

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
March 4, 2026**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #800

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PUBLIC COMMENT - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

6. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Special Board Meeting of January 31 and Regular Board Meeting of February 4, 2026

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before January 31, 2026.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for January 31, 2026.

D. Consideration and Approval of Extension of Agreement with the City of Camarillo for the Camarillo Christmas Parade

The City of Camarillo is offering to extend the 2023 Agreement (No. 2023-33) to assist in funding the Camarillo Christmas Parade by electing the option of a two-year extension.

7. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of One Permanent and One Temporary Easement for Calleguas Municipal Water District at the North-East Corner of Springville Park

The Calleguas Municipal Water District is seeking one permanent and one temporary easement at Springville Park to connect their water system to the City of Ventura's water system.

Suggested Action: A MOTION to approve the Right of Way Agreement and the Permanent and Temporary easements for Calleguas Municipal Water District at the north-east corner of Springville Park and to authorize the General Manager to execute all related documents.

B. Consideration and Approval of Lease Agreement with Camrosa Water District for the Valencia Well Project at Calleguas Creek Park

A lease agreement with Camrosa Water District outlining responsibilities and terms for the Valencia Well Project at Calleguas Creek Park which was first approved in November 2025.

Suggested Action: A MOTION to approve the lease agreement with Camrosa Water District for development of the Valencia Well Project at Calleguas Creek Park and authorize the General Manager to execute the agreement and associated documents.

C. Consideration and Receipt of the FY 2024-2025 Annual Financial Report as Prepared by Moss, Levy & Hartzheim, LLP, CPAs

Every year the District conducts a financial audit to ensure the effective operation of the District and to make sure the District is following Generally Accepted Accounting Principles.

Suggested Action: A MOTION to receive and file the Annual Financial Report for Fiscal Year 2024-2025 as prepared by Moss, Levy & Hartzheim, LLP, CPAs.

D. Consideration and Approval of Bid Award for ADA Parking Lot Improvements at Camarillo Grove Park

Awarding contract and approving funding adjustments for ADA compliance improvements at Camarillo Grove Park.

Suggested Actions: A MOTION to:

1. Approve and award the contract for ADA parking lot improvements at Camarillo Grove Park to Prestige Paving Co. in the amount of \$156,791 plus 10% contingency for a total not to exceed amount of \$172,471; and
2. Authorize the General Manager to execute the construction contract and all related documents to proceed with the project; and
3. Adopt Resolution No. 799, authorizing the drawdown of \$106,100 from the Undedicated Capital Fund balance.

8. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Kelley**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees: Finance, Long Range Planning, Personnel, Policy**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager's Report**
- G. Board Members**

9. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board, located at 1605 E. Burnley Street, Camarillo, during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (*i.e.*, a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans with Disabilities Act, or require further information, please contact the General Manager at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.