28.

This two-year lag is necessary due to the amount of time needed to extract and test the membership and financial data, and the need to provide public agencies with their required employer contribution well in advance of the start of the fiscal year.

The Unfunded Accrued Liability (UAL) is used to determine the employer contribution and therefore must be rolled forward two years from the valuation date to the first day of the fiscal year for which the contribution is being determined. The UAL is rolled forward each year by subtracting the expected payment on the UAL for the fiscal year and adjusting for interest. The expected payment on the UAL for FY 2025-26 is based on the actuarial valuation two years ago, adjusted for additional discretionary payments made on or before April 30, 2026, if necessary, and the expected payment for FY 2026-27 is based on the actuarial valuation one year ago.

Reason for Base	Date Est.	Ramp Level 2027-28	Ramp Shape	Escalation Rate	Amort. Period	Balance 6/30/25	Expected Payment 2025-26	Balance 6/30/26	Expected Payment 2026-27	Balance 6/30/27	Minimum Required Payment 2027-28
Investment (Gain)/Loss	6/30/13	100%	Up/Dn	2.80%	18	1,511,068	117,861	1,492,018	121,161	1,468,262	124,553
Non-Investment (Gain)/Loss	6/30/13	100%	Up/Dn	2.80%	18	(17,351)	(1,353)	(17,133)	(1,391)	(16,861)	(1,430)
Share of Pre-2013 Pool UAL	6/30/13	No Ramp				1,251,440	141,265	1,190,549	145,220	1,121,430	149,286
Assumption Change	6/30/14	100%	Up/Dn	2.80%	9	719,090	96,068	668,708	98,758	612,120	101,523
Investment (Gain)/Loss	6/30/14	100%	Up/Dn	2.80%	19	(1,414,927)	(106,319)	(1,401,268)	(109,297)	(1,383,602)	(112,357)
Non-Investment (Gain)/Loss	6/30/14	100%	Up/Dn	2.80%	19	1,614	121	1,599	125	1,579	128
Investment (Gain)/Loss	6/30/15	100%	Up/Dn	2.80%	20	894,694	64,939	888,423	66,757	879,846	68,626
Non-Investment (Gain)/Loss	6/30/15	100%	Up/Dn	2.80%	20	(76,066)	(5,521)	(75,533)	(5,676)	(74,803)	(5,835)
Assumption Change	6/30/16	100%	Up/Dn	2.80%	11	309,661	35,053	294,493	36,035	277,278	37,043
Investment (Gain)/Loss	6/30/16	100%	Up/Dn	2.80%	21	1,141,504	80,223	1,136,221	82,470	1,128,256	84,779
Non-Investment (Gain)/Loss	6/30/16	100%	Up/Dn	2.80%	21	(146,917)	(10,325)	(146,237)	(10,614)	(145,212)	(10,911)
Assumption Change	6/30/17	100%	Up/Dn	2.80%	12	376,282	39,731	360,810	40,843	343,136	41,987
Investment (Gain)/Loss	6/30/17	100%	Up/Dn	2.80%	22	(605,024)	(41,260)	(603,526)	(42,415)	(600,732)	(43,603)
Non-Investment (Gain)/Loss	6/30/17	100%	Up/Dn	2.80%	22	(32,490)	(2,216)	(32,409)	(2,278)	(32,259)	(2,341)
Assumption Change	6/30/18	100%	Up/Dn	2.80%	13	634,804	62,953	612,912	64,716	587,710	66,528
Investment (Gain)/Loss	6/30/18	100%	Up/Dn	2.80%	23	(187,003)	(12,399)	(186,906)	(12,746)	(186,443)	(13,103)
Method Change	6/30/18	100%	Up/Dn	2.80%	13	176,012	17,455	169,942	17,944	162,954	18,446
Non-Investment (Gain)/Loss	6/30/18	100%	Up/Dn	2.80%	23	97,477	6,463	97,426	6,644	97,185	6,830
Investment (Gain)/Loss	6/30/19	100%	Up Only	0.00%	14	82,281	8,317	79,281	8,317	76,077	8,317
Non-Investment (Gain)/Loss	6/30/19	No Ramp		0.00%	14	77,599	7,844	74,769	7,844	71,747	7,843

Schedule of Amortization Bases (continued)

Reason for Base	Date Est.	Ramp Level 2027-28	Escalation Rate	Amort. Period	Balance 6/30/25	Expected Payment 2025-26	Balance 6/30/26	Expected Payment 2026-27	Balance 6/30/27	Minimum Required Payment 2027-28
Investment (Gain)/Loss	6/30/20	100%	0.00%	15	403,565	32,165	397,767	40,206	383,265	40,206
Non-Investment (Gain)/Loss	6/30/20	No Ramp	0.00%	15	66,821	6,531	64,615	6,531	62,259	6,531
Assumption Change	6/30/21	No Ramp	0.00%	16	80,970	7,677	78,542	7,677	75,949	7,677
Net Investment (Gain)	6/30/21	100%	0.00%	16	(1,985,583)	(119,386)	(1,997,224)	(159,182)	(1,968,530)	(198,977)
Non-Investment (Gain)/Loss	6/30/21	No Ramp	0.00%	16	(93,573)	(8,872)	(90,767)	(8,872)	(87,770)	(8,872)
Investment (Gain)/Loss	6/30/22	80%	0.00%	17	2,385,985	98,081	2,446,871	147,122	2,461,216	196,162
Non-Investment (Gain)/Loss	6/30/22	No Ramp	0.00%	17	337,580	31,133	328,361	31,132	318,516	31,132
Partial Fresh Start	6/30/22	80%	0.00%	17	39,083	1,607	40,080	2,410	40,315	3,213
Investment (Gain)/Loss	6/30/23	60%	0.00%	18	124,253	2,671	129,942	5,342	133,257	8,012
Non-Investment (Gain)/Loss	6/30/23	No Ramp	0.00%	18	432,402	38,883	421,622	38,883	410,109	38,883
Investment (Gain)/Loss	6/30/24	40%	0.00%	19	(482,118)	0	(514,902)	(11,068)	(538,477)	(22,135)
Non-Investment (Gain)/Loss	6/30/24	No Ramp	0.00%	19	336,860	0	359,766	32,351	350,797	32,351
Assumption Change	6/30/25	No Ramp	0.00%	20	59,948	0	64,024	0	68,378	6,149
Investment (Gain)/Loss	6/30/25	20%	0.00%	20	(987,247)	0	(1,054,380)	0	(1,126,078)	(24,205)
Non-Investment (Gain)/Loss	6/30/25	No Ramp	0.00%	20	260,771	0	278,503	0	297,441	26,747
Total					5,773,465	589,390	5,556,959	644,949	5,268,315	669,183

The (gain)/loss bases are the plan's allocated share of the risk pool's (gain)/loss for the fiscal year as disclosed in [Allocation of Plan's Share of Pool's Experience](#) earlier in this report. These (gain)/loss bases will be amortized in accordance with the CalPERS amortization policy in effect at the time the base was established.

Amortization Schedule and Alternatives

The amortization schedule on the previous page(s) shows the minimum contributions required according to the CalPERS amortization policy. Each year, many agencies express a desire for a more stable pattern of payments or indicate interest in paying off the unfunded accrued liabilities more quickly than required. As such, we have provided alternative amortization schedules to help analyze the current amortization schedule and illustrate the potential savings of accelerating unfunded liability payments.

Shown on the following page are future year amortization payments based on 1) the current amortization schedule reflecting the individual bases and remaining periods shown on the previous page, and 2) alternative “fresh start” amortization schedules using two sample periods that would both result in interest savings relative to the current amortization schedule. To initiate a fresh start, please contact a CalPERS actuary.

The current amortization schedule typically contains both positive and negative bases. Positive bases result from plan changes, assumption changes, method changes or plan experience that increase unfunded liability. Negative bases result from plan changes, assumption changes, method changes, or plan experience that decrease unfunded liability. The combination of positive and negative bases within an amortization schedule can result in unusual or problematic circumstances in future years, such as:

- When a negative payment would be required on a positive unfunded actuarial liability; or
- When the payment would completely amortize the total unfunded liability in a very short time period, and results in a large change in the employer contribution requirement.

In any year when one of the above scenarios occurs, the actuary will consider corrective action such as replacing the existing unfunded liability bases with a single “fresh start” base and amortizing it over an appropriate period.

The current amortization schedule on the following page may appear to show that, based on the current amortization bases, one of the above scenarios will occur at some point in the future. It is impossible to know today whether such a scenario will in fact arise since there will be additional bases added to the amortization schedule in each future year. Should such a scenario arise in any future year, the actuary will take appropriate action based on guidelines in the CalPERS [Actuarial Amortization Policy](#).

Amortization Schedule and Alternatives (continued)

Date	Current Amortization Schedule		Alternative Schedules			
	Balance	Payment	10 Year Amortization		5 Year Amortization	
			Balance	Payment	Balance	Payment
6/30/2027	5,268,315	669,183	5,268,315	719,122	5,268,315	1,236,665
6/30/2028	4,934,999	700,714	4,883,390	719,122	4,348,540	1,236,665
6/30/2029	4,546,430	682,795	4,472,290	719,122	3,366,221	1,236,665
6/30/2030	4,149,957	662,616	4,033,236	719,122	2,317,104	1,236,664
6/30/2031	3,747,379	653,933	3,564,326	719,122	1,196,648	1,236,665
6/30/2032	3,326,402	646,577	3,063,530	719,122		
6/30/2033	2,884,401	638,356	2,528,680	719,122		
6/30/2034	2,420,836	620,248	1,957,460	719,121		
6/30/2035	1,944,463	590,224	1,347,398	719,121		
6/30/2036	1,466,727	344,891	695,852	719,122		
6/30/2037	1,210,039	308,960				
6/30/2038	973,030	270,806				
6/30/2039	759,333	240,668				
6/30/2040	562,250	220,710				
6/30/2041	372,393	172,127				
6/30/2042	219,831	125,005				
6/30/2043	105,593	109,124				
6/30/2044						
6/30/2045						
6/30/2046						
6/30/2047						
6/30/2048						
6/30/2049						
Total		7,656,937		7,191,218		6,183,324
Interest Paid		2,388,622		1,922,903		915,009
Estimated Savings				465,719		1,473,613

Employer Contribution History

The table below provides a recent history of the employer contribution requirements for the plan, as determined by the annual actuarial valuation. Changes due to prepayments or plan amendments after the valuation report was finalized are not reflected.

