

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
July 1, 2020**

**This meeting will be conducted pursuant to the provisions of the Governor's
Executive Orders N-25-20 and N-29-20 and the order of the Ventura County Public Health
Officer issued March 20, 2020 (Stay Well at Home)**

In order to minimize the spread of COVID-19, the Council Chambers will not be open to the public. To observe and/or participate in the Board meeting from the comfort of your home or other Stay Well at Home-compliant location:

- 1. You may observe the PVPRD Board meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29.**
- 2. Public Comment options:**
 - a. Email – If you wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 pm on Wednesday, July 1, 2020 to the Recording Board Secretary at kroberts@pvrrpd.org. The Recording Board Secretary will print your email, distribute copies to all Board members prior to the meeting and the Chair will read the emailed comments aloud.**
 - b. Phone – You may call the PVRPD office at 805-482-1996, ext. #101 by 4:00 pm on Wednesday, July 1, 2020 and provide your name, your phone number and your item of interest. Board staff will call you on July 1 during the time for general Public Comments which is usually around 6:05 pm or at the appropriate time for a comment pertaining to a specific agenda item to allow you to state your comments.**

5:30 P.M. CLOSED SESSION

- 1. CALL TO ORDER**
 - A. Recess to Closed Session**
 - B. Closed Session**
 - 1) Conference with Legal Counsel – Litigation**

The District Board will conduct a closed session, pursuant to Government Code section 54956.9(d)(2), to confer with legal counsel; there is a significant exposure to litigation in one case.
 - C. Reconvene into Regular Meeting**

6:00 P.M. REGULAR MEETING NEXT RESOLUTION #658

- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

4. **AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
5. **PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board. **(Please note the options available to provide public comment listed above for this meeting.)**
6. **CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. **Minutes for Regular Board Meeting of June 3, 2020**
Approval receives and files minutes.
 - B. **Warrants, Accounts Payable & Payroll**
District's disbursements dated on or before May 31, 2020.
 - C. **Financial Reports**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for May 2020.
 - D. **Consideration and Adoption of Resolution No. 653 Declaring July as Park and Recreation Month**
Resolution No. 653 recognizes the need for parks and recreation and draws attention to the District's goals of furthering health, wellness, conservation, and social opportunities by providing equitable programs and events
 - E. **Consideration and Approval of Resolution No. 654 Updating Authorized Signatures for Wire Transfers with Ventura County Treasury Pool**
Approval of the resolution updates the signatures as to who is authorized to sign and/or authorize wire transfers for the District from the Ventura County Treasury Pool.
 - F. **Review and Approval of Surplus Supplies and Equipment List**
The Board can review the current equipment list provided for the uniform disposal of District owned surplus personal property.
 - G. **Consideration and Adoption of Resolution No. 655 Amending the Conflict of Interest Code**
Every even year, the District is required to review the Conflict of Interest Code and make changes if necessary. Recent position classification changes mean corresponding changes to the Code are required.
 - H. **Consideration and Adoption of Resolution No. 656 for Appropriation Amount Subject to Gann Limitation, FY 2020-2021**
Special districts are required by law to calculate their appropriations limit and present the calculation with their annual audit.
 - I. **Consideration and Approval of Recreation Supervisor - Aquatics Job Description**
The District performs a yearly review of the job descriptions to ensure that they and the salary listing correctly reflect the changes within the District's workforce.
7. **PUBLIC HEARING** – **A Public Hearing on the District Budgets FY 2020-2021**
 - A. **Consideration and Adoption of Resolution No. 657 for Fiscal Year 2020-2021 Budgets for the General Fund, the Assessment District and Quimby Expenses**

The preliminary budgets were approved by the Board at the June 3, 2020 Board Meeting. Approval allows for the adoption of the FY 2020-2021 General Fund, Assessment District and Quimby budgets.

Suggested Actions: Conduct the Public Hearing and then consider a MOTION to Approve and Adopt Resolution No. 657, 2020-2021 Fiscal Year Budgets.

8. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of Salary Range Increase for Administrative and Development Analyst

The Administrative Analyst position has taken on responsibilities that are vital to our organization such as large community studies, cost saving projects, grants, IT services, as well as other analytical projects with all departments.

Suggested Action: A MOTION to Approve the salary range increase for the Administrative and Development Analyst positions.

B. California Special District Association (CSDA) Board of Directors Election, (Seat C) Coastal Network

The California Special Districts Association (CSDA) is seeking Special District Board Members or their General Managers for the CSDA Board of Director Seat C 2021-2023 term.

Suggested Action: A MOTION to Approve and select a candidate for CSDA Board of Directors, Seat C to receive the District's vote.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Miracle League, Nexus Study
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

**Pleasant Valley Recreation and Park District
Camarillo City Hall Council Chambers
Minutes of Regular Meeting
June 3, 2020**

1. CALL TO ORDER

The regular meeting of the Board of Directors of the Pleasant Valley Recreation and Park District was called to order at 5:02 p.m. by Chair Magner.

A. Adjourned to Closed Session

The Board adjourned to closed session at 5:02 p.m.

B. Closed Session

1) Conference with Legal Counsel – Litigation

Pursuant to Government Code Section 54956.9(d)(2), the Board conducted a closed session to confer with legal counsel regarding litigation of one case.

C. Regular Meeting Reconvened

The regular meeting of the Pleasant Valley Recreation and Park District was reconvened at 6:19 p.m. with nothing to report.

2. & 3. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Karen Roberts led the pledge.

4. ROLL CALL

All present. Director Kelley was present via teleconferencing.

Also Present: General Manager Mary Otten, Administrative Services Manager Leonore Young, Park Services Manager Bob Cerasuolo, Recreation Services Manager Eric Storrie, Administrative Analyst/Clerk of the Board Anthony Miller, Customer Service Lead/Recording Board Secretary Karen Roberts, Administrative Analyst Jessica Puckett, Recreation Supervisors Lanny Binney and Macy Trueblood, Recreation Coordinator Katlyn Simber-Clickener, and Park Supervisor Brandon Lopez.

5. AMENDMENTS TO THE AGENDA

Agenda accepted as presented.

6. PUBLIC COMMENTS

Recording Board Secretary Karen Roberts read an emailed public comment from Audra Seldeen with the Las Posas Trails Committee. The committee is in contact with similar equestrian communities in Southern California to review their methods of operation and will share the information with PVRPD upon completion.

7. CONSENT AGENDA

- A. Minutes for Regular Board Meeting of May 6, 2020 and Special Board Meetings of May 9 and 14, 2020
- B. Warrants, Account Payable & Payroll
- C. Financial Reports
- D. Community Service Organization Report

E. Consideration and Approval of Specifications for a Fertilizer Injection System at Pleasant Valley Fields and Authorization to Initiate the Public Bid Process

Chair Magner called for a motion. A motion was made by Director Mishler and seconded by Director Dixon to approve the Consent Agenda.

Voting was as follows:

Ayes: Mishler, Dixon, Kelley, Malloy, Chair Magner

Noes:

Absent:

Motion: Carried

**Motion to
Approve
Consent
Agenda**

Carried

8. PUBLIC HEARING - A Public Hearing on Assessment for FY 2020-2021

A. Consideration and Adoption of Resolution No. 652, Approving Engineer's Report, Confirming Diagram an Assessment, and Ordering Levy of Assessments for FY 2020-2021 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

Administrative Analyst Leonore Young presented SCI Consulting Group's Engineers Report with its proposed assessment and resolution. Jeanette Hynson with SCI was available by phone for the meeting. Discussion included the delinquent assessment which is a little higher for FY 2019-20 due to non-payments by property owners to the county.

Chair Magner opened the Public Hearing. With no members of the public speaking for or against the proposed assessments, Chair Magner closed the public hearing.

Chair Magner called for a motion. A motion was made by Director Mishler and seconded by Director Dixon to adopt Resolution No. 652, accepting the Engineer's Report and ordering the levy of assessment at \$42.56.

Voting was as follows:

Ayes: Mishler, Dixon, Kelley, Malloy, Chair Magner

Noes:

Absent:

Motion: Carried

**Motion to
Adopt Reso
652, Eng.
Report and
Levy of
Assess.**

Carried

9. NEW ITEMS - DISCUSSION/ACTION

A. Consideration of Proposed Finalized Design and Amenity Park Plans and Revised Conditions of Approval for Ran & Rancho Associates Tract 5671

General Manager Mary Otten presented an updated proposed design and amenity plan with revised conditions of approval for a park site at Springville Drive and West Ponderosa Drive. Dennis Hardgrave, the developer for the site, was available by phone for questions. Discussion included: presentation as a concept drawing at this time, numerous proposed amenity considerations, detention basins, bike and pedestrian trail, and an approximate timeline through 2023.

Chair Magner called for a motion. A motion was made by Director Mishler and seconded by Director Malloy to approve the finalized park site map and amenities as well as the

revisions to Conditions of Approval for Ran Rancho Associates Tract 5671, conditions #182 and #183.

Motion to Approve Ran Rancho Park Site Map

Voting was as follows:

Ayes: Mishler, Malloy, Kelley, Dixon, Chair Magner

Noes:

Absent:

Carried

Motion: Carried

B. Consideration of Park Mitigation Fees for Residential Planned Development GPA 2017-1/PRD-201 to Mitigate Impacts

General Manager Mary Otten presented a recommendation for the approval of a \$1,771,314 park mitigation fee for the Camino Ruiz Apartment Project which is currently under CEQA review. This project is multi-family with approximately 385 apartments in 17 buildings on about 14 acres. The City of Camarillo and the District do not currently have a park fee agreement for residential projects that do not include a subdivision. Dennis Hardgrave was available by phone for questions and has been assisting the owners of the proposed development address the potential impacts of the project. Discussion included: possible 60 ft linear park along Verdugo Way, a small dog area, inclusion of a private pool and a recreation center, credit for qualifying private recreational space, larger open space area requirement, concern over number of people and the trend of turning industrial areas into family zoning; and the proposed mix of apartment units with more studios with one bedroom.

Chair Magner called for a motion. A motion was made by Director Dixon and seconded by Director Malloy to approve a \$1,771,314 park mitigation fee for the Residential Planned Development Permit RPD-201 from Camino Ruiz, LLC and ZDI, Inc., owners of the Camino Ruiz Apartment proposed development.

Motion to Approve a Park Mitigation Fee for Camino Ruiz Dev.

Voting was as follows:

Ayes: Dixon, Malloy, Kelley, Mishler, Chair Magner

Noes:

Absent:

Carried

Motion: Carried

C. Consideration and Approval of Preliminary Fiscal Year 2020-2021 Budgets for the General Fund, the Assessment District and Quimby Expenses

Administrative Services Manager Leonore Young presented the preliminary FY 20-21 budgets for Fund 10-General Fund, Fund 20-Assessment and Fund 30-Quimby. Discussion included: a balanced fluid budget, an increase added for IT services, challenges of COVID-19 and a flat property tax projection; capital projects, Quimby fund projects, and the need for quarterly budget reviews; election year; tough budget which takes into consideration the recent shut down of over 20% of District programs and revenue; need for the public to understand the District's desire to keep things open without going into a negative situation, and a conservative budget that is prepared for the worst but hoping for the best.

Chair Magner called for a motion. A motion was made by Director Malloy and seconded by Director Mishler to approve the Preliminary Fiscal Year 2020-2021 Budgets.

Motion to Approve Prelim. FY 20-21 Budgets

Voting was as follows:

Ayes: Malloy, Mishler, Kelley, Dixon, Chair Magner

Noes:

Absent:

Motion: Carried

Carried

D. Selection of Firm to Perform a Nexus Study for Developer Impact Fees and Budget Adjustment for Corresponding Costs

Administrative Analyst Anthony Miller presented a recommendation for the selection of SCI Consulting to prepare a nexus study for developer impact fees in response to an increase of infill developments within Camarillo. Blair Aas with SCI Consulting was available for questions by phone. Discussion included: familiarity of SCI with the District, an approximate 8 to 10-week timeline, and allowance for presentations to the City and to the County Board of Supervisors if needed.

Chair Magner called for a motion. A motion was made by Director Mishler and seconded by Director Dixon to:

- 1) Approve the selection of SCI Consulting's proposal and direct the General Manager to execute a contract with SCI Consulting for the purpose of developing the proposed nexus study

Motion to Approve SCI for Nexus Study for Dev Impact Fees

AND

- 2) Approve the listed budget transfers in the combined amount of \$22,340.

Voting was as follows:

Ayes: Mishler, Dixon, Kelley, Malloy, Chair Magner

Noes:

Absent:

Motion: Carried

Carried

10. INFORMATIONAL ITEMS

A. Chair Magner – presented the following VCSDA and CSDA reports.

B. Ventura County Special District Association/California Special District Association – Chair Magner was in attendance for the June 2 VCSDA teleconferenced meeting which had Captain James Fryhoff, Thousand Oaks Chief of Police as the guest speaker. Charlotte Holifield, formerly with Camrosa Water District, was introduced as VCSDA's new field coordinator. CSDA – Chair Magner reported that she and General Manager Mary Otten attended the virtual Legislative Days in May. The August CSDA meeting in Palm Desert has been cancelled. Ms. Otten stated that congressional leaders are trying to pass the *Special Districts Provide Essential Services Act* (H.R.7073) which will make special districts eligible for future federal assistance to manage the COVID-19 pandemic. CSDA has been the lead agency for this bill.

C. Ventura County Consolidated Oversight Board – Director Mishler reported no meeting.

D. Santa Monica Mountains Conservancy – Director Mishler reported that the June 1st Zoom meeting had over 109 people. The state of California has rescinded money to purchase some properties and SMMC does not have enough park rangers with so many people using the trails now. Conejo Recreation and Park District and Rancho Simi Recreation and Park District have received funding to do some upgrades. Several agencies are starting to work on the revitalization plan for the upper Los Angeles River.

E. Standing Committees – Finance – Director Malloy stated that the April property tax check was bigger than last year. Liaison – No meeting. Long Range Planning – No meeting. Personnel – Director Kelley stated that the minimum wage increase this year will cost an extra \$41,000 this year. The vacant Administrative Analyst position will not be funded. Policy – Director Dixon stated that they are working on the tournament policy.

F. Ad Hoc Committees – Miracle League – The committee met with Rick Pena with the Miracle League and a site has been selected. They now have to address parking issues and draining issues with architect Jay Bain who was hired by Miracle League. Nexus Study – was addressed in the staff report.

G. Foundation for Pleasant Valley Recreation and Parks – No meeting.

H. General Manager's Report – General Manager Mary Otten thanked staff for the extra time put in during this year's budget season. Administrative Analyst Jessica Puckett discovered a USDA \$2,500 grant for COVID-19 related expenses that can be used toward additional benches at Bob Kildee Park. Ms. Otten stated that dealing with the effects of the pandemic is a fluid process. The County gives us direction with numbers and dates as we reopen and work with the various groups with their social protocols. The Aquatic Center will take at least 2 weeks to reopen once we receive a date due to the availability of lifeguard certifications.

9. ORAL COMMUNICATIONS

Director Mishler thanked staff and the public for their patience and reminded people that the District facility closures are directed by the county and the state. Director Malloy reported that developers at the golf course at Camarillo Springs are still trying to convert the public open space for their private amenities. Mr. Malloy stated that he will run again for his District Board Director position because it is not a good financial period to be changing board members.

10. ADJOURNMENT

Chair Magner adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Karen Roberts
Recording Secretary

Approval,

Elaine Magner
Chair

Pleasant Valley Recreation and Park District
 Finance Report
 May 2020

| | Date | Amount | |
|--------------------------|--------------------|----------------------|--------------------------------|
| Accounts Payables: | 05/2020 | \$ 167,396.62 | |
| | Total | \$ 167,396.62 | |
| Payroll (Total Cost): | 5/14/2020 | \$ 121,144.93 | |
| | 5/28/2020 | \$ 118,144.96 | |
| | Total | \$ 239,289.89 | |
| Outgoing:Online Payments | | | |
| | 5/1/2020 | \$ 16.75 | Culligan Water |
| | 5/1/2020 | \$ 58.02 | SoCal Gas Co. |
| | 5/1/2020 | \$ 1,749.16 | City Of Camarillo- Water |
| | 5/4/2020 | \$ 29,997.94 | CALPERS- Health Insurance |
| | 5/4/2020 | \$ 145.20 | Culligan Water |
| | 5/4/2020 | \$ 1,327.07 | SoCal Gas Co. |
| | 5/4/2020 | \$ 2,202.83 | Southern CA Edison |
| | 5/4/2020 | \$ 16.99 | Spectrum Business |
| | 5/4/2020 | \$ 4,281.30 | EJ Harrison |
| | 5/5/2020 | \$ 694.80 | Aflac |
| | 5/6/2020 | \$ 1,203.83 | City Of Camarillo- Water |
| | 5/11/2020 | \$ 3,301.44 | Southern CA Edison |
| | 5/11/2020 | \$ 479.55 | VSP- Vision Insurance |
| | 5/12/2020 | \$ 1,915.60 | The Hartford |
| | 5/12/2020 | \$ 2,173.08 | The Guardian- Dental Insurance |
| | 5/12/2020 | \$ 463.20 | Aflac |
| | 5/13/2020 | \$ 2,577.67 | WEX (76) Fuel Purchase |
| | 5/15/2020 | \$ 1,158.85 | Southern CA Edison |
| | 5/15/2020 | \$ 14,116.56 | CALPERS- Ret.- PR 05/14/20 |
| | 5/20/2020 | \$ 231.03 | Southern CA Edison |
| | 5/21/2020 | \$ 4,878.48 | City Of Camarillo- Water |
| | 5/26/2020 | \$ 7,120.81 | City Of Camarillo- Water |
| | 5/28/2020 | \$ 1,442.43 | Southern CA Edison |
| | 5/28/2020 | \$ 557.82 | SoCal Gas Co. |
| | 5/28/2020 | \$ 13,693.62 | CALPERS- Ret.- PR 05/28/20 |
| | 5/28/2020 | \$ 5,450.68 | City Of Camarillo- Water |
| | 5/29/2020 | \$ 34.70 | Culligan Water |
| | Total | \$ 99,465.48 | |
| | Grand Total | \$ 506,151.99 | |

CASH REPORT

| | 5/31/2020 Balance | 5/31/2019 Balance | |
|----------------------------------|-------------------------|-------------------------|---------------------|
| Restricted Funds | | | |
| Debt Service - Restricted | \$ 126,725.49 | \$ 365,068.09 | |
| 457 Pension Trust Restricted | \$ 60,874.52 | \$ 70,212.90 | |
| Quimby Fee - Restricted | \$ 172,186.41 | \$ 92,213.02 | |
| Multi-Bank Securities Restricted | \$ 415,421.14 | \$ 661,096.74 | |
| Ventura County Pool - Restricted | \$ 4,682,264.92 | \$ 4,679,346.13 | |
| FCDP Checking | \$ 22,128.61 | \$ 20,934.04 | |
| Total | \$ 5,479,601.09 | \$ 5,888,870.92 | |
| Semi-Restricted Funds | | | |
| Assessment | \$ 980,529.45 | \$ 757,215.50 | |
| Capital Improvement | \$ 30,655.42 | \$ 30,930.65 | |
| Capital - Vehicle Replacement | \$ 60,843.80 | \$ 50,843.80 | |
| Capital - Designated Project | \$ 16,397.94 | \$ 16,397.94 | |
| LAIF Capital | \$ 2,542,455.63 | \$ 2,767,763.23 | |
| Contingency - Dry Period | \$ 361,000.00 | \$ 271,000.00 | |
| Contingency - Computer | \$ 15,000.00 | \$ 10,000.01 | |
| Contingency - Repair/Oper/Admin | \$ 50,000.00 | \$ 30,000.00 | |
| Total | \$ 4,056,882.24 | \$ 3,934,151.13 | |
| Unrestricted Funds | | | |
| Contingency | \$ 76,202.20 | \$ 765,920.90 | |
| Cal Trust | \$ 2,621,990.77 | \$ 1,427,084.86 | |
| General Fund Checking | \$ 382,876.94 | \$ 559,882.64 | |
| Total | \$ 3,081,069.91 | \$ 2,752,888.40 | |
| Total of all Funds | \$ 12,617,553.24 | \$ 12,575,910.45 | \$ 41,642.79 |

| | 6/10/2020 Balance | 6/30/2019 Balance | |
|----------------------------------|-------------------------|-------------------------|----------------------|
| Restricted Funds | | | |
| Debt Service - Restricted | \$ 126,725.49 | \$ 365,158.10 | |
| 457 Pension Trust Restricted | \$ 60,874.52 | \$ 68,655.58 | |
| Quimby Fee - Restricted | \$ 172,186.41 | \$ 58,228.64 | |
| Multi-Bank Securities Restricted | \$ 415,421.14 | \$ 661,107.82 | |
| Ventura County Pool - Restricted | \$ 4,682,264.92 | \$ 4,370,235.38 | |
| FCDP Checking | \$ 22,128.61 | \$ 20,934.04 | |
| Total | \$ 5,479,601.09 | \$ 5,544,319.56 | |
| Semi-Restricted Funds | | | |
| Assessment | \$ 980,529.45 | \$ 664,434.07 | |
| Capital Improvement | \$ 30,655.42 | \$ 30,954.86 | |
| Capital - Vehicle Replacement | \$ 60,843.80 | \$ 50,843.80 | |
| Capital - Designated Project | \$ 16,397.94 | \$ 16,397.94 | |
| LAIF Capital | \$ 2,542,455.63 | \$ 2,767,763.23 | |
| Contingency - Dry Period | \$ 361,000.00 | \$ 271,000.00 | |
| Contingency - Computer | \$ 15,000.00 | \$ 10,000.00 | |
| Contingency - Repair/Oper/Admin | \$ 50,000.00 | \$ 30,000.00 | |
| Total | \$ 4,056,882.24 | \$ 3,841,393.90 | |
| Unrestricted Funds | | | |
| Contingency | \$ 76,202.20 | \$ 765,989.18 | |
| Cal Trust | \$ 2,621,990.77 | \$ 1,433,072.41 | |
| General Fund Checking | \$ 382,876.94 | \$ 233,515.39 | |
| Total | \$ 3,081,069.91 | \$ 2,432,576.98 | |
| Total of all Funds | \$ 12,617,553.24 | \$ 11,818,290.44 | \$ 799,262.80 |

MBS – Multi Bank Securities

| MBS - US Treasury Type | Jan 11 2019 | Feb 11 2019 | March 13 2019 | April 9 2019 | May 8 2019 | June 10 2019 | July 9 2019 | Aug 12 2019 | Sept 12 2019 |
|---------------------------------------|------------------------|------------------------|--------------------------|-------------------------|------------------------|--------------------------|-------------------------|------------------------|-------------------------|
| US 3 Month | 2.345% | 2.375% | 2.388% | 2.376% | 2.399% | 2.215% | 2.148% | 1.927% | 1.870% |
| US 6 Month | 2.437% | 2.432% | 2.445% | 2.375% | 2.388% | 2.128% | 2.065% | 1.875% | 1.840% |
| US 1 Year | 2.490% | 2.458% | 2.435% | 2.332% | 2.295% | 1.961% | 1.932% | 1.702% | 1.755% |
| US 2 Year | 2.537% | 2.490% | 2.463% | 2.346% | 2.297% | 1.904% | 1.886% | 1.575% | 1.720% |
| US 3 Year | 2.504% | 2.467% | 2.433% | 2.294% | 2.264% | 1.874% | 1.835% | 1.503% | 1.685% |
| US 5 Year | 2.520% | 2.475% | 2.522% | 2.306% | 2.287% | 1.915% | 1.857% | 1.484% | 1.645% |
| | | | | | | | | | |
| | Oct 9 2019 | Nov 12 2019 | Dec 11 2019 | Jan 15 2020 | Feb 11 2020 | March 10 2020 | April 6 2020 | May 12 2020 | June 9 2020 |
| US 3 Month | 1.630% | 1.540% | 1.525% | 1.527% | 1.515% | .386 | .093 | .102 | .155 |
| US 6 Month | 1.635% | 1.532% | 1.522% | 1.525% | 1.485% | .368 | .137 | .123 | .175 |
| US 1 Year | 1.542% | 1.515% | 1.500% | 1.490% | 1.430% | .325 | .150 | .138 | .175 |
| US 2 Year | 1.449% | 1.652% | 1.636% | 1.558% | 1.423% | .404 | .264 | .169 | .204 |
| US 3 Year | 1.402% | 1.679% | 1.655% | 1.707% | 1.401% | .472 | .337 | .218 | .251 |
| US 5 Year | 1.389% | 1.723% | 1.664% | 1.783% | 1.421% | .514 | .444 | .351 | .404 |

Ventura County Pool

| Investment Name | December 2018 | January 2019 | February 2019 | March 2019 | April 2019 | May 2019 | June 2019 | July 2019 | August 2019 |
|----------------------------|-----------------------|---------------------|----------------------|----------------------|---------------------|----------------------|-------------------|-------------------|-----------------|
| Ventura County Pool | 2.483% | 2.757% | 2.669% | 2.655% | 2.677% | 2.686% | 2.707% | 2.639% | 2.563% |
| | | | | | | | | | |
| | September 2019 | October 2019 | November 2019 | December 2019 | January 2020 | February 2020 | March 2020 | April 2020 | May 2020 |
| Ventura County Pool | 2.497% | 2.363% | 2.259% | 2.089% | 2.02% | 1.995% | 1.887% | 1.796% | 1.604% |

• Rates are determined at the end of the month

Local Agency Investment Fund (LAIF)

| Investment Name | December 2018 | January 2019 | February 2019 | March 2019 | April 2019 | May 2019 | June 2019 | July 2019 | August 2019 |
|--|-----------------------|---------------------|----------------------|----------------------|---------------------|----------------------|-------------------|-------------------|-----------------|
| Local Agency Investment Fund (LAIF) | 2.291% | 2.355% | 2.392% | 2.436% | 2.445% | 2.449% | 2.428% | 2.379% | 2.341% |
| | | | | | | | | | |
| | September 2019 | October 2019 | November 2019 | December 2019 | January 2020 | February 2020 | March 2020 | April 2020 | May 2020 |
| Local Agency Investment Fund (LAIF) | 2.280% | 2.190% | 2.150% | 2.043% | 1.967% | 1.912% | 1.787% | 1.648% | 1.363% |

