

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 3, 2016**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #568

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights/Spotlight on Holiday Events
 - B. Wii Bowling Tournament Recognition
 - C. CYBA
 - D. CPBA
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. **Minutes for Regular Meeting of October 5, 2016 and Special Meeting of October 20, 2016**
Approval receives and files minutes.
 - B. **Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before October 19, 2016.
 - C. **Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports of September 30, 2016.

8. NEW ITEMS-DISCUSSION/ACTION

A. Approve the Specifications for the Purchase of a Replacement Vehicle

The specifications for a new vehicle for the Park Ranger program are included for review and approval.

Suggested Action: A MOTION to Approve the attached specifications for the purchase of a 2016 or 2017 Ford Escape fleet vehicle.

B. Refunding \$12,775,000 Series 2008 Certificates of Participation (COPS)

Bond refinancing (refunding) is commonly executed to achieve interest cost savings, remove or change burdensome bond covenants, or restructure the stream of debt service payments.

Suggested Action: A MOTION to Approve 1) the refunding of the 2008 Certificates of Participation debt service bond for Pleasant Valley Fields, 2) authorization for the General Manager to enter into agreements with the Finance Team (Financial Advisor, Bond Council, Underwriter, Disclosure Counsel, Underwriter's Counsel) and 3) completion of the transaction with a Negotiated Sale of the Bonds.

C. Consideration and Approval to Sign a Five-Year Lease Agreement Between the District and Konica Minolta for a New Copier

At the September Board Meeting the Board approved an RFP for a new color copier. This agenda item is a follow up to the RFP and the submitted bids for the RFP.

Suggested Action: A MOTION to Approve and authorize staff to sign a five-year lease agreement between the District and Konica Minolta for a new copier.

D. Consideration and Approval of Grant Submission to GameTime for Purchase and Replacement of Playground Equipment

Staff reviewed the District Capital Improvement Plan and identified playgrounds which would benefit the most from playground equipment replacement.

Suggested Action: A MOTION to Approve the authorization for staff to proceed with the GameTime grant application for purchase of new playground equipment utilizing the District's revenue from Quimby fees.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Mishler
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance

E. Foundation for Pleasant Valley Recreation and Parks

F. General Manager's Report

10. ORAL COMMUNICATIONS - Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Thursday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.