Valuation Date	Contribution Year	Employer Normal Cost Rate			Unfunded Liability Payment
		Rate Plan 9643	Rate Plan 9644	Rate Plan 27385	
06/30/2016	2018-19	10.022%	7.634%	6.842%	\$297,123
06/30/2017	2019-20	10.823%	8.081%	6.985%	357,677
06/30/2018	2020-21	11.742%	8.794%	7.732%	401,692
06/30/2019	2021-22	11.59%	8.65%	7.59%	465,986
06/30/2020	2022-23	11.59%	8.63%	7.47%	530,926
06/30/2021	2023-24	13.34%	10.10%	7.68%	511,307
06/30/2022	2024-25	13.41%	10.15%	7.87%	601,712
06/30/2023	2025-26	13.46%	10.19%	7.96%	657,229
06/30/2024	2026-27	13.44%	10.18%	7.93%	663,504
06/30/2025	2027-28	13.89%	10.41%	8.05%	669,183

Funding History

The table below shows the recent history of the actuarial accrued liability, share of the pool's fair value of assets, unfunded accrued liability, funded ratio and annual covered payroll.

Valuation Date	Accrued Liability	Share of Pool's Fair Value of Assets	Unfunded Accrued Liability (UAL)	Funded Ratio	Annual Covered Payroll
06/30/2016	\$17,601,366	\$12,503,237	\$5,098,129	71.0%	\$2,178,769
06/30/2017	18,937,188	13,853,091	5,084,097	73.2%	2,288,623
06/30/2018	20,277,435	14,453,563	5,823,872	71.3%	2,281,392
06/30/2019	20,801,985	14,721,991	6,079,994	70.8%	2,253,511
06/30/2020	21,661,744	15,087,762	6,573,982	69.7%	2,331,966
06/30/2021	23,065,979	18,354,572	4,711,407	79.6%	2,197,100
06/30/2022	23,509,108	16,111,191	7,397,917	68.5%	2,511,465
06/30/2023	24,580,367	17,049,156	7,531,211	69.4%	2,653,227
06/30/2024	25,529,042	18,607,262	6,921,780	72.9%	2,656,188
06/30/2025	26,787,598	21,014,133	5,773,465	78.4%	3,003,426

Risk Analysis

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Future Investment Return Scenarios

Analysis using the investment return scenarios from the Asset Liability Management process completed in 2025 was performed to determine the effects of various future investment returns on required employer UAL contributions. The CalPERS [Funding Risk Mitigation Policy](#) stipulates that when the investment return exceeds the discount rate by at least 2% the board will consider adjustments to the discount rate. The projections below use a discount rate of 6.8% for all scenarios even though an annual return of 11.6% is high enough to trigger a board discussion on the discount rate. The projections also assume that all other actuarial assumptions will be realized and that no further changes in assumptions, contributions, benefits, or funding will occur.

The employer normal cost rates are not affected by Investment returns, and since no future assumption changes are being reflected, the projected employer normal cost rates for every future investment return scenario are the same as those shown earlier in this report. See [Projected Employer Contributions](#) for more information on projecting the employer normal cost.

The first table shows projected UAL contribution requirements if the fund were to earn either 1.9% or 11.6% annually. These alternate investment returns were chosen because 90% of long-term average returns are expected to fall between them over the 20-year period ending June 30, 2045.

Assumed Annual Return FY 2025-26 through FY 2044-45	Projected Employer UAL Contributions				
	2028-29	2029-30	2030-31	2031-32	2032-33
1.9% (5th percentile)	\$726,000	\$759,000	\$816,000	\$911,000	\$1,034,000
11.6% (95th percentile)	\$676,000	\$606,000	\$155,000	\$0	\$0

Required UAL contributions outside of this range are also possible. In particular, whereas it is unlikely that investment returns will average less than 1.9% or greater than 11.6% over a 20-year period, the likelihood of a single investment return less than 1.9% or greater than 11.6% in any given year is much greater. The following analysis illustrates the effect of an extreme, single year investment return.

The portfolio has an expected volatility (or standard deviation) of 12.7% per year. Accordingly, in any given year there is a 16% probability that the annual return will be -5.9% or less and a 2.5% probability that the annual return will be -18.6% or less. These returns represent one and two standard deviations below the expected return of 6.8%.

The following table shows the effect of one and two standard deviation investment losses in FY 2025-26 on the FY 2028-29 contribution requirements. Note that a single-year investment gain or loss decreases or increases the required UAL contribution amount incrementally for each of the next five years, not just one, due to the 5-year ramp in the amortization policy. However, the contribution requirements beyond the first year are also impacted by investment returns beyond the first year. Historically, significant downturns in the market are often followed by higher than average returns. Such investment gains would offset the impact of these single year negative returns in years beyond FY 2028-29.

Assumed Annual Return for Fiscal Year 2025-26	Required Employer UAL Contributions	Projected Employer UAL Contributions
	2027-28	2028-29
(18.6%) (2 standard deviation loss)	\$669,183	\$831,000
(5.9%) (1 standard deviation loss)	\$669,183	\$766,000

- Without investment gains (returns higher than 6.8%) in FY 2026-27 or later, projected contributions rates would continue to rise over the next four years due to the continued phase-in of the impact of the illustrated investment loss in FY 2025-26.
- The Pension Outlook Tool can be used to model projected contributions for these scenarios beyond FY 2028-29 as well as to model other investment return scenarios.

Discount Rate Sensitivity

The discount rate assumption is calculated as the sum of the assumed real rate of return and the assumed annual price inflation, currently 4.3% and 2.5%, respectively. Changing either the price inflation assumption or the real rate of return assumption will change the discount rate. The sensitivity of the valuation results to the discount rate assumption depends on which component of the discount rate is changed. Shown below are various valuation results as of June 30, 2025, assuming alternate discount rates by changing the two components independently. Results are shown using the current discount rate of 6.8% as well as alternate discount rates of 5.8% and 7.8%. The rates of 5.8% and 7.8% were selected since they illustrate the impact of a 1.0% increase or decrease to the 6.8% assumption.

Sensitivity to the Discount Rate Due to Varying the Real Rate of Return Assumption

As of June 30, 2025	1% Lower Real Return Rate	Current Assumptions	1% Higher Real Return Rate
Discount Rate	5.8%	6.8%	7.8%
Price Inflation	2.5%	2.5%	2.5%
Real Rate of Return	3.3%	4.3%	5.3%
a) Total Normal Cost			
Rate Plan 9643	27.65%	21.86%	17.48%
Rate Plan 9644	21.64%	17.35%	14.05%
Rate Plan 27385	19.87%	15.80%	12.71%
b) Accrued Liability	\$30,440,634	\$26,787,598	\$23,793,210
c) Fair Value of Assets	\$21,014,133	\$21,014,133	\$21,014,133
d) Unfunded Liability/(Surplus) [(b) - (c)]	\$9,426,501	\$5,773,465	\$2,779,077
e) Funded Ratio	69.0%	78.4%	88.3%

Sensitivity to the Discount Rate Due to Varying the Price Inflation Assumption

As of June 30, 2025	1% Lower Price Inflation	Current Assumptions	1% Higher Price Inflation
Discount Rate	5.8%	6.8%	7.8%
Price Inflation	1.5%	2.5%	3.5%
Real Rate of Return	4.3%	4.3%	4.3%
a) Total Normal Cost			
Rate Plan 9643	23.40%	21.86%	20.09%
Rate Plan 9644	18.59%	17.35%	15.89%
Rate Plan 27385	16.95%	15.80%	14.46%
b) Accrued Liability	\$28,270,618	\$26,787,598	\$25,212,409
c) Fair Value of Assets	\$21,014,133	\$21,014,133	\$21,014,133
d) Unfunded Liability/(Surplus) [(b) - (c)]	\$7,256,485	\$5,773,465	\$4,198,276
e) Funded Ratio	74.3%	78.4%	83.3%

Mortality Rate Sensitivity

The following table looks at the change in the June 30, 2025, plan costs and funded status under two different longevity scenarios, namely assuming rates of post-retirement mortality are 10% lower or 10% higher than our current mortality assumptions adopted in 2025. This type of analysis highlights the impact on the plan of a change in the mortality assumption.

As of June 30, 2025	10% Lower Mortality Rates	Current Assumptions	10% Higher Mortality Rates
a) Total Normal Cost			
Rate Plan 9643	22.21%	21.86%	21.53%
Rate Plan 9644	17.66%	17.35%	17.06%
Rate Plan 27385	16.08%	15.80%	15.54%
b) Accrued Liability	\$27,366,317	\$26,787,598	\$26,256,069
c) Fair Value of Assets	\$21,014,133	\$21,014,133	\$21,014,133
d) Unfunded Liability/(Surplus) [(b) - (c)]	\$6,352,184	\$5,773,465	\$5,241,936
e) Funded Ratio	76.8%	78.4%	80.0%

Maturity Measures

As pension plans mature they become more sensitive to risks. Understanding plan maturity and how it affects the ability of a pension plan sponsor to tolerate risk is important in understanding how the pension plan is impacted by investment return volatility, other economic variables and changes in longevity or other demographic assumptions.

Since it is the employer that bears the risk, it is appropriate to perform this analysis on a pension plan level considering all rate plans. The following measures include only the rate plans covered in this report. One way to look at the maturity level of CalPERS and its plans is to look at the ratio of a plan's retiree liability to its total liability. A pension plan in its infancy will have a very low ratio of retiree liability to total liability. As the plan matures, the ratio increases. A mature plan will often have a ratio above 60%-65%.

Ratio of Retiree Accrued Liability to Total Accrued Liability	June 30, 2024	June 30, 2025
1. Retiree Accrued Liability	\$16,908,506	\$17,000,890
2. Total Accrued Liability	\$25,529,042	\$26,787,598
3. Ratio of Retiree AL to Total AL [(1) ÷ (2)]	66%	63%

Another measure of the maturity level of CalPERS and its plans is the ratio of actives to retirees, also called the support ratio. A pension plan in its infancy will have a very high ratio of active to retired members. As the plan matures and members retire, the ratio declines. A mature plan will often have a ratio near or below one.

To calculate the support ratio for the rate plan, retirees and beneficiaries receiving a continuance are each counted as one, even though they may have only worked a portion of their careers as an active member of this rate plan. For this reason, the support ratio, while intuitive, may be less informative than the ratio of retiree liability to total accrued liability above.