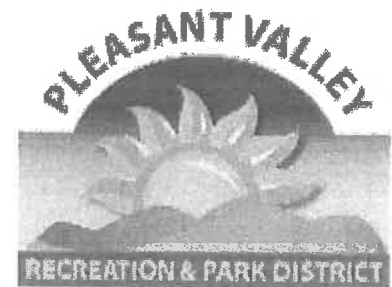
Cal Trust

| Investment Name | December 2018 | January 2019 | February 2019 | March 2019 | April 2019 | May 2019 | June 2019 | July 2019 | August 2019 |
|------------------|----------------|--------------|---------------|---------------|--------------|---------------|------------|------------|-------------|
| Cal Trust | N/A | 2.54% | 2.29% | 2.30% | 2.32% | 2.29% | 2.27% | 2.26% | 2.03% |
| | | | | | | | | | |
| | September 2019 | October 2019 | November 2019 | December 2019 | January 2020 | February 2020 | March 2020 | April 2020 | May 2020 |
| Cal Trust | 2.00% | 1.77% | 1.56% | 1.52% | 1.50% | 1.50% | .79% | .27% | .15% |

Bank Reconciliation

Board Audit

User: fsantos
 Printed: 06/01/2020 - 1:16PM
 Date Range: 05/01/2020 - 05/31/2020
 Systems: 'AP'



| Check No. | Vendor/Employee | Transaction Description | Date | Amount |
|--|------------------------------|--------------------------------|------------|------------------|
| Fund: 10 General Fund | | | | |
| Department: 00 Non Departmentalized | | | | |
| 0 | MUFG UNION BANK , N.A. | MUFG: ANNUAL ADM. FEE- 4/1/20 | 05/07/2020 | 2,250.00 |
| 23499 | SACCHIN BHATIA | S.BHATIA: INSURANCE REFUND I | 05/07/2020 | 342.00 |
| 23502 | CSUCI | CSUCI: SECURITY DEPOSIT REFU | 05/07/2020 | 50.00 |
| 23505 | JOHN FRANCHI | J.FRANCHI: SECURITY DEPOSIT F | 05/07/2020 | 150.00 |
| 23506 | MICHELLE LARSON | M.LARSON: SECURITY DEPOSIT I | 05/07/2020 | 100.00 |
| 23512 | T.A.N.L.A. | T.A.N.L.A.: SECURITY DEPOSIT R | 05/07/2020 | 300.00 |
| 23514 | LAUREN TRINH | L.TRINH: SECURITY DEPOSIT REI | 05/07/2020 | 150.00 |
| 23516 | JOSIE VILLALOBOS | J,VIALLOLOBOS: SECURITY DEP | 05/07/2020 | 271.00 |
| 23530 | CITY OF CAMARILLO- CASHIER | CITY OF CAMARILLO: 2020 SUMM | 05/21/2020 | 54,950.00 |
| 23538 | BRUCE JOCHUMS | B.JOCHUMS: SECURITY DEPOSIT | 05/21/2020 | 200.00 |
| 23541 | MAEGEN LAIDLAW | M.LAIDLAW: SECURITY DEPOSIT | 05/21/2020 | 50.00 |
| 23543 | MELISSA MCMURDO | M.MCMURDO: SECURITY DEPOSIT | 05/21/2020 | 50.00 |
| 23545 | PESTICIDE APPLICATORS PROFES | PESTICIDE APP. PROF.: SECURITY | 05/21/2020 | 300.00 |
| 23548 | OLIVIA SERDAHELY | O.SERDAHELY: SECURITY DEPOS | 05/21/2020 | 50.00 |
| 23550 | SKURKA AEROSPACE | SKURKA AEROSPACE: SECURITY | 05/21/2020 | 200.00 |
| 23551 | ROGELIO TAMASE JR. | R.TAMASE: SECURITY DEPOSIT R | 05/21/2020 | 50.00 |
| 23554 | VCAAC INC. | VCAAC. INC: SECURITY DEPOSIT | 05/21/2020 | 300.00 |
| 23555 | VENTURA COUNTY CHINESE AM | VCCAA: SECURITY DEPOSIT REF | 05/21/2020 | 100.00 |
| 23556 | VENTURA COUNTY SCOTTISH RI | VENTURA CTY SCOTTISH RITE: S | 05/21/2020 | 200.00 |
| 23557 | VENTURA COUNTY STAR | VC STAR: SUSBCRIPTION- 5/1/20- | 05/21/2020 | 167.52 |
| 23561 | JAIME HERNANDEZ | J.HERNANDEZ: SECURITY DEPOS | 05/21/2020 | 50.00 |
| 23567 | GYPSY PRODUCTIONS, LLC | GYPSY PRODUCTIONS LLC: EVEI | 05/27/2020 | 292.00 |
| Total for Department: 00 Non Departmentalized | | | | 60,572.52 |
| Department: 03 Recreation | | | | |
| 0 | US BANK | US BANK: CALCARD CHARGES/S | 05/08/2020 | -150.00 |
| 23507 | ANTHONY MESTAS | A.MESTAS: REFUND DUE TO COV | 05/07/2020 | 339.00 |
| 23511 | KEITH STEMPEL | K.STEMPEL: REFUND DUE TO CO | 05/07/2020 | 220.00 |
| 23524 | AMERICAN RED CROSS | AMERICAN RED CROSS: ADULT & | 05/21/2020 | 450.00 |
| 23532 | EASTON PREPS | EASTON PREPS:SPORTS REFUND | 05/21/2020 | 1,127.00 |
| 23542 | LAS POSAS CHILDREN'S CENTER | LPSS: STAFFING COST RECVY RE | 05/21/2020 | 3,622.50 |
| 23552 | THE GRILLED CHEESE TRUCK | THE GRILLED CHEESE TRUCK: R | 05/21/2020 | 125.00 |
| 23553 | VALLEYCARE IPA | VALLEYCARE IPA: REFUND DUE | 05/21/2020 | 125.00 |
| Total for Department: 03 Recreation | | | | 5,858.50 |
| Department: 04 Parks | | | | |
| 0 | US BANK | US BANK: CALCARD CHARGES/S | 05/08/2020 | 3,463.77 |
| 0 | JESSE GOMEZ | J.GOMEZ: WORK BOOTS REIMBU | 05/21/2020 | 150.00 |
| 0 | JOHN FLETCHER | J.FLETCHER: PANTS REIMBURSE | 05/21/2020 | 150.00 |
| 23497 | B & B DO IT CENTER | B&B: RR RENOVATION SUPPLIES, | 05/07/2020 | 46.61 |
| 23499 | SACCHIN BHATIA | S.BHATIA: RENTAL REFUND DUE | 05/07/2020 | 240.00 |
| 23500 | CALIFORNIA ELECTRIC COMPAN | CA ELECTRIC CO.: TRACE ELEC. : | 05/07/2020 | 375.00 |
| 23502 | CSUCI | CSUCI: ADM. PROCESSING FEE R | 05/07/2020 | 67.00 |
| 23503 | EMG HOLDINGS, LLC | EMG HOLDINGS: 40 CS. OF BAGS | 05/07/2020 | 4,300.00 |
| 23504 | EMPIRE CLEANING SUPPLY | EMPIRE CLEANING SUPP.: COVIT | 05/07/2020 | 4,315.12 |
| 23505 | JOHN FRANCHI | J.FRANCHI: RENTAL REFUND DU | 05/07/2020 | 150.00 |
| 23506 | MICHELLE LARSON | M.LARSON: RENTAL REFUND FEI | 05/07/2020 | 150.00 |

| Check No. | Vendor/Employee | Transaction Description | Date | Amount |
|-----------|-------------------------------|--------------------------------|------------|----------|
| 23508 | NAPA AUTO PARTS | NAPA AUTO PARTS: BRAKE PADS | 05/07/2020 | 221.81 |
| 23510 | RAIN MASTER IRRIGATION SYST | RAIN MASTER IRRIGATION SYS: | 05/07/2020 | 568.10 |
| 23512 | T.A.N.L.A. | T.A.N.L.A.: RENTAL REFUND DUE | 05/07/2020 | 345.00 |
| 23513 | TRAFFIC TECHNOLOGIES LLC. | TRAFFIC TECH: SIGNS DUE TO C | 05/07/2020 | 836.14 |
| 23514 | LAUREN TRINH | L.TRINH: RENTAL REFUND DUE T | 05/07/2020 | 240.00 |
| 23515 | UNITED SITE SERVICES OF CA IN | UNITED SITE SERV.: TEMP. RR RE | 05/07/2020 | 191.25 |
| 23516 | JOSIE VILLALOBOS | J,VIALLOLOBOS: RENTAL REFUN | 05/07/2020 | 300.00 |
| 23520 | AG RX | AGRX: COVERALLS/COVID19 SUJ | 05/21/2020 | 610.11 |
| 23523 | ALL-PHASE ELECTRIC SUPPLY CO | ALLPHASE ELECTRIC: 30- T5 LED | 05/21/2020 | 487.78 |
| 23525 | AMERICAN RESOURCE RECVY | AMERICAN RESOURCE RECVY: 0 | 05/21/2020 | 947.39 |
| 23526 | B & B DO IT CENTER | B&B: GFCI PLUG & PLATE/COMM | 05/21/2020 | 55.09 |
| 23527 | CAMROSA WATER DISTRICT | CAMROSA: WATER SERVICE/WOC | 05/21/2020 | 3,282.13 |
| 23531 | CRESTVIEW MUTUAL WATER CO. | CRESTVIEW MUTUAL WATER: W/ | 05/21/2020 | 54.00 |
| 23533 | EMPIRE CLEANING SUPPLY | EMPIRE CLEANING: CLOROX PEI | 05/21/2020 | 6,750.91 |
| 23534 | FILIPINO COMMUNITY OF VENTU | FILIPINO COMM. OF VENTURA C' | 05/21/2020 | 935.00 |
| 23535 | FIRE DEPT. MANAGEMENT FUND | FIRE DEPT. MNGT. FUND: RENTA | 05/21/2020 | 359.50 |
| 23536 | FLO-SERVICES INC. | FLO-SERVICES INC.: PREVENTATI | 05/21/2020 | 2,280.00 |
| 23538 | BRUCE JOCHUMS | B.JOCHUMS: RENTAL FEE REFUN | 05/21/2020 | 374.00 |
| 23539 | RONA KOE | R.KOE: RENTAL REFUND DUE TO | 05/21/2020 | 241.50 |
| 23541 | MAEGEN LAIDLAW | M.LAIDLAW: RENTAL FEE REFUN | 05/21/2020 | 84.00 |
| 23543 | MELISSA MCMURDO | M.MCMURDO: RENTAL FEE REFU | 05/21/2020 | 105.00 |
| 23544 | NAPA AUTO PARTS | NAPA AUTO PARTS: BRAKE PADS | 05/21/2020 | 121.69 |
| 23545 | PESTICIDE APPLICATORS PROFES | PESTICIDE APP. PROF.: RENTAL R | 05/21/2020 | 900.00 |
| 23546 | PHOENIX GROUP INFORMATION | PHOENIX INFO SYS GRP: PCSC FC | 05/21/2020 | 310.89 |
| 23547 | PLEASANT VALLEY COOP-PRESCH | PV CO=OP PRESCHOOL: REFUND | 05/21/2020 | 660.00 |
| 23548 | OLIVIA SERDAHELY | O.SERDAHELY: RENTAL REFUND | 05/21/2020 | 147.00 |
| 23549 | SITEONE LANDSCAPE SUPPLY LI | SITEONE: BURLAP SHEETS/SHOP | 05/21/2020 | 1,290.36 |
| 23550 | SKURKA AEROSPACE | SKURKA AEROSPACE: RENTAL FI | 05/21/2020 | 215.00 |
| 23551 | ROGELIO TAMASE JR. | R.TAMASE: RENTAL FEE REFUNC | 05/21/2020 | 84.00 |
| 23554 | VCAAC INC. | VCAAC. INC: RENTAL REFUND D' | 05/21/2020 | 489.00 |
| 23555 | VENTURA COUNTY CHINESE AM | VCCAA: RENTAL FEE REFUND DU | 05/21/2020 | 240.00 |
| 23556 | VENTURA COUNTY SCOTTISH RI | VENTURA CTY SCOTTISH RITE: F | 05/21/2020 | 200.00 |
| 23558 | W & S SERVICES | W&S: 04/2020 SEWER SERVICE/CC | 05/21/2020 | 514.80 |
| 23559 | BAY ALARM | BAY ALARM: ALARM MONITORII | 05/21/2020 | 180.00 |
| 23561 | JAIME HERNANDEZ | J.HERNANDEZ: RENTAL REFUND | 05/21/2020 | 84.00 |
| 23565 | COUNTY OF VENTURA | COUNTY OF VENTURA: 01/2020 C | 05/27/2020 | 12.50 |
| 23566 | EMPIRE CLEANING SUPPLY | EMPIRE CLEANING: COVERALLS | 05/27/2020 | 630.63 |
| 23568 | NAPA AUTO PARTS | NAPA AUTO PARTS: MOTOR OIL & | 05/27/2020 | 264.77 |
| 23569 | PRZ CONSULTING | PRZ SEMINARS: SPORTS FIELD A: | 05/27/2020 | 1,500.00 |
| 23571 | SERVI-TECH, INC. | SERVI-TECH: SOIL ANALYSIS/PV | 05/27/2020 | 110.65 |

Total for Department: 04 Parks 40,631.50

Department: 05 Administration

| | | | | |
|-------|-----------------------------|-----------------------------------|------------|----------|
| 0 | MUFG UNION BANK , N.A. | MUFG: WIRE FEE- 4/1/19-3/31/20- 3 | 05/07/2020 | 105.00 |
| 0 | US BANK | US BANK: CALCARD CHARGES/S | 05/08/2020 | 709.88 |
| 23496 | ALLCONNECTED, INC. | ALLCONNECTED: HP INT/ LGHT | 05/07/2020 | 257.71 |
| 23498 | BAY ALARM | BAY ALARM: MONITORING SERV | 05/07/2020 | 69.54 |
| 23499 | SACCHIN BHATIA | S.BHATIA: ADMIN PROCESSING F | 05/07/2020 | 25.00 |
| 23501 | CANON SOLUTIONS AMERICA IN | CANON: VINYL SUPPLIES USED F | 05/07/2020 | 471.89 |
| 23505 | JOHN FRANCHI | J.FRANCHI: ADM. PROCESSING R | 05/07/2020 | 25.00 |
| 23506 | MICHELLE LARSON | M.LARSON: ADM. PROCESSING F | 05/07/2020 | 25.00 |
| 23511 | KEITH STEMPEL | K.STEMPEL: ADM. PROCESSING I | 05/07/2020 | 25.00 |
| 23512 | T.A.N.L.A. | T.A.N.L.A.: ADM. PROCESSING FE | 05/07/2020 | 25.00 |
| 23514 | LAUREN TRINH | L.TRINH: ADM. PROCESSING FEE | 05/07/2020 | 25.00 |
| 23516 | JOSIE VILLALOBOS | J,VIALLOLOBOS: ADM. PROCSSIT | 05/07/2020 | 25.00 |
| 23519 | ADVANTAGE TELECOM/A+WIREL | ADVANTAGE TELECOM: 05/2020 I | 05/21/2020 | 1,509.38 |
| 23521 | ALESHIRE & WYNDER LLP | ALESHIRE & WYNDER: 03/2020 LJ | 05/21/2020 | 3,088.50 |
| 23522 | ALLCONNECTED, INC. | ALLCONNECTED: 05/2020 COMP. | 05/21/2020 | 2,138.00 |
| 23528 | DANA CASE | D.CASE: ADM. PROCESSING REFU | 05/21/2020 | 5.00 |
| 23529 | CENTERS FOR FAMILY HEALTH | CENTERS FOR FAMILY HLTH: HL | 05/21/2020 | 75.00 |
| 23532 | EASTON PREPS | EASTON PREPS: ADM. PROCESSII | 05/21/2020 | 25.00 |
| 23534 | FILIPINO COMMUNITY OF VENTU | FILIPINO COMM. OF VENTURA C' | 05/21/2020 | 25.00 |

| Check No. | Vendor/Employee | Transaction Description | Date | Amount |
|---|------------------------------|--------------------------------|------------|------------|
| 23535 | FIRE DEPT. MANAGEMENT FUND | FIRE DEPT. MNGT.FUND: ADM. PI | 05/21/2020 | 25.00 |
| 23537 | GOLDEN RETRIEVER CLUB OF GI | GRCGLA: ADM. PROCESSING FEE | 05/21/2020 | 50.00 |
| 23538 | BRUCE JOCHUMS | B.JOCHUMS: ADM. FEE PROCESS | 05/21/2020 | 25.00 |
| 23540 | KONICA MINOLTA | KONICA MINOLTA: 04/2020 BIZHL | 05/21/2020 | 537.11 |
| 23541 | MAEGEN LAIDLAW | M.LAIDLAW: ADM. PROCESSING | 05/21/2020 | 25.00 |
| 23542 | LAS POSAS CHILDREN'S CENTER | LPSS: ADM. PROCESSING FEE RE | 05/21/2020 | 25.00 |
| 23543 | MELISSA MCMURDO | M.MCMURDO: ADM. PROCESSING | 05/21/2020 | 25.00 |
| 23545 | PESTICIDE APPLICATORS PROFES | PESTICIDE APP. PROF.: ADM. PRC | 05/21/2020 | 25.00 |
| 23548 | OLIVIA SERDAHELY | O.SERDAHELY: ADM. FEE PROCE | 05/21/2020 | 25.00 |
| 23550 | SKURKA AEROSPACE | SKURKA AEROSPACE: ADM. FEE | 05/21/2020 | 25.00 |
| 23551 | ROGELIO TAMASE JR. | R.TAMASE: ADM. PROCESSING FI | 05/21/2020 | 25.00 |
| 23552 | THE GRILLED CHEESE TRUCK | THE GRILLED CHEESE TRUCK: R | 05/21/2020 | 3.75 |
| 23554 | VCAAC INC. | VCAAC. INC: ADM. PROCESSING | 05/21/2020 | 25.00 |
| 23555 | VENTURA COUNTY CHINESE AM | VCCAA: ADM. PROCESSING FEE I | 05/21/2020 | 25.00 |
| 23556 | VENTURA COUNTY SCOTTISH RI | VENTURA CTY SCOTTISH RITE: A | 05/21/2020 | 100.00 |
| 23557 | VENTURA COUNTY STAR | VC STAR: SUSBCRIPTION- 5/1/20- | 05/21/2020 | 111.70 |
| 23560 | DIGITAL DEPLOYMENT | DIGITAL DEPLOYMENT: 05/2020 M | 05/21/2020 | 300.00 |
| 23561 | JAIME HERNANDEZ | J.HERNANDEZ: ADM. PROCESSIN | 05/21/2020 | 25.00 |
| 23563 | ALESHIRE & WYNDER LLP | ALESHIRE & WYNDER: 05/2020 LI | 05/27/2020 | 4,733.00 |
| Total for Department: 05 Administration | | | | 14,790.46 |
| Total for Fund:10 General Fund | | | | 121,852.98 |

| Check No. | Vendor/Employee | Transaction Description | Date | Amount |
|---|----------------------------|--------------------------------|------------|-----------|
| Fund: 20 Assessment Fund | | | | |
| Department: 00 Non Departmentalized | | | | |
| 23509 | NATURAL GREEN LANDSACAPES | NATURAL GREEN LANDSCAPE: 0 | 05/07/2020 | 15,698.41 |
| 23564 | BRIGHTVIEW LANDSCAPE SERVI | BRIGHTVIEW LS SERV.: 05/2020 L | 05/27/2020 | 26,383.87 |
| Total for Department: 00 Non Departmentalized | | | | 42,082.28 |
| Total for Fund:20 Assessment Fund | | | | 42,082.28 |

| Check No. | Vendor/Employee | Transaction Description | Date | Amount |
|--|--------------------|-----------------------------|------------|----------|
| Fund: 30 Park Dedication Fund | | | | |
| Department: 00 | | | | |
| 0 | US BANK | US BANK: CALCARD CHARGES/S | 05/08/2020 | 2,482.96 |
| 23497 | B & B DO IT CENTER | B&B: PAINT SUPPLIES/PV POOL | 05/07/2020 | 978.40 |
| Total for Department: 00 | | | | 3,461.36 |
| Total for Fund:30 Park Dedication Fund | | | | 3,461.36 |

Grand Total

167,396.62

P.O. BOX 6343
FARGO ND 58125-6343

ACCOUNT NUMBER
STATEMENT DATE 05-22-2020
AMOUNT DUE \$2,699.46
NEW BALANCE \$2,699.46

PAYMENT DUE ON RECEIPT



000001657 01 SP 0.560 106481185993228 P

PLEASANT VALLEY REC PRK
ATTN LEO YOUNG
1605 E BURNLEY ST
CAMARILLO CA 93010-4524 *ms*

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

| ASANT VALLEY REC 6 0445 5576 4921 | Previous Balance | Purchases And Other + Charges | Cash Advances + | Cash Advance Fees + | Late Payment Charges | - Credits | - Payments | = New Balance |
|--------------------------------------|---------------------|-------------------------------------|--------------------|---------------------------|----------------------------|-----------|-------------|------------------|
| Company Total | \$12,590.90 | \$2,699.46 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12,590.90 | \$2,699.46 |

CORPORATE ACCOUNT ACTIVITY

PLEASANT VALLEY REC PRK

TOTAL CORPORATE ACTIVITY
\$12,590.90 CR

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|--------------|--------------|-------------------------|-------------------------|-------------|
| 04-27 | 04-27 | 74798260118000000000018 | PAYMENT - 2384 00000 A | 6,084.29 PY |
| 05-08 | 05-08 | 74798260129000000000015 | PAYMENT - 2384 00000 A | 6,506.61 PY |

NEW ACTIVITY

LEONORE YOUNG

CREDITS \$0.00
PURCHASES \$1,606.42
CASH ADV \$0.00
TOTAL ACTIVITY \$1,606.42

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|--------------|--------------|-------------------------|------------------------------------|--------|
| 04-28 | 04-27 | 24431060118026755653232 | ADOBE ACROPRO SUBS 408-536-8000 CA | 14.99 |
| 04-01 | 04-30 | 24492150121852262080985 | LIEBERTCASS 310-981-2000 CA | 75.00 |
| 05-07 | 05-06 | 24231680128837000176513 | SMART AND FINAL 400 CAMARILLO CA | 69.91 |
| 05-07 | 05-06 | 24327430127687501710054 | MARIE CALLENDERS CAMARILLO CA | 48.86 |

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

ACCOUNT SUMMARY

STATEMENT DATE 05/22/20
DISPUTED AMOUNT .00

AMOUNT DUE

2,699.46

| | |
|------------------------------|-----------------|
| PREVIOUS BALANCE | 12,590.90 |
| PURCHASES & OTHER CHARGES | 2,699.46 |
| CASH ADVANCES | .00 |
| CASH ADVANCE FEES | .00 |
| LATE PAYMENT CHARGES | .00 |
| CREDITS | .00 |
| PAYMENTS | 12,590.90 |
| ACCOUNT BALANCE | 2,699.46 |

SEND BILLING INQUIRIES TO:

U.S. Bank National Association

U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335



| |
|---------------------------------------|
| Company Name: PLEASANT VALLEY REC PRK |
| Corporate Account Number: |
| Statement Date: 05-22-2020 |

NEW ACTIVITY

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|-----------|-----------|-------------------------|---|--------|
| 05-08 | 05-07 | 24692160129100398301282 | BAJA FRESH 50 THOUSAND OAKS CA | 169.28 |
| 05-11 | 05-08 | 24231680130837000182400 | SMART AND FINAL 400 CAMARILLO CA | 62.15 |
| 05-11 | 05-10 | 24431050131045000019076 | NOAH'S-ONLINE CATERING 180-022-4358 CO | 33.97 |
| 05-11 | 05-09 | 24445710130300317915258 | RALPHS #0741 CAMARILLO CA | 9.98 |
| 05-11 | 05-08 | 24692160129100631423901 | AMZN MKTP US*RZ7E19TJ3 AMZN.COM/BILL WA | 104.29 |
| 05-11 | 05-08 | 24692160129100675033822 | J2 *METROFAX 888-929-4141 CA | 9.95 |
| 05-15 | 05-14 | 24137460136000837433514 | CVS/PHARMACY #09764 CAMARILLO CA | 18.40 |
| 05-15 | 05-13 | 24692160136100739115657 | CAMARILLO ALL OTHER 805-388-5320 CA | 305.00 |
| 05-18 | 05-15 | 24492150137852228903819 | LIEBERTCASS 310-981-2000 CA | 200.00 |
| 05-18 | 05-14 | 24801970136726112681145 | PRESTO PASTA - CAMARILLO CAMARILLO CA | 142.64 |
| 05-21 | 05-20 | 24430990141400811027907 | MSFT * E0700B5X5U 800-642-7676 WA | 300.00 |
| 05-21 | 05-20 | 24430990141400811027915 | MSFT * E0700B5WKL 800-642-7676 WA | 12.00 |
| 05-21 | 05-20 | 24430990141400811027949 | MSFT * E0700B5WNV 800-642-7676 WA | 30.00 |

| | | | | |
|------------------------|----------------|------------------|-----------------|-----------------------|
| NICK MARIENTHAL | CREDITS | PURCHASES | CASH ADV | TOTAL ACTIVITY |
| | \$0.00 | \$231.06 | \$0.00 | \$231.06 |

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|-----------|-----------|-------------------------|--|--------|
| 05-06 | 05-05 | 24015170126000483346717 | 76 - GSE 76 LAS POSAS CAMARILLO CA | 40.47 |
| 05-07 | 05-06 | 24692160127100494457717 | SQ *BENNYS GARDEN EQUIPME CAMARILLO CA | 19.30 |
| 05-15 | 05-14 | 24692160135100597858506 | SQ *BENNYS GARDEN EQUIPME CAMARILLO CA | 131.90 |
| 05-20 | 05-19 | 24015170140002000383373 | 76 - GSE 76 LAS POSAS CAMARILLO CA | 39.39 |

| | | | | |
|----------------------|----------------|------------------|-----------------|-----------------------|
| BRANDON LOPEZ | CREDITS | PURCHASES | CASH ADV | TOTAL ACTIVITY |
| | \$0.00 | \$205.78 | \$0.00 | \$205.78 |

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|-----------|-----------|-------------------------|------------------------------------|--------|
| 04-24 | 04-22 | 24692160114100257310850 | THE HOME DEPOT 1012 CAMARILLO CA | 82.54 |
| 04-29 | 04-28 | 24015170119002830770390 | 76 - GSE 76 LAS POSAS CAMARILLO CA | 41.81 |
| 05-12 | 05-11 | 24015170132001121362928 | 76 - GSE 76 LAS POSAS CAMARILLO CA | 39.96 |
| 05-22 | 05-21 | 24015170142002215879197 | 76 - GSE 76 LAS POSAS CAMARILLO CA | 41.47 |

| | | | | |
|----------------------|----------------|------------------|-----------------|-----------------------|
| JOHN FLETCHER | CREDITS | PURCHASES | CASH ADV | TOTAL ACTIVITY |
| | \$0.00 | \$349.17 | \$0.00 | \$349.17 |

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|-----------|-----------|-------------------------|-----------------------------------|--------|
| 04-30 | 04-28 | 24692160120100793527357 | THE HOME DEPOT 1012 CAMARILLO CA | 280.78 |
| 05-01 | 04-29 | 24610430121010189597044 | THE HOME DEPOT #1012 CAMARILLO CA | 68.39 |

| | | | | |
|-------------------------|----------------|------------------|-----------------|-----------------------|
| MICHAEL GUERRERO | CREDITS | PURCHASES | CASH ADV | TOTAL ACTIVITY |
| | \$0.00 | \$43.71 | \$0.00 | \$43.71 |

| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
|-----------|-----------|-------------------------|-----------------------------------|--------|
| 04-29 | 04-27 | 24610430119010185657838 | THE HOME DEPOT #1012 CAMARILLO CA | 14.45 |

Company Name: PLEASANT VALLEY REC PRK

Corporate Account Number:

Statement Date: 05-22-2020

NEW ACTIVITY

| Post Date | Transaction Date | Reference Number | Transaction Description | Amount |
|-----------|------------------|-------------------------|-----------------------------------|--------|
| 4-30 | 04-28 | 24610430120010185700361 | THE HOME DEPOT #1012 CAMARILLO CA | 29.26 |

MARY OTTEN
CREDITS \$0.00 PURCHASES \$49.00 CASH ADV \$0.00 TOTAL ACTIVITY \$49.00

| Post Date | Transaction Date | Reference Number | Transaction Description | Amount |
|-----------|------------------|-------------------------|-------------------------|--------|
| 5-01 | 04-30 | 24011340121000002014984 | CARPD HTTPSWWW.CAPA CA | 49.00 |

MILY RAAB
CREDITS \$0.00 PURCHASES \$96.31 CASH ADV \$0.00 TOTAL ACTIVITY \$96.31

| Post Date | Transaction Date | Reference Number | Transaction Description | Amount |
|-----------|------------------|-------------------------|-------------------------------------|--------|
| 4-29 | 04-28 | 24164070119069821061635 | FEDEX OFFIC42900042978 CAMARILLO CA | 57.79 |
| 5-04 | 05-01 | 24164070122069877500176 | FEDEX OFFIC42900042978 CAMARILLO CA | 38.52 |

ROBERT A CERASUOLO
CREDITS \$0.00 PURCHASES \$106.08 CASH ADV \$0.00 TOTAL ACTIVITY \$106.08

| Post Date | Transaction Date | Reference Number | Transaction Description | Amount |
|-----------|------------------|-------------------------|--|--------|
| 4-23 | 04-22 | 24801970114400430000141 | LANTANA LIQUOR CAMARILLO CA - Hand Sanitizer | 106.08 |

ANTHONY MILLER
CREDITS \$0.00 PURCHASES \$11.93 CASH ADV \$0.00 TOTAL ACTIVITY \$11.93

| Post Date | Transaction Date | Reference Number | Transaction Description | Amount |
|-----------|------------------|-------------------------|-------------------------------|--------|
| 5-12 | 05-11 | 24692160133100836659733 | THE UPS STORE 3802 VENTURA CA | 11.93 |

Department: 00000 Total: \$2,699.46
Division: 00000 Total: \$2,699.46

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Leonore Young, Administrative Services Manager

DATE: July 1, 2020

SUBJECT: FINANCE REPORT MAY 2020

SUMMARY

Staff is presenting the District's financial report for Fund 10 General Fund, Fund 20 Assessment District Fund and Fund 30 Park Dedication Fund (Quimby Fees) for the month of May 2020 with a prior year comparison.

