

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
March 2, 2016**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #554

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights (Lanny Binney, Recreation Supervisor)
 - B. BMX
 - C. American Youth Soccer Association (AYSO)
 - D. Pleasant Valley Recreation and Parks Foundation Annual Update
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. **Minutes for Regular Meeting February 3, 2016 and Special Board Meeting February 11, 2016**

Approval receives and files minutes.
 - B. **Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before February 18, 2016.
 - C. **Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval

receives and files the financial reports for January 31, 2016.

D. Consideration and Approval of Contract Extension Between the District and Moss, Levy, & Hartzheim for Professional Audit Services

Extension of contract would be for professional audit services for fiscal years 2015-2016, 2016-2017, and 2017-2018.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval of the Financial Report for FY 2014-2015

Annual Financial Report for FY 2014 – 2015 as prepared by Moss, Levy, & Hartzheim, LLP, CPAs.

Suggested Action: A MOTION to approve the Annual Financial Report for FY 2014-2015.

B. Consideration and Approval of the Re-Surfacing of the In-Line Hockey Rink

Proposed FY 2015-2016 capital improvement project for the re-surfacing of the in-line hockey rink at Freedom Park.

Suggested Action: A MOTION to approve re-surfacing of the in-line hockey rink at Freedom Park.

C. Consideration and Approval of Revised Employment Agreement Between the District and General Manager

Revised three year employment agreement for Mary Otten, General Manager.

Suggested Action: A Motion to approve the General Manager's employment agreement effective from August 25, 2015 to August 24, 2018.

D. Update and Discussion of District's Park Ranger Program

Updated information regarding the District's Park Ranger Program.

Suggested Action: Provide direction to staff.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Mishler
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance, Personnel and Policy
- E. Foundation for Pleasant Valley Recreation and Parks

F. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related

modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.