Support Ratio	June 30, 2024	June 30, 2025
1. Number of Actives	40	42
2. Number of Retirees	67	68
3. Support Ratio [(1) ÷ (2)]	0.60	0.62

Maturity Measures (continued)

The actuarial calculations supplied in this communication are based on various assumptions about long-term demographic and economic behavior. Unless these assumptions (e.g., terminations, deaths, disabilities, retirements, salary increases, investment return) are exactly realized each year, there will be differences on a year-to-year basis. The year-to-year differences between actual experience and the assumptions are called actuarial gains and losses and serve to lower or raise required employer contributions from one year to the next. Therefore, employer contributions will inevitably fluctuate, especially due to the ups and downs of investment returns.

Asset Volatility Ratio

Shown in the table below is the asset volatility ratio (AVR), which is the ratio of fair value of assets to payroll. Plans that have a higher AVR experience more volatile employer contributions (as a percentage of payroll) due to investment return. For example, a plan with an AVR of 8 may experience twice the contribution volatility due to investment return volatility than a plan with an AVR of 4. It should be noted that this ratio is a measure of the current situation. It increases over time but generally tends to stabilize as a plan matures.

Liability Volatility Ratio

Also shown in the table below is the liability volatility ratio (LVR), which is the ratio of accrued liability to payroll. Plans that have a higher LVR experience more volatile employer contributions (as a percentage of payroll) due to changes in liability. For example, a plan with an LVR of 8 is expected to have twice the contribution volatility of a plan with an LVR of 4 when there is a change in accrued liability, such as when there is a change in actuarial assumptions. It should be noted that this ratio indicates a longer-term potential for contribution volatility, since the AVR, described above, will tend to move closer to the LVR as the funded ratio approaches 100%.

Contribution Volatility	June 30, 2024	June 30, 2025
1. Fair Value of Assets	\$18,607,262	\$21,014,133
2. Payroll	\$2,656,188	\$3,003,426
3. Asset Volatility Ratio (AVR) $[(1) \div (2)]$	7.0	7.0
4. Accrued Liability	\$25,529,042	\$26,787,598
5. Liability Volatility Ratio (LVR) $[(4) \div (2)]$	9.6	8.9

Maturity Measures History

Valuation Date	Ratio of Retiree Accrued Liability to Total Accrued Liability	Support Ratio	Asset Volatility Ratio	Liability Volatility Ratio
06/30/2017	62%	0.75	6.1	8.3
06/30/2018	63%	0.77	6.3	8.9
06/30/2019	63%	0.69	6.5	9.2
06/30/2020	64%	0.66	6.5	9.3
06/30/2021	65%	0.54	8.4	10.5
06/30/2022	64%	0.62	6.4	9.4
06/30/2023	66%	0.62	6.4	9.3
06/30/2024	66%	0.60	7.0	9.6
06/30/2025	63%	0.62	7.0	8.9

Funded Status – Termination Basis

The funded status measured on a termination basis is an estimated range for the financial position of the plan had the contract with CalPERS been terminated as of June 30, 2025. The accrued liability on a termination basis (termination liability) is calculated differently from the plan's ongoing funding liability. For the termination liability calculation, both compensation and service are frozen as of the valuation date and no future pay increases or service accruals are assumed. This measure of funded status is not appropriate for assessing the need for future employer contributions in the case of an ongoing plan, that is, for an employer that continues to provide CalPERS retirement benefits to active employees. Unlike the actuarial cost method used for ongoing plans, the termination liability is the present value of the benefits earned through the valuation date.

A more conservative investment policy and asset allocation strategy was adopted by the board for the Terminated Agency Pool. The Terminated Agency Pool has limited funding sources since no future employer contributions will be made. Therefore, expected benefit payments are secured by risk-free assets and benefit security for members is increased while limiting the funding risk. However, this asset allocation has a lower expected rate of return than the remainder of the PERF and consequently, a lower discount rate assumption. The lower discount rate for the Terminated Agency Pool results in higher liabilities for terminated plans.

The discount rate used for actual termination valuations is a weighted average of the 10-year and 30-year Treasury yields where the weights are based on matching asset and liability durations as of the termination date. The discount rates used in the following analysis are based on 20-year Treasury bonds, which is a good proxy for most plans. The discount rate upon contract termination will depend on actual Treasury rates on the date of termination, which varies over time, as demonstrated below.

Valuation Date	20-Year Treasury Rate	Valuation Date	20-Year Treasury Rate
6/30/2016	1.86%	6/30/2021	2.00%
6/30/2017	2.61%	6/30/2022	3.38%
6/30/2018	2.91%	6/30/2023	4.06%
6/30/2019	2.31%	6/30/2024	4.61%
6/30/2020	1.18%	6/30/2025	4.79%

As Treasury rates are variable, the table below shows a range for the termination liability using discount rates 1% below and above the 20-year Treasury rate on the valuation date. The price inflation assumption is the 20-year Treasury breakeven inflation rate, that is, the difference between the 20-year inflation indexed bond and the 20-year fixed-rate bond.

The Fair Value of Assets also varies with interest rates and will fluctuate depending on other market conditions on the date of termination. Since it is not possible to approximate how the assets will change in different interest rate environments, the results below use the plan's share of the pool's Fair Value of Assets as of the valuation date.

	Discount Rate: 3.79% Price Inflation: 2.47%	Discount Rate: 5.79% Price Inflation: 2.47%
1. Termination Liability ¹	\$37,114,403	\$28,396,817
2. Fair Value of Assets	21,014,133	21,014,133
3. Unfunded Termination Liability [(1) – (2)]	\$16,100,270	\$7,382,684
4. Funded Ratio [(2) ÷ (1)]	56.6%	74.0%

¹ The termination liabilities calculated above include a 5% contingency load. The contingency load and other actuarial assumptions can be found in Appendix A of the Section 2 report.

In order to terminate, first contact our Pension Contract Services unit to initiate a Resolution of Intent to Terminate. The completed Resolution will allow a CalPERS actuary to provide a preliminary termination valuation with a more up-to-date estimate of the plan's assets and liabilities. Before beginning this process, please consult with a CalPERS actuary.

Funded Status – Low-Default-Risk Basis

Actuarial Standard of Practice (ASOP) No. 4, *Measuring Pension Obligations and Determining Pension Plan Costs or Contributions*, requires the disclosure of a low-default-risk obligation measure (LDROM) of benefit costs accrued as of the valuation date using a discount rate based on the yields of high quality fixed income securities with cash flows that replicate expected benefit payments. Conceptually, this measure represents the level at which financial markets would value the accrued plan costs, and would be approximately equal to the cost of a portfolio of low-default-risk bonds with similar financial characteristics to accrued plan costs.

As permitted in ASOP No. 4, the Actuarial Office uses the Entry Age Actuarial Cost Method to calculate the LDROM. This methodology is in line with the measure of “benefit entitlements” calculated by the Bureau of Economic Analysis and used by the Federal Reserve to report the indebtedness due to pensions of plan sponsors and, conversely, the household wealth due to pensions of plan members.

As shown below, the discount rate used for the LDROM is 5.58%, which is the Standard FTSE Pension Liability Index¹ discount rate as of June 30, 2025.

Selected Measures on a Low-Default-Risk Basis	June 30, 2025
Discount Rate	5.58%
1. Accrued Liability – Low-Default-Risk Basis (LDROM)	
a) Active Members	\$8,450,079
b) Transferred Members	2,312,334
c) Separated Members	1,501,666
d) Members and Beneficiaries Receiving Payments	19,087,597
e) Total	<u>\$31,351,676</u>
2. Fair Value of Assets	<u>21,014,133</u>
3. Unfunded Accrued Liability – Low-Default-Risk Basis [(1e) – (2)]	<u>\$10,337,543</u>
4. Unfunded Accrued Liability – Funding Policy Basis	<u>5,773,465</u>
5. Present Value of Unearned Investment Risk Premium [(3) – (4)]	<u>\$4,564,078</u>

The difference between the unfunded liabilities on a low-default-risk basis and on the funding policy basis represents the present value of the investment risk premium that must be earned in future years to keep future contributions for currently accrued plan costs at the levels anticipated by the funding policy.

Benefit security for members of the plan relies on a combination of the assets in the plan, the investment income generated from those assets, and the ability of the plan sponsor to make necessary future contributions. If future returns fall short of 6.8%, benefit security could be at risk without higher than currently anticipated future contributions.

The funded status on a low-default-risk basis is not appropriate for assessing the sufficiency of plan assets to cover the cost of settling the plan’s benefit obligations (see [Funded Status – Termination Basis](#)), nor is it appropriate for assessing the need for future contributions (see [Funded Status – Funding Policy Basis](#)).

¹ This index is based on a yield curve of hypothetical AA-rated zero-coupon corporate bonds whose maturities range from 6 months to 30 years. The index represents the single discount rate that would produce the same present value as discounting a standardized set of liability cash flows for a fully open pension plan using the yield curve. The liability cash flows are reasonably consistent with the pattern of benefits expected to be paid from the entire Public Employees’ Retirement Fund for current and former plan members. A different index, hence a different discount rate, may be needed to measure the LDROM for a subset of the fund, such as a single rate plan or a group of retirees.

Supplementary Information

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Normal Cost by Benefit Group

The table below displays the Total Normal Cost broken out by benefit group for FY 2027-28. The Total Normal Cost is the annual cost of service accrual for the fiscal year for active employees and can be viewed as the long-term contribution rate for the benefits contracted. Generally, the normal cost for a benefit group subject to more generous benefit provisions will exceed the normal cost for a group with less generous benefits. Future measurements of the Total Normal Cost for each group may differ significantly from the current values due to such factors as changes in economic and demographic assumptions, changes in plan benefits, or changes in applicable law.

Rate Plan Identifier	Benefit Group Name	Total Normal Cost FY 2027-28	Offset due to Employee Contributions FY 2027-28	Employer Normal Cost FY 2027-28	Number of Actives	Payroll on 6/30/2025
9643	Miscellaneous First Tier Plan	21.86%	7.97%	13.89%	9	\$731,146
9644	Miscellaneous Second Tier Plan	17.35%	6.94%	10.41%	3	338,645
27385	PEPRA Miscellaneous Plan	15.80%	7.75%	8.05%	<u>30</u>	<u>1,933,635</u>
	Total				42	\$3,003,426

Note that if a Benefit Group above has multiple bargaining units, each of which has separately contracted for different benefits such as Employer Paid Member Contributions, then the Normal Cost shown for the respective benefit level does not reflect those differences.