ANALYSIS OF COMPARATIVE FINANCIAL THROUGH MAY 31, 2020

Attached you will find the District's Statements of Revenues and Expenditures for the period of July 1, 2019 through May 31, 2020 with a year-to-date comparison for the period of July 1, 2018 through May 31, 2019. The percentage rate used for the 2019-2020 fiscal year budget is 92% for Period 11 of the fiscal year.

REVENUES

Total revenue for the 11th month ending May 31, 2020 for Fund 10 (General Fund) has an overall increase of \$192,303. Most of the increase is due to 1) Property Tax Apportionment increase over prior year (\$292,024) and a decrease in 2) Public Fees/Rentals (\$124,897) and 3) Other Purchase/Discount Taken (\$26,409). The decrease in Public Fees and Other Purchases is due to the Coronavirus (COVID-19) which affected the District in the months of April and May.

Total revenue for the 11th month ending May 31, 2020 for Fund 20 (Assessment District) is at 98% of budget with both December and April tax apportionments being recorded.

Period 10 for Fund 30 (Park Dedication Fee) interest earnings notifications are only received quarterly from Ventura County Pool. The \$8.87 showing activity for the month of May is the interest earned on the smaller account at Pacific Western Bank.

EXPENDITURES

Personnel expenditures have increased by \$114,853 for FY 2019-2020 in comparison to personnel expense for the same period as last year. This increase is due to increases in 1) Full Time Wages (\$94,171) and 2) PERS Unfunded Liability (\$30,604) and decreases in 3) Overtime Salaries (\$7,913).

Service and Supply expenditures for Fund 10 have increased \$414,374 in comparison to the same period as last year. This is due to 1) Hill Fire (\$330,787) and 2) COVID-19 Refunds (\$83,092). The line item titled COVID-19 and numbered #8112 reflects the year to date refunds the District has had to refund for rentals, classes, programs, and events due to the pandemic. Line 6321 titled COVID-19 supplies reflects the current amount spent as it relates to cleaning and sanitization supplies due to the pandemic.

Fund 20 is at 92% in Personnel and 92% in Services and Supplies with the increase in Services and Supplies primarily due to Contracted Landscaping Services.

Fund 30 Services and Supplies is at 0.0% in expenses.

Capital projects in both Fund 10 (General Fund) and Fund 30 (Quimby Fee Fund) for fiscal year 2019-2020 are currently underway and are due to be completed in the next few months.

FISCAL IMPACT

Overall, the District is under the approved budget for Fund 10 by almost 7%. Fund 20 overall is on target at 92%. Staff is constantly reviewing ways to make the District run effectively and efficiently while staying within the approved budget during these most difficult days with the pandemic.

RECOMMENDATION

It is recommended the Board review and approve the Financial Statements for May 31, 2020 for Fund 10, Fund 20, and Fund 30.

ATTACHMENTS

- 1) Financial Statement of Revenues and Expenditures as of May 31, 2020 Fund 10
(2 pages)
- 2) Financial Statement of Revenue and Expenditures as of May 31, 2020 Fund 20
(1 page)
- 3) Financial Statement of Revenue and Expenditures as of May 31, 2020 Fund 30
(1 page)

General Ledger
Fund 10 General Fund
May 2020 92%

| Description | Account | Period Amount | One Year Prior Actual | Year to Date | Budget | Budget Remaining | % of Budget Used |
|-------------------------------|---------|-----------------------|--------------------------|--------------------------|--------------------------|----------------------|------------------|
| Revenue | | | | | | | |
| Tax Apport - Cur Year Secured | 5110 | \$ (51,311.64) | \$ (6,528,012.81) | \$ (6,820,037.11) | \$ (6,561,872.00) | \$ 258,165.11 | 103.93% |
| Interest Earnings | 5310 | \$ (7,847.39) | \$ (73,507.28) | \$ (65,685.11) | \$ (46,500.00) | \$ 19,185.11 | 141.26% |
| Dividends - CAPRI Prior Years | 5460 | \$ (11,709.00) | \$ (9,382.00) | \$ (11,709.00) | \$ - | \$ 11,709.00 | |
| Hill Fire 2018 | 5465 | \$ - | \$ (73,000.00) | \$ (156,693.01) | \$ - | \$ 156,693.01 | |
| Park Patrol Citations | 5506 | \$ - | \$ (7,966.46) | \$ (3,842.95) | \$ (4,950.00) | \$ (1,107.05) | 77.64% |
| Contract Classes-Public Fees | 5510 | \$ (39.87) | \$ (201,433.01) | \$ (140,034.17) | \$ (235,485.00) | \$ (95,450.83) | 59.47% |
| Public Fees | 5511 | \$ - | \$ (346,744.07) | \$ (221,847.35) | \$ (379,621.00) | \$ (157,773.65) | 58.44% |
| Public Fees-Entry Fees | 5520 | \$ - | \$ (44,921.56) | \$ (27,797.76) | \$ (46,995.00) | \$ (19,197.24) | 59.15% |
| Vending Concessions | 5525 | \$ - | \$ (2,166.71) | \$ (2,525.50) | \$ (3,446.00) | \$ (920.50) | 73.29% |
| Rental | 5530 | \$ (100.00) | \$ (375,038.32) | \$ (315,570.58) | \$ (403,769.00) | \$ (88,198.42) | 78.16% |
| Cell Tower Revenue | 5535 | \$ (8,003.15) | \$ (86,878.15) | \$ (86,722.64) | \$ (91,704.00) | \$ (4,981.36) | 94.57% |
| Annual Passes | 5536 | \$ - | \$ 122.00 | \$ - | \$ - | \$ - | |
| Parking Fees | 5540 | \$ (73.06) | \$ (14,596.81) | \$ (9,244.46) | \$ (12,312.00) | \$ (3,067.54) | 75.08% |
| Dues | 5550 | \$ - | \$ (1,201.00) | \$ 50.00 | \$ (2,000.00) | \$ (2,050.00) | -2.50% |
| Activity Guide Revenue | 5555 | \$ - | \$ (13,275.75) | \$ (23,460.00) | \$ (18,000.00) | \$ 5,460.00 | 130.33% |
| Sponsorships | 5558 | \$ - | \$ (3,600.00) | \$ (4,700.00) | \$ - | \$ 4,700.00 | |
| Staffing Cost Recovery | 5563 | \$ (4,700.00) | \$ (7,710.16) | \$ (20,250.06) | \$ (16,880.00) | \$ 3,370.06 | 119.96% |
| Special Event Permits | 5564 | \$ - | \$ (1,106.00) | \$ (303.00) | \$ (1,000.00) | \$ (697.00) | 30.30% |
| Security Services Recovery | 5566 | \$ - | \$ - | \$ (2,250.00) | \$ - | \$ 2,250.00 | |
| Donations/Contributions | 5570 | \$ - | \$ (95,689.50) | \$ (94,777.00) | \$ (90,000.00) | \$ 4,777.00 | 105.31% |
| USTA Grant 2020 | 5573 | \$ - | \$ (1.00) | \$ (24.65) | \$ - | \$ 24.65 | |
| Other/Purchase Discount Taken | 5575 | \$ (4.00) | \$ (84,644.31) | \$ (58,235.52) | \$ (68,015.00) | \$ (9,779.48) | 85.62% |
| Credit Card Processing Fee | 5576 | \$ - | \$ (285.03) | \$ (696.03) | \$ - | \$ 696.03 | |
| Cash Over/Under | 5580 | \$ - | \$ (124.00) | \$ (110.00) | \$ - | \$ 110.00 | |
| Incentive Income | 5585 | \$ (17.93) | \$ (2,150.31) | \$ (2,208.48) | \$ (1,900.00) | \$ 308.48 | 116.24% |
| Reimbursement - ROPS | 5600 | \$ - | \$ (287,212.86) | \$ (309,187.20) | \$ (200,000.00) | \$ 109,187.20 | 154.59% |
| Reimb-Needs Assessment/LPA | 5605 | \$ - | \$ (516.00) | \$ (75,482.17) | \$ - | \$ 75,482.17 | |
| Revenue | | \$ (83,806.04) | \$ (8,261,041.10) | \$ (8,453,343.75) | \$ (8,184,449.00) | \$ 268,894.75 | 103.29% |
| YTD Comparison | | | | | | | |
| | | | | \$ (192,302.65) | | | |
| Personnel | | | | | | | |
| Full Time Salaries | 6100 | \$ 171,239.07 | \$ 1,992,512.36 | \$ 2,086,683.10 | \$ 2,650,972.00 | \$ 564,288.90 | 78.71% |
| Overtime Salaries | 6101 | \$ 840.29 | \$ 32,024.33 | \$ 24,111.81 | \$ 32,508.00 | \$ 8,396.19 | 74.17% |
| Car Allowance | 6105 | \$ 830.74 | \$ 9,975.51 | \$ 9,968.88 | \$ 10,800.00 | \$ 831.12 | 92.30% |
| Cell Phone Allowance | 6108 | \$ 1,395.86 | \$ 14,257.86 | \$ 15,195.00 | \$ 15,420.00 | \$ 225.00 | 98.54% |
| Part-Time Salaries | 6110 | \$ 5,598.98 | \$ 538,192.33 | \$ 398,567.64 | \$ 462,754.00 | \$ 64,186.36 | 86.13% |
| Retirement | 6120 | \$ 27,520.81 | \$ 343,625.63 | \$ 345,146.80 | \$ 450,140.00 | \$ 104,993.20 | 76.68% |
| 457 Pension | 6121 | \$ - | \$ 7,312.06 | \$ 6,696.34 | \$ 7,445.00 | \$ 748.66 | 89.94% |
| Employee Insurance | 6130 | \$ 18,398.18 | \$ 204,594.54 | \$ 196,721.61 | \$ 289,801.00 | \$ 93,079.39 | 67.88% |
| Workers Compensation | 6140 | \$ 9,506.64 | \$ 188,686.03 | \$ 103,524.63 | \$ 172,200.00 | \$ 68,675.37 | 60.12% |
| Unemployment Insurance | 6150 | \$ - | \$ 8,447.00 | \$ 633.00 | \$ 5,000.00 | \$ 4,367.00 | 12.66% |
| Loan - Pension Obligation | 6160 | \$ - | \$ 243,610.00 | \$ 250,532.00 | \$ 250,532.00 | \$ - | 100.00% |
| PERS Unfunded Liability | 6170 | \$ - | \$ 318,714.00 | \$ 349,318.00 | \$ 348,560.00 | \$ (758.00) | 100.22% |
| Personnel | | \$ 235,330.57 | \$ 3,901,951.65 | \$ 3,787,098.81 | \$ 4,696,132.00 | \$ 909,033.19 | 80.64% |
| YTD Comparison | | | | | | | |
| | | | | \$ (114,852.84) | | | |
| Services and Supplies | | | | | | | |
| Telephone/Internet | 6210 | \$ 1,509.38 | \$ 10,698.20 | \$ 16,332.06 | \$ 20,804.00 | \$ 4,471.94 | 78.50% |
| Internet Services | 6220 | \$ 2,438.00 | \$ 27,033.53 | \$ 31,805.07 | \$ 41,010.00 | \$ 9,204.93 | 77.55% |
| IT Infrastructure | 6230 | \$ 21.46 | \$ - | \$ 1,035.08 | \$ 2,400.00 | \$ 1,364.92 | 43.13% |
| Computer Hardware/Software | 6240 | \$ 342.00 | \$ - | \$ 11,247.96 | \$ 13,264.00 | \$ 2,016.04 | 84.80% |
| Pool Chemicals | 6310 | \$ - | \$ 5,408.95 | \$ 2,597.49 | \$ 11,500.00 | \$ 8,902.51 | 22.59% |
| Janitorial Supplies | 6320 | \$ (512.97) | \$ 46,013.40 | \$ 31,568.10 | \$ 53,400.00 | \$ 21,831.90 | 59.12% |
| COVID-19 Supplies | 6321 | \$ 11,068.46 | \$ - | \$ 30,597.94 | \$ - | \$ (30,597.94) | |
| Kitchen Supplies | 6330 | \$ - | \$ 588.10 | \$ 352.26 | \$ 2,400.00 | \$ 2,047.74 | 14.68% |
| Food Supplies | 6340 | \$ - | \$ 5,767.34 | \$ 2,624.88 | \$ 8,800.00 | \$ 6,175.12 | 29.83% |
| Water Maint & Service | 6350 | \$ 196.65 | \$ 1,015.28 | \$ 909.02 | \$ 1,176.00 | \$ 266.98 | 77.30% |
| Laundry/Wash Service | 6360 | \$ - | \$ 199.50 | \$ 181.00 | \$ 680.00 | \$ 499.00 | 26.62% |
| Medical Supplies | 6380 | \$ - | \$ 123.12 | \$ 21.98 | \$ 850.00 | \$ 828.02 | 2.59% |
| Insurance Liability | 6410 | \$ - | \$ 115,144.00 | \$ 142,201.00 | \$ 143,930.00 | \$ 1,729.00 | 98.80% |
| Equipment Maintenance | 6500 | \$ - | \$ 4.60 | \$ - | \$ 400.00 | \$ 400.00 | |
| Fuel | 6510 | \$ 2,829.16 | \$ 39,206.51 | \$ 38,748.93 | \$ 48,000.00 | \$ 9,251.07 | 80.73% |
| Vehicle Maintenance | 6520 | \$ 386.46 | \$ 28,439.69 | \$ 20,230.60 | \$ 35,400.00 | \$ 15,169.40 | 57.15% |
| Office Equipment Maintenance | 6530 | \$ - | \$ - | \$ - | \$ 600.00 | \$ 600.00 | |
| Computer Equip Maintenance | 6540 | \$ - | \$ 28.53 | \$ - | \$ - | \$ - | |
| Building Repair | 6610 | \$ 4,538.98 | \$ 92,281.03 | \$ 70,741.80 | \$ 93,250.00 | \$ 22,508.20 | 75.86% |
| HVAC | 6620 | \$ - | \$ 5,987.00 | \$ 1,109.61 | \$ 10,240.00 | \$ 9,130.39 | 10.84% |
| Playground Maintenance | 6630 | \$ - | \$ 35,625.34 | \$ 21,333.27 | \$ 30,000.00 | \$ 8,666.73 | 71.11% |
| Hill Fire 2018 | 6640 | \$ - | \$ 38,187.53 | \$ 368,974.05 | \$ - | \$ (368,974.05) | |
| Grounds Maintenance | 6710 | \$ 4,127.31 | \$ 71,601.29 | \$ 71,477.88 | \$ 91,280.00 | \$ 19,802.12 | 78.31% |
| Tree Care - Assess | 6719 | \$ - | \$ 10,000.00 | \$ 27,972.00 | \$ 28,000.00 | \$ 28.00 | 99.90% |
| Contracted LS Services | 6720 | \$ - | \$ 25,959.60 | \$ - | \$ - | \$ - | |
| Park Signage (Branding) | 6725 | \$ - | \$ 485.29 | \$ 6,895.75 | \$ - | \$ (6,895.75) | |
| Contracted Pest Control | 6730 | \$ - | \$ 1,500.00 | \$ 820.00 | \$ 2,000.00 | \$ 1,180.00 | 41.00% |
| Rubbish & Refuse | 6740 | \$ 5,228.69 | \$ 51,178.13 | \$ 64,264.02 | \$ 73,586.00 | \$ 9,321.98 | 87.33% |
| Vandalism/Theft | 6750 | \$ - | \$ 48.17 | \$ - | \$ 1,000.00 | \$ 1,000.00 | |
| Memberships | 6810 | \$ - | \$ 12,523.63 | \$ 12,928.89 | \$ 16,245.00 | \$ 3,316.11 | 79.59% |
| Office Supplies | 6910 | \$ 9.95 | \$ 13,916.98 | \$ 15,114.33 | \$ 23,671.00 | \$ 8,556.67 | 63.85% |
| Postage Expense | 6920 | \$ - | \$ 12,497.06 | \$ 12,489.08 | \$ 22,540.00 | \$ 10,050.92 | 55.41% |
| Advertising Expense | 6930 | \$ - | \$ 12,606.24 | \$ 2,865.90 | \$ 5,840.00 | \$ 2,974.10 | 49.07% |
| Printing Charges | 6940 | \$ 537.11 | \$ 13,162.21 | \$ 11,426.29 | \$ 13,598.00 | \$ 2,171.71 | 84.03% |
| ActiveNet Charges | 6950 | \$ - | \$ 49,204.29 | \$ 80,274.26 | \$ 61,209.00 | \$ (19,065.26) | 131.15% |
| Approv Redev/Collection Fees | 6960 | \$ - | \$ 489,668.40 | \$ 541,195.76 | \$ 459,455.00 | \$ (81,740.76) | 117.79% |
| Minor Furn Fixture & Equip | 6980 | \$ - | \$ 1,110.04 | \$ 1,122.61 | \$ 1,233.00 | \$ 110.39 | 91.05% |
| Comp Hardware/Software Exp | 6990 | \$ 14.99 | \$ 9,484.51 | \$ 149.90 | \$ - | \$ (149.90) | |
| Fingerprint Fees (HR) | 7010 | \$ - | \$ 776.00 | \$ 1,241.00 | \$ 2,440.00 | \$ 1,199.00 | 50.86% |
| Fire & Safety Insp Fees | 7020 | \$ - | \$ 4,052.43 | \$ 3,311.95 | \$ 4,275.00 | \$ 963.05 | 77.47% |

