

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
September 2, 2026**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #818

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
- 5. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.
- 6. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Board Meeting of July 1, 2026**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll – June 2026**
District's disbursements dated on or before June 30, 2026.
 - C. Financial Reports – June 2026**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for June 2026.
 - D. Warrants, Accounts Payable & Payroll – July 2026**
District's disbursements dated on or before July 31, 2026.
 - E. Financial Reports - July 2026**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for July 2026.
 - F. Consideration and Approval of Surplus Supplies and Equipment List**
Placing Truck #17 on the list for surplus.
 - G. Consideration and Approval of Fiscal Year 2026 Park Impact Fee Annual Report**
Review and filing of the annual Park Impact Fee Report for Fiscal Year 2026.
 - H. Consideration and Approval to Extend the Agreement with Executive Facilities Services, Inc. for Custodial Maintenance Services at Pleasant Valley Fields Sports Complex through September 30, 2027**

EFS, Inc. has provided custodial maintenance services at Pleasant Valley Fields restrooms since October 2023. The District seeks to execute the first of two, one-year extensions in the contract for service from October 1, 2026, to September 30, 2027.

I. Consideration and Approval of Request For Proposal for Auditor Services

The District is seeking proposals from qualified firms to conduct annual financial auditing services for Fiscal Years 2027-2031.

J. Consideration and Approval of Request for Proposals for District-Wide Printer Services and Equipment Solutions

The District is seeking proposals from qualified firms/vendors to provide district-wide printer services and equipment solutions.

K. Consideration and Approval of a One-Year Agreement with Agape Tennis Academy, LLC for a Pickleball Programming Operator

Agape Tennis Academy, LLC has provided pickleball programming services since May 2023. Staff seeks to approve a one-year agreement extending programming operator services with Agape.

7. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of First Amendment to a Professional Services Agreement with Jordan & Bain Landscape Architects, Inc. for the Design and Construction Plans for and Update on the Freedom Park Pickleball Complex

Changes and delays in the permitting process will require additional services by Jordan & Bain. A First Amendment extending the schedule of compensation by an additional \$40,000 is recommended.

Suggested Action: A MOTION to approve and authorize the General Manager to enter into a first amendment for \$40,000 to the professional services agreement between the District and Jordan & Bain Landscape Architects, Inc. for the design and construction plans for the Freedom Park Pickleball Complex, for a contract total amount not to exceed \$160,390.

B. Consideration and Adoption of Resolution No. 815 Approving the Bid Award for Construction and Resolution No. 816 Approving the Contract Award for Construction Management Services for the Freedom Park West Restroom/Snack Bar Renovation Project

Approval of Bid Award for the Construction Services and Contract Award for the Construction Management Services for the renovation of the restrooms and snack bar at Freedom Park West.

Suggested Actions: A MOTION to:

1. Adopt Resolution No. 815, approving the award and authorizing the General Manager to enter into a construction contract with Sierra North Construction, Inc. for Freedom Park West Restroom/Snack Bar Renovation to Sierra North Construction, Inc. for \$887,897.53, plus a 10% construction contingency of \$88,789.75, for a total not-to-exceed amount of \$976,687.28; AND
2. Adopt Resolution No. 816, approving the award and authorizing the General Manager to enter into a professional services contract with Balfour Beatty Construction for Construction Management Services of the Freedom Park West Restroom/Snack Bar Renovation for a total not-to-exceed amount of \$155,460.

C. Consideration of Discussion and Decision on the Current Rate Paid by Each Community Service Organization

Direction is needed on how to best move forward in bringing all Community Service Organizations to the Class 1 rate.

Suggested Action(s): A MOTION to directing Staff on how to bring all CSO's to the Class 1 rate.

D. Consideration and Approval of Final Design Refinement and Authorization to Purchase Equipment for Bob Kildee Community Park Playground Replacement

Revised designs for the playground replacement at Bob Kildee Community Park are ready for review and final approval.

Suggested Action: A MOTION to:

1. Approve the refined Play & Park Structures playground design incorporating the Board's direction from the July 2026 regular Board meeting; AND
2. Authorize the purchase of playground equipment from Play & Park Structures in the amount of \$217,848.22 with the purchase to be placed before October 1, 2026, to retain the current pricing, applicable grant funding discount, and compliance with the grant funding deadline.

E. Consideration and Adoption of Resolution No. 817 Nominating a Board Member to Fill the Term of 1/1/2027-12/31/2030 for the Regular or Alternate Special District Member of the Ventura County Local Agency Formation Commission

Nominations are needed to fill the terms of regular member Raul Avila and alternate member Mohammed A. Hasan which will expire on December 31, 2026.

Suggested Action: A MOTION to approve the consideration and adoption of Resolution No. 817 nominating a Board Member for the election of a Ventura LAFCo special district regular member or special district alternate member for the term beginning January 1, 2027, through December 31, 2030.

8. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Kelley**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees: Finance, Long Range, Policy**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager's Report**
- G. Board Members**

9. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board, located at 1605 E. Burnley Street, Camarillo, during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans with Disabilities Act, or require further information, please contact the General Manager at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.