Summary of Valuation Data

The table below shows a summary of the plan's member data upon which this valuation is based:

	June 30, 2024	June 30, 2025
Active Members		
Counts	40	42
Average Attained Age	41.8	43.2
Average Entry Age to Rate Plan	34.0	35.0
Average Years of Credited Service	7.7	8.0
Average Annual Covered Pay	\$66,405	\$71,510
Annual Covered Payroll	\$2,656,188	\$3,003,426
Present Value of Future Payroll	\$27,188,418	\$31,457,175
Transferred Members		
Counts	17	14
Separated Members		
Counts	76	78
Retired Members and Beneficiaries*		
Counts	67	68
Average Annual Benefits	\$19,706	\$19,889
Total Annual Benefits	\$1,320,272	\$1,352,425

Counts of members included in the valuation are counts of the records processed by the valuation. Multiple records may exist for those who have service in more than one valuation group. This does not result in double counting of liabilities.

Average Annual Benefits represents benefit amounts payable by this plan only. Some members may have service in another plan and would therefore have a larger total benefit than would be included as part of the average shown here.

* Values include community property settlements

Status of PEPRA Transition

The California Public Employees' Pension Reform Act of 2013 (PEPRA), which took effect in January 2013, changed CalPERS retirement benefits and placed compensation limits on new members joining CalPERS on or after January 1, 2013. One of the objectives of PEPRA was to improve the ability of employers to manage the costs of retirement benefits for their members. While such changes can reduce future benefit costs in a meaningful way, the full impact on employer contributions will not occur until all active members are subject to the rules and provisions of PEPRA. The table below illustrates the status of this transition as of June 30, 2025.

	Classic	PEPRA	PEPRA as a Percent of Total
Active Members			
Count	12	30	71.4%
Average Attained Age	52.3	39.6	
Average Entry Age	33.0	35.8	
Average Years of Credited Service	19.0	3.7	
Average Annual Covered Payroll	\$89,149	\$64,455	
Annual Covered Payroll	\$1,069,791	\$1,933,635	64.4%
Present Value of Future Payroll	\$7,989,774	\$23,467,401	74.6%
Transferred Members			
Count	8	6	42.9%
Separated Members			
Count	58	20	25.6%
Retired Members and Beneficiaries Receiving Payments			
Count	68	0	0.0%
Average Annual Benefit	\$19,889	\$0	
Total Annual Benefits	\$1,352,425	\$0	0.0%
Accrued Liabilities			
Active Members	\$5,423,050	\$1,401,362	20.5%
Transferred Members	1,458,786	237,850	14.0%
Separated Members	1,078,999	186,661	14.7%
Retired Members and Beneficiaries	<u>17,000,890</u>	<u>0</u>	<u>0.0%</u>
Total	\$24,961,725	\$1,825,873	6.8%

Surcharge for Class 1 Benefits

This plan has the following Class 1 benefit provisions which result in the surcharges indicated:

Class 1 benefit provisions

None

Plan's Major Benefit Options

Shown below is a summary of the major optional benefits for which the agency has contracted. A description of principal standard and optional plan provisions is in Section 2.

Rate Plan 9643		Benefit Group	
Member Category	Misc	Misc	
Demographics			
Actives	No	Yes	
Transfers/Separated	Yes	Yes	
Receiving	Yes	Yes	
Benefit Provision			
Benefit Formula	2% @ 60	2.5% @ 55	
Social Security Coverage	Yes	Yes	
Full/Modified	Modified	Modified	
Employee Contribution Rate	Three Year	8.00%	
Final Average Compensation Period	Three Year	Three Year	
Sick Leave Credit	Yes	Yes	
Non-Industrial Disability	Standard	Standard	
Industrial Disability	No	No	
Pre-Retirement Death Benefits	Yes	Yes	
Optional Settlement 2	No	No	
1959 Survivor Benefit Level	No	No	
Special	No	No	
Alternate (firefighters)	No	No	
Post-Retirement Death Benefits			
Lump Sum	\$2,000	\$2,000	
Survivor Allowance (PRSA)	No	No	
COLA	2%	2%	

Plan's Major Benefit Options (Continued)

Shown below is a summary of the major optional benefits for which the agency has contracted. A description of principal standard and optional plan provisions is in Section 2.

Rate Plan 9644		Benefit Group	
Member Category	Misc		
Demographics Actives Transfers/Separated Receiving	Yes Yes Yes		
Benefit Provision Benefit Formula Social Security Coverage Full/Modified	2% @ 60 Yes Modified		
Employee Contribution Rate	7.00%		
Final Average Compensation Period	Three Year		
Sick Leave Credit	Yes		
Non-Industrial Disability	Standard		
Industrial Disability	No		
Pre-Retirement Death Benefits Optional Settlement 2	Yes No		
1959 Survivor Benefit Level Special	No No		
Alternate (firefighters)	No		
Post-Retirement Death Benefits Lump Sum	\$2,000 No		
Survivor Allowance (PRSA)	2%		
COLA			

Plan's Major Benefit Options (Continued)

Shown below is a summary of the major optional benefits for which the agency has contracted. A description of principal standard and optional plan provisions is in Section 2.

Rate Plan 27385		Benefit Group	
Member Category	Misc		
Demographics Actives Transfers/Separated Receiving	Yes Yes No		
Benefit Provision Benefit Formula Social Security Coverage Full/Modified	2% @ 62 Yes Full		
Employee Contribution Rate	7.75%		
Final Average Compensation Period	Three Year		
Sick Leave Credit	Yes		
Non-Industrial Disability	Standard		
Industrial Disability	No		
Pre-Retirement Death Benefits Optional Settlement 2	Yes No		
1959 Survivor Benefit Level Special	No No		
Alternate (firefighters)	No		
Post-Retirement Death Benefits Lump Sum	\$2,000 No		
Survivor Allowance (PRSA)	2%		
COLA			

Section 2

California Public Employees' Retirement System

Risk Pool Actuarial Valuation Information

Section 2 may be found on the CalPERS website
in the [Forms & Publications](#) section

CalPERS Posts 14.8% Preliminary Investment Return for Fiscal Year 2025-26

July 13, 2026

Communications & Stakeholder Relations
Office of Public Affairs
(916) 795-3991 – newsroom@calpers.ca.gov

SACRAMENTO, Calif. — Strong performance in both its public and private equity portfolios helped the California Public Employees' Retirement System (CalPERS) achieve a preliminary net investment return of 14.8% for the 12-month period ending June 30, 2026, the pension system reported Monday.

The 2025-26 fiscal year return exceeded both last year's 11.6% performance and the assumed 6.8% rate of return set by the CalPERS Board of Administration. It is also CalPERS' highest mark in five years and represents a four-year trend of higher year-over-year results.

The Public Employees' Retirement Fund (PERF) had \$637.1 billion in assets as of June 30 and a funded status of 85%, up from 79% at the end of fiscal year 2024-25.

When Chief Executive Officer Marcie Frost arrived at CalPERS in October 2016, the PERF was 68% funded. The funded status represents the total assets in the fund compared with the pension benefits it is obligated to pay in the future.

"Our team has maintained a disciplined approach to building the health of the pension system, and our improved funded status shows this effort is paying off for our 2.4 million members," Frost said. "We will maintain this focus as we build toward full funding, resisting external distractions that could increase costs or force us to forgo investment returns."

In recent years, CalPERS has increasingly diversified its portfolio into alternative investment categories such as private equity and private debt, which have the potential to deliver higher returns than the overall market while spreading risk.

Public equity produced the highest preliminary return with a 24.1% gain, reflecting a strong finish for the stock market. Private equity achieved a preliminary return of 17%.

Private equity returns have risen steadily since a 2022 strategy overhaul by Anton Orlich, who in June was promoted from Managing Investment Director of Private Equity to Deputy Chief Investment Officer for Private Markets. Orlich refocused CalPERS' private equity strategy on manager selection, lower-cost structures, and diversification toward companies in venture, growth, and middle-market buyout.

This month, CalPERS launched its Total Portfolio Approach, approved by the board in November 2025. It gives the investment team more flexibility to evaluate each investment strategy for its potential to benefit the entire fund, rather than sticking to set allocations for each asset class.

"Our total portfolio approach will mean we will be focusing more on the best investments for the whole portfolio level, rather than just for any individual asset class," said Chief Investment Officer Stephen Gilmore, who previously oversaw a similar approach at the New Zealand Superannuation Fund. We will regularly and publicly measure the performance of our active approach compared with a standard reference portfolio of 75% global equities and 25% U.S. Treasury bonds, ensuring that we are really delivering value for our members."

Preliminary total fund annualized returns for the five-year period ending June 30, 2026, stood at 6.83%; the 10-year period at 8.57%; and the 20-year period at 6.81%.

Asset Class (by size) Net Rate of Return (in percent)

Public Equity	24.1%
Fixed Income	5.9%
Private Equity ¹	17.0%
Real Assets ¹	6.3%
Private Debt ¹	11.0%

¹Private market asset valuations lag one quarter and are as of March 31, 2026.

CalPERS investment and finance staff and outside experts will review the portfolio's performance in the next few months to finalize the fiscal year returns for 2025-26.

The ending value of the PERF for fiscal year 2025-26 will be based on additional factors beyond investment returns, including employer and employee contributions, monthly payments to retirees, and various investment fees.

Once finalized, the fiscal year-end market value of CalPERS' assets is used to set contribution rates for the State of California and school districts in the 2027-28 fiscal year and for contracting counties, cities, and special districts in the 2028-29 fiscal year.

Under the current provisions of the CalPERS Funding Risk Mitigation Policy, the board is provided the option of lowering the discount rate when investment returns exceed the established 6.8% discount rate. The Board is scheduled to consider the matter in September.

Please review the [annual investment report \(PDF\)](#) for a comprehensive overview of the fund's assets.

Media Availability

CalPERS senior leaders will be available virtually on Monday, July 13 at approximately 12:00 p.m. PT to discuss the investment returns. Among those scheduled to speak are:

- Chief Executive Officer Marcie Frost
- Chief Investment Officer Stephen Gilmore
- Deputy Chief Investment Officer, Private Markets, Anton Orlich

Credentialed media can email newsroom@calpers.ca.gov for login information.

About CalPERS

CalPERS is the largest defined-benefit public pension in the U.S., with 2.4 million members. Since 1932, CalPERS has provided retirement security for state, school, and public agency employees who invest their life's work in public service. In 1962, CalPERS expanded its services to include health benefits and now offers quality health plan coverage for more than 1.5 million members and their families.