General Ledger
Fund 10 General Fund
May 2020 92%

| Description | Account | Period Amount | One Year Prior Actual | Year to Date | Budget | Budget Remaining | % of Budget Used |
|--|---------|----------------------|------------------------|------------------------|------------------------|------------------------|------------------|
| Permit & Licensing Fees | 7030 | \$ - | \$ 8,537.79 | \$ 3,203.17 | \$ 6,730.00 | \$ 3,526.83 | 47.60% |
| State License Fee | 7040 | \$ - | \$ 755.00 | \$ 852.50 | \$ 800.00 | \$ (52.50) | 106.56% |
| Professional Services | 7100 | \$ - | \$ 1,400.00 | \$ 3,384.13 | \$ 20,000.00 | \$ 16,615.87 | 16.92% |
| Legal Services | 7110 | \$ 7,821.50 | \$ 50,972.00 | \$ 79,535.44 | \$ 100,000.00 | \$ 20,464.56 | 79.54% |
| Typeset and Print Services | 7115 | \$ - | \$ 38,855.88 | \$ 27,804.57 | \$ 40,400.00 | \$ 12,595.43 | 68.82% |
| Instructor Services | 7120 | \$ - | \$ 119,257.74 | \$ 92,379.12 | \$ 137,847.00 | \$ 45,467.88 | 67.02% |
| PERS Admin Fees | 7125 | \$ 90.18 | \$ 716.84 | \$ 1,957.84 | \$ 1,550.00 | \$ (407.84) | 126.31% |
| Audit Services | 7130 | \$ - | \$ 12,460.00 | \$ 7,260.00 | \$ 20,175.00 | \$ 12,915.00 | 35.99% |
| Medical & Health Svcs (HR) | 7140 | \$ 75.00 | \$ 1,545.00 | \$ 4,402.50 | \$ 9,250.00 | \$ 4,847.50 | 47.59% |
| Security Services | 7150 | \$ 180.00 | \$ 3,947.88 | \$ 1,498.09 | \$ 9,530.00 | \$ 8,031.91 | 15.72% |
| Entertainment Services | 7160 | \$ - | \$ 2,174.99 | \$ 420.00 | \$ 7,500.00 | \$ 7,080.00 | 5.60% |
| Business Services | 7180 | \$ 190.38 | \$ 86,392.28 | \$ 49,063.92 | \$ 84,128.00 | \$ 35,064.08 | 58.32% |
| Conversion Adjustment | 7185 | \$ - | \$ 6,961.44 | \$ (52,050.17) | \$ - | \$ 52,050.17 | 0.00% |
| Umpire/Referee Services | 7190 | \$ - | \$ 1,150.00 | \$ 919.00 | \$ 1,877.00 | \$ 958.00 | 48.96% |
| Subscriptions | 7210 | \$ 111.70 | \$ 662.27 | \$ 1,692.77 | \$ 4,712.00 | \$ 3,019.23 | 35.92% |
| Rents & Leases - Equip | 7310 | \$ 191.25 | \$ 25,445.67 | \$ 14,591.30 | \$ 36,750.00 | \$ 22,158.70 | 39.70% |
| Bldg/Field Leases & Rental | 7320 | \$ - | \$ 7,067.80 | \$ 60.00 | \$ 120.00 | \$ 60.00 | 50.00% |
| Event Supplies | 7410 | \$ - | \$ 1,006.23 | \$ 986.39 | \$ 2,245.00 | \$ 1,258.61 | 43.94% |
| Supplies | 7420 | \$ - | \$ 5,948.74 | \$ 9,993.37 | \$ 9,250.00 | \$ (743.37) | 108.04% |
| Binocular Supplies | 7430 | \$ - | \$ 7,210.73 | \$ 5,748.58 | \$ 9,600.00 | \$ 3,851.42 | 59.88% |
| Sporting Goods | 7440 | \$ - | \$ 4,685.21 | \$ 4,035.01 | \$ 7,900.00 | \$ 3,864.99 | 51.08% |
| Arts and Craft Supplies | 7450 | \$ - | \$ 310.18 | \$ 51.39 | \$ 2,430.00 | \$ 2,378.61 | 2.11% |
| Training Supplies | 7460 | \$ - | \$ 1,366.82 | \$ 764.36 | \$ 2,500.00 | \$ 1,735.64 | 30.57% |
| Camp Supplies | 7470 | \$ - | \$ 1,143.82 | \$ - | \$ 2,000.00 | \$ 2,000.00 | 0.00% |
| Small Tools | 7500 | \$ 11.79 | \$ 6,082.93 | \$ 3,134.18 | \$ 6,000.00 | \$ 2,865.82 | 52.24% |
| Safety Supplies | 7510 | \$ - | \$ 1,255.72 | \$ 3,686.43 | \$ 6,855.00 | \$ 3,168.57 | 53.78% |
| Uniform Allowance | 7610 | \$ 150.00 | \$ 7,103.39 | \$ 7,102.40 | \$ 12,450.00 | \$ 5,347.60 | 57.05% |
| Safety Clothing | 7620 | \$ 150.00 | \$ 1,630.47 | \$ 1,437.11 | \$ 6,054.00 | \$ 4,616.89 | 23.74% |
| Conference&Seminar Staff | 7710 | \$ (125.00) | \$ 11,500.22 | \$ 18,176.18 | \$ 27,510.00 | \$ 9,333.82 | 66.07% |
| Conference&Seminar Board | 7715 | \$ - | \$ 495.00 | \$ 545.00 | \$ 4,450.00 | \$ 3,905.00 | 12.25% |
| Conference&Seminar Travel Exp | 7720 | \$ - | \$ 8,636.27 | \$ 6,075.56 | \$ 13,117.00 | \$ 7,041.44 | 46.32% |
| Out of Town Travel Board | 7725 | \$ - | \$ 1,418.82 | \$ 846.72 | \$ 6,556.00 | \$ 5,709.28 | 12.92% |
| Private Vehicle Mileage | 7730 | \$ - | \$ 2,689.37 | \$ 1,101.70 | \$ 4,287.00 | \$ 3,185.30 | 25.70% |
| Transportation Charges | 7740 | \$ - | \$ 150.00 | \$ - | \$ - | \$ - | 0.00% |
| Buses/Excursions | 7750 | \$ - | \$ 15,927.54 | \$ 4,336.94 | \$ 11,700.00 | \$ 7,363.06 | 37.07% |
| Tuition/Book Reimbursement | 7760 | \$ - | \$ 925.73 | \$ 1,268.75 | \$ - | \$ (1,268.75) | 0.00% |
| Utilities - Gas | 7810 | \$ 1,942.91 | \$ 23,569.78 | \$ 20,481.99 | \$ 26,283.00 | \$ 5,801.01 | 77.93% |
| Utilities - Water | 7820 | \$ 24,253.89 | \$ 515,778.92 | \$ 554,740.23 | \$ 825,373.00 | \$ 270,632.77 | 67.21% |
| Utilities - Electric | 7830 | \$ 8,336.58 | \$ 161,383.90 | \$ 143,231.28 | \$ 240,864.00 | \$ 97,632.72 | 59.47% |
| Airport Assessment Exp | 7840 | \$ - | \$ - | \$ 14,235.00 | \$ 10,000.00 | \$ (4,235.00) | 142.35% |
| Awards and Certificates | 7910 | \$ 450.00 | \$ 8,585.47 | \$ 11,436.67 | \$ 20,995.00 | \$ 9,558.33 | 54.47% |
| Meals for Staff Training | 7920 | \$ 47.71 | \$ 2,713.51 | \$ 1,835.08 | \$ 2,610.00 | \$ 774.92 | 70.31% |
| Employee Morale | 7930 | \$ - | \$ 416.37 | \$ 1,170.72 | \$ 3,000.00 | \$ 1,829.28 | 39.02% |
| COP Debt - PV Fields | 7950 | \$ - | \$ 242,434.38 | \$ 235,099.74 | \$ 235,560.00 | \$ 460.26 | 99.80% |
| Reserve Vehicle Fleet | 7970 | \$ 833.33 | \$ 9,166.63 | \$ 9,166.63 | \$ 10,000.00 | \$ 833.37 | 91.67% |
| Reserve Computer Fleet | 7971 | \$ 416.67 | \$ 4,583.37 | \$ 4,583.37 | \$ 5,000.00 | \$ 416.63 | 91.67% |
| Reserve Designated Protect | 7972 | \$ - | \$ - | \$ 12,489.66 | \$ - | \$ - | 0.00% |
| Reserve Dry Period | 7973 | \$ 7,500.00 | \$ 82,500.00 | \$ 82,500.00 | \$ 90,000.00 | \$ 7,500.00 | 91.67% |
| Reserve Repair/Oper/Admin | 7975 | \$ 1,666.67 | \$ - | \$ 18,333.37 | \$ 20,000.00 | \$ 1,666.63 | 91.67% |
| COVID-19 REFUNDS | 8112 | \$ 11,057.50 | \$ - | \$ 83,092.32 | \$ - | \$ (83,092.32) | 0.00% |
| Services and Supplies | | \$ 98,087.69 | \$ 2,730,448.10 | \$ 3,144,822.03 | \$ 3,430,434.00 | \$ 298,101.63 | 91.67% |
| YTD Comparison | | | | \$ 414,373.93 | | | |
| Capital - Prior Years | | | | | | | |
| Sr/Community Rec Facility | 8422 | \$ - | \$ 8,426.41 | \$ 7,270.00 | \$ - | \$ (7,270.00) | 0.00% |
| Mtr Enclosur-Enmnt,Phill,Adolf | 8456 | \$ - | \$ 18,307.01 | \$ 7,872.15 | \$ - | \$ (7,872.15) | 0.00% |
| Pitts Ranch Park Pavilion | 8458 | \$ - | \$ 52,931.80 | \$ 29,256.49 | \$ - | \$ (29,256.49) | 0.00% |
| LPA Architects-CC/Gym/Sr Ctr | 8463 | \$ - | \$ 23,160.29 | \$ 50,651.41 | \$ - | \$ (50,651.41) | 0.00% |
| Amell Ranch Park Renovation | 8464 | \$ - | \$ 840.72 | \$ 30,779.13 | \$ - | \$ (30,779.13) | 0.00% |
| Capital - Prior Years | | | \$ 103,666.23 | \$ 125,829.18 | | \$ (125,829.18) | |
| Capital - Current Year Projects | | | | | | | |
| Equip/Facility Replacement | 8420 | \$ (246.16) | \$ - | \$ 52,880.88 | \$ 64,000.00 | \$ 11,119.12 | 82.63% |
| Auditorium Restroom Remodel | 8435 | \$ - | \$ 2,786.93 | \$ - | \$ - | \$ - | 0.00% |
| Springville Dog Park Wall | 8436 | \$ - | \$ 78,292.99 | \$ - | \$ - | \$ - | 0.00% |
| Pool Plaster/Fiberglass Resurf | 8448 | \$ - | \$ 161,829.73 | \$ - | \$ - | \$ - | 0.00% |
| Pool Slide Metal Support | 8449 | \$ - | \$ 56,227.37 | \$ - | \$ - | \$ - | 0.00% |
| Bob Kildee Restroom Roof | 8450 | \$ - | \$ 15,948.00 | \$ - | \$ - | \$ - | 0.00% |
| Freedom RR/Concession Roof | 8451 | \$ - | \$ 23,459.60 | \$ - | \$ - | \$ - | 0.00% |
| Charter Oak Tree Window | 8452 | \$ - | \$ 9,681.50 | \$ - | \$ - | \$ - | 0.00% |
| Comm Ctr Exterior Restrooms | 8454 | \$ - | \$ 21,664.46 | \$ - | \$ - | \$ - | 0.00% |
| Bob Kildee Irrigation Pump | 8455 | \$ - | \$ 6,225.15 | \$ - | \$ - | \$ - | 0.00% |
| Amell Rnch Park Picnic Area | 8457 | \$ - | \$ 23,507.52 | \$ - | \$ - | \$ - | 0.00% |
| Lamps/Pole Replacement at M.O. | 8465 | \$ - | \$ - | \$ 12,482.69 | \$ 53,000.00 | \$ 40,517.31 | 23.55% |
| L.E.D. Light SpringvilleTennis | 8466 | \$ - | \$ - | \$ 16,845.63 | \$ 22,000.00 | \$ 5,154.37 | 76.57% |
| Charter Oaks Irrigation-Trees | 8467 | \$ - | \$ - | \$ 4,360.58 | \$ 10,000.00 | \$ 5,639.42 | 43.61% |
| Community Center Marquee | 8468 | \$ - | \$ - | \$ - | \$ 50,000.00 | \$ 50,000.00 | 0.00% |
| PVAC Pool Heater | 8470 | \$ - | \$ - | \$ 23,930.00 | \$ 23,930.00 | \$ - | 100.00% |
| Cam Grove Play Equipment | 8471 | \$ - | \$ - | \$ 33,270.80 | \$ 34,117.00 | \$ 846.20 | 97.52% |
| Freedom Park ParkingLot&Skyway | 8472 | \$ - | \$ - | \$ 239,671.66 | \$ 250,000.00 | \$ 10,328.34 | 95.87% |
| P.V. Fields Painting II | 8473 | \$ - | \$ - | \$ 13,690.00 | \$ 15,000.00 | \$ 1,310.00 | 91.27% |
| Capital - Current Year Projects | | \$ (246.16) | \$ 399,623.25 | \$ 397,132.24 | \$ 522,047.00 | \$ 124,914.76 | 76.07% |
| Total Expense | | \$ 333,418.26 | \$ 6,632,399.75 | \$ 6,931,920.84 | \$ 8,126,566.00 | \$ 1,207,134.82 | 85.30% |
| YTD Comparison | | | | \$ 299,521.09 | | | |

General Ledger
Fund 20 Assessment District Fund
May 2020 92%

| Description | Account | Period Amount | One Year Prior Actual | Year to Date | Budget | Budget Remaining | % of Budget Used |
|------------------------------|---------|---------------------|------------------------|------------------------|------------------------|---------------------|------------------|
| Revenue | | | | | | | |
| Interest Earnings | 5310 | \$ (34.63) | \$ (1,830.18) | \$ (1,080.71) | \$ (1,078.00) | \$ 2.71 | 100.25% |
| Assessment Revenue | 5500 | \$ (4,154.36) | \$ (1,095,621.16) | \$ (1,132,490.14) | \$ (1,150,444.00) | \$ (17,953.86) | 98.44% |
| Revenue | | \$ 4,188.99 | \$ 1,097,451.34 | \$ 1,133,570.85 | \$ 1,151,522.00 | \$ 17,951.15 | 98.44% |
| YTD Comparison | | | | \$ 36,119.51 | | | |
| Personnel | | | | | | | |
| Full Time Salaries | 6100 | \$ 2,379.08 | \$ 16,499.36 | \$ 19,405.56 | \$ 21,093.00 | \$ 1,687.44 | 92.00% |
| Cell Phone Allowance | 6108 | \$ (13.86) | \$ - | \$ - | \$ - | \$ - | 0.00% |
| Retirement | 6120 | \$ 513.94 | \$ 2,653.82 | \$ 3,584.32 | \$ 3,896.00 | \$ 311.68 | 92.00% |
| Employee Insurance | 6130 | \$ 332.82 | \$ 2,249.66 | \$ 2,783.00 | \$ 3,025.00 | \$ 242.00 | 92.00% |
| Workers Compensation | 6140 | \$ 251.36 | \$ 1,881.20 | \$ 1,950.40 | \$ 2,120.00 | \$ 169.60 | 92.00% |
| Personnel | | \$ 3,463.34 | \$ 23,284.04 | \$ 27,723.28 | \$ 30,134.00 | \$ 2,410.72 | 92.00% |
| YTD Comparison | | | | \$ 4,439.24 | | | |
| Services and Supplies | | | | | | | |
| Incidental Costs - Assess | 6709 | \$ - | \$ 17,276.34 | \$ 18,414.72 | \$ 33,346.00 | \$ 14,931.28 | 55.22% |
| Grounds Maintenance | 6710 | \$ - | \$ 6.64 | \$ - | \$ - | \$ - | 0.00% |
| Tree Care - Assess | 6719 | \$ - | \$ 32,475.00 | \$ 39,128.00 | \$ 55,000.00 | \$ 15,872.00 | 71.14% |
| Contracted LS Services | 6720 | \$ 42,082.28 | \$ 365,827.72 | \$ 436,405.74 | \$ 489,568.00 | \$ 53,162.26 | 89.14% |
| Park Amenities - Assess | 6722 | \$ - | \$ 14,287.44 | \$ 13,841.82 | \$ 20,000.00 | \$ 6,158.18 | 69.21% |
| ActiveNet Charges | 6950 | \$ - | \$ 78.00 | \$ - | \$ 60.00 | \$ 60.00 | 0.00% |
| Approp Redev/Collection Fees | 6960 | \$ - | \$ 7,733.59 | \$ 1,614.95 | \$ 3,000.00 | \$ 1,385.05 | 53.83% |
| COP Debt - PV Fields | 7950 | \$ - | \$ 511,439.38 | \$ 517,158.77 | \$ 517,434.00 | \$ 275.23 | 99.95% |
| Services and Supplies | | \$ 42,082.28 | \$ 949,124.11 | \$ 1,026,564.00 | \$ 1,118,408.00 | \$ 91,844.00 | 91.79% |
| YTD Comparison | | | | \$ 77,439.89 | | | |
| Total Expenses | | \$ 45,545.62 | \$ 972,408.15 | \$ 1,054,287.28 | \$ 1,148,542.00 | \$ 94,254.72 | 91.79% |
| YTD Comparison | | | | \$ 81,879.13 | | | |

General Ledger
Fund 30 Quimby Fee Fund
May 2020 92%

| Description | Account | Period Amount | One Year Prior Actual | Year to Date | Budget | Budget Remaining | % of Budget Used |
|-----------------------|---------|------------------|------------------------|--------------------------|-----------------------|------------------------|------------------|
| Revenue | | | | | | | |
| Interest Earnings | 5310 | \$ (8.87) | \$ (65,687.88) | \$ (80,908.63) | \$ (43,900.00) | \$ 37,008.63 | 184.30% |
| MBS Interest Earnings | 5320 | \$ - | \$ (10,999.19) | \$ (9,670.14) | \$ - | \$ 9,670.14 | 0.00% |
| Park Dedication Fees | 5400 | \$ - | \$ (85,533.16) | \$ (1,356,700.46) | \$ - | \$ 1,356,700.46 | 0.00% |
| Revenue | | \$ (8.87) | \$ (162,220.23) | \$ (1,447,279.23) | \$ (43,900.00) | \$ 1,403,379.23 | 3296.76% |
| YTD Comparison | | | | \$ (1,285,059.00) | | | |

| | | | | | | | |
|------------------------------|------|-------------|-----------------|----------------------|-------------|------------------------|--------------|
| Expense | | | | | | | |
| Advertising Expense | 6930 | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| ActiveNet Charges | 6950 | \$ - | \$ 12.00 | \$ 107.00 | \$ - | \$ (107.00) | 0.00% |
| Refunds | 8111 | \$ - | \$ - | \$ 238,883.01 | \$ - | \$ (238,883.01) | 0.00% |
| Services and Supplies | | \$ - | \$ 12.00 | \$ 238,990.01 | \$ - | \$ (238,990.01) | 0.00% |
| YTD Comparison | | | | \$ 238,978.01 | | | |

| | | | | | | | |
|--------------------------------------|------|-------------|----------------------|----------------------|-------------|------------------------|-------|
| Capital - Carry Over Projects | | | | | | | |
| Valle Lindo Restroom/Pavilion | 8444 | \$ - | \$ 40,107.87 | \$ 342,732.61 | \$ - | \$ (342,732.61) | 0.00% |
| Nancy Bush Park Playground | 8445 | \$ - | \$ 213,098.94 | \$ - | \$ - | \$ - | 0.00% |
| Nancy Bush Park-Picnic Area | 8446 | \$ - | \$ 29,585.62 | \$ - | \$ - | \$ - | 0.00% |
| Freedom Baseball Fields | 8459 | \$ - | \$ 504,121.78 | \$ 41,232.23 | \$ - | \$ (41,232.23) | 0.00% |
| Mel Vincent Park Restrooms | 8460 | \$ - | \$ 849.63 | \$ 58,363.15 | \$ - | \$ (58,363.15) | 0.00% |
| Capital - Carry Over Projects | | \$ - | \$ 787,763.84 | \$ 442,327.99 | \$ - | \$ (442,327.99) | |

| | | | | | | | |
|--|------|--------------------|-------------|----------------------|----------------------|----------------------|---------------|
| Capital - Current Year Projects | | | | | | | |
| PVAC Restroom & Shower | 8469 | \$ 2,690.15 | \$ - | \$ 430,269.59 | \$ 696,489.00 | \$ 266,219.41 | 61.78% |
| PV Fields Inletor | 8475 | \$ - | \$ - | \$ - | \$ 60,000.00 | \$ 60,000.00 | 0.00% |
| Expense | | \$ 2,690.15 | \$ - | \$ 430,269.59 | \$ 756,489.00 | \$ 326,219.41 | 56.88% |

| Date Received | Amount | Amount Earmarked | Developer | Development Case # | Amount Expended | Balance | Allocation Date |
|---------------|------------------------|------------------|------------------------------|-----------------------|------------------------|------------------------|-----------------|
| 7/31/14 | \$ 615,709.00 | \$ 720,600.00 | AMLI Residential | Springville (RPD-173) | \$ 615,709.00 | \$ - | 7/31/2019 |
| 1/31/15 | \$ 2,250,489.70 | \$ 2,250,489.70 | Fairfield LLC | | \$ 1,346,053.40 | \$ 904,436.30 | 1/31/2020 |
| 8/8/16 | \$ 2,649,209.00 | \$ - | rmstock/Elacora Mission Oaks | | \$ 189,887.74 | \$ 2,459,321.26 | 8/8/2021 |
| 8/10/16 | \$ 474,353.00 | \$ 629,500.00 | KB Homes** | | \$ 229,084.82 | \$ 245,268.18 | 8/10/2021 |
| 6/7/18 | \$ 21,612.25 | \$ - | Crestview | | \$ - | \$ 21,612.25 | 6/7/2023 |
| 6/27/18 | \$ - | \$ - | Aldersgate Construction | | \$ 146,682.55 | \$ - | REFUNDED |
| 3/6/19 | \$ 35,242.00 | \$ - | Habitat for Humanity | | \$ - | \$ 35,242.00 | 3/6/2024 |
| 9/12/19 | \$ - | \$ - | Aldersgate Construction | | \$ 92,200.46 | \$ - | REFUNDED |
| 11/21/19 | \$ 1,264,500.00 | \$ - | Shea Homes | | \$ - | \$ 1,264,500.00 | 11/21/2024 |
| Total | \$ 7,311,114.95 | | | | \$ 2,619,617.97 | \$ 4,930,379.99 | |

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Eric L. Storrie, Recreation Services Manager

DATE: July 1, 2020

**SUBJECT: CONSIDERATION AND ADOPTION OF
RESOLUTION NO. 653 DECLARING JULY AS
PARK AND RECREATION MONTH**

SUMMARY

The month of July is recognized as National Park and Recreation Month. Each year, the Board has chosen to recognize the value and importance of recreation and parks as a cornerstone to the health and wellness of residents.

BACKGROUND

Americans have celebrated National Park and Recreation Month during July since 1985. Through efforts of the National Recreation and Park Association (NRPA), the U.S. House of Representatives passed an official resolution for Park and Recreation Month in 2009. At the state level, California Parks and Recreation Society (CPRS) recognizes it as "July is Parks Make Life Better" month. NRPA and CPRS encourage its members to plan events and initiatives that will remind the community of the exciting and vital role that recreation and parks play in our lives. Staff is presenting a resolution proclaiming the month of July as Park and Recreation Month. Resolution No. 653 not only recognizes the need for parks and recreation but also draws attention to the District's goals of furthering health, wellness, conservation, and social opportunities by providing equitable programs and events.

ANALYSIS

Over the past two years, the District has produced the "Fun Free Events Every Day in July" campaign and provided free programs and activities to the community in support of these goals. Due to the COVID-19 pandemic, there will be no programming this year with a goal of bringing back the campaign in 2021.

FISCAL IMPACT

There is no fiscal impact associated with this action.

RECOMMENDATION

It is recommended the Board consider and adopt Resolution No. 653 proclaiming July as Park and Recreation Month.

ATTACHMENTS

- 1) Resolution No. 653 (1 page)

RESOLUTION NO. 653

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO PROCLAIM JULY AS PARK AND RECREATION MONTH**

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the Pleasant Valley Recreation and Park District in Camarillo; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled and improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Park and Recreation Month; and

WHEREAS Pleasant Valley Recreation and Park District recognizes the benefits derived from parks and recreation resources

THEREFORE, BE IT RESOLVED the Pleasant Valley Recreation & Park District hereby proclaims the month of July as "Park & Recreation Month" and in doing so, urges all citizens in the community of Camarillo to use and enjoy our parks and recreational opportunities.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 1st day of July 2020, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Elaine Magner, Chair, PVRPD Board of Directors

ATTESTED:

Mike Mishler, Secretary, PVRPD Board of Directors

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Leonore Young, Administrative Services Manager

DATE: July 1, 2020

**SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION
NO. 654 UPDATING AUTHORIZED SIGNATURES FOR
WIRE TRANSFERS WITH VENTURA COUNTY
TREASURY POOL**

SUMMARY

The start of every fiscal year staff is required to request that the Board of Directors approve a resolution updating the signatures as to who is authorized to sign and/or authorize wire transfers for Pleasant Valley Recreation and Park District from the Ventura County Treasury Pool.

BACKGROUND

At the November 5, 2015 Board meeting, the Board approved Resolution No. 550 authorizing the District to invest District funds with the Ventura County Treasury Pool. The Ventura County Pool requires an annual Board approved document or resolution identifying the authorized party to sign and/or authorize wire transfers for Pleasant Valley Recreation and Park District. This resolution along with the Signature Authorization Form for Local Agencies for fiscal year 2020-2021 must be completed and returned to the Auditor-Controller in order to process any further deposits or withdrawals with the Ventura County Pool.

ANALYSIS

The Ventura County Auditor-Controller Office requires any agency that uses the Ventura County Financial Management System (VCFMS) to record financial information, or invests in the County's Treasury Pool, to update the Signature Authorized Form for Local Agencies for fiscal year 2020-2021. This form must be accompanied by Board resolution or other Board approved documentation identifying specific individuals or positions. The resolution states that Mary Otten - General Manager, Leonore Young - Administrative Services Manager and Elaine Magner - Board Chair are authorized signatures.

FISCAL IMPACT

No fiscal impact with this Board action.

RECOMMENDATION

It is recommended the Board of Directors consider and approve Resolution No. 654 for Ventura County Pool updating signatures as to who is authorized to sign and/or authorize wire transfers for fiscal year 2020-2021 for Pleasant Valley Recreation and Park District.

ATTACHMENTS

- 1) Resolution No. 654 (2 pages)

RESOLUTION NO. 654

RESOLUTION OF THE BOARD OF DIRECTORS PLEASANT VALLEY RECREATION AND PARK DISTRICT UPDATING AUTHORIZED SIGNATURES FOR WIRE TRANSFERS OF DISTRICT FUNDS IN THE VENTURA COUNTY TREASURY POOL

WHEREAS, California Government Code Section 53684 allows the Administrative Services Manager, with consent of the County Treasurer-Tax Collector, to deposit the excess District funds in the County Treasury Pool for the purpose of investment by the County Treasurer-Tax Collector; and

WHEREAS, the existing District Investment Policy adopted on April 1, 2015, authorizes the investment of excess District funds in county investment pools; and

WHEREAS, the Administrative Services Manager has determined that the deposit of excess District funds in the Ventura County Treasury Pool in accordance with Section 53684 of the California Government Code is in the best interest of the Pleasant Valley Recreation and Park District; and

WHEREAS, Resolution No. 550 was passed on November 5, 2015 authorizing and requesting the investment of excess funds in the Ventura County Treasury Pool; and

WHEREAS, the Ventura County Auditor-Controller Office requires any agency that uses the Financial Management System to record financial information or invests in the County's Treasury Pool to update the Signature Authorized Form for Local Agencies for fiscal year 2020-2021; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pleasant Valley Recreation and Park District as follows:

1. The following Pleasant Valley Recreation and Park District officers or their successors in office shall be authorized to sign or order the deposit or withdrawal of funds in the Ventura County Treasury Pool:

Mary Otten, General Manager; and
Leonore Young, Administrative Services Manager; and
Elaine Magner, Board Chair

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 1st day of July 2020, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Elaine Magner, Board Chair
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

Attested:

Mike Mishler, Secretary
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Anthony Miller, Administrative Analyst

DATE: July 1, 2020

**SUBJECT: REVIEW AND APPROVAL OF SURPLUS SUPPLIES
AND EQUIPMENT LIST**

RECOMMENDATION

It is recommended the Board review and approve the items on the Surplus Supplies and Equipment List for disposal.

BACKGROUND

On April 4, 2018, Pleasant Valley Recreation and Park District adopted a surplus property disposal policy which outlines how the District disposes of surplus equipment and office supplies.

ANALYSIS

Special districts such as PVRPD are not required to maintain a surplus property disposal policy. However, due to recent events within the District such as the office redesign, upgraded IT infrastructure and other capital projects, it has been determined that there is a need to uniformly dispose of surplus personal property owned by the District. In accordance with the Surplus District Property Disposal Policy approved on April 4, 2018, staff has compiled the attached list for board review.

FISCAL IMPACT

There is a possible minor positive fiscal impact from this action upon sale of the surplus supplies and equipment.

RECOMMENDATION

It is recommended that the Board review and approve the items on the Surplus Supplies and Equipment List for disposal.

ATTACHMENTS

- 1) Surplus Supplies and Equipment List (1 page)
- 2) Surplus District Property Disposal Policy (2 pages)

If Board Approved All Supplies Disposed of by End of Month Unless Otherwise Noted

Pleasant Valley Recreation and Park District

Surplus Supplies and Equipment List



| Equipment | Model | Serial # | Does it work? Y/N | Condition | Date Acquired | Est. Value | Disposed On | Means |
|---------------|--------------|----------|-------------------|-----------|---------------|------------|-------------|-------|
| GBC Laminator | Docuseal 123 | MBM1322 | N | Poor | 2012 | \$20.00 | | |



PLEASANT VALLEY RECREATION AND PARK DISTRICT

SURPLUS DISTRICT PROPERTY DISPOSAL POLICY Board Approved April 4, 2018

PURPOSE

The Pleasant Valley Recreation and Park District (the District) shall establish an administrative policy for the disposition of surplus personal property, equipment, and materials. This policy does not apply to real property and exists to ensure the receipt of all revenues from the disposal of surplus personal property, equipment, and materials.

POLICY

The General Manager (or his/her designee) shall develop a "Surplus Supplies and Equipment List" ("personal property" or "property") which is surplus. Prior to disposition, the Board shall be provided with, and approve the "List."

DEFINITIONS

- SURPLUS SUPPLIES AND EQUIPMENT LIST - List of property which has been determined "surplus" by the General Manager.
- SURPLUS – Non "real property" has little or no remaining useful life for the District.

MEANS OF PROPERTY DISPOSAL AND ACCOUNTING

The property may be disposed of as follows:

The first effort shall be to dispose of that property in a manner which is most likely to generate the greatest return to the District. Staff will determine which method of disposal is best. Such methods of disposal include but are not limited to the following:

1. Sale on the open market. The General Manager shall cause to be published at least three days before the sale, in a newspaper circulated throughout the District, and/or by posting on any District website, a notice of sale setting forth a general description of the personal property to be sold, and the day, time and location of the sale. The terms of all such sales shall be cashier's check or money order in the amount of the full purchase price. The District also may conduct a public auction in this manner. The fees for this sale shall be deducted from the proceeds of the sale.
2. Sale by sealed bid. The General Manager may post such property for sale on the District website or on another website for the sale of surplus items (such as eBay) subject to posted rules developed for such sale or the rules of that website.



**PLEASANT VALLEY
RECREATION AND PARK DISTRICT**

**SURPLUS DISTRICT PROPERTY DISPOSAL POLICY
Board Approved April 4, 2018**

3. **Donation.** The General Manager may, when in his/her judgment the sale or auction of surplus personal property is infeasible or will result in minimal return to the District, cause such surplus personal property to be donated to any other governmental organization or non-profit group or corporation exempt from federal taxes pursuant to Internal Revenue Code Section 501(c) (3) located within or serving the District.
4. **Selling for Scrap.** Surplus property may be sold as scrap if the General Manager deems that the value of its parts exceeds the value of the surplus property as a whole.
5. **No Value Item.** Where the General Manager determines that property is surplus and of minimal or no value to the District or the cost of disposal of such property would exceed the recovery value, the General Manager shall dispose of the same in such a manner he or she deems appropriate and in the best interest of the District.
6. **No employee or Director of the District or his/her immediate family may acquire any District surplus property.**

Accounting for the disposition of personal property, equipment and materials:

When so authorized to sell, donate, recycle, and scrap District property, the employee directed to undertake such activity shall:

1. Remit the entire proceeds from any such activity to the District's Administrative Manager.
2. Complete receipt documentation form for the disposal of surplus personal property, equipment and materials and submit with proceeds, if any, to the District's Administrative Manager.

