

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
January 7, 2026**

5:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #797

1. CALL TO ORDER

A. Recess to Closed Session

B. Closed Session

i. Conference with Real Property Negotiator

Pursuant to Government Code section 54956.8, to enable the Board to consider negotiations and to give direction to its negotiators regarding a request to grant an easement over a small portion of that certain real property, 717 Camino Tierra Santa, Camarillo, CA 93010, APN # 152-0-252-065. District negotiators, General Manager, Assistant General Manager, and District Counsel; Negotiating Party: Calleguas Water District under negotiation; will seek direction from the Board regarding the price and terms for this property.

ii. Conference with Legal Counsel – Anticipated Litigation

The Board will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), to consider the claim of Meir. The claim is available for inspection pursuant to Government Code sec. 54957.

C. Reconvene to Regular Meeting

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PRESENTATIONS

A. Capital Improvement Plan – Project Updates

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board’s subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of December 4, 2025

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before November 30, 2025.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for November 2025.

D. Consideration and Approval for the Issuance of a Request for Bids (RFB) for ADA Parking Lot Improvements at Camarillo Grove Park

Staff seeks to solicit bids for accessibility compliance improvements to the parking lots at Camarillo Grove Park in preparation for slurry sealing.

E. Consideration and Approval of Revised Regular Board of Director Meeting Dates for 2026

The City of Camarillo has approved their 2026 Council Calendar and is requesting the District to move the December 2026 meeting from December 2, 2026, to December 3, 2026.

8. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of the Award of Contract for Freedom Center Redesign Architectural Services to BOA Architecture

Staff have selected BOA Architecture as the top proposal for Architectural Services for the redesign of the Freedom Center at Freedom Park.

Suggested Action(s): A MOTION to:

1. Approve and Award the Professional Services Contract for Architectural Services for the Freedom Center Redesign project to BOA Architecture for an amount not to exceed \$83,600, and
2. Authorize the General Manager to execute the contract agreement and take all necessary actions to proceed with the project.

B. Board Member Committee Assignments for 2026

The Board Chair will present committee assignments for the calendar year 2026.

Suggested Action: No action needed.

9. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Kelley
- B. Ventura County/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees: Finance, Long Range Planning
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report
- G. Board Members

10. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board, located at 1605 E. Burnley Street, Camarillo, during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans with Disabilities Act, or require further information, please contact the General Manager at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.