Management's Discussion & Analysis (Unaudited) (continued)

Fiduciary Net Position – PERF (Dollars in Thousands)

	PERF A	PERF B	PERF C			
	Agent	Cost-Sharing Schools	Cost-Sharing Public Agencies	2025 PERF Total	2024 PERF Total	Increase/ (Decrease)
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES						
Cash & Cash Equivalents	\$1,108,249	\$285,714	\$129,926	\$1,523,889	\$1,320,908	\$202,981
Receivables	38,456,658	10,580,701	4,571,878	53,609,237	35,307,984	18,301,253
Investments	462,090,073	118,425,859	54,093,504	634,609,436	551,411,623	83,197,813
Securities Lending Collateral	6,417,710	1,654,530	752,382	8,824,622	8,903,958	(79,336)
Capital Assets, Net & Other Assets	143,237	36,927	16,792	196,956	204,623	(7,667)
Total Assets	\$508,215,927	\$130,983,731	\$59,564,482	\$698,764,140	\$597,149,096	\$101,615,044
Deferred Outflows of Resources	\$127,217	\$32,798	\$14,914	\$174,929	\$221,564	(\$46,635)
Total Assets and Deferred Outflows of Resources	\$508,343,144	\$131,016,529	\$59,579,396	\$698,939,069	\$597,370,660	\$101,568,409
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES						
Retirement Benefits, Investment Settlement & Other	\$79,183,554	\$20,376,194	\$9,266,755	\$108,826,503	\$68,415,327	\$40,411,176
Net Pension & OPEB Liabilities	656,759	169,317	76,995	903,071	959,561	(56,490)
Securities Lending Obligations	18,991,012	4,896,015	2,226,416	26,113,443	21,221,026	4,892,417
Total Liabilities	\$98,831,325	\$25,441,526	\$11,570,166	\$135,843,017	\$90,595,914	\$45,247,103
Deferred Inflows of Resources	\$87,452	\$22,546	\$10,253	\$120,251	\$151,780	(\$31,529)
Total Liabilities and Deferred Inflows of Resources	\$98,918,777	\$25,464,072	\$11,580,419	\$135,963,268	\$90,747,694	\$45,215,574
TOTAL NET POSITION RESTRICTED FOR PENSION BENEFITS						
	\$409,424,367	\$105,552,457	\$47,998,977	\$562,975,801	\$506,622,966	\$56,352,835

Changes in Fiduciary Net Position – PERF (Dollars in Thousands)

	PERF A	PERF B	PERF C			
	Agent	Cost-Sharing Schools	Cost-Sharing Public Agencies	2025 PERF Total	2024 PERF Total	Increase/ (Decrease)
ADDITIONS						
Member Contributions	\$4,618,075	\$1,622,675	\$560,838	\$6,801,588	\$6,389,252	\$412,336
Employer Contributions	15,827,652	5,739,305	1,854,271	23,421,228	24,868,493	(1,447,265)
Nonemployer Contributions	—	—	—	—	4,306	(4,306)
Net Investment Income (Loss)	44,794,622	11,330,474	5,268,323	61,393,419	44,247,773	17,145,646
Securities Lending & Other Income	69,543	17,847	8,118	95,508	95,992	(484)
Plan-to-Plan Resource Movement	—	15	953	968	4,167	(3,199)
Total Additions	\$65,309,892	\$18,710,316	\$7,692,503	\$91,712,711	\$75,609,983	\$16,102,728
DEDUCTIONS						
Retirement, Death & Survivor Benefits	\$25,589,867	\$6,188,197	\$2,824,044	\$34,602,108	\$32,815,645	\$1,786,463
Refund of Contributions	225,945	135,185	32,015	393,145	366,423	26,722
Administrative Expenses	264,540	68,132	30,983	363,655	378,941	(15,286)
Plan-to-Plan Resource Movement	968	—	—	968	4,167	(3,199)
Total Deductions	\$26,081,320	\$6,391,514	\$2,887,042	\$35,359,876	\$33,565,176	\$1,794,700
INCREASE IN NET POSITION	\$39,228,572	\$12,318,802	\$4,805,461	\$56,352,835	\$42,044,807	\$14,308,028
NET POSITION						
Beginning of Year	\$370,195,795	\$93,233,655	\$43,193,516	\$506,622,966	\$464,578,159	\$42,044,807
End of Year	\$409,424,367	\$105,552,457	\$47,998,977	\$562,975,801	\$506,622,966	\$56,352,835

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Jessica A. Puckett, CPRE, Administrative Analyst

DATE: October 7, 2026

**SUBJECT: CONSIDERATION AND APPROVAL OF REVISED 14
COURT DESIGN AT THE FUTURE FREEDOM PARK
PICKLEBALL COMPLEX**

SUMMARY

Since the beginning of design, the Freedom Park Pickleball Complex has been presented as a four-phased complex consisting of a total of 16 dedicated, regulation-sized pickleball courts at final build-out with an accompanying four-stall modular restroom. As the project progressed through detailed surveying, utility research, and the City's building permit review, previously undocumented or unclear utility easement and access requirements were identified in the area of the southernmost courts. These include a Southern California Edison (SCE) easement and an existing City of Camarillo waterline located approximately four feet from the proposed southernmost courts, with the City identifying a 10-foot access easement on either side of the waterline for future maintenance and replacement.

Constructing the 16 courts as originally designed would place permanent court improvements within or adjacent to these utility access areas and could expose the District to future court removal, repair, restoration, and operational costs if SCE or the City needs access to its infrastructure. To reduce these long-term risks, staff recommends removing the two southernmost courts and reconfiguring the remaining courts, resulting in a final buildout of 14 dedicated regulation-sized pickleball courts.

The revised 14-court design allows the District to maintain the majority of the originally planned pickleball capacity while avoiding permanent court improvements within the identified SCE easement and providing the necessary separation from the City's waterline and future access area.

BACKGROUND

Since 2021, the District has been working towards the creation, design, and approval of the phased 16-court pickleball complex at Freedom Park ("Complex") on the site of the former Freedom Pool. On December 21, 2021, the Board of Directors allocated \$1.4 million in Quimby funds for the design and construction of pickleball courts and approved a professional services agreement with Lauterbach & Associates Architects, Inc. ("Lauterbach") of Oxnard. Lauterbach developed a four-phase design for the complex to be installed on the site of the former Freedom Pool. The Board approved the design in July 2022, with the understanding that construction would occur in multiple

phases based on available funding. Design plans were submitted to the City of Camarillo for approval in 2023, with conditional planning approval given in 2024. The next phase was to move to permit approval by the Department of Building and Safety.

The Complex is being developed on the former Freedom Park Pool site, which contains existing utility infrastructure serving the surrounding area. Because the property and surrounding Airport-area properties have historically been under different governmental ownership, and utility systems have changed ownership and operational responsibility over time, the detailed permitting process required additional verification of utility locations, access rights, and easements before permanent improvements could be finalized.

Before final approval was given, Lauterbach informed the District on April 28, 2025, of their immediate closure. Considering their closure, the District approved a professional service agreement with Jordan and Bain Landscape Architects, Inc. (“Jordan & Bain”) on September 3, 2025, to complete the architectural and design work and advance the project through the remaining permitting and construction process for the complex. As Jordan & Bain continued the design and permitting process, additional requirements and site conditions were identified through the City's plan review. In particular, the permitting process required additional surveying and investigation of existing electrical, water, sewer, and related utility infrastructure, including the location and extent of existing easements and utility access areas. These investigations identified conditions that were not reflected in the previously developed plans and require modifications to the final site design.

Due to multiple challenges discovered in the permitting process, an amendment to Jordan & Bain’s contract was approved at the September 2, 2026, Regular Board meeting to allow continued work on the project and to bring it to completion. The additional utility and easement information has now resulted in a recommendation to modify the previously planned 16-court configuration to 14 courts in order to avoid placing permanent court improvements within identified utility easements and access areas.

ANALYSIS

Throughout all the changes and transitions, the Complex has been planned as a four-phased development with a final buildout of 16 dedicated, regulation-sized pickleball courts. The goal has been to maximize the property space to contain as many courts as possible for public use, knowing how high demand is for pickleball. The District was given a 65-point listing of Public Works conditions as a part of the Planning and Community Development plan check and permit approval process. Jordan & Bain quickly began to work through the listing as they prepared and submitted revised plans to the City of Camarillo’s Building and Safety Department for the building permit review and permitting process on December 18, 2025. Additional comments were issued by the City in the first week of April 2026.

As part of addressing these comments, additional surveying and assessments were required to verify the location of existing electrical, fire, water, sewer, and other utility infrastructure, as well as easements and access rights associated with those utilities. Analysis of the assessments has produced the following challenges:

Jurisdictional Boundaries regarding Public Utilities

Freedom Park consists of a single property parcel, APN 230-0-030-145. The U.S. Department of the Interior deeded the parcel to the District in 1976 after Oxnard Air Force Base closed, and it has remained zoned for recreational use. The remaining base property and adjacent parcels were divided and transferred to various government agencies, and utility systems serving the area have also changed ownership and operational responsibility over time.

Recent surveying confirmed that the parcels were recorded correctly; however, easements and public utility boundaries were not fully documented, which has created challenges in obtaining the required connections and approvals for the Complex. This has required the District to work with the applicable utility agencies to confirm their existing rights and access requirements before permanent improvements are constructed.

An easement does not transfer ownership of the property. Rather, it provides another party with specific rights to use, access, maintain, repair, or replace infrastructure within a defined portion of the property. Consequently, although the District owns the property on which the Complex is being developed, portions of the property may be subject to utility rights that limit where permanent improvements can be constructed.

- **Electrical Easement:** Southern California Edison (“SCE”) has an easement on the far southeast corner of the project site since 1978, which encompasses a portion of the area where the pickleball courts are slated to be constructed. The easement contains specific restrictions on the use of this area, including language providing that the property owner and its successors may not “erect, place or maintain, nor permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures,” with limited exceptions for walls and fences.

Although SCE may be willing to issue an encroachment permit allowing the District to construct the courts within the easement area, obtaining such approval would not eliminate the District’s long-term risk. The primary concern is that the easement preserves SCE’s rights to access and utilize the easement area for its utility purposes. If SCE were to require access to its facilities in the future, the District could be required to make the area accessible, which could include removal or disturbance of a portion or all of the pickleball court improvements located within the easement.

The issue is therefore not simply whether SCE will allow the courts to be constructed today, but whether the District is willing to accept the long-term risk of placing a permanent and potentially costly improvement within an area subject to SCE’s easement rights.

- **Water Line Easement:** Per the County of Ventura Public Works’ website, “Camarillo Airport’s water and sewer systems, referred to as Camarillo Utility Enterprise (CUE), were turned over to the County of Ventura when the Oxnard Air Force Base was deactivated in 1976. Water and Sanitation Department took over operation and maintenance of the water and sewer systems of CUE on January 1, 1996. The water system was turned over to the City of Camarillo in 2006. CUE currently operates as a

non-profit sewer utility system supporting the Camarillo Airport facilities, tenants and property owners...”