Administrative Department shall:

1. Make adjustments to the Surplus Supplies and Equipment List
2. Deposit all proceeds from the disposition of surplus personal property, equipment and materials into the General Fund.
3. Cause licenses and title documents to be executed and transferred upon verification of receipt of funds.
4. Authorize the delivery of the surplus property.

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT/AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Anthony Miller, Administrative Analyst

DATE: July 1, 2020

**SUBJECT: CONSIDERATION AND ADOPTION OF RESOLUTION
NO. 655 AMENDING THE CONFLICT OF INTEREST CODE**

SUMMARY

Every even year, the District is required to review the Conflict of Interest Code and make changes if necessary. Recent position classification changes mean corresponding changes to the Code are required. It is recommended the Board adopt Resolution No. 655 amending the Conflict of Interest Code.

BACKGROUND

The District adopted Resolution No. 137, Conflict of Interest Code on November 12, 1976 to comply with Government Code Section 87306.5. The Code was amended on February 13, 1980 by adopting Resolution No. 183, on August 2, 1998 by adopting Resolution No. 345, on June 4, 2008 by adopting Resolution No. 426, on September 5, 2012 by adopting Resolution No. 494, on July 2, 2014 by adopting Resolution No. 530, on December 4, 2014 by adopting Resolution No. 536, on September 17, 2016 by adopting Resolution No. 566, and on December 7, 2017 by adopting Resolution No. 581.

ANALYSIS

Copies of Resolution Nos. 137, 183, 345, 426, 494, 530, 536, 566, and 581 are attached for review. The Board must review the Code annually regardless whether there are changes to be made. On a biannual basis, amendments are made on Exhibit A regarding Designated Positions. The Board must submit the changes and Exhibit A to the Clerk of the Board of Supervisors, County of Ventura. By reviewing this Conflict of Interest Code, the Board would comply with the law.

In 2020 the position of Development Analyst was created and will need to be added to Exhibit A under Categories, 3, 4, 5, and 6 as the role is functionally identical to the Administrative Analyst position.

FISCAL IMPACT

There is no Fiscal Impact.

RECOMMENDATION

It is recommended the Board adopt Resolution No. 655 amending the Conflict of Interest Code.

ATTACHMENTS

- 1) Resolution No. 137 (9 pages)
- 2) Resolution No. 183 (2 pages)
- 3) Resolution No. 345 (1 page)
- 4) Resolution No. 426 (2 pages)
- 5) Resolution No. 494 (3 pages)
- 6) Resolution No. 530 (1 page)
- 7) Resolution No. 536 (1 page)
- 8) Resolution No. 566 (5 pages)
- 9) Resolution No. 581 (5 pages)
- 10) Resolution No. 655 with Exhibit A & B (5 pages)

CONFLICT OF INTEREST CODE
OF THE PLEASANT VALLEY RECREATION & PARK DISTRICT
OF THE COUNTY OF VENTURA

SECTION 100. PURPOSE. Pursuant to the provisions of Government Code sections 87300 et seq., the Pleasant Valley Recreation & Park District of the County of Ventura hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code section 81000). The provisions of this Code are additional to Government Code section 87100 and other laws pertaining to conflicts of interest. Except as otherwise indicated, the definitions of said Act and regulations adopted pursuant thereto are incorporated herein and this Code shall be interpreted in a manner consistent therewith.

SECTION 200. DESIGNATED POSITIONS. The positions listed on Exhibit "A" are designated positions. Officers and employees holding those positions are designated employees and are deemed to make, or participate in the making of, decisions which may foreseeably have a material effect on a financial interest.

SECTION 300. DISCLOSURE STATEMENTS. Designated positions shall be assigned to one or more of the disclosure categories set forth on Exhibit "B". Each designated employee shall file an annual statement disclosing that employee's interest in investments, real property, and income designated as reportable under the category to which the employee's position is assigned on Exhibit "B".

SECTION 400. PLACE AND TIME OF FILING.

(a) Each designated employee required to submit a statement of financial interest shall file the original with the Clerk of the Pleasant Valley Recreation & Park District. The Clerk shall make and retain a copy of the statements of the members of the Board of Directors and of the General Manager and shall forward the originals to the Clerk of the Board of Supervisors of Ventura County.

(b) A designated employee required to submit a statement of financial interest shall submit an initial statement within 30 days after the effective date of this Code.

(c) All other employees appointed, promoted or transferred to designated positions shall file initial statements not less than 10 days before assuming office (or if subject to confirmation, 10 days before being confirmed) unless an earlier assumption of office is required by emergency circumstances, in which case the statement shall be filed within 30 days thereafter.

(d) Annual statements shall be filed during the month of February by all designated employees. Such statements shall cover the period of the preceding calendar year or portion of the calendar year since a previous statement was filed under paragraphs (b) or (c) of this section.

(e) Each person who leaves a designated position specified in Exhibit "A" shall file a leaving office statement within 30 days after leaving.

SECTION 500. CONTENTS OF DISCLOSURE STATEMENTS.
Disclosure statements shall be made on forms supplied by Clerk of the Pleasant Valley Recreation & Park District, and shall contain the following information:

(a) Contents of Investment and Real Property Reports:

When an investment, or an interest in real property, is required to be reported, the statement shall contain:

(1) A statement of the nature of the investment or interest;

(2) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

(3) The address or other precise location of the real property;

(4) A statement whether the fair market value of the investment, or interest in real property, exceeds ten thousand dollars (\$10,000), and whether it exceeds one hundred thousand dollars (\$100,000). This information need not be provided with respect to an interest in real property which is used principally as the residence of the filer.

(b) Contents of Personal Income Reports:

When personal income is required to be reported, the statement shall contain:

(1) The name and address of each source of income aggregating two hundred and fifty dollars (\$250) or more in value, or twenty-five dollars (\$25) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

(2) A statement whether the aggregate value of income from each source was greater than one thousand dollars (\$1,000), and whether it was greater than ten thousand dollars (\$10,000);

(3) A description of the consideration, if any, for which the income was received;

(4) In the case of a gift, the amount and the date on which the gift was received.

(c) Contents of Business Entity Income Reports:

When income of a business entity, including income of a sole proprietorship, is required to be reported, the statement shall contain:

(1) The name, address, and a general description of the business activity of the business entity;

(2) In the case of a business entity which provides legal or brokerage services, the name of every person who paid fees to the business entity if the filer's prorata share of fees from such person was equal to or greater than one thousand dollars (\$1,000) and if there is a nexus between this person as a source of income and the governmental decisions made or to be made by the filer.

(3) In the case of a business entity not covered by paragraph (2), the name of every person from whom the business entity received payments if the filer's prorata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000) during a calendar year.

(d) Contents of Management Positions Reports:

When management positions are required to be reported, designated employees shall list the name of each business entity not specified above in which they are a director,

officer, partner, trustee, employee, or in which they hold any position of management.

(e) Initial Statement:

The initial statement filed by an employee to a designated position shall disclose any reportable investments and interests in real property.

(f) Acquisition or Disposal During Reporting Period:

In the case of a statement filed under Section 400 (e) or (f), if the investment, or interest in real property, was partially or wholly acquired or disposed of during the period covered by the statement, the date of acquisition or disposal.

(g) Contents of Leaving Office Statement:

The leaving office statement filed by designated employees shall disclose reportable investments, interests in real property, and income during the period since the closing date of the previous statement filed pursuant to this code. The statement shall include any investments in business entities, interests in real property, and income held or received at any time during the period covered by the statement, whether or not they are still held at the time of filing.

SECTION 600. DISQUALIFICATION. The following shall govern disqualification:

(a) Decisions Requiring Disqualifications:

Designated employees must disqualify themselves from making or participating in the making of any decision which will foreseeably have a material financial effect, distinguishable from its effect on the public generally, on any reportable interest of that employee or any other financial interest as defined in Government Code section 87103, except sources of gifts of less than two hundred and fifty dollars (\$250) in value. No designated employee shall be required to disqualify himself with respect to any matter which could not be legally acted upon or decided without his participation.

(b) Manner of Disqualification:

A designated employee with a disqualifying interest as set forth in paragraph (a) above shall, in writing, notify his immediate supervisor of the financial interest. Upon receipt of such notice, the supervisor shall reassign the matter to another employee unless the matter cannot legally be acted upon or decided without the designated employee's participation.

(c) Disqualification by Governing Board Member:

A governing board member with a disqualifying interest as set forth in paragraph (a) above shall give notice of and identify such interest at the meeting during which consideration of the financial interest takes place, and such notice and identification shall be made part of the official records of the meeting. The board member shall not participate in the decision nor in any way attempt to use his official position to influence any other person with respect to such matter. The governing board member may participate, after giving notice and identification of his financial interest, if the matter could not legally be acted upon or decided without his participation. The fact that an official vote is needed to break a tie does not make participation legally required.

EXHIBIT "A"

| <u>Designated Positions</u> | <u>Disclosure Category</u> |
|---|----------------------------|
| All members of Board of Directors | 1 |
| General Manager | 1 |
| District Counsel | 1 |
| Recreation Manager | 2 |
| Park Foreman | 2 |
| Head Custodian | 2 |
| Administrative Secretary | 2 |
| Senior Recreation Leader | 2 |

(No employee who performs purely ministerial, clerical or service functions shall be a designated employee.)

EXHIBIT "B"

Disclosure Categories

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

Group "1":

Designated employees in this Group must report:

All investments, interests in real property, and income, and any business entity in which the person is a director, officer, partner, trustee, employee or holds any position of management. Financial interests are reportable only if located within or subject to the jurisdiction of the District, or if the business entity is doing business or planning to do business in the jurisdiction or has done business within the jurisdiction at any time during the two years prior to the filing of the statement.

Group "2":

Designated employees in this Group must report:

A. Investments in any business entity which within the last two years has contracted, or in the future foreseeably may contract with the Pleasant Valley Recreation & Park District to provide services, supplies, materials, machinery or equipment to the Pleasant Valley Recreation and Park District.

B. Income from any source which, within the last two years has contracted, or in the future foreseeably may contract with the Pleasant Valley Recreation and Park District to provide services, supplies, materials, machinery or equipment to the Pleasant Valley Recreation and Park District.

C. His or her status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity which within the last two years has contracted, or in the future foreseeably may contract with the Pleasant Valley Recreation & Park District to provide services, supplies, materials, machinery, or equipment to the Pleasant Valley Recreation and Park District.

Regular Meeting
November 12, 1976

Resolution #137

PLEASANT VALLEY RECREATION AND PARK DISTRICT

Upon motion by Director Rush, seconded by Director Reser, and carried by unanimous vote, the District hereby adopts the Conflict of Interest Code attached as Exhibit A and made part of this Resolution.

PASSED AND ADOPTED by the following vote on November 12, 1976:

Ayes: Wallace, Rush, Reser, Martin
Noes: None
Absent: None

CERTIFICATE

I, Carol R. Pariso, Clerk of the Board of the Pleasant Valley Recreation and Park District, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the above named District at its regular meeting November 12, 1976, a majority of directors being present and voting in favor of the resolution.

Date: November 13, 1976

Carol R. Pariso
Clerk of the Board

RESOLUTION NO. 183

Be it resolved that the Conflict of Interest Code for Pleasant Valley Recreation and Park District be hereby amended by striking therefrom Section 400 in its entirety and inserting in place thereof of Section 400 as same is set forth on attached Schedule A.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

SCHEDULE A

SECTION 400. PLACE AND TIME OF FILING.

(a) Each designated employee required to submit a statement of financial interest shall file the statement with the Clerk of the Board who shall retain the statement except that for the statement(s) of the Members of Board of Directors & General Manager a copy shall be retained and the original forwarded to the Clerk of the Board of Supervisors of Ventura County.

(b) A designated employee required to submit a statement of financial interest shall submit an initial statement within 30 days after the effective date of this Code.

(c) Civil Service employees appointed, promoted or transferred to designated positions shall file initial statements within 30 days after date of employment.

(d) All other persons elected, appointed, promoted or transferred to designated positions shall file initial statements not more than 10 days after assuming office, or if subject to confirmation, 10 days after being confirmed.

(e) Annual statements shall be filed during the month of February by all designated employees. Such statements shall cover the period of the preceding calendar year or portion of the calendar year since a previous statement was filed under paragraphs (b), (c) or (d) of this section.

(f) A statement under (c), (d) or (e) of this section shall not be filed if within the prior 90 days the person has filed a disclosure statement reporting the same disclosure categories under Exhibit "B" of this code.

(g) Every person holding a designated position who terminates his employment shall file a leaving office statement not later than 30 days after leaving office.

PLEASANT VALLEY RECREATION AND PARK DISTRICT

RESOLUTION NO. 345

RESOLUTION AMENDING CONFLICT OF INTEREST CODE

WHEREAS, the California Political Reform Act, Government Code Section 81000 et seq., and specifically that portion of the Political Reform Act entitled "Conflict Of Interest Code", commencing at Government Code Section 87300, require local governmental agencies within the State of California to adopt a Conflict Of Interest Code providing for the disclosure of assets, income, and management positions, and providing for disqualification of persons from participation in certain decision-making processes; and

WHEREAS, a Conflict of Interest Code consistent with the requirements of the Government Code was adopted by the Board of Directors by Resolution No.137; and

WHEREAS, as a result of changes in the law adopted by the Legislature, additional regulations promulgated by the Fair Political Practices Commission and Court decisions, and changes in the organizational structure of the District, the District's Conflict Of Interest Code is now in need of amendment; and

WHEREAS, the District's staff, in consultation with the California Fair Political Practices Commission and the County Clerk has prepared and submitted to the Board of Directors a proposed "Conflict Of Interest Code For The Pleasant Valley Recreation And Park District, County of Ventura, State of California",

NOW, THEREFORE, IT IS RESOLVED AND ORDERED that the Board of Directors of the Pleasant Valley Recreation And Park District hereby approves and adopts the "Conflict Of Interest Code For The Pleasant Valley Recreation And Park District, County Of Ventura, State Of California" presented to the Board and attached to this Resolution.

The foregoing Resolution was approved by the Board of Directors of the Pleasant Valley Recreation and Park District at a special meeting held on September 28 1998 at 1605 East Burnley Street, Camarillo, California on a motion by Director Schau, seconded by Director Crane, and duly carried.

AYES: Crane, Rockenstein, Bush, Schau

NOES: 0

ABSENT: Reser

Nancy C Bush
Chairman of the Board of Directors
Pleasant Valley Recreation and Park District

RESOLUTION NO. 426

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO AMEND CONFLICT OF INTEREST CODE

WHEREAS, the California Political Reform Act, Government Code Section 81000 et seq., and specifically that portion of the Political Reform Act entitled "Conflict of Interest Code", commencing at Government Code Section 87300, require local government agencies within the State of California to adopt a Conflict of Interest Code providing for the disclosure of assets, income, and management positions, and providing for disqualification of persons from participation in certain decision-making processes; and

WHEREAS, a Conflict of Interest Code consistent with the requirements of the Government Code was adopted by the Board of Directors by Resolution No. 137; and

WHEREAS, as a result of changes in the law adopted by the Legislature, additional regulations promulgated by the Fair Political Practices Commission and Court decisions, and changes in the organizational structure of the District, the District's Conflict of Interest Code Exhibit A Designated Positions, is now in need of amendment; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pleasant Valley Recreation and Park District hereby approves and adopts the "Conflict of Interest Code for the Pleasant Valley Recreation and Park District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 4th day of June, 2008, by the following vote:

AYES: Directors Magner, Rockenstein, Kelley, & Malloy

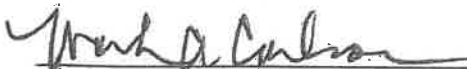
NAYS: _____

ABSENT: Director Hamm



Mark Malloy, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

ATTESTED:



Patty Hamm, Secretary, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT
Mark Carlson, Board Clerk

COUNTY OF VENTURA
2008 CONFLICT OF INTEREST CODE
PLEASANT VALLEY RECREATION AND PARK DISTRICT

EXHIBIT A
Designated Positions

| <u># OF POSITIONS</u> | <u>POSITION TITLE</u> | <u>DISCLOSURE CATEGORY</u> |
|---------------------------|---------------------------|--------------------------------|
| 5 | DIRECTOR | 1 |
| 1 | GENERAL MANAGER | 1 |
| 1 | HUMAN RESOURCE SUPERVISOR | 1 |
| 1 | FINANCIAL SUPERVISOR | 1 |
| 1 | PARK SUPERINTENDENT | 2 |
| 1 | PARK SUPERVISOR | 2 |
| 3 | RECREATION SUPERVISOR | 2 |
| 1 | RECREATION COORDINATOR | 3 |

RESOLUTION NO. 494
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO AMEND CONFLICT OF INTEREST CODE

WHEREAS, the California Political Reform Act, Government Code Section 81000 et seq., and specifically that portion of the Political Reform Act entitled "Conflict of Interest Code", commencing at Government Code Section 87300, require local government agencies within the State of California to adopt a Conflict of Interest Code providing for the disclosure of assets, income, and management positions, and providing for disqualification of persons from participation in certain decision-making processes; and

WHEREAS, a Conflict of Interest Code consistent with the requirements of the Government Code was adopted by the Board of Directors by Resolution No. 137; and

WHEREAS, as a result of changes in the law adopted by the Legislature, additional regulations promulgated by the Fair Political Practices Commission and Court decisions, and changes in the organizational structure of the District, the District's Conflict of Interest Code Exhibit A Designated Positions, is now in need of amendment; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pleasant Valley Recreation and Park District hereby approves and adopts the "Conflict of Interest Code for the Pleasant Valley Recreation and Park District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 5th day of September, 2012, by the following vote:

AYES: 5 Directors Magner, Rockenstein, Kella, Malloy, Hamm

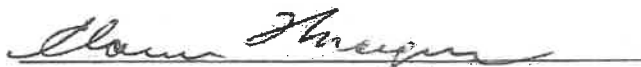
NAYS: 0

ABSENT: 0



Patty Hamm, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

ATTESTED:


Elaine Magner, Secretary, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

COUNTY OF VENTURA
2012 CONFLICT OF INTEREST CODE
PLEASANT VALLEY RECREATION AND PARK DISTRICT

EXHIBIT A
Designated Positions

| <u># OF POSITIONS</u> | <u>POSITION TITLE</u> | <u>DISCLOSURE CATEGORY</u> |
|---------------------------|---------------------------|--------------------------------|
| 5 | DIRECTOR | 1 |
| 1 | GENERAL MANAGER | 1 |

2012 CONFLICT OF INTEREST CODE

pleasant Valley Recreation and Park District

Insert Name of Organization – Agency/Department

Exhibit B Disclosure Categories

Subject to the definitions set forth in the Political Reform Act and applicable regulations:

Category 1 – BROADEST DISCLOSURE

- (1) All sources of income including gifts, loans and travel payments;
- (2) All interests in real property; and
- (3) All investments and business positions in business entities.

Category 2 – REAL PROPERTY

All interests in real property.

Category 3 – LAND DEVELOPMENT AND TRANSACTION

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which engage in land development, construction, or acquisition or sale of real property.

Category 4 – PROCUREMENT

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which provide services, facilities, supplies, materials, machinery or equipment of the type utilized by the County of Ventura.

Category 5 – PROCUREMENT – DEPARTMENT/AGENCY-SPECIFIC

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which provide services, facilities, supplies, materials, machinery or equipment of the type utilized by the department(s), agency(ies) and/or programs as to which the designated position has responsibility.

Category 6 – REGULATION AND PERMITTING

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the department(s), agency(ies) and/or programs as to which the designated position has responsibility.

Category 7 – FUNDING

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which receive grants or other monies from or through the department(s), agency(ies) and/or programs as to which the designated position has responsibility.

**RESOLUTION NO. 530
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO AMEND CONFLICT OF INTEREST CODE**

WHEREAS, the California Political Reform Act, Government Code Section 81000 et seq., and specifically that portion of the Political Reform Act entitled "Conflict of Interest Code", commencing at Government Code Section 87300, require local government agencies within the State of California to adopt a Conflict of Interest Code providing for the disclosure of assets, income, and management positions, and providing for disqualification of persons from participation in certain decision-making processes; and

WHEREAS, a Conflict of Interest Code consistent with the requirements of the Government Code was adopted by the Board of Directors by Resolution No. 137; and

WHEREAS, as a result of changes in the law adopted by the Legislature, additional regulations promulgated by the Fair Political Practices Commission and Court decisions, and changes in the organizational structure of the District, the District's Conflict of Interest Code Exhibit A Designated Positions, is now in need of amendment; and

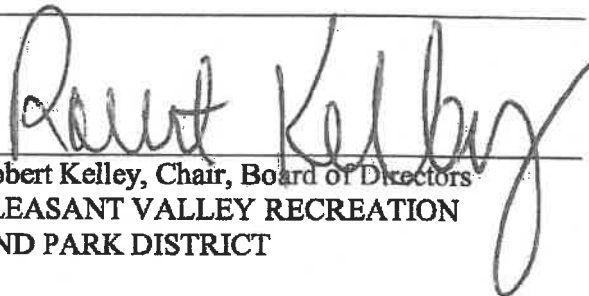
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pleasant Valley Recreation and Park District hereby approves and adopts the "Conflict of Interest Code for the Pleasant Valley Recreation and Park District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 2nd day of July, 2014, by the following vote:


AYES: Dir. Dixon, Dir. Malner, Dir. Mistler, Dir. Malloy, Dir. Kelley

NAYS: _____

ABSENT: _____



Robert Kelley, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

ATTESTED: 

Neal Dixon, Secretary, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

**RESOLUTION NO. 536
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO AMEND CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings; and

WHEREAS, the terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Pleasant Valley Recreation and Park District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Pleasant Valley Recreation and Park District. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A;

WHEREAS, IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pleasant Valley Recreation and Park District hereby approves and adopts the "Conflict of Interest Code for the Pleasant Valley Recreation and Park District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 4th day of December, 2014, by the following vote:

AYES: Dir. Maloney, Dir. Malloy, Dir. Dixon, Dir. Miskin, Dir. Kelley

NAYS: _____

ABSENT: _____


Robert Kelley, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

ATTESTED: 
Neal Dixon, Secretary, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

RESOLUTION NO. 566
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO AMEND CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code section 81000 et seq. requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Pleasant Valley Recreation and Park District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Pleasant Valley Recreation and Park District. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pleasant Valley Recreation and Park District hereby approves and adopts the "Conflict of Interest Code for the Pleasant Valley Recreation and Park District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 7th day of September 2016, by the following vote:

AYES: Magner, Malloy, Kelley, Dixon, Chairman Mishler

NAYS: _____

ABSENT: _____



Mike Mishler, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

ATTESTED:



Mark Malloy, Secretary, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

| # of POSITIONS | POSITION TITLE | DISCLOSURE CATEGORIES (From Exhibit B) | FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC]) |
|--------------------------|--|---|--|
| 5 | Director | 1 | COB |
| 1 | General Manager | 1 | COB |
| 1 | Administrative Services Manager | 1 | COB |
| 1 | Park Services Manager | 1 | COB |
| 1 | Recreation Services Manager | 1 | COB |
| 3 | Recreation Supervisor | 3,4,5,6 | COB |
| 1 | Parks Supervisor | 3,4,5,6 | COB |
| 1 | Administrative Analyst | 3,4,5,6 | COB |
| Consultants ¹ | | | |

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

**APPENDIX - DESIGNATING OFFICIALS WHO
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) "Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as "other officials who manage public investments" and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

| # of POSITIONS | POSITION TITLE/CONSULTANT | FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC]) |
|-----------------------|--|---|
| 5 | Director | COB |
| 1 | General Manager | COB |
| 1 | Administrative Services Manager | COB |

RESOLUTION NO. 581
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO AMEND CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code section 81000 et seq. requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Pleasant Valley Recreation and Park District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Pleasant Valley Recreation and Park District. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

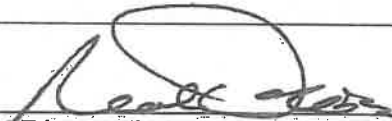
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pleasant Valley Recreation and Park District hereby approves and adopts the "Conflict of Interest Code for the Pleasant Valley Recreation and Park District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 7th day of December 2017, by the following vote:


AYES: Directors Magner, Malloy, Mishler, Kelley, Dixon

NAYS: _____

ABSENT: _____



Neal Dixon, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

ATTESTED:


Bob Kelley, Secretary, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

| # of POSITIONS | POSITION TITLE | DISCLOSURE CATEGORIES (From Exhibit B) | FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC]) |
|--------------------------------|--|---|--|
| 5 | Director | 1 | COB |
| 1 | General Manager | 1 | COB |
| 1 | Administrative Services Manager | 1 | COB |
| 1 | Park Services Manager | 1 | COB |
| 1 | Recreation Services Manager | 1 | COB |
| 3 | Recreation Supervisor | 3,4,5,6 | COB |
| 2 | Parks Supervisor | 3,4,5,6 | COB |
| 2 | Administrative Analyst | 3,4,5,6 | COB |
| Consultants¹ | | | |

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

**APPENDIX - DESIGNATING OFFICIALS WHO
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) "Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as "other officials who manage public investments" and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

| # of POSITIONS | POSITION TITLE/CONSULTANT | FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC]) |
|-----------------------|----------------------------------|---|
| 5 | Director | COB |
| 1 | General Manager | COB |
| 1 | Administrative Services Manager | COB |

**RESOLUTION NO. 655
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO AMEND CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., §18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings; and

WHEREAS, the terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Pleasant Valley Recreation and Park District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Pleasant Valley Recreation and Park District Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A;

WHEREAS, IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Pleasant Valley Recreation and Park District hereby approves and adopts the "Conflict of Interest Code for the Pleasant Valley Recreation and Park District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 1st day of July 2020, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Elaine Magner, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

ATTESTED:

Mike Mishler, Secretary, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

| # of POSITIONS | POSITION TITLE | DISCLOSURE CATEGORIES (From Exhibit B) | FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC]) |
|--------------------------------|--|---|--|
| 5 | Director | 1 | COB |
| 1 | General Manager | 1 | COB |
| 1 | Administrative Services Manager | 1 | COB |
| 1 | Park Services Manager | 1 | COB |
| 1 | Recreation Services Manager | 1 | COB |
| 2 | Recreation Supervisor | 3,4,5,6 | COB |
| 2 | Parks Supervisor | 3,4,5,6 | COB |
| 2 | Administrative Analyst | 3,4,5,6 | COB |
| 1 | Development Analyst | 3,4,5,6 | COB |
| Consultants¹ | | | |

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

**APPENDIX - DESIGNATING OFFICIALS WHO
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) “Other public officials who manage public investments” means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) “Management of public investments” means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

| # of POSITIONS | POSITION TITLE/CONSULTANT | FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency’s Clerk [AC]) |
|-----------------------|--|---|
| 5 | Director | COB |
| 1 | General Manager | COB |
| 1 | Administrative Services Manager | COB |

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Leonore Young, Administrative Services Manager

DATE: July 1, 2020

**SUBJECT: CONSIDERATION AND ADOPTION OF RESOLUTION
NO. 656 FOR APPROPRIATION AMOUNT SUBJECT TO
GANN LIMITATION, FY 2020-2021**

SUMMARY

Every fiscal year staff brings a resolution requesting that the Board adopt a resolution setting the Gann Limit for the upcoming fiscal year 2020-2021.

