

ADDENDUM # 1

REQUEST FOR PROPOSALS FOR PICKLEBALL PROGRAM OPERATOR

DATE: February 6, 2023

ISSUED BY: PLEASANT VALLEY RECREATION AND PARK DISTRICT

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PROJECT: REQUEST FOR PROPOSALS FOR PICKLEBALL PROGRAM OPERATOR

ISSUED to: For Distribution to Proposers

This Addendum forms a part of the Contract Documents and modifies the original Request for Proposal Documents as noted below.

This Addendum consists of one (1) page and the modifications to the document noted below.
CLARIFICATION OF REQUEST FOR PROPOSALS DOCUMENT (Submittals).

The question was asked:

1. On page 5, under 2) Duration of the Contract e) it states “court reservations/bookings shall be available by phone, in-person, website, and/ or digital platform offered through the District” and g) “Use District registration system to have community members register for programming”. The heading of section A) says Responsibilities of the Operator – so I am assuming that is it, in fact, the responsibility of the operator to provide the platforms and registration system?
 - a. Answer: The District would prefer use of our registration system, however, we do understand do to the demands of the reporting that bidder might have to use their own registration system. Final determination will be made once final contract is negotiated.
2. Would the selected operator have any storage space for ball carts, equipment, maintenance supplies, etc. on site?
 - a. Answer: At the current sites there is no storage space available. Any future space storage will be discussed as those sites are made available.
3. Regarding submittal instructions- on Page 7, it says to send a PDF file and on Page 12, it says to submit a USB flash drive (in addition to the 3 hard copies). Does the District want both a PDF and USB flash drive in addition to the 3 hard copies?
 - a. Answer: Yes please. Please email a PDF copy and submit 3 hard copies and a USB Flash Drive with the document.
4. For the cost proposal narrative for anticipated expenses, revenues, and profits, should we assume that Freedom Park with be a part of the project starting in Year 2? How would you like us to account or not account for the additional courts in the cost proposal?
 - a. As we are unsure of completion of the proposed project please list the current anticipated without the Freedom Park and then list if/when Freedom Park was to come online what the estimated would increase to.