- In this exchange of system ownership and responsibility, recent property surveying has revealed there are no existing easements for the waterlines surrounding the Complex between the District and the City of Camarillo; however, there is an easement between the County and the City of Camarillo for the waterline easement. The District and City are currently working together to address this issue and establish the appropriate legal easements for the City’s existing and future water infrastructure.
- A related concern involves the 6” waterline running through or close to Skyway Drive. This is an original waterline that the City has indicated it intends to replace in the future. The current location of the water line is located only four (4) feet south of the southernmost set of courts in Phase Four of the Complex. The City of Camarillo has indicated that a minimum of 10 feet of easement on either side of the waterline is needed to provide adequate access for future maintenance and replacement of the pipeline. If the District were to build the courts as currently designed, they would extend into this required easement. In the event of a waterline break, leak, or related emergency, the City may need to remove or disturb court surfacing, fencing, and lighting to access the pipeline. The District could then be responsible for the cost of replacing the court surfacing and related fencing once repairs are made.
- The concern for the District is therefore both financial and operational. The District would be making a significant investment in four permanent courts today, while accepting the possibility of future construction and restoration costs and a temporary loss of public use if the City needs access to the waterline. Because there is currently no established timeline for replacement of the existing waterline, the timing and potential cost of any future impact to the courts cannot be accurately determined at this time.

Court Surface Reduction

To reduce the risk to the District’s long-term financial and operational risk associated with the identified utility easements and access requirements, it is recommended that the final designs be modified from 16 dedicated courts to 14 dedicated courts. The revised configuration would remove the two southernmost courts and rotate the remaining two courts to face in a west to east direction instead of north to south direction, to provide the necessary separation from the identified utility areas.

This modification would accomplish two primary objectives:

1. Remove any court surfacing from the existing easement with Southern California Edison and reducing the District’s exposure to potential future impacts associated with SCE access to its facilities, and
2. Provide the necessary easement spacing for the waterline easement with the City of Camarillo/Camarillo Utility Enterprise, reducing the potential for future waterline maintenance, emergency repairs, or disturbance of the pickleball courts.

Addressing both utility conflicts avoids placing permanent improvements within existing easement and access areas, reduces impervious surface and runoff, and minimizes potential future repair and restoration costs. While the revised configuration reduces the planned buildout from 16 to 14 courts, it provides greater long-term certainty by reducing the potential for future court closures, restoration costs, and disruption associated with utility maintenance or replacement.

FISCAL IMPACT

There is no immediate fiscal impact on this action. Ultimately, the reduction in courts will reduce the final cost of constructing the complex.

STRATEGIC PLAN COMPLIANCE

Meets 2021-2026 Strategic Plan Goal and Strategy

- 3.1: Renovate and modernize existing parks and recreational facilities to ensure all parks provide an adequate range and supply of active leisure facilities to meet the growth and diversity in population, programming trends, and new design standards.

RECOMMENDATION

It is recommended that the Board of Directors approve the updated schematic design of the future Freedom Park Pickleball Complex to contain a total of 14 dedicated pickleball courts.

ATTACHMENTS

- 1) 16 Court Layout – Easement Depictions (1 page)
- 2) 14 Court Layout – Easement Depictions (1 page)



GRAPHIC SCALE



SCALE: 1"=20'

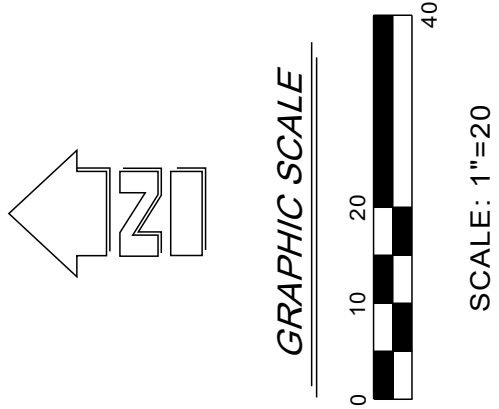
JORDAN & BAIN
LANDSCAPE ARCHITECTS, INC.
459 NORTH VENTURA AVE., VENTURA CA 93001
(805) 642-3641 FAX (805) 653-7874

PLEASANT VALLEY
RECREATION AND PARK DISTRICT
1605 Burnley Street
Camarillo, CA. 93010

PROJECT
PICKLEBALL COURTS
535 HOUCK STREET
Camarillo, CA 93010

16 COURT LAYOUT
ULTIMATE BUILD OUT
9-1-26

L-3



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LANDSCAPE ARCHITECTS, INC.
459 NORTH VENTURA AVE., VENTURA CA 93001
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L-1

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER

DATE: October 7, 2026

**SUBJECT: CONSIDERATION AND APPROVAL OF THE UPDATED
2027-2032 FIVE-YEAR STRATEGIC PLAN GOALS**

SUMMARY

The District's Strategic Plan provides a framework for establishing organizational priorities, allocating resources, and aligning Board and staff efforts with the long-term needs of the community. The current 2021–2026 Strategic Plan builds upon the District's prior strategic planning efforts and identifies five Strategic Focus Areas, goals, and supporting strategies.

As the current plan approaches its conclusion, the Long-Range Planning Committee has worked over the past several months to guide development of the 2027–2032 Strategic Plan. Based on prior Board direction and Committee discussions, staff has refined the framework to streamline the plan, improve clarity, reduce duplication, and make the District's priorities easier for the community, Board, and staff to understand. The completed plan will provide a practical framework for prioritizing resources, guiding operations, addressing community needs, and supporting the District's long-range objectives.

BACKGROUND

The District maintains hundreds of acres of parks and facilities and offers a wide range of programming to thousands of residents in the Camarillo area every year. The District is committed to enriching lives through supporting active lifestyles, building community through special events, and programs.

In 2013 and 2021, the Board of Directors adopted Five-Year Strategic Plans to set District priorities. BHI Consulting assisted the District in developing both plans in collaboration with the Board, staff, and local community. These plans have served as key organizational management tools—establishing priorities, focusing energy and resources, strengthening operations, and ensuring that staff and the Board work collaboratively toward common goals.

At the May 2026 Board meeting, a Director requested that the proposed 2027–2032 Strategic Plan be reviewed and refined to make it more user-friendly and easier for the community to understand. The intent is to develop a plan that clearly communicates the District's priorities while improving readability, reducing unnecessary complexity, and creating a document that is more accessible to residents, stakeholders, staff, and the Board.

Updating the Strategic Plan will allow the District to define clear priorities, address emerging community needs, and ensure continued alignment between resources, operations, and long-range

goals. Built upon the 2013 Strategic Plan, the District’s 2021-2026 Strategic Plan consists of the following elements:

- A vision outlined for five (5) years.
- Mission statement that describes the work and purpose of the District.
- A set of six (6) values that drive the culture and operations of the District.
- Five Strategic Focus Areas that provide a framework of priorities in support of the mission and vision: Sustained Fiscal Stability, Community Needs, Infrastructure Improvements, Connectivity, and Safety & Operational Plans.
- 25 Goals across the Strategic Focus Areas, supported by 72 associated strategies that outline expected results.

ANALYSIS

As the 2021-2026 Strategic Plan approaches its conclusion, the Long-Range Planning Committee (“Committee”) has been meeting over the past several months to help guide the development of the updated plan. Based on discussions during the Board’s November 2025 Regular meeting, the following elements and areas of interest have been identified and approved as the key Strategic Focus Areas and Element Objectives for the updated **2027-2032** Strategic plan:

<u>Strategic Focus Area</u>	<u>Key Topics</u>	<u>Element Objective</u>
Fiscal Stability	Sound accounting practices, optimizing revenue, and controlling expenses	<i>Build Financial Resilience</i> by controlling expenditures, optimizing resources, and preparing for future needs.
Community Needs	Reservations, programming, priorities, gaps, etc.	<i>Meet Community Needs</i> by identifying priorities and gaps while boosting access, engagement, and participation through data-driven programs and outreach.
Infrastructure Improvements	Buildings, playgrounds, amenities, parking lots, park plans, etc.	<i>Increase Facility Capacity and Functionality</i> through strategic improvements and maintenance planning.
Connectivity	Mobility, trails, biking, charging stations, expansion, etc.	<i>Strengthen Connectivity and Access</i> by improving trails, mobility, communication, and regional partnerships.
Safety and Operational Plans	Safety & Compliance (ADA, lighting, emergency action planning, etc.)	<i>Maintain Parks and Facilities</i> that are safe, compliant, and prepared for emergencies, supported by effective staff practices.

These Strategic Focus Areas and Element Objectives will guide the next phase of plan development. In response to Board direction, staff have refined the proposed framework to create

a more streamlined, user-friendly document that improves clarity, reduces duplication, and more clearly distinguishes Strategic Focus Areas, Goals, Strategies, and future Action Steps.

The purpose of this discussion is for the Board to review the proposed strategic goals, strategies, and action steps, and provide feedback and direction to guide staff as it continues preparation of the draft 2027–2032 Strategic Plan for future Board consideration.

FISCAL IMPACT

There is no fiscal impact associated with any general feedback being requested.

RECOMMENDATION

It is recommended that the Board review the proposed 2027–2032 strategic goals, discuss their relevance and priorities, and either provide direction to staff for refinement or approve the goals as presented for development of the Strategic Plan.

ATTACHMENTS

- 1) Updated Draft 2027-2032 Strategic Plan Goals & Action Steps (14 pages)

Draft Strategic Goals & Action Steps

Strategic Element

Strategic Goals

1.0 Fiscal Stability

1.1 Maintain strong, transparent financial practices that promote fiscal sustainability, operational efficiency, and responsible stewardship of public resources.

Strategy A: Strengthen financial planning, monitoring, and reporting practices.

Action Steps:

1. Conduct an annual review of revenues and expenditures.
2. Analyze financial trends and performance metrics.
3. Present annual financial updates to the committees and Board.
4. Publish financial summaries for public review.

Strategy B: Regularly review fees to align with operating costs and cost recovery goals.

Action Steps:

1. Review program and facility cost regularly.
2. Evaluate fees against operating expenses and market conditions
3. Assess the financial impact of legislative and regulatory requirements
4. Recommend fee adjustments as needed

Strategy C: Enhance financial transparency and public understanding

Action Steps:

1. Develop a public-facing budget book.
2. Create financial infographics and educational materials
3. Evaluate creation of an online financial document library
4. Expand access to budget and financial information

Strategy D: Increase staff knowledge of financial management practices

Action Steps:

1. Develop annual training schedules
2. Provide training on budgeting, purchasing, and CUPCCA requirements
3. Track staff participation and completion rates

1.2 Diversify and strengthen revenue sources to support District services, facilities, and long-term financial sustainability.