BACKGROUND

Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in the California per capita personal income.

While the percent change in California per capita personal income used in setting the fiscal year 2019-2020 appropriations limit is a statewide figure, the District population increase is the percent change in population for the City of Camarillo. The City population and California per capita personal income changes are provided by the State Department of Finance.

In calculating the appropriation amount subject to limitation, fiscal year 1978-1979 was designated as the base year in the amount of \$1,769,843 with adjustments to be made in subsequent years according to the criteria as referenced above. Staff has computed the limitation amount of \$12,273,457 for fiscal year 2020-2021 as indicated in Attachment 2. Attachment 1 is a proposed resolution setting the amount.

ANALYSIS

Every May the State Department of Finance generates the estimate of the percentage change in population to local governments. Each local jurisdiction must use the percentage change in population in conjunction with the change in the cost of living or price factor to calculate the appropriations limit for the upcoming fiscal year. The new appropriations limit is calculated by staff and presented to the Board via consent item. Special districts are required by law to calculate their appropriations limit and present the calculation with their annual audit.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

It is recommended that the Board adopt Resolution No. 656 setting the fiscal year 2020-2021 appropriations amount subject to the Gann Limits.

ATTACHMENT

- 1) Resolution No. 656 (1 page)
- 2) FY 2020-2021 Appropriations Limit (1 page)

RESOLUTION NO. 656

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
PLEASANT VALLEY RECREATION AND PARK DISTRICT
ESTABLISHING THE ANNUAL APPROPRIATIONS SUBJECT
TO THE LIMITATION SET FORTH IN ARTICLE XIII B
OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

WHEREAS, Article XIII B of the California Constitution established the total annual appropriations subject to limitations for the State and for local government; and

WHEREAS, said limitation is defined as the appropriations limit of such entities for the prior year adjusted for changes in per capita personal income and population of said entities; and

WHEREAS, the Board of Directors of the Pleasant Valley Recreation and Park District wishes to establish the appropriations subject to limitation for the fiscal year 2020-2021,

NOW, THEREFORE, the Board of Directors of the Pleasant Valley Recreation and Park District does hereby resolve as follows:

1. The appropriations subject to limitation for the Pleasant Valley Recreation and Park District for the fiscal year 1978 -1979 was \$1,769,843.
2. The appropriations subject to limitation pursuant to Article XIII B of the California Constitution for the Pleasant Valley Recreation and Park District for the fiscal year 2020-2021 is \$12,273,457.
3. Said appropriations subject to limitation include adjustments pursuant to Section 3 of Article XIII B of the California Constitution as of the date of this resolution.

PASSED AND ADOPTED this 1st day of July 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ELAINE MAGNER, CHAIR
PLEASANT VALLEY RECREATION AND PARK DISTRICT

ATTESTED:

MIKE MISHLER, SECRETARY
PLEASANT VALLEY RECREATION AND PARK DISTRICT

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
2020-2021 APPROPRIATION LIMIT**

| | | | |
|---|--------------------------|---|-------------------|
| California Per Capita Personal Income percentage change: | 3.73% | | |
| Converted to a ratio: | $\frac{3.73 + 100}{100}$ | = | 1.0373 |
| PVRPD Estimated change in population: | 0.34% | | |
| Converted to a ratio: | $\frac{.34 + 100}{100}$ | = | 1.0034 |
| Calculation: 2018-2019 ratio of change | 1.0373×1.0034 | = | 1.0408 |
| 1978-1979 Appropriation Limitation | | | 1,769,843 |
| 2019-2020 Appropriation Limitation | | | 11,792,330 |
| 2020-2021 Appropriation Limit \$11,792,330 (2019-2020 limitation) X 1.0408 (2020-2021 ratio of change) | | = | <u>12,273,457</u> |

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Kathryn Drewry, Human Resources Specialist

DATE: July 1, 2020

**SUBJECT: CONSIDERATION AND APPROVAL OF RECREATION
SUPERVISOR - AQUATICS JOB DESCRIPTION**

SUMMARY

The Pleasant Valley Recreation and Park District performs a yearly review of the Job Descriptions. This process is needed to ensure that the job descriptions and salary listings correctly reflect the changes in our District and workforce.

ANALYSIS

At the May 5, 2020 Board of Directors meeting, the Recreation Supervisor position was updated to reflect that the position may also perform work with the Pleasant Valley Recreation & Park Foundation.

Due to COVID-19 and the need to have a highly skilled and trained workforce, the District is requesting a Recreation Supervisor - Aquatics Job Description to better meet tomorrow's challenges. The primary difference for this position is the additional requirements of having American Red Cross Lifeguard Instructor, CPR for the Professional Rescuer, First Aid & Oxygen Administration, Title 22, and Water Safety Instructor certifications. Additional preferred qualifications include Water Safety Instructor Trainer (WSIT) and Emergency Response Trainer.

As a salaried Supervisor, it is preferred that this position have the Certified Pool Operator ("CPO") professional designation.

FISCAL IMPACT

There is currently no fiscal impact. The position of Recreation Supervisor - Aquatics will replace one of our current Recreation Supervisor allocations. There is no difference in salary range between these positions.

RECOMMENDATION

It is recommended that the Board approve the proposed job descriptions and the salary schedule.

ATTACHMENTS

- 1) Recreation Supervisor (2 pages)
- 2) Recreation Supervisor - Aquatics (2 pages)
- 3) Full Time/Part-Time Year-Round Salary Schedule (1 page)



Pleasant Valley Recreation and Park District Job Description

| | | | |
|---------------------|-----------------------|-----------------------|--------------------|
| Job Title: | Recreation Supervisor | Category: | Management |
| Department: | Recreation | Prepared Date: | March 2020 |
| Reports To: | Recreation Manager | Approved by: | Board of Directors |
| FLSA Status: | Exempt | Approved Date: | May 6, 2020 |

SUMMARY: Plans, oversees and supervises comprehensive recreational programs of cultural, arts, youth or adult sports, contract classes, senior citizen programs or other recreation programs involving the supervision of group instructors, contractors, staff and volunteers in the planning of activities and events. Performs contract administration for contractual instructors. Prepares and administers department/section budget. Ensures safe work practices, work quality and accuracy; prepares, supervises and maintains work records and reports; serves as a technical resource for assigned personnel. Provides written and oral reports to the Recreation Services Manager, General Manager, and the Board of Directors.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Includes the following, with a focus of Quality Customer Service being primary for all positions. Performs additional duties as assigned.

- Responsible for planning, directing, organizing and controlling the operational budget.
- Establish and maintain an open and effective system of communication throughout the organization.
- Advocate and work closely with citizens and other service providers in a cooperative community response to program needs including but not limited to non-profit organizations, Pleasant Valley Recreation & Park Foundation, civic groups, and other governmental agencies.
- Directly supervise assigned employees and program volunteers; interview, hire and train new employees; address employee complaints and resolve personnel issues; plan, assign and schedule assigned employees.
- Adapt recreation programs to meet the needs of the District's clientele of all ages and abilities.
- Maintain communications and effective working relationships with co-workers, supervisors, other governmental agencies, elected and appointed officials, community groups and the public-at-large.
- Prepare calendar of events, including newsletters, public relations announcements, and other similar communications.
- Ability to communicate effectively with the general public, organization, employees, user groups, and community leaders in oral and written form.
- Plan, implement, schedule and evaluate special events and activities related to program to which assigned.
- Participate in training of recreation staff and volunteers as needed.
- Serve as liaison between Pleasant Valley Recreation and Park District and Community Service Groups; negotiate and resolve significant and controversial issues.
- Coordinate and solicit co-sponsorships with commercial businesses and non-profit agencies to provide financial support in offering a wide variety of special events. Follow up with potential supporters as appropriate.
- Develop and implement training programs to improve/develop employee skills.
- May require some Holiday, evening, and/or weekend work assignments.

OTHER SKILLS AND ABILITIES: Knowledge and experience with materials, methods, practices, and equipment in relation to recreation programs. Must be able to "multitask" to handle competing priorities and demands. Must be able to keep accurate records and prepare reports.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



Pleasant Valley Recreation and Park District Job Description

- Thorough to comprehensive knowledge of: common office practices; current recreation trends; principles of supervision, employee motivation, training and performance evaluation.
- Working knowledge of: social and advocacy programs, services, and activities within the recreation field; laws and regulations governing recreation programs.
- Ability to read, analyze and interpret periodicals related to area of expertise, technical procedures, or government regulations. Ability to write reports, correspondence, procedure manuals or articles. Ability to effectively communicate, present information in oral and written form, and respond to questions from managers and the general public; interpret and explain pertinent District policies and procedures.
- Ability to: assist in the development and monitoring of an assigned program budget; develop and recommend policies and procedures related to assigned operations; coordinate, organize, implement, and publicize recreation and leisure time activities and specialized events.

EDUCATION and/or EXPERIENCE: Bachelor's Degree in recreation, physical education, leisure studies, sociology, gerontology, communications, health care profession, or related field with minimum of four (4) years of progressive experience in recreation, including two (2) years of supervisory experience, or equivalent combination of education and experience

CERTIFICATES, LICENSES, REGISTRATIONS: Position requires average amount of driving, therefore, must have daily access to a vehicle, and possess a valid California driver's license, and maintain appropriate insurance on vehicle used in the course of business duties. Position may involve driving to events as a representative of the District. CPR and First Aid Certification required no later than six (6) months after employment. Successful completion of tuberculosis, drug and alcohol screening and criminal justice fingerprint clearance/background check required.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; sit; twist, and use hands to finger, handle, or feel. The employee is frequently required to walk; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must frequently lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to risk of electrical shock. The noise level in the work environment is usually loud.



Pleasant Valley Recreation and Park District Job Description

| | | | |
|---------------------|----------------------------------|-----------------------|--------------------|
| Job Title: | Recreation Supervisor - Aquatics | Category: | Management |
| Department: | Recreation | Prepared Date: | June 2020 |
| Reports To: | Recreation Manager | Approved by: | Board of Directors |
| FLSA Status: | Exempt | Approved Date: | July 1, 2020 |

SUMMARY: Plans, oversees and supervises comprehensive recreational programs of cultural, arts, youth or adult sports, contract classes, senior citizen programs or other recreation programs involving the supervision of group instructors, contractors, staff and volunteers in the planning of activities and events. Performs contract administration for contractual instructors. Prepares and administers department/section budget. Ensures safe work practices, work quality and accuracy; prepares, supervises and maintains work records and reports; serves as a technical resource for assigned personnel. Provides written and oral reports to the Recreation Services Manager, General Manager, and the Board of Directors.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Includes the following, with a focus of Quality Customer Service being primary for all positions. Performs additional duties as assigned.

- Responsible for planning, directing, organizing and controlling the operational budget.
- Establish and maintain an open and effective system of communication throughout the organization.
- Advocate and work closely with citizens and other service providers in a cooperative community response to program needs including but not limited to non-profit organizations, Pleasant Valley Recreation & Park Foundation, civic groups, and other governmental agencies.
- Directly supervise assigned employees and program volunteers; interview, hire and train new employees; address employee complaints and resolve personnel issues; plan, assign and schedule assigned employees.
- Adapt recreation programs to meet the needs of the District's clientele of all ages and abilities.
- Maintain communications and effective working relationships with co-workers, supervisors, other governmental agencies, elected and appointed officials, community groups and the public-at-large.
- Prepare calendar of events, including newsletters, public relations announcements, and other similar communications.
- Ability to communicate effectively with the general public, organization, employees, user groups, and community leaders in oral and written form.
- Plan, implement, schedule and evaluate special events and activities related to program to which assigned.
- Participate in training of recreation staff and volunteers as needed.
- Serve as liaison between Pleasant Valley Recreation and Park District and Community Service Groups; negotiate and resolve significant and controversial issues.
- Coordinate and solicit co-sponsorships with commercial businesses and non-profit agencies to provide financial support in offering a wide variety of special events. Follow up with potential supporters as appropriate.
- Develop and implement training programs to improve/develop employee skills.
- May require some Holiday, evening, and/or weekend work assignments.

OTHER SKILLS AND ABILITIES: Knowledge and experience with materials, methods, practices, and equipment in relation to recreation programs. Must be able to "multitask" to handle competing priorities and demands. Must be able to keep accurate records and prepare reports.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



Pleasant Valley Recreation and Park District Job Description

- Thorough to comprehensive knowledge of: common office practices; current recreation trends; principles of supervision, employee motivation, training and performance evaluation.
- Working knowledge of: social and advocacy programs, services, and activities within the recreation field; laws and regulations governing recreation programs.
- Ability to read, analyze and interpret periodicals related to area of expertise, technical procedures, or government regulations. Ability to write reports, correspondence, procedure manuals or articles. Ability to effectively communicate, present information in oral and written form, and respond to questions from managers and the general public; interpret and explain pertinent District policies and procedures.
- Ability to: assist in the development and monitoring of an assigned program budget; develop and recommend policies and procedures related to assigned operations; coordinate, organize, implement, and publicize recreation and leisure time activities and specialized events.

EDUCATION and/or EXPERIENCE: Bachelor's Degree in recreation, physical education, leisure studies, sociology, gerontology, communications, health care profession, or related field with minimum of four (4) years of progressive experience in recreation, including two (2) years of supervisory experience, or equivalent combination of education and experience

CERTIFICATES, LICENSES, REGISTRATIONS: Required certificates include: Current American Red Cross (ARC) certifications in Lifeguarding, CPR, First Aid & Oxygen Administration; Title 22; ARC Lifeguard Instructor; CPR for the Professional Rescuer, Water Safety Instructor (WSI), and preferred certifications include: Water Safety Instructor Trainer (WSIT), and Emergency Response Trainer. A Certified Pool Operator (CPO) designation is preferred. Position requires average amount of driving, therefore, must have daily access to a vehicle, and possess a valid Driver's License, and maintain appropriate insurance on vehicle used in the course of business duties. Position may involve driving to events as a representative of the District. Successful completion of tuberculosis, drug and alcohol screening and criminal justice fingerprint clearance/background check required.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; sit; twist, and use hands to finger, handle, or feel. The employee is frequently required to walk; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must frequently lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to risk of electrical shock. The noise level in the work environment is usually loud.



**FULL TIME/PART TIME YEAR ROUND
CLASSIFICATIONS AND SALARY RANGES**

| | Bi-Weekly Hourly | Bi-Weekly Hourly |
|-------------------------------------|-----------------------|-----------------------|
| GENERAL MANAGER (Contract Employee) | \$5,743.29 \$71.79 | \$6,464.12 \$80.80 |
| ADMINISTRATIVE SERVICES MANAGER | \$3,152.41 \$39.41 | \$4,005.11 \$50.06 |
| ADMINISTRATIVE ANALYST | \$2,604.19 \$32.55 | \$3,310.51 \$41.38 |
| DEVELOPMENT ANALYST | \$2,604.19 \$32.55 | \$3,310.51 \$41.38 |
| HUMAN RESOURCES SPECIALIST | \$1,996.74 \$24.96 | \$2,536.91 \$31.71 |
| ACCOUNTING SPECIALIST | \$1,996.74 \$24.96 | \$2,536.91 \$31.71 |
| CUSTOMER SERVICE REP LEAD WORKER | \$1,708.03 \$21.35 | \$2,169.35 \$27.12 |
| CUSTOMER SERVICE REPRESENTATIVE I | \$1,412.00 \$17.65 | \$1,794.28 \$22.43 |
| CUSTOMER SERVICE REPRESENTATIVE II | \$1,552.75 \$19.41 | \$1,973.37 \$24.67 |
| RECREATION SERVICES MANAGER | \$3,152.41 \$39.41 | \$4,005.11 \$50.06 |
| RECREATION SUPERVISOR | \$2,603.86 \$32.55 | \$3,310.14 \$41.38 |
| RECREATION SUPERVISOR - AQUATICS | \$2,603.86 \$32.55 | \$3,310.14 \$41.38 |
| RECREATION COORDINATOR | \$2,172.73 \$27.16 | \$2,759.72 \$34.50 |
| MARKETING SPECIALIST | \$1,628.72 \$20.36 | \$2,068.91 \$25.86 |
| RECREATION SPECIALIST | \$1,469.04 \$18.36 | \$2,068.91 \$25.86 |
| AQUATIC SPECIALIST | \$1,469.04 \$18.36 | \$2,068.91 \$25.86 |
| PARK SERVICES MANAGER | \$3,152.41 \$39.41 | \$4,005.11 \$50.06 |
| PARK SUPERVISOR | \$2,604.19 \$32.55 | \$3,310.51 \$41.38 |
| PARK MAINTENANCE LEAD WORKER | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| LEAD PARK RANGER | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| MECHANIC | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| IRRIGATION SPECIALIST | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| GROUNDS/FACILITIES I | \$1,599.42 \$19.99 | \$2,032.50 \$25.41 |
| GROUNDS/FACILITIES II | \$1,838.06 \$22.98 | \$2,336.62 \$29.21 |

To Board 7-1-2020

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Leonore Young, Administrative Services Manager

DATE: July 1, 2020

**SUBJECT: CONSIDERATION AND ADOPTION OF RESOLUTION
NO. 657 FOR FISCAL YEAR 2020-2021 BUDGETS FOR
THE GENERAL FUND, THE ASSESSMENT DISTRICT
AND QUIMBY EXPENSES**

SUMMARY

Every year a public hearing is held to adopt the proposed Fiscal Year budget for the General Fund, Assessment District and Quimby budgets. The hearing is required before the District can adopt a resolution to adopt the Fiscal Year budget 2020-2021. Staff is requesting that the Board adopt the FY 2020-2021 General Fund, Assessment District and Quimby budgets for the Pleasant Valley Recreation and Park District.

BACKGROUND

On May 9th and 14th, Pleasant Valley Recreation and Park District held public workshops for the proposed Fiscal Year 2020-2021 budgets, totaling approximately \$7.5 million in expenses for the General Fund budget, \$1.1 million in expenses for the Assessment District Budget and \$1.0 million in expenses (Capital) for the Quimby Fund. The public received notice of these workshops through the posting of agendas.

At the end of the workshops, the proposed budgets were presented and approved by the Board at the June 3, 2020 Regular Board Meeting as required by Public Resources Code 5788. Also, per Public Resources Code 5785.1(b), the notice of a public hearing was posted on June 19, 2020 in the *Camarillo Acorn*. The notice served to announce the public hearing on the adoption of the final budget at the July 1st meeting. The Board has until August 30, 2020 to adopt a final budget as required by Public Resource Code 5788.5.

The proposed operating budgets for FY 2020-2021 strive to continue to move the Pleasant Valley Recreation and Park District along the path of fiscal sustainability, although this fiscal year budget was very difficult. In March 2020, the COVID-19 crisis was declared in Ventura County, which has and will continue to have a large impact on District finances. The District has been forced to cancel classes, program, and events which in turn affect the revenues the District brings in during the summer months which is considered the highest use season. In addition, the District was forced to cancel classes, programs and events in March, April, May, and June of fiscal year 2019-2020 which will affect our year end 19-20/beginning year 20-21 cash balances. Due to the COVID-19 crisis, the budget presented at the budget workshop, the June 3, 2020 board meeting and the July 1, 2020 public hearing/board meeting is a straightforward budget. Staff spent numerous hours preparing this budget taking into consideration the “unknowns” for the District future and making every dollar stretch to maintain a consistent level of service for the community. Since this budget has so many “unknowns” for the future it will be a working document and will be visited quarterly

to: examine revenues and trends, identify areas of financial issues or concerns, and assess strategies to ensure budget corrections can be made on a timely basis.

A central component of this budget is to develop a balanced spending plan that factors in salary and benefit expenses, identifying essential service needs, technological demands, changing legislation and regulations, and infrastructure maintenance issues. The General Fund budget as presented is balanced with an excess of \$2,418 in the general fund. The introduction of the preliminary budgets as well as the workshops has allowed the Board and the public an opportunity to review and provide additional comments before adoption of the budgets on July 1, 2020.

The Assessment District budget is balanced at \$1,185,457 in revenue with \$1,178,411 in personnel and services and supplies. This equates to revenue exceeding expense by a total of \$7,046.

The Quimby Fees Fund has a revenue budget of \$38,000 for interest earnings and an expense budget of \$1,000,000 for capital improvement projects.

The remaining report is similar to the June 3, 2020 staff report that was presented to the Board, as the only change made was the amount budgeted for the server and switches. At the time of the budget workshop the District was still in discussions with the vendor to get a final pricing of the capital item (server and switches). Staff budgeted \$24,000 for this item, but after a final meeting with the vendor, staff was notified the pricing would be \$30,772. This increased the capital expense from \$97,500 to \$104,272.

ANALYSIS

The analysis is comparative from the approved FY 2019-2020 Operating Budget for General Fund-Fund 10, Assessment District - Fund 20 and Quimby Fees – Fund 30.

Revenue

General Fund Revenue has an overall decrease of \$657,109 from FY2019-2020 budget, the major noticeable changes are reflected in the chart below:

| | | |
|------------------------------|----------|-----------|
| Property Tax Apportionment* | Decrease | \$80,003 |
| Contract Classes/Public Fees | Decrease | \$87,790 |
| Public Fees | Decrease | \$154,838 |
| Rental | Decrease | \$149,913 |
| Donations | Decrease | \$36,000 |
| ROPS | Decrease | \$75,000 |

❖ Property Tax Apportionment stayed flat with a 10% reduction in Supplemental Tax

General Fund Personnel Expenses has an overall decrease of \$307,885 from FY 2019-2020 budget, the major noticeable changes are reflected in the chart below:

| | | |
|---------------------|----------|-----------|
| Full-Time Salaries | Decrease | \$292,244 |
| Part-Time Salaries | Decrease | \$ 35,558 |
| Retirement | Decrease | \$ 32,917 |
| Employee Insurance | Decrease | \$ 10,908 |
| Worker Compensation | Decrease | \$ 25,545 |

- ❖ Personnel decreases: 1) COVID-19, a world-wide pandemic that affected the District March 2020, 2) Eliminating a full-time Recreation Supervisor position, 3) Underfilling two positions, 4) Freezing four positions

Services and Supplies

General Fund Services and Supplies has an overall decrease of \$293,759 from FY 2019-2020 budget, the major noticeable changes are reflected in the chart below:

| | | |
|----------------------------|------------------------|------------------|
| Legal Services | Decrease | \$10,000 |
| Instructor Services | Decrease | \$40,709 |
| Rent & Leases | Decrease | \$13,250 |
| Water | Increase | \$40,000 |
| Electric | Decrease | \$20,864 |
| Designated Reserve Buckets | FY 2019-2020 \$125,000 | FY 2020-2021 \$0 |

Fund 20 - Assessment District

The analysis for Fund 20 (Assessment District) is as follows:

- Balanced budget with an excess of \$7,046
- Revenue has increased \$33,935 due to 3% increase in Assessment Tax
- Personnel has decreased \$3,383
- Services and Supplies has increased \$33,252 due to:
 - Contract Landscape Services \$14,216
 - Tree Care \$12,500

Fund 30 – Quimby Fees

Fund 30 (Quimby Fees) is a fee that is received from developers in lieu of land and may only be used for developing new parks/recreation facilities or rehabilitating existing neighborhood or Community Park/Recreational Facilities. The District does not budget for Park-in lieu fees but does budget for interest earnings. The District budgeted \$38,000 in interest earnings, taking into consideration the balances that are in the Ventura County Pool and the two certificates of deposit with Multi-Bank Securities.

The following projects are planned for FY 2020-2021 and the projects will be paid with Quimby Funds equating to \$1,000,000.

- Community Center Kitchen \$250,000
- Arneill Ranch Park \$750,000

Capital Improvement Program (CIP)

For the General Fund CIP there are a total of six projects. Three are currently in the fiscal year 2020-2021 budget and three are slated to be reviewed at mid-year:

- Current Capital Improvement Projects
 - Turf Grinder for Edges/Lips \$15,000
 - Pitts Ranch Basketball Court Repaint \$ 8,000
 - PV Fields Painting West End \$15,000
 - Truck \$30,000

There are two capital purchases budgeted for this upcoming fiscal year:

- Administration
 - Server and Switches \$30,772
- Recreation
 - Inflatable System \$ 5,500

Total budgeted for capital is \$104,272

FISCAL IMPACT

There is an increase to the Capital budget of \$6,772 for a Server and Switch IT project which increased the overall capital budget from \$97,500 to \$104,272. There are no other changes to the revenue or expense made to the proposed budget which was approved on June 3, 2020 to the final budgets being presented on July 1, 2020, therefore there is no current fiscal impact to revenue and expenses.

RECOMMENDATION

It is recommended that the Board approve and adopt Resolution No. 657, 2020-2021 Fiscal Year Budgets.

