

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS  
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
December 5, 2019**

**5:00 P.M.                      CLOSED SESSION**

**1. CALL TO ORDER**

**A. Adjourn to Closed Session**

**B. CLOSED SESSION**

**1) Conference with Legal Counsel – Existing Litigation/Conference with Labor Negotiators**

The Board will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with legal counsel regarding litigation to which the Board is a party. The title of such litigation is as follows: *Pleasant Valley Recreation & Park District and Service Employees International Union Local 721*; Public Employment Relations Board Case Number Case No. LA-IM-282-M; on this same matter the Board will also meet in closed session, pursuant to Govt. Code Section 54957.6, with the District's negotiators, Mary Otten, Kathryn Drewry, Eric Storrie and Board Counsel, regarding labor negotiations with the employee organization, SEIU Local 721.

**C. Reconvene into Regular Meeting**

**6:00 P.M.                      REGULAR MEETING                      NEXT RESOLUTION #641**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

**5. PRESENTATIONS**

**A. New Employee Introductions**

**B. FT Employee Recognition**

**C. 2020 Programming Calendar**

**6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

7. **CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. **Minutes for Special Board Meeting of October 24, 2019 and Regular Board Meeting of November 7, 2019**

Approval receives and files minutes.

B. **Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before October 31, 2019.

C. **Financial Reports**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for October 2019.

D. **Consideration and Adoption of Resolution No. 640 Requesting a Loan from the Capital Account to the General Fund Account**

This precautionary request will cover all payroll and accounts payable invoices if needed until the tax apportionment is received around December 20<sup>th</sup>.

E. **Review and Approval of Surplus Supplies and Equipment List**

Approval of the list is required prior to the disposition of listed surplus items.

F. **Consideration and Approval of a Three-Year Agreement Between Pleasant Valley Recreation and Park District and the Roadrunner Remote-Control Club at Freedom Park**

The agreement expires in 2019 with both parties seeking an extension.

8. **NEW ITEMS – DISCUSSION/ACTION**

A. **Board Receipt and Consideration of Advisory Factfinding Report Dated November 25, 2019 (PERB Case No. LA-IM-282-M)**

The Factfinding panel has concluded its inquiry into the current MOU and the declared Impasse between the District and SEIU Local 721.

Suggested Action: It is recommended that the Board consider the Factfinding Report and the advisory Factfinding Chair Recommendation and consider these options:

1. Direct staff to prepare a resolution to approve the Tentative Agreement between PVRPD and SEIU Local 721 dated February 14, 2019 as recommended by the Factfinding Chair at the next regularly scheduled board meeting; or
2. Vote to receive and file the Factfinding report, but take no further action pending a decision in PERB Case No. LA-CE-1378-M; or
3. Vote to reject the Factfinding Report and direct staff to bring the matter back to a subsequent agenda for consideration of unilateral implementation of terms reasonably comprehended by the District's Last, Best and Final Offer (Attachment 3); or
4. Take such further action, or no action, as deemed appropriate by the Board.

B. **Review and Introduce Ordinance No. 11, Regarding the Charging of Parking Fees on District Lands**

It has been common practice to review the Ordinance and update if necessary, according to the current needs of the organization.

Suggested Actions: It is recommended that the Board review and introduce Ordinance No. 11 by:

1. Requesting a MOTION to read the complete Ordinance No. 11 title – *Ordinance No. 11: An Ordinance of the Board of Directors of The Pleasant Valley Recreation And Park District Amending Article I: Section 118, Article II: Section 202, And Article V: Section 515 of Ordinance No. 8 (as amended January 2018) Regulating Parking Fees* and to waive further reading;
2. And then Consider a MOTION to Approve the introduction and first reading of the District’s *Ordinance No. 11: An Ordinance of the Board of Directors of The Pleasant Valley Recreation And Park District Amending Article I: Section 118, Article II: Section 202, And Article V: Section 515 of Ordinance No. 8 (as amended January 2018) Regulating Parking Fees.*

**C. Consideration and Approval of Resolution No. 639, Adopting the Updated General Use Policy**

Staff has presented further revisions of the General Use Policy to the Policy Committee who is recommending the current updates.

Suggested Action: A MOTION to Approve Resolution No. 639, adopting the updated General Use Policy.

**D. Consideration and Approval of Agreement Between Pleasant Valley Recreation and Park District and EMG Holdings for Dog Waste Bag Station Services**

District staff is presenting this agreement to ensure that current services are maintained at a reasonable cost.

Suggested Action: A MOTION to Approve the proposed agreement with EMG Holdings, LLC. (Poo Free Parks) for services related to the support of a Dog Waste Station program.

**E. Recognize Board Chair & Members**

Staff will provide a token of appreciation.

**F. Board Reorganization**

Every December the Board of Directors elects their officers for the next calendar year; newly elected officers take their new seats at the January Regular Board Meeting.

Suggested Actions: Nominations for Chair, Vice-Chair and Secretary will be requested until all three positions are filled.

**9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:**

- A. Chairman Kelley
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy

F. Ad Hoc Committees – Journey; Ran Rancho

G. Foundation for Pleasant Valley Recreation and Parks

H. General Manager’s Report

**10. ORAL COMMUNICATIONS-** Informal items from Board Members or staff not requiring action.

## **11. ADJOURNMENT**

**Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard.** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.