Strategy A: Expand external funding opportunities.

Action Steps:

1. Review and improve grant development processes
2. Identify annual grant opportunities
3. Establish grant application timelines

Draft Strategic Goals & Action Steps

1.0 Fiscal Stability

4. Track grant success rates.

Strategy B: Develop alternative revenue-generating opportunities

Action Steps:

1. Evaluate sponsorship opportunities
2. Assess volunteer-supported initiatives
3. Review opportunities for special event rentals.
4. Identify facility enhancements that support revenue generation.

Strategy C: Evaluate opportunities to expand the District's revenue base

Action Steps:

1. Analyze annexation opportunities
2. Conduct feasibility assessments
3. Present findings to the Board

- 1.3 Manage expenditures effectively to maximize operational efficiency and responsible use of public resources.

Strategy A: Improve asset and inventory management practices.

Action Steps:

1. Review equipment replacement schedules
2. Maintain inventory tracking systems
3. Evaluate repair versus replacement decisions.

Strategy B: Monitor operational and financial performance

Action Steps:

1. Establish key performance indicators
2. Conduct annual operational reviews
3. Report findings and recommendations.

- 1.4 Ensure long-term financial stability through proactive planning and reserve management.

Strategy A: Maintain appropriate reserve levels and fiscal policies.

Action Steps:

1. Review and update Fiscal Policies (i.e., Reserve, Investment, Debt, etc.) a minimum of once every three to five years.
2. Evaluate reserve balances annually to ensure alignment with District financial goals
3. Present policy updates and reserve recommendations to the Board.

Strategy B: Strengthen long-range financial planning

Action Steps:

1. Develop a five-year financial forecast
2. Review CalPERS obligations annually
3. Monitor long-term financial trends

Strategy C: Align workforce planning with financial sustainability

Action Steps:

Draft Strategic Goals & Action Steps

1. Review staffing turnover and workforce trends to identify current and future staffing needs
2. Assess workforce development and succession planning needs
3. Forecast future personnel costs and budget impacts.
4. Review staffing levels to align with operational priorities.

1.5 Promote sustainable operations and resource management.

Strategy A: Improve water and energy efficiency

Action Steps:

1. Implement and continue Turf Mitigation projects
2. Evaluate the feasibility of LED lighting opportunities to include sport complexes.
3. Monitor utility consumption and identify opportunities to increase energy efficiencies (i.e., HVAC, refrigeration, appliances, automation).

Strategy B: Promote sustainable operations and resource management

Action Steps:

1. Evaluate vehicle fleet alternatives and small tool equipment options
2. Expand Recycling programs at District facilities to improve waste diversion.
3. Optimize waste management and sustainable practices

Strategy C: Support organizational sustainability through operational planning.

Action Steps:

1. Assess staffing and operational structures to ensure resources are efficiently allocated.
2. Review workload distribution to improve efficiency and balance resources
3. Identify and implement operational efficiencies to enhance service delivery.

2.0 Community Needs

2.1 Utilize community feedback and data-driven decision-making to identify and respond to evolving community needs.

Strategy A: Implement a comprehensive community engagement and feedback program.

Action Steps:

1. Establish a district-wide survey schedule.
2. Develop standardized survey templates.
3. Deploy annual community perception surveys
4. Utilize QR codes and digital tools to collect feedback.
5. Analyze and report survey findings annually.

Strategy B: Enhance data collection and evaluation practices.

Action Steps:

Draft Strategic Goals & Action Steps

1. Identify key performance indicators for programs and facilities.
2. Develop reporting dashboards and tracking tools.
3. Analyze participation and usage trends.
4. Incorporate findings into annual planning efforts.

2.2 Provide accessible, efficient, and customer-focused systems to improve the user's experience.

Strategy A: Modernize reservation and registration systems.

Action Steps:

1. Evaluate current reservation processes
2. Identify opportunities for self-service functionality
3. Assess software enhancements and integrations
4. Implement approved system improvements.

**Strategy B: Improve customer accessibility and convenience
District-wide**

Action Steps:

1. Identify barriers to accessing District programs, services, and facilities (online and onsite).
2. Expand digital and self-service options to improve customer convenience. offerings
3. Monitor customer satisfaction and system performance to guide continuous improvement.

2.0 Community Needs

2.3 Develop and expand programs, services, and experiences that reflect community interests and emerging needs.

Strategy A: Utilize community input to guide program development

Action Steps:

1. Establish procedures for collecting program ideas and identify emerging interests.
2. Review participation trends annually.
3. Identify service gaps and emerging interests.
4. Prioritize new program opportunities.

Strategy B: Pilot and evaluate innovative recreation and educational programs.

Action Steps:

1. Develop pilot program criteria
2. Establish evaluation measures
3. Conduct pilot programs
4. Analyze outcomes and determine long-term viability.

2.0 Community Needs

2.4 Increase public awareness, participation, and understanding of District programs, services, and initiatives.

Strategy: A: Implement a comprehensive community engagement and communication plan.

Draft Strategic Goals & Action Steps

Action Steps:

1. Develop annual outreach objectives and desired outcomes
2. Create a community engagement calendar
3. Identify key community events and outreach opportunities
4. Conduct annual review of engagement efforts to ensure alignment with strategic goals.

Strategy B: Expand marketing and public information efforts.

Action Steps:

1. Develop and implement content calendars for social media platforms
2. Enhance newsletters and digital communications to improve public awareness.
3. Increase promotion of District programs, facilities, and operations through multiple communication channels.
4. Evaluate communication effectiveness through engagement metrics.

Strategy C: Strengthen relationships with community organizations and stakeholders.

Action Steps:

1. Facilitate regular community partner meetings
2. Conduct educational and informational (Brown Bag) outreach sessions on District programs and initiatives.
3. Identify and develop collaborative outreach opportunities
4. Maintain ongoing communication to strengthen community relationships and engagement.

2.5 Promote lifelong learning, community stewardship, and inclusive participation opportunities.

Strategy A: Expand opportunities for sports, recreation, health, education, enrichment, and community engagement.

Action Steps:

1. Develop educational workshops and presentations
2. Explore STEM, environmental, health, sport, and recreation-based learning opportunities.
3. Expand partnerships with schools, contract instructors, operators, and community organizations.
4. Assess community needs, interests, and gaps.
5. Use community input and participation data to inform the Recreation Master Plan and future program offerings.

Strategy B: Increase volunteerism and community stewardship.

Action Steps:

1. Develop volunteer engagement programs
2. Organize park beautification and environmental projects
3. Promote community service opportunities

Draft Strategic Goals & Action Steps

4. Track volunteer participation and outcomes.

Strategy C: Promote accessibility, inclusion, and equitable participation.

Action Steps:

1. Review programs and services for accessibility
2. Identify underserved populations
3. Expand inclusive outreach efforts
4. Evaluate participation levels and barriers to access.

Strategy D: Expand digital education and engagement opportunities

Action Steps:

1. Develop webinars and virtual learning opportunities.
2. Create instructional videos and online resources.
3. Expand digital engagement platforms.
4. Monitor participation and effectiveness.

3.0 Infrastructure Improvements

- 3.1 Maintain a comprehensive planning framework to guide facility investments, capital improvements, and long-term asset management.

Strategy A: Maintain and update long-range capital planning documents.

Action Steps:

1. Conduct annual reviews of the Capital Improvement Plan
2. Identify and prioritize future capital projects.
3. Align capital investments with community needs and strategic priorities
4. Report CIP progress and updates to the Board annually.

Strategy B: Strengthen asset management and facility lifecycle planning: (Long-term planning and decision-making)

Action Steps:

1. Develop and maintain facility replacement schedules
2. Establish asset condition assessment standards and performance measures
3. Track facility lifecycle costs and replacement needs
4. Maintain current asset inventories and long-term planning documents

- 3.2 Preserve and enhance District facilities through proactive maintenance and infrastructure management.

Strategy A: Implement a comprehensive deferred maintenance program.

Action Steps:

1. Maintain a district-wide deferred maintenance inventory
2. Prioritize projects based on condition, risk, and available funding.
3. Update project schedules annually

Draft Strategic Goals & Action Steps

4. Track completion of maintenance projects

Strategy B: Improve facility condition monitoring and reporting.
(Current condition tracking and communication)

Action Steps:

1. Conduct routine facility assessments
2. Monitor maintenance trends, costs, and asset performance.
3. Report facility conditions, maintenance priorities, and improvement needs annually.

- 3.3 Establish consistent facility design standards/guidelines that promote safety, accessibility, sustainability, and operational efficiency.

Strategy A: Develop and maintain District-wide design standards.

Action Steps:

1. Evaluate current design practices to identify gaps and opportunities for standardization.
2. Develop standardized design guidelines.
3. Incorporate accessibility and sustainability requirements
4. Review standards periodically for compliance and relevance.

Strategy B: Standardize facility construction and replacement practices.

Action Steps:

1. Develop standard construction details
2. Establish playground and site amenity standards
3. Create review procedures for capital projects
4. Ensure consistency across all new facilities and renovations.

- 3.4 Modernize existing facilities to improve safety, functionality, accessibility, and overall user experience across District sites.

Strategy A: Prioritize facility modernization and rehabilitation projects.

Action Steps:

1. Assess facility conditions and identify modernization, rehabilitation, and improvement needs.
2. Identify safety-related and regulatory improvements based on risk and community needs.
3. Develop phased improvement schedules to prioritize facility expansions, upgrades, and modernizations.
4. Track project progress, evaluate outcomes, and adjust priorities as needed.

Strategy B: Enhance accessibility and visitor experience throughout District facilities.

Action Steps:

1. Evaluate parking, lighting, drainage, and accessibility needs.
2. Conduct user experience assessments

Draft Strategic Goals & Action Steps

3. Gather community feedback regarding facility improvements.
4. Incorporate findings into facility improvement plans.

Strategy C: Expand technology infrastructure to support facility operations and customer service.

Action Steps:

1. Assess Wi-Fi technology and connectivity needs at parks and facilities.
2. Evaluate and prioritize technology infrastructure improvements that enhance facility operations and customer experiences.
3. Identify opportunities to leverage technology to improve efficiency, communication, and service delivery.
4. Implement approved technology enhancements that align with operational needs.

3.0 Infrastructure Improvements

- 3.5 Expand facility capacity and amenities to meet growing community needs and support inclusive recreation opportunities.