ATTACHMENT

- 1) Resolution No. 657 (1 page)
- 2) FY 2020-2021 Budgets Summary Sheets
 - a. Fund 10 (3 pages)
 - b. Recreation Department (1 pages)
 - c. Department 000 (1 page)
 - d. Department 301 (1 page)
 - e. Department 310 (1 page)

- f. Department 320 (1 page)
- g. Department 370 (1 page)
- h. Department 410 (2 pages)
- i. Department 503 (1 page)
- j. Department 505 (2 pages)
- k. Department 520 (1 page)
- l. Fund 20 Assessment District (1 page)
- m. Fund 30 Park Dedication Fees (1 page)

RESOLUTION NO. 657

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
ADOPTING THE 2020-2021 FISCAL YEAR BUDGETS**

WHEREAS, the Board of Directors of the Pleasant Valley Recreation and Park District (“District”) has reviewed and adopted the draft budgets for Fiscal Year 2020-2021;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the District Board of Directors as follows:

1. That the budget document which is on file with the Secretary of the Board be adopted as the final operating and capital budget for the District for the Fiscal Year 2020-2021.
2. That the amounts designated in the final Fiscal Year 2020-2021 budgets are hereby appropriated and may be expended by the departments or funds for which they are designated, and such appropriation shall be neither increased nor decreased excepted herein.
3. That the following controls are hereby placed on the use and transfer of budgeted funds:
 - a. The General Manager is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses, and capital expenditures and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or General Manager as described herein.
 - b. The Board must authorize any increase in the overall operating budget, capital budget, salary budget, and number of authorized regular personnel positions above the level identified in the final budget. The General Manager may authorize the hiring of temporary or part-time staff as necessary, within the limits imposed by the available funds in the budget.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 1st day of July 2020 by the following vote:

AYES: _____
NAYS: _____
ABSENT: _____

Elaine Magner, Chair, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

Attested:

Mike Mishler, Secretary
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

Pleasant Valley Recreation & Park District
 FY 2020-2021 Budget
 Fund 10

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------|-------------------|
| Revenue | | | | | | | |
| 5110 | Tax Apport - Cur Year Secured | \$ (6,353,802.15) | \$ (6,561,872.00) | \$ (6,481,869.00) | \$ (6,481,869.00) | \$ (6,481,869.00) | \$ (6,481,869.00) |
| 5120 | Tax Apport - Cur Year Unsec | \$ (115,812.89) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5130 | Tax Apport - Prior Year Sec | \$ (62,776.77) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5140 | Tax Apport - Prior Year Unsec | \$ (70,361.51) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5150 | Tax Deeded Sales | \$ (10.03) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5210 | Cur Supplemental Pass Thru | \$ (108,928.71) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5230 | HOPTR | \$ (45,866.89) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5240 | Supplemental Assessment Roll | \$ (84.18) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5310 | Interest Earnings | \$ (98,047.11) | \$ (46,500.00) | \$ (36,030.00) | \$ (36,030.00) | \$ (36,030.00) | \$ (36,030.00) |
| 5460 | Dividends - CAPRT Prior Years | \$ (9,382.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5465 | Hill Fire 2018 | \$ (76,072.88) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5505 | Park Patrol Citations | \$ (9,399.22) | \$ (4,950.00) | \$ (3,245.00) | \$ (2,434.00) | \$ (2,434.00) | \$ (2,434.00) |
| 5510 | Contract Classes-Public Fees | \$ (224,938.49) | \$ (235,485.00) | \$ (296,927.00) | \$ (147,695.00) | \$ (147,695.00) | \$ (147,695.00) |
| 5511 | Public Fees | \$ (410,015.87) | \$ (379,621.00) | \$ (304,710.00) | \$ (224,783.00) | \$ (224,783.00) | \$ (224,783.00) |
| 5520 | Public Fees-Entry Fees | \$ (53,235.06) | \$ (46,995.00) | \$ (39,745.00) | \$ (29,809.00) | \$ (29,809.00) | \$ (29,809.00) |
| 5525 | Vending Concessions | \$ (2,166.71) | \$ (3,446.00) | \$ (976.00) | \$ (732.00) | \$ (732.00) | \$ (732.00) |
| 5530 | Rental | \$ (434,087.36) | \$ (403,769.00) | \$ (339,006.00) | \$ (253,856.00) | \$ (253,856.00) | \$ (253,856.00) |
| 5535 | Cell Tower Revenue | \$ (91,675.52) | \$ (91,704.00) | \$ (91,704.00) | \$ (91,704.00) | \$ (91,704.00) | \$ (91,704.00) |
| 5536 | Annual Passes | \$ 122.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5540 | Parking Fees | \$ (16,969.18) | \$ (12,312.00) | \$ (10,350.00) | \$ (7,261.00) | \$ (7,261.00) | \$ (7,261.00) |
| 5550 | Dues | \$ (1,201.00) | \$ (2,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5555 | Activity Guide Revenue | \$ (15,975.25) | \$ (18,000.00) | \$ (18,000.00) | \$ (13,500.00) | \$ (13,500.00) | \$ (13,500.00) |
| 5558 | Sponsorships | \$ (3,600.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5563 | Staffing Cost Recovery | \$ (21,421.41) | \$ (16,880.00) | \$ (33,880.00) | \$ (31,285.00) | \$ (31,285.00) | \$ (31,285.00) |
| 5564 | Special Event Permits | \$ (1,206.00) | \$ (1,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5565 | Gain/(Loss) IAF Investments | \$ (4,737.83) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5570 | Donations | \$ (95,204.50) | \$ (90,000.00) | \$ (72,000.00) | \$ (36,000.00) | \$ (36,000.00) | \$ (36,000.00) |
| 5575 | Other/Purchase Discount Taken | \$ (90,330.56) | \$ (68,015.00) | \$ (49,082.00) | \$ (44,082.00) | \$ (44,082.00) | \$ (44,082.00) |
| 5576 | Credit Card Processing Fee | \$ (346.44) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5580 | Cash Over/Under | \$ (174.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5585 | Incentive Income | \$ (2,762.58) | \$ (1,900.00) | \$ (1,300.00) | \$ (1,300.00) | \$ (1,300.00) | \$ (1,300.00) |
| 5595 | Prior Period Adjustment | \$ 3,704.32 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5600 | Reimbursement - ROPS | \$ (287,212.86) | \$ (200,000.00) | \$ (125,000.00) | \$ (125,000.00) | \$ (125,000.00) | \$ (125,000.00) |
| 5605 | Reimb-Needs Assessment/LPA | \$ (15,793.34) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (8,660,222.48) | \$ (8,184,449.00) | \$ (7,803,824.00) | \$ (7,527,340.00) | \$ (7,527,340.00) | \$ (7,527,340.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 2,200,795.96 | \$ 2,650,972.00 | \$ 2,515,178.00 | \$ 2,358,728.00 | \$ 2,358,728.00 | \$ 2,358,728.00 |
| 6101 | Overtime Salaries | \$ 34,862.08 | \$ 32,508.00 | \$ 32,490.00 | \$ 32,490.00 | \$ 32,490.00 | \$ 32,490.00 |
| 6105 | Car Allowance | \$ 10,806.25 | \$ 10,800.00 | \$ 10,800.00 | \$ 10,800.00 | \$ 10,800.00 | \$ 10,800.00 |
| 6108 | Cell Phone Allowance | \$ 15,398.86 | \$ 15,420.00 | \$ 15,420.00 | \$ 14,610.00 | \$ 14,610.00 | \$ 14,610.00 |
| 6110 | Part-Time Salaries | \$ 622,446.45 | \$ 470,254.00 | \$ 455,741.00 | \$ 434,696.00 | \$ 434,696.00 | \$ 434,696.00 |
| 6120 | Retirement | \$ 379,760.59 | \$ 450,140.00 | \$ 442,785.00 | \$ 417,223.00 | \$ 417,223.00 | \$ 417,223.00 |
| 6121 | 457 Pension | \$ 7,389.23 | \$ 7,445.00 | \$ 7,445.00 | \$ 7,445.00 | \$ 7,445.00 | \$ 7,445.00 |
| 6130 | Employee Insurance | \$ 267,264.52 | \$ 304,641.00 | \$ 302,990.00 | \$ 293,733.00 | \$ 293,733.00 | \$ 293,733.00 |
| 6131 | Med Ins - Board/Retirees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6140 | Workers Compensation | \$ 208,178.25 | \$ 172,200.00 | \$ 151,966.00 | \$ 146,655.00 | \$ 146,655.00 | \$ 146,655.00 |
| 6150 | Unemployment Insurance | \$ 9,563.00 | \$ 5,000.00 | \$ 3,400.00 | \$ 3,400.00 | \$ 3,400.00 | \$ 3,400.00 |
| 6160 | Loan - Pension Obligation | \$ 43,633.74 | \$ 250,532.00 | \$ 256,742.00 | \$ 256,742.00 | \$ 256,742.00 | \$ 256,742.00 |
| 6170 | PERB Unfunded Liability | \$ 318,714.00 | \$ 348,560.00 | \$ 434,065.00 | \$ 434,065.00 | \$ 434,065.00 | \$ 434,065.00 |
| Personnel | | \$ 4,118,822.93 | \$ 4,718,472.00 | \$ 4,629,022.00 | \$ 4,410,587.00 | \$ 4,410,587.00 | \$ 4,410,587.00 |
| Services and Supplies | | | | | | | |
| 6200 | Communications | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6210 | Telephone/Internet | \$ 12,222.82 | \$ 20,804.00 | \$ 16,596.00 | \$ 16,596.00 | \$ 16,596.00 | \$ 16,596.00 |
| 6220 | Internet Services | \$ 67,469.49 | \$ 41,010.00 | \$ 27,135.00 | \$ 27,135.00 | \$ 27,135.00 | \$ 27,135.00 |
| 6230 | IT Infrastructure | \$ - | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| 6240 | Computer Hardware/Software | \$ - | \$ 13,264.00 | \$ 10,040.00 | \$ 10,040.00 | \$ 10,040.00 | \$ 10,040.00 |
| 6310 | Pool Chemicals | \$ 6,034.50 | \$ 11,500.00 | \$ 11,000.00 | \$ 8,250.00 | \$ 8,250.00 | \$ 8,250.00 |
| 6320 | Janitorial Supplies | \$ 56,753.29 | \$ 53,400.00 | \$ 53,400.00 | \$ 53,400.00 | \$ 53,400.00 | \$ 53,400.00 |
| 6330 | Kitchen Supplies | \$ 889.01 | \$ 2,400.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 |
| 6340 | Food Supplies | \$ 12,351.38 | \$ 8,800.00 | \$ 7,300.00 | \$ 6,320.00 | \$ 6,320.00 | \$ 6,320.00 |
| 6350 | Water Maint & Service | \$ 1,164.43 | \$ 1,176.00 | \$ 1,239.00 | \$ 1,239.00 | \$ 1,239.00 | \$ 1,239.00 |
| 6360 | Laundry/Wash Service | \$ 404.50 | \$ 680.00 | \$ 880.00 | \$ 880.00 | \$ 880.00 | \$ 880.00 |
| 6380 | Medical Supplies | \$ 184.81 | \$ 850.00 | \$ - | \$ - | \$ - | \$ - |
| 6410 | Insurance Liability | \$ 115,144.00 | \$ 143,930.00 | \$ 149,311.00 | \$ 149,311.00 | \$ 149,311.00 | \$ 149,311.00 |
| 6500 | Equipment Maintenance | \$ 4.60 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 |
| 6510 | Fuel | \$ 47,886.18 | \$ 48,000.00 | \$ 50,400.00 | \$ 50,400.00 | \$ 50,400.00 | \$ 50,400.00 |
| 6520 | Vehicle Maintenance | \$ 31,069.59 | \$ 35,400.00 | \$ 35,400.00 | \$ 35,400.00 | \$ 35,400.00 | \$ 35,400.00 |
| 6530 | Office Equipment Maintenance | \$ - | \$ 600.00 | \$ 1,600.00 | \$ - | \$ - | \$ - |
| 6540 | Computer Equip Maintenance | \$ 217.81 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6610 | Building Repair | \$ 99,509.45 | \$ 93,250.00 | \$ 88,000.00 | \$ 88,000.00 | \$ 88,000.00 | \$ 88,000.00 |
| 6620 | HVAC | \$ 7,790.35 | \$ 10,240.00 | \$ 8,820.00 | \$ 8,820.00 | \$ 8,820.00 | \$ 8,820.00 |
| 6630 | Playground Maintenance | \$ 37,986.15 | \$ 30,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 |
| 6640 | Hill Fire 2018 | \$ 60,452.27 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6710 | Grounds Maintenance | \$ 80,908.20 | \$ 91,280.00 | \$ 86,220.00 | \$ 86,220.00 | \$ 86,220.00 | \$ 86,220.00 |
| 6719 | Tree Care - Assess | \$ 10,000.00 | \$ 28,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| 6720 | Contracted LS Services | \$ 832.10 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6725 | Park Signage (Brandin) | \$ 4,956.90 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6730 | Contracted Pest Control | \$ 1,500.00 | \$ 2,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 6740 | Rubbish & Refuse | \$ 62,451.08 | \$ 73,586.00 | \$ 77,006.00 | \$ 77,006.00 | \$ 77,006.00 | \$ 77,006.00 |
| 6750 | Vandalism/Theft | \$ 48.17 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |

Pleasant Valley Recreation & Park District
 FY 2020-2021 Budget
 Fund 10

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested | Proposed | Approved | Adopted |
|---------|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| 6810 | Memberships | \$ 12,523.63 | \$ 16,245.00 | \$ 13,696.00 | \$ 13,696.00 | \$ 13,696.00 | \$ 13,696.00 |
| 6910 | Office Supplies | \$ 16,997.07 | \$ 23,671.00 | \$ 20,705.00 | \$ 17,585.00 | \$ 17,585.00 | \$ 17,585.00 |
| 6920 | Postage Expense | \$ 13,003.91 | \$ 22,540.00 | \$ 19,500.00 | \$ 19,000.00 | \$ 19,000.00 | \$ 19,000.00 |
| 6930 | Advertising Expense | \$ 13,034.14 | \$ 5,840.00 | \$ 6,240.00 | \$ 6,240.00 | \$ 6,240.00 | \$ 6,240.00 |
| 6940 | Printing Charges | \$ 15,597.06 | \$ 13,598.00 | \$ 13,638.00 | \$ 13,338.00 | \$ 13,338.00 | \$ 13,338.00 |
| 6950 | ActiveNet Charges | \$ 61,611.47 | \$ 61,209.00 | \$ 58,338.00 | \$ 52,542.00 | \$ 52,542.00 | \$ 52,542.00 |
| 6960 | Approp Redev/Collection Fees | \$ 489,668.40 | \$ 459,455.00 | \$ 481,526.00 | \$ 481,526.00 | \$ 481,526.00 | \$ 481,526.00 |
| 6980 | Minor Equip Fixture & Founit | \$ 1,110.04 | \$ 1,233.00 | \$ 1,134.00 | \$ 1,134.00 | \$ 1,134.00 | \$ 1,134.00 |
| 6990 | Comp Hardware/Software Exp | \$ 9,514.49 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7010 | Fingerprint Fees (HR) | \$ 1,630.00 | \$ 2,440.00 | \$ 2,560.00 | \$ 2,560.00 | \$ 2,560.00 | \$ 2,560.00 |
| 7020 | Fire & Safety Insp Fees | \$ 4,052.43 | \$ 4,275.00 | \$ 2,975.00 | \$ 2,975.00 | \$ 2,975.00 | \$ 2,975.00 |
| 7030 | Permit & Licensure Fees | \$ 14,172.28 | \$ 6,730.00 | \$ 6,350.00 | \$ 6,350.00 | \$ 6,350.00 | \$ 6,350.00 |
| 7040 | State License Fee | \$ 755.00 | \$ 800.00 | \$ 800.00 | \$ 800.00 | \$ 800.00 | \$ 800.00 |
| 7100 | Professional Services | \$ 1,400.00 | \$ 20,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7110 | Legal Services | \$ 70,458.25 | \$ 100,000.00 | \$ 100,000.00 | \$ 90,000.00 | \$ 90,000.00 | \$ 90,000.00 |
| 7115 | Typeset and Print Services | \$ 39,134.19 | \$ 40,400.00 | \$ 40,800.00 | \$ 36,300.00 | \$ 36,300.00 | \$ 36,300.00 |
| 7120 | Instructor Services | \$ 151,005.63 | \$ 132,847.00 | \$ 128,749.00 | \$ 97,138.00 | \$ 97,138.00 | \$ 97,138.00 |
| 7125 | PERS Admin Fees | \$ 786.05 | \$ 1,550.00 | \$ 2,110.00 | \$ 2,110.00 | \$ 2,110.00 | \$ 2,110.00 |
| 7130 | Audit Services | \$ 20,810.45 | \$ 20,175.00 | \$ 20,175.00 | \$ 20,175.00 | \$ 20,175.00 | \$ 20,175.00 |
| 7140 | Medical & Health Svcs (HR) | \$ 3,065.00 | \$ 9,250.00 | \$ 8,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 |
| 7150 | Security Services | \$ 4,147.88 | \$ 9,530.00 | \$ 4,700.00 | \$ 3,700.00 | \$ 3,700.00 | \$ 3,700.00 |
| 7160 | Entertainment Services | \$ 2,174.99 | \$ 7,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7180 | Business Services | \$ 88,070.75 | \$ 61,788.00 | \$ 71,114.00 | \$ 70,114.00 | \$ 70,114.00 | \$ 70,114.00 |
| 7185 | Conversion Adjustment | \$ 6,283.31 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7190 | Umpire/Referee Services | \$ 1,830.00 | \$ 1,877.00 | \$ 1,727.00 | \$ - | \$ - | \$ - |
| 7210 | Subscriptions | \$ 662.27 | \$ 4,712.00 | \$ 4,299.00 | \$ 4,299.00 | \$ 4,299.00 | \$ 4,299.00 |
| 7310 | Rents & Leases - Equip | \$ 35,673.80 | \$ 36,750.00 | \$ 28,200.00 | \$ 23,500.00 | \$ 23,500.00 | \$ 23,500.00 |
| 7320 | Bldg/Field Leases & Rental | \$ - | \$ 120.00 | \$ - | \$ - | \$ - | \$ - |
| 7410 | Event Supplies | \$ 1,105.59 | \$ 2,245.00 | \$ 2,280.00 | \$ 2,280.00 | \$ 2,280.00 | \$ 2,280.00 |
| 7420 | Supplies | \$ 6,328.70 | \$ 9,250.00 | \$ 4,200.00 | \$ 3,200.00 | \$ 3,200.00 | \$ 3,200.00 |
| 7430 | Binocular Supplies | \$ 8,329.24 | \$ 9,600.00 | \$ 5,400.00 | \$ 3,600.00 | \$ 3,600.00 | \$ 3,600.00 |
| 7440 | Sporting Goods | \$ 4,708.79 | \$ 7,900.00 | \$ 7,500.00 | \$ 5,300.00 | \$ 5,300.00 | \$ 5,300.00 |
| 7450 | Arts and Craft Supplies | \$ 826.02 | \$ 2,490.00 | \$ 5,575.00 | \$ 5,575.00 | \$ 5,575.00 | \$ 5,575.00 |
| 7460 | Training Supplies | \$ 1,701.41 | \$ 2,500.00 | \$ 1,600.00 | \$ 1,600.00 | \$ 1,600.00 | \$ 1,600.00 |
| 7470 | Camp Supplies | \$ 1,143.82 | \$ 2,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7500 | Small Tools | \$ 6,082.93 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 |
| 7510 | Safety Supplies | \$ 1,622.87 | \$ 6,855.00 | \$ 3,310.00 | \$ 3,310.00 | \$ 3,310.00 | \$ 3,310.00 |
| 7610 | Uniform Allowance | \$ 8,064.32 | \$ 12,450.00 | \$ 10,240.00 | \$ 10,240.00 | \$ 10,240.00 | \$ 10,240.00 |
| 7620 | Safety Clothing | \$ 2,740.66 | \$ 6,054.00 | \$ 4,854.00 | \$ 4,854.00 | \$ 4,854.00 | \$ 4,854.00 |
| 7710 | Conference&Seminar Staff | \$ 12,646.43 | \$ 27,510.00 | \$ 13,064.00 | \$ 11,564.00 | \$ 11,564.00 | \$ 11,564.00 |
| 7715 | Conference&Seminar Board | \$ 495.00 | \$ 4,450.00 | \$ 2,575.00 | \$ 2,575.00 | \$ 2,575.00 | \$ 2,575.00 |
| 7720 | Conference&Seminar Travel Exp | \$ 9,278.46 | \$ 13,117.00 | \$ 5,845.00 | \$ 4,345.00 | \$ 4,345.00 | \$ 4,345.00 |
| 7725 | Out of Town Travel Board | \$ 2,117.54 | \$ 6,556.00 | \$ 3,231.00 | \$ 3,231.00 | \$ 3,231.00 | \$ 3,231.00 |
| 7730 | Private Vehicle Mileage | \$ 3,033.77 | \$ 4,287.00 | \$ 2,392.00 | \$ 1,684.00 | \$ 1,684.00 | \$ 1,684.00 |
| 7740 | Transportation Charges | \$ 150.08 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7750 | Buses/Excursions | \$ 16,470.88 | \$ 11,700.00 | \$ 6,150.00 | \$ 2,950.00 | \$ 2,950.00 | \$ 2,950.00 |
| 7760 | Tuition/Book Reimbursement | \$ 1,200.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7810 | Utilities - Gas | \$ 27,903.14 | \$ 26,283.00 | \$ 29,715.00 | \$ 29,715.00 | \$ 29,715.00 | \$ 29,715.00 |
| 7820 | Utilities - Water | \$ 648,917.55 | \$ 825,373.00 | \$ 825,373.00 | \$ 865,373.00 | \$ 865,373.00 | \$ 865,373.00 |
| 7830 | Utilities - Electric | \$ 194,476.76 | \$ 240,864.00 | \$ 225,000.00 | \$ 220,000.00 | \$ 220,000.00 | \$ 220,000.00 |
| 7840 | Airport Assessment Exp | \$ 16,345.00 | \$ 10,000.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 |
| 7910 | Awards and Certificates | \$ 13,127.30 | \$ 20,995.00 | \$ 16,710.00 | \$ 11,670.00 | \$ 11,670.00 | \$ 11,670.00 |
| 7920 | Meals for Staff Training | \$ 3,371.11 | \$ 2,610.00 | \$ 3,560.00 | \$ 3,560.00 | \$ 3,560.00 | \$ 3,560.00 |
| 7930 | Employee Morale | \$ 438.77 | \$ 3,000.00 | \$ 3,000.00 | \$ - | \$ - | \$ - |
| 7950 | COP Debt - PV Fields | \$ 242,434.38 | \$ 235,560.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 |
| 7970 | Reserve Vehicle Fleet | \$ 10,000.00 | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7971 | Reserve Computer Fleet | \$ 5,000.00 | \$ 5,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7973 | Reserve Dry Period | \$ 90,000.00 | \$ 90,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7975 | Reserve Repair/Oper/Admin | \$ 30,000.00 | \$ 20,000.00 | \$ - | \$ - | \$ - | \$ - |
| | Services and Supplies | \$ 3,167,465.09 | \$ 3,408,094.00 | \$ 3,172,367.00 | \$ 3,114,835.00 | \$ 3,114,835.00 | \$ 3,114,835.00 |
| | Capital | | | | | | |
| 8400 | Capital | \$ - | \$ - | \$ 67,500.00 | \$ 67,500.00 | \$ 67,500.00 | \$ 74,272.00 |
| 8420 | Equip/Facility Replacement | \$ - | \$ 64,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| 8422 | Sr/Community Rec Facility | \$ 1,032.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8435 | Auditorium Restroom Remodel | \$ 2,786.93 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8436 | Springville Dog Park Wall | \$ 78,292.99 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8448 | Pool Plaster/Fiberglass Resurf | \$ 161,829.73 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8449 | Pool Slide Metal Support | \$ 56,243.31 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8450 | Bob Kildee Restroom Roof | \$ 15,613.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8451 | Freedom BB/Concession Roof | \$ 23,459.60 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8452 | Charter Oak Tree Windrow | \$ 9,681.50 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8453 | PV Fields Painting Phase I | \$ 11,270.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8454 | Comm Ctr Exterior Restrooms | \$ 21,911.49 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8455 | Bob Kildee Irrigation Pump | \$ 6,225.15 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8456 | Mtr Enclosur-Front Ehill Adolf | \$ 18,667.43 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8457 | Arnell Branch Park Picnic Area | \$ 23,507.52 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8458 | Pitts Branch Park Pavilion | \$ 53,506.09 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8462 | Bob Kildee Irrigation Meter | \$ 675.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8463 | LPA Architects-CC/Gym/Sr Ctr | \$ 158,833.87 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8464 | Arnell Branch Park Renovation | \$ 66,255.74 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8465 | Lamps/Pole Replacement at M.O. | \$ - | \$ 53,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8466 | L.E.D. Light Springville Tennis | \$ - | \$ 22,000.00 | \$ - | \$ - | \$ - | \$ - |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Fund 10**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested | Proposed | Approved | Adopted |
|---------------------|-----------------------------------|-----------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|
| 8467 | Charter Oaks Irrigation-Trees | \$ - | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8468 | Community Center Marquee | \$ - | \$ 50,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8470 | PVAC Pool Heater | \$ - | \$ 23,930.00 | \$ - | \$ - | \$ - | \$ - |
| 8471 | Cam Grove Play Equipment | \$ - | \$ 38,117.00 | \$ - | \$ - | \$ - | \$ - |
| 8472 | Freedom Park Parking Lot & Sloway | \$ - | \$ 250,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8473 | P.V. Fields Painting II | \$ - | \$ 15,000.00 | \$ - | \$ - | \$ - | \$ - |
| Capital | | \$ 709,791.35 | \$ 527,047.00 | \$ 97,500.00 | \$ 97,500.00 | \$ 97,500.00 | \$ 104,272.00 |
| Revenue Total | | \$ (8,660,222.48) | \$ (8,184,449.00) | \$ (7,803,824.00) | \$ (7,527,340.00) | \$ (7,527,340.00) | \$ (7,527,340.00) |
| Expense Total | | \$ 7,286,288.02 | \$ 8,126,566.00 | \$ 7,801,389.00 | \$ 7,524,922.00 | \$ 7,524,922.00 | \$ 7,524,922.00 |
| Grand Total | | \$ (1,373,934.46) | \$ (157,883.00) | \$ (2,435.00) | \$ (2,418.00) | \$ (2,418.00) | \$ (2,418.00) |
| Expense and Capital | | \$ 7,996,079.37 | \$ 8,648,613.00 | \$ 7,898,889.00 | \$ 7,622,422.00 | \$ 7,622,422.00 | \$ 7,629,194.00 |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Recreation Wrap-Up**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Requested 5/14/2020 | Approved | Adopted |
|------------------------------|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | | | |
| 5510 | Contract Classes-Public Fees | \$ (223,343.49) | \$ (235,485.00) | \$ (196,927.00) | \$ (147,695.00) | \$ (147,695.00) | \$ (147,695.00) |
| 5511 | Public Fees | \$ (410,015.87) | \$ (379,621.00) | \$ (304,710.00) | \$ (224,783.00) | \$ (224,783.00) | \$ (224,783.00) |
| 5520 | Public Fees-Entry Fees | \$ (53,235.06) | \$ (46,995.00) | \$ (39,745.00) | \$ (29,809.00) | \$ (29,809.00) | \$ (29,809.00) |
| 5525 | Vending Concessions | \$ (2,166.71) | \$ (3,446.00) | \$ (976.00) | \$ (732.00) | \$ (732.00) | \$ (732.00) |
| 5530 | Rental | \$ (175,759.21) | \$ (159,690.00) | \$ (132,600.00) | \$ (99,450.00) | \$ (99,450.00) | \$ (99,450.00) |
| 5536 | Annual Passes | \$ 122.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5550 | Dues | \$ (1,201.00) | \$ (2,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5555 | Activity Guide Revenue | \$ (15,975.75) | \$ (18,000.00) | \$ (18,000.00) | \$ (13,500.00) | \$ (13,500.00) | \$ (13,500.00) |
| 5558 | Sponsorships | \$ (3,600.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5563 | Staffing Cost Recovery | \$ (19,294.59) | \$ (15,880.00) | \$ (33,880.00) | \$ (31,285.00) | \$ (31,285.00) | \$ (31,285.00) |
| 5564 | Special Event Permits | \$ (1,206.00) | \$ (1,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5570 | Donations | \$ (25,204.50) | \$ (20,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5573 | Scholarships | \$ (2.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5575 | Other/Purchase Discount Taken | \$ (6,744.15) | \$ (3,270.00) | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (937,626.33) | \$ (886,387.00) | \$ (726,838.00) | \$ (547,254.00) | \$ (547,254.00) | \$ (547,254.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 483,821.72 | \$ 605,849.00 | \$ 613,334.00 | \$ 535,841.00 | \$ 535,841.00 | \$ 535,841.00 |
| 6101 | Overtime Salaries | \$ 2,730.82 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6108 | Cell Phone Allowance | \$ 4,394.00 | \$ 3,120.00 | \$ 3,120.00 | \$ 2,310.00 | \$ 2,310.00 | \$ 2,310.00 |
| 6110 | Part-Time Salaries | \$ 397,505.60 | \$ 338,780.00 | \$ 273,937.00 | \$ 252,892.00 | \$ 252,892.00 | \$ 252,892.00 |
| 6120 | Retirement | \$ 88,042.67 | \$ 100,968.00 | \$ 105,457.00 | \$ 93,169.00 | \$ 93,169.00 | \$ 93,169.00 |
| 6121 | 457 Pension | \$ 6,353.19 | \$ 6,400.00 | \$ - | \$ - | \$ - | \$ - |
| 6130 | Employee Insurance | \$ 43,436.81 | \$ 58,463.00 | \$ 33,724.00 | \$ 32,755.00 | \$ 32,755.00 | \$ 32,755.00 |
| 6140 | Workers Compensation | \$ 43,380.56 | \$ 24,814.00 | \$ 21,382.00 | \$ 19,008.00 | \$ 19,008.00 | \$ 19,008.00 |
| Personnel | | \$ 1,069,665.37 | \$ 1,138,414.00 | \$ 1,050,954.00 | \$ 935,975.00 | \$ 935,975.00 | \$ 935,975.00 |
| Services and Supplies | | | | | | | |
| 6210 | Telephone/Internet | \$ 63.71 | \$ 400.00 | \$ - | \$ - | \$ - | \$ - |
| 6330 | Kitchen Supplies | \$ 889.01 | \$ 2,400.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 |
| 6340 | Food Supplies | \$ 12,351.38 | \$ 8,800.00 | \$ 7,300.00 | \$ 6,320.00 | \$ 6,320.00 | \$ 6,320.00 |
| 6360 | Laundry/Wash Service | \$ 284.50 | \$ 500.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 |
| 6380 | Medical Supplies | \$ 184.81 | \$ 850.00 | \$ - | \$ - | \$ - | \$ - |
| 6500 | Equipment Maintenance | \$ 4.60 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 |
| 6530 | Office Equipment Maintenance | \$ - | \$ 600.00 | \$ 1,600.00 | \$ - | \$ - | \$ - |
| 6610 | Building Repair | \$ 2,250.00 | \$ 2,250.00 | \$ - | \$ - | \$ - | \$ - |
| 6810 | Memberships | \$ 496.63 | \$ 2,715.00 | \$ 125.00 | \$ 125.00 | \$ 125.00 | \$ 125.00 |
| 6910 | Office Supplies | \$ 6,113.42 | \$ 3,500.00 | \$ 1,250.00 | \$ 1,250.00 | \$ 1,250.00 | \$ 1,250.00 |
| 6920 | Postage Expense | \$ 10,403.97 | \$ 18,940.00 | \$ 16,500.00 | \$ 16,500.00 | \$ 16,500.00 | \$ 16,500.00 |
| 6930 | Advertising Expense | \$ 12,327.13 | \$ 4,100.00 | \$ - | \$ - | \$ - | \$ - |
| 7020 | Fire & Safety Insp Fees | \$ 614.54 | \$ 1,750.00 | \$ - | \$ - | \$ - | \$ - |
| 7030 | Permit & Licensing Fees | \$ 11,422.29 | \$ 4,430.00 | \$ 3,550.00 | \$ 3,550.00 | \$ 3,550.00 | \$ 3,550.00 |
| 7100 | Professional Services | \$ 1,400.00 | \$ 5,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7115 | Typeset and Print Services | \$ 39,134.19 | \$ 40,400.00 | \$ 40,800.00 | \$ 36,300.00 | \$ 36,300.00 | \$ 36,300.00 |
| 7120 | Instructor Services | \$ 151,005.63 | \$ 137,347.00 | \$ 126,449.00 | \$ 94,838.00 | \$ 94,838.00 | \$ 94,838.00 |
| 7140 | Medical & Health Svcs (HR) | \$ - | \$ 3,750.00 | \$ 3,000.00 | \$ - | \$ - | \$ - |
| 7150 | Security Services | \$ 175.00 | \$ 1,000.00 | \$ 500.00 | \$ - | \$ - | \$ - |
| 7160 | Entertainment Services | \$ 2,174.99 | \$ 6,500.00 | \$ - | \$ - | \$ - | \$ - |
| 7180 | Business Services | \$ 13,378.80 | \$ 14,400.00 | \$ 4,500.00 | \$ 3,500.00 | \$ 3,500.00 | \$ 3,500.00 |
| 7190 | Umpire/Referee Services | \$ 1,830.00 | \$ 1,877.00 | \$ 1,727.00 | \$ - | \$ - | \$ - |
| 7210 | Subscriptions | \$ 252.57 | \$ 950.00 | \$ 775.00 | \$ 775.00 | \$ 775.00 | \$ 775.00 |
| 7310 | Rents & Leases - Equip | \$ 16,130.39 | \$ 20,550.00 | \$ 10,800.00 | \$ 10,300.00 | \$ 10,300.00 | \$ 10,300.00 |
| 7320 | Blde/Field Leases & Rental | \$ - | \$ 120.00 | \$ - | \$ - | \$ - | \$ - |
| 7410 | Event Supplies | \$ 1,105.59 | \$ 2,245.00 | \$ 2,360.00 | \$ 1,860.00 | \$ 1,860.00 | \$ 1,860.00 |
| 7420 | Supplies | \$ 6,328.70 | \$ 9,250.00 | \$ 4,200.00 | \$ 3,200.00 | \$ 3,200.00 | \$ 3,200.00 |
| 7430 | Binoculars | \$ 8,329.24 | \$ 9,600.00 | \$ 5,400.00 | \$ 3,600.00 | \$ 3,600.00 | \$ 3,600.00 |
| 7440 | Sporting Goods | \$ 3,802.79 | \$ 5,900.00 | \$ 5,200.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 7450 | Arts and Craft Supplies | \$ 790.18 | \$ 2,430.00 | \$ 5,575.00 | \$ 5,575.00 | \$ 5,575.00 | \$ 5,575.00 |
| 7460 | Training Supplies | \$ 859.59 | \$ 1,945.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7470 | Camp Supplies | \$ 1,143.82 | \$ 2,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7510 | Safety Supplies | \$ 1,321.62 | \$ 6,250.00 | \$ 2,550.00 | \$ 2,550.00 | \$ 2,550.00 | \$ 2,550.00 |
| 7610 | Uniform Allowance | \$ 2,270.00 | \$ 4,050.00 | \$ 1,840.00 | \$ 1,840.00 | \$ 1,840.00 | \$ 1,840.00 |
| 7710 | Conference & Seminar Staff | \$ 5,496.27 | \$ 9,550.00 | \$ 2,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7720 | Conference & Seminar Travel Exp | \$ 5,027.67 | \$ 6,000.00 | \$ 1,500.00 | \$ - | \$ - | \$ - |
| 7730 | Private Vehicle Mileage | \$ 2,282.11 | \$ 3,624.00 | \$ 1,416.00 | \$ 708.00 | \$ 708.00 | \$ 708.00 |
| 7750 | Buses/Excursions | \$ 16,470.88 | \$ 11,700.00 | \$ 6,150.00 | \$ 2,950.00 | \$ 2,950.00 | \$ 2,950.00 |
| 7810 | Utilities - Gas | \$ 442.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7820 | Utilities - Water | \$ 644.71 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7910 | Awards and Certificates | \$ 11,645.33 | \$ 20,085.00 | \$ 15,800.00 | \$ 10,760.00 | \$ 10,760.00 | \$ 10,760.00 |
| 7920 | Meals for Staff Training | \$ 189.73 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services and Supplies | | \$ 351,042.59 | \$ 378,158.00 | \$ 276,367.00 | \$ 213,501.00 | \$ 213,501.00 | \$ 213,501.00 |
| Capital | | | | | | | |
| 8400 | Capital | \$ - | \$ - | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 |
| Capital | | \$ - | \$ - | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 |
| Revenue Total | | \$ (937,626.33) | \$ (886,387.00) | \$ (726,838.00) | \$ (547,254.00) | \$ (547,254.00) | \$ (547,254.00) |
| Expense Total | | \$ 1,420,707.96 | \$ 1,516,572.00 | \$ 1,327,321.00 | \$ 1,149,476.00 | \$ 1,149,476.00 | \$ 1,149,476.00 |
| Grand Total | | \$ 483,081.63 | \$ 630,185.00 | \$ 600,483.00 | \$ 602,222.00 | \$ 602,222.00 | \$ 602,222.00 |
| Expense and Capital | | \$ 1,420,707.96 | \$ 1,516,572.00 | \$ 1,332,821.00 | \$ 1,154,976.00 | \$ 1,154,976.00 | \$ 1,154,976.00 |