Strategy A: Evaluate facility capacity and utilization.

Action Steps:

1. Analyze facility usage patterns and demand trends to inform scheduling decisions.
2. Identify capacity constraints
3. Assess scheduling efficiencies
4. Develop recommendations for future expansion.

Strategy B: Enhance facility amenities and user comfort.

Action Steps:

1. Identify opportunities for shade, seating, landscaping, and beautification.
2. Evaluate public art opportunities.
3. Prioritize visitor experience improvements
4. Implement approved enhancement projects.

Strategy C: Increase facility flexibility and multi-purpose use.

Action Steps:

1. Evaluate infrastructure improvements to enable multi-use programming and/or rentals.
2. Assess technology and AV needs
3. Identify multi-functional facility configurations
4. Implement improvements that support multiple programs and user groups.

Strategy D: Integrate accessibility and inclusive design into facility planning, operations, and capital improvements

Action Steps:

1. Evaluate facilities to identify accessibility barriers and opportunities for inclusive recreation.

Draft Strategic Goals & Action Steps

2. Incorporate accessibility improvements into future capital projects, renovations, and maintenance activities.
3. Monitor compliance with accessibility standards and industry best practices.
4. Evaluate accessibility improvements through facility assessments and user feedback.

4.0 Connectivity

- 4.1 Enhance connectivity between parks, trails, facilities, neighborhoods, and regional destinations to improve access, mobility, and recreation opportunities.

Strategy A: Develop and implement a comprehensive trails and mobility planning program.

Action Steps:

1. Conduct an inventory of existing trails, pathways, and parkways.
2. Identify connectivity gaps and barriers.
3. Prioritize trail and pathway improvement projects
4. Update trail and mobility planning documents as needed.

Strategy B: Expand trail and pathway connections throughout the District.

Action Steps:

1. Identify opportunities for new trail and pathway connections.
2. Evaluate potential looped trail networks where possible.
3. Coordinate trail develop opportunities with neighboring agencies
4. Incorporate connectivity improvements into capital planning efforts.

Strategy C: Promote public involvement in trail and mobility planning.

Action Steps:

1. Conduct public outreach and engagement activities
2. Gather resident feedback through surveys and meetings
3. Communicate project updates and planning efforts.
4. Evaluate community priorities related to connectivity improvements

4.0 Connectivity

- 4.2 Strengthen partnerships and regional collaboration to enhance services, resource-sharing, and community outcomes.

Strategy A: Expand partnerships with public agencies, educational institutions, and community organizations.

Action Steps:

1. Review existing agreements and partnerships
2. Identify opportunities for expanded collaboration, joint programming, and community initiatives.
3. Develop new partnership agreements where appropriate
4. Identify opportunities to share equipment, facilities, and expertise
5. Monitor partnership outcomes and benefits.
6. Coordinate regional planning and collaborative initiatives.

Draft Strategic Goals & Action Steps

Strategy B: Strengthen Foundation sustainability and community support.

Action Steps:

1. Support Foundation fundraising and development efforts.
2. Expand community, donor, and business engagement.
3. Identify opportunities for partnerships and financial support
4. Align Foundation initiatives with District priorities and community needs.
5. Monitor Foundation sustainability and community impact.

Strategy C: Support regional initiatives that advance community connectivity and quality of life.

Action Steps:

1. Participate in regional planning efforts
2. Explore collaborative grant opportunities
3. Identify projects that support shared community goals.
4. Report partnership accomplishments annually.

4.3 Strengthen internal communication, collaboration, and operational connectivity to improve organizational effectiveness and service delivery.

Strategy A: Expand digital tools and technology solutions for customer service and community engagement.

Action Steps:

1. Evaluate public reporting and service request platforms
2. Implement digital communication tools and dashboard
3. Expand online access to District information and services
4. Monitor customer utilization and satisfaction.

Strategy B: Improve internal communication and operational efficiency through technology.

Action Steps:

1. Evaluate collaboration and workflow management tools.
2. Implement technology solutions that improve communication and productivity.
3. Standardize digital processes where appropriate
4. Assess effectiveness and staff adoption.

Strategy C: Strengthen staff knowledge and utilization of technology systems.

Action Steps:

1. Develop technology training plans
2. Provide ongoing training on District software systems
3. Track training participation and effectiveness
4. Identify future technology training needs

Draft Strategic Goals & Action Steps

4.0 Connectivity

4.2 Improve public awareness, navigation, and access to District parks, facilities, trails, and services.

Strategy A: Enhance wayfinding, signage, and navigational tools throughout the District.

Action Steps:

1. Assess existing signage and wayfinding systems
2. Identify signage improvement opportunities
3. Develop consistent signage standards
4. Implement phased signage improvements

Strategy B: Expand public information and navigation resources

Action Steps:

1. Develop interactive maps and digital navigation tools
2. Evaluate opportunities for QR codes and mobile applications
3. Enhance access to facility and trail information
4. Monitor public use and effectiveness.

Strategy C: Increase awareness of recreation assets and connectivity opportunities.

Action Steps:

1. Coordinate with local and regional agencies
2. Identify priority bicycle and pedestrian connections
3. Evaluate feasibility and funding opportunities
4. Incorporate projects into long-range planning efforts.

5.0 Safety & Operational Plans

5.1 Maintain safe, secure, and well-managed parks, facilities, and programs through proactive risk management and compliance practices.

Strategy A: Implement comprehensive safety and compliance programs.

Action Steps:

1. Conduct annual safety audits of parks and facilities.
2. Review compliance with applicable regulations and standards.
3. Identify and prioritize corrective actions.
4. Report findings and recommendations to leadership.

Strategy B: Strengthen operational safety procedures and risk management practices.

Action Steps:

1. Review and update Standard Operating Procedures (SOPs).
2. Standardize safety and maintenance inspection processes.
3. Develop facility-specific safety checklists
4. Monitor incident trends and corrective actions.

Strategy C: Support safety committee and continuous improvement initiatives.

Action Steps:

Draft Strategic Goals & Action Steps

Evaluate emerging safety risks and trends

1. Establish annual safety priorities
2. Support Safety Committee initiatives
3. Track implementation and outcomes

Strategy D: Enhance asset safety management and inspection programs.

Action Steps:

1. Maintain playground safety inspection programs.
2. Monitor AED, pool, kitchen, and snack bar compliance.
3. Develop asset inspection schedules
4. Track corrective maintenance activities.

5.2 Advance accessibility and inclusion by maintaining facilities, programs, and services that meet or exceed accessibility standards.

Strategy A: Maintain and implement the District's ADA Transition Plan.

Action Steps:

1. Review and update ADA priorities.
2. Verify facility inventory and accessibility data
3. Identify barriers and improvement opportunities
4. Track completed accessibility improvements

Strategy B: Strengthen staff knowledge of accessibility and inclusive service delivery.

Action Steps:

1. Provide ADA training for staff.
2. Promote inclusive recreation practices.
3. Develop accessibility resources and guidance.
4. Monitor training participation and effectiveness.

5.0 Safety & Operational Plans

5.3 Improve safety, visibility, and security throughout District parks and facilities.

Strategy A: Implement a comprehensive lighting and visibility assessment program.

Action Steps:

1. Assess lighting conditions at parks and facilities.
2. Identify high-priority improvement areas.
3. Establish lighting performance standards.
4. Monitor implementation of lighting projects.

Strategy B: Enhance environmental design and site visibility.

Action Steps:

Evaluate sightlines and visibility concerns.

1. Identify opportunities to reduce blind spots.
2. Incorporate safety considerations into facility improvements.
3. Monitor safety outcomes and community feedback.

Draft Strategic Goals & Action Steps

Strategy C: Support proactive security planning and risk reduction efforts.

Action Steps:

1. Review safety-related incident trends.
2. Coordinate with public safety partners.
3. Evaluate emerging security needs.
4. Implement approved risk mitigation measures.

5.4 Strengthen emergency preparedness and response capabilities to protect residents, staff, facilities, and community assets.

Strategy A: Maintain comprehensive Emergency Action Plans for District facilities and events.

Action Steps:

1. Review and update Emergency Action Plans.
2. Establish a centralized plan repository.
3. Develop facility-specific emergency procedures.
4. Conduct periodic plan evaluations.

Strategy B: Enhance emergency response resources and readiness.

Action Steps:

1. Evaluate emergency supply needs.
2. Maintain emergency equipment inventories.
3. Identify community emergency resources.
4. Establish coordination protocols with partner agencies.

Strategy C: Provide emergency preparedness training and exercises.

Action Steps:

1. Develop annual emergency training schedules
2. Conduct drills and tabletop exercises
3. Provide staff preparedness training
4. Evaluate training outcomes and improvement opportunities.

5.5 Foster a high-performing, engaged, and adaptable workforce that supports organizational effectiveness and exceptional public service.

Strategy A: Strengthen workforce planning and organizational development.

Action Steps:

1. Evaluate staffing structures and service delivery needs.
2. Develop succession planning strategies.
3. Identify future workforce requirements.
4. Monitor workforce trends and organizational capacity.

Strategy B: Enhance employee training, professional development, and cross-functional knowledge.

Action Steps:

1. Develop annual training plans.
2. Expand cross-training opportunities.

5.0 Safety & Operational Plans

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3. Support certification and professional development programs.
4. Track training participation and outcomes.

Strategy C: Promote employee engagement, recognition, and retention.

Action Steps:

1. Support employee recognition programs.
2. Evaluate employee engagement initiatives.
3. Review retention trends and workforce feedback.
4. Implement improvement strategies where appropriate.

Strategy D: Maintain competitive and equitable compensation practices.

Action Steps:

1. Review compensation and classification structures.
 2. Evaluate market competitiveness.
 3. Assess certification and specialty pay opportunities.
 4. Provide recommendations for future adjustments.
- 5.6 Promote continuous improvement and operational excellence through performance management, accountability, and organizational effectiveness.

Strategy A: Strengthen performance management systems.

Action Steps:

1. Review and update evaluation processes.
2. Establish performance expectations and measures.
3. Improve feedback and coaching practices.
4. Monitor organizational performance outcomes.

Strategy B: Enhance organizational effectiveness and service delivery.

Action Steps:

1. Evaluate operational processes and workflows.
2. Identify efficiency opportunities.
3. Implement process improvements.
4. Measure and report operational outcomes.

Strategy C: Support a culture of innovation, accountability, and continuous improvement.

Action Steps:

1. Encourage employee-driven improvement initiatives.
2. Identify best practices and emerging trends.
3. Monitor implementation results.
4. Share lessons learned across departments.