Pleasant Valley Recreation & Park District
 FY 2020-2021 Budget
 District Wide (000) Fund 10

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|-------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Revenue | | | | | | | |
| 5110 | Tax Apport - Cur Year Secured | \$ (6,353,802.15) | \$ (6,561,872.00) | \$ (6,481,869.00) | \$ (6,481,869.00) | \$ (6,481,869.00) | \$ (6,481,869.00) |
| 5120 | Tax Apport - Cur Year Unsec | \$ (115,812.89) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5130 | Tax Apport - Prior Year Sec | \$ (62,776.77) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5140 | Tax Apport - Prior Year Unsec | \$ (10,361.51) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5150 | Tax Deeded Sales | \$ (10,031) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5210 | Cur Supplemental Pass Thru | \$ (108,928.71) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5230 | HOPIR | \$ (45,866.89) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5240 | Supplemental Assessment Roll | \$ (84.18) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5310 | Interest Earnings | \$ (98,047.11) | \$ (46,500.00) | \$ (36,030.00) | \$ (36,030.00) | \$ (36,030.00) | \$ (36,030.00) |
| 5460 | Dividends - CAPRI Prior Years | \$ (9,382.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5575 | Other/Purchase Discount Taken | \$ (455.98) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5585 | Incentive Income | \$ (2,523.19) | \$ (1,600.00) | \$ (1,000.00) | \$ (1,000.00) | \$ (1,000.00) | \$ (1,000.00) |
| 5600 | Reimbursement - ROPS | \$ (287,212.86) | \$ (200,000.00) | \$ (125,000.00) | \$ (125,000.00) | \$ (125,000.00) | \$ (125,000.00) |
| Revenue | | \$ (7,095,264.27) | \$ (6,809,972.00) | \$ (6,643,899.00) | \$ (6,643,899.00) | \$ (6,643,899.00) | \$ (6,643,899.00) |
| Services and Supplies | | | | | | | |
| 6965 | Assessment Tax | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7950 | COE Debt - PV Fields | \$ 242,434.38 | \$ 235,560.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 |
| Services and Supplies | | \$ 242,434.38 | \$ 235,560.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 |
| Revenue Total | | \$ (7,095,264.27) | \$ (6,809,972.00) | \$ (6,643,899.00) | \$ (6,643,899.00) | \$ (6,643,899.00) | \$ (6,643,899.00) |
| Expense Total | | \$ 242,434.38 | \$ 235,560.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 | \$ 229,760.00 |
| Grand Total | | \$ (6,852,829.89) | \$ (6,574,412.00) | \$ (6,414,139.00) | \$ (6,414,139.00) | \$ (6,414,139.00) | \$ (6,414,139.00) |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Aquatics (301) Fund 10**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | | | |
| 5510 | Contract Classes-Public Fees | \$ (12,820.75) | \$ (20,129.00) | \$ (24,436.00) | \$ (18,327.00) | \$ (18,327.00) | \$ (18,327.00) |
| 5511 | Public Fees | \$ (160,417.53) | \$ (127,721.00) | \$ (149,230.00) | \$ (111,923.00) | \$ (111,923.00) | \$ (111,923.00) |
| 5513 | Swim Pass-Adult Splash (20) | \$ (9,975.28) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5514 | Swim Pass-Senior Splash (10) | \$ (985.50) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5515 | Swim Pass - Senior Splash (20) | \$ (5,093.50) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5517 | Swim Pass-Senior Fitness(10) | \$ (495.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5518 | Swim Pass-Senior Fitness (20) | \$ (4,662.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5520 | Public Fees-Entry Fees | \$ (27,830.28) | \$ (46,995.00) | \$ (39,745.00) | \$ (29,809.00) | \$ (29,809.00) | \$ (29,809.00) |
| 5524 | Swim Pass-Adult Splash (10) | \$ (2,260.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5525 | Vending Concessions | \$ (189.56) | \$ (720.00) | \$ (720.00) | \$ (540.00) | \$ (540.00) | \$ (540.00) |
| 5526 | Swim Pass-Adult Fitness (10) | \$ (450.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5527 | Swim Pass-Adult Fitness (20) | \$ (1,483.50) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5530 | Rental | \$ (12,807.50) | \$ (10,870.00) | \$ (13,120.00) | \$ (9,840.00) | \$ (9,840.00) | \$ (9,840.00) |
| 5536 | Annual Passes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5563 | Staffing Cost Recovery | \$ (4,052.50) | \$ (10,380.00) | \$ (10,380.00) | \$ (7,785.00) | \$ (7,785.00) | \$ (7,785.00) |
| Revenue | | \$ (243,522.90) | \$ (216,815.00) | \$ (237,631.00) | \$ (178,224.00) | \$ (178,224.00) | \$ (178,224.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 72,086.42 | \$ 77,562.00 | \$ 77,493.00 | \$ - | \$ - | \$ - |
| 6101 | Overtime Salaries | \$ 115.68 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6108 | Cell Phone Allowance | \$ 780.00 | \$ 780.00 | \$ 780.00 | \$ - | \$ - | \$ - |
| 6110 | Part-Time Salaries | \$ 199,782.53 | \$ 182,182.00 | \$ 190,492.00 | \$ 190,492.00 | \$ 190,492.00 | \$ 190,492.00 |
| 6120 | Retirement | \$ 13,353.39 | \$ 14,633.00 | \$ 14,742.00 | \$ 2,762.00 | \$ 2,762.00 | \$ 2,762.00 |
| 6130 | Employee Insurance | \$ 4,052.94 | \$ 7,138.00 | \$ 969.00 | \$ - | \$ - | \$ - |
| 6140 | Workers Compensation | \$ 18,700.63 | \$ 7,554.00 | \$ 6,458.00 | \$ 4,591.00 | \$ 4,591.00 | \$ 4,591.00 |
| Personnel | | \$ 308,871.59 | \$ 289,849.00 | \$ 290,934.00 | \$ 197,845.00 | \$ 197,845.00 | \$ 197,845.00 |
| Services and Supplies | | | | | | | |
| 6340 | Food Supplies | \$ 697.89 | \$ 900.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 |
| 6500 | Equipment Maintenance | \$ 4.60 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 |
| 6810 | Memberships | \$ 30.00 | \$ 400.00 | \$ - | \$ - | \$ - | \$ - |
| 6910 | Office Supplies | \$ 242.27 | \$ 250.00 | \$ - | \$ - | \$ - | \$ - |
| 7115 | Typeset and Print Services | \$ 390.90 | \$ 900.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 |
| 7120 | Instructor Services | \$ 11,804.63 | \$ 7,834.00 | \$ 15,883.00 | \$ 11,913.00 | \$ 11,913.00 | \$ 11,913.00 |
| 7180 | Business Services | \$ - | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 |
| 7410 | Event Supplies | \$ 1,105.59 | \$ 2,245.00 | \$ 2,360.00 | \$ 1,860.00 | \$ 1,860.00 | \$ 1,860.00 |
| 7460 | Training Supplies | \$ 359.59 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7510 | Safety Supplies | \$ 457.65 | \$ 4,600.00 | \$ 1,200.00 | \$ 1,200.00 | \$ 1,200.00 | \$ 1,200.00 |
| 7610 | Uniform Allowance | \$ 906.26 | \$ 2,150.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7720 | Conference&Seminar Travel Exp | \$ - | \$ 1,020.00 | \$ - | \$ - | \$ - | \$ - |
| 7730 | Private Vehicle Mileage | \$ 49.30 | \$ 905.00 | \$ - | \$ - | \$ - | \$ - |
| 7910 | Awards and Certificates | \$ 1,567.00 | \$ 2,400.00 | \$ 3,200.00 | \$ 3,200.00 | \$ 3,200.00 | \$ 3,200.00 |
| Services and Supplies | | \$ 17,615.68 | \$ 25,604.00 | \$ 26,543.00 | \$ 22,073.00 | \$ 22,073.00 | \$ 22,073.00 |
| Capital | | | | | | | |
| 8400 | Capital | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue Total | | \$ (243,522.90) | \$ (216,815.00) | \$ (237,631.00) | \$ (178,224.00) | \$ (178,224.00) | \$ (178,224.00) |
| Expense Total | | \$ 326,487.27 | \$ 315,453.00 | \$ 317,477.00 | \$ 219,918.00 | \$ 219,918.00 | \$ 219,918.00 |
| Grand Total | | \$ 82,964.37 | \$ 98,638.00 | \$ 79,846.00 | \$ 41,694.00 | \$ 41,694.00 | \$ 41,694.00 |
| Expense and Capital | | \$ 326,487.27 | \$ 315,453.00 | \$ 317,477.00 | \$ 219,918.00 | \$ 219,918.00 | \$ 219,918.00 |

Pleasant Valley Recreation & Park District
 FY 2020-2021 Budget
 Sports (310) Fund 10

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | | | |
| 5510 | Contract Classes-Public Fees | \$ 68.75 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5511 | Public Fees | \$ (69,809.00) | \$ (88,400.00) | \$ (67,020.00) | \$ (50,265.00) | \$ (50,265.00) | \$ (50,265.00) |
| 5530 | Rental | \$ (146,478.21) | \$ (141,820.00) | \$ (115,060.00) | \$ (86,295.00) | \$ (86,295.00) | \$ (86,295.00) |
| 5536 | Annual Passes | \$ 122.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5563 | Staffing Cost Recovery | \$ (5,238.00) | \$ (1,500.00) | \$ - | \$ - | \$ - | \$ - |
| 5570 | Donations | \$ (60.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (221,394.46) | \$ (231,720.00) | \$ (182,080.00) | \$ (136,560.00) | \$ (136,560.00) | \$ (136,560.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 84,356.81 | \$ 63,584.00 | \$ 81,375.00 | \$ 81,375.00 | \$ 81,375.00 | \$ 81,375.00 |
| 6108 | Cell Phone Allowance | \$ 780.00 | \$ 390.00 | \$ 390.00 | \$ 390.00 | \$ 390.00 | \$ 390.00 |
| 6110 | Part-Time Salaries | \$ 37,455.44 | \$ 12,292.00 | \$ 8,100.00 | \$ 8,100.00 | \$ 8,100.00 | \$ 8,100.00 |
| 6120 | Retirement | \$ 16,497.65 | \$ 11,165.00 | \$ 14,390.00 | \$ 14,390.00 | \$ 14,390.00 | \$ 14,390.00 |
| 6130 | Employee Insurance | \$ 1,828.58 | \$ 4,458.00 | \$ 4,688.00 | \$ 4,688.00 | \$ 4,688.00 | \$ 4,688.00 |
| 6140 | Workers Compensation | \$ 5,380.79 | \$ 1,912.00 | \$ 2,156.00 | \$ 2,156.00 | \$ 2,156.00 | \$ 2,156.00 |
| Personnel | | \$ 146,299.27 | \$ 93,801.00 | \$ 111,099.00 | \$ 111,099.00 | \$ 111,099.00 | \$ 111,099.00 |
| Services and Supplies | | | | | | | |
| 6610 | Building Repair | \$ 2,250.00 | \$ 2,250.00 | \$ - | \$ - | \$ - | \$ - |
| 6810 | Memberships | \$ 90.00 | \$ 260.00 | \$ - | \$ - | \$ - | \$ - |
| 6910 | Office Supplies | \$ 140.45 | \$ 250.00 | \$ - | \$ - | \$ - | \$ - |
| 7180 | Business Services | \$ 1,949.00 | \$ 1,400.00 | \$ 2,000.00 | \$ 1,400.00 | \$ 1,400.00 | \$ 1,400.00 |
| 7190 | Umpire/Referee Services | \$ 1,830.00 | \$ 1,877.00 | \$ 1,727.00 | \$ - | \$ - | \$ - |
| 7210 | Subscriptions | \$ 121.99 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7310 | Rents & Leases - Equip | \$ 9,529.96 | \$ 11,550.00 | \$ 8,800.00 | \$ 8,800.00 | \$ 8,800.00 | \$ 8,800.00 |
| 7440 | Sporting Goods | \$ 3,731.53 | \$ 5,600.00 | \$ 5,200.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 7460 | Training Supplies | \$ 200.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7510 | Safety Supplies | \$ 346.11 | \$ 600.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 |
| 7610 | Uniform Allowance | \$ - | \$ 350.00 | \$ - | \$ - | \$ - | \$ - |
| 7710 | Conference & Seminar Staff | \$ - | \$ 30.00 | \$ - | \$ - | \$ - | \$ - |
| 7730 | Private Vehicle Mileage | \$ 781.04 | \$ 237.00 | \$ - | \$ - | \$ - | \$ - |
| 7810 | Utilities - Gas | \$ 442.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7820 | Utilities - Water | \$ 644.71 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7910 | Awards and Certificates | \$ 9,988.24 | \$ 15,090.00 | \$ 12,600.00 | \$ 7,560.00 | \$ 7,560.00 | \$ 7,560.00 |
| Services and Supplies | | \$ 32,045.03 | \$ 39,494.00 | \$ 30,627.00 | \$ 21,060.00 | \$ 21,060.00 | \$ 21,060.00 |
| Revenue Total | | \$ (221,394.46) | \$ (231,720.00) | \$ (182,080.00) | \$ (136,560.00) | \$ (136,560.00) | \$ (136,560.00) |
| Expense Total | | \$ 178,344.30 | \$ 133,295.00 | \$ 141,726.00 | \$ 132,159.00 | \$ 132,159.00 | \$ 132,159.00 |
| Grand Total | | \$ (43,050.16) | \$ (98,425.00) | \$ (40,354.00) | \$ (4,401.00) | \$ (4,401.00) | \$ (4,401.00) |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Classes (320) Fund 10**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|-------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | | | |
| 5510 | Contract Classes-Public Fees | \$ (187,678.54) | \$ (191,266.00) | \$ 172,491.00 | \$ (129,368.00) | \$ (129,368.00) | \$ (129,368.00) |
| 5511 | Public Fees | \$ (96,574.53) | \$ (94,850.00) | \$ (40,015.00) | \$ (30,011.00) | \$ (30,011.00) | \$ (30,011.00) |
| 5563 | Staffing Cost Recovery | \$ - | \$ - | \$ (15,500.00) | \$ (15,500.00) | \$ (15,500.00) | \$ (15,500.00) |
| 5575 | Other/Purchase Discount Taken | \$ (199.74) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (279,452.81) | \$ (286,116.00) | \$ (228,006.00) | \$ (174,879.00) | \$ (174,879.00) | \$ (174,879.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 60,135.62 | \$ 95,517.00 | \$ 89,729.00 | \$ 89,729.00 | \$ 89,729.00 | \$ 89,729.00 |
| 6101 | Overtime Salaries | \$ 822.46 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6108 | Cell Phone Allowance | \$ 546.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6110 | Part-Time Salaries | \$ 87,262.43 | \$ 78,252.00 | \$ 54,005.00 | \$ 32,960.00 | \$ 32,960.00 | \$ 32,960.00 |
| 6120 | Retirement | \$ 12,803.28 | \$ 15,114.00 | \$ 14,585.00 | \$ 14,280.00 | \$ 14,280.00 | \$ 14,280.00 |
| 6121 | 457 Pension | \$ 6,353.19 | \$ 6,400.00 | \$ - | \$ - | \$ - | \$ - |
| 6130 | Employee Insurance | \$ 3,160.72 | \$ 6,185.00 | \$ 811.00 | \$ 811.00 | \$ 811.00 | \$ 811.00 |
| 6140 | Workers Compensation | \$ 8,400.54 | \$ 4,379.00 | \$ 3,464.00 | \$ 2,957.00 | \$ 2,957.00 | \$ 2,957.00 |
| Personnel | | \$ 179,884.24 | \$ 205,847.00 | \$ 162,594.00 | \$ 140,737.00 | \$ 140,737.00 | \$ 140,737.00 |
| Services and Supplies | | | | | | | |
| 6210 | Telephone/Internet | \$ 63.71 | \$ 400.00 | \$ - | \$ - | \$ - | \$ - |
| 6340 | Food Supplies | \$ 775.42 | \$ 1,000.00 | \$ 900.00 | \$ 720.00 | \$ 720.00 | \$ 720.00 |
| 6380 | Medical Supplies | \$ 184.81 | \$ 850.00 | \$ - | \$ - | \$ - | \$ - |
| 6810 | Memberships | \$ 277.63 | \$ 925.00 | \$ 125.00 | \$ 125.00 | \$ 125.00 | \$ 125.00 |
| 6910 | Office Supplies | \$ 157.11 | \$ 250.00 | \$ - | \$ - | \$ - | \$ - |
| 7120 | Instructor Services | \$ 124,578.60 | \$ 115,487.00 | \$ 110,566.00 | \$ 82,925.00 | \$ 82,925.00 | \$ 82,925.00 |
| 7180 | Business Services | \$ 4,048.75 | \$ 5,700.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 |
| 7310 | Rents & Leases - Equip | \$ - | \$ 500.00 | \$ - | \$ - | \$ - | \$ - |
| 7420 | Supplies | \$ 633.92 | \$ 1,650.00 | \$ - | \$ - | \$ - | \$ - |
| 7440 | Snortline Goods | \$ - | \$ 300.00 | \$ - | \$ - | \$ - | \$ - |
| 7450 | Arts and Craft Supplies | \$ 684.18 | \$ 1,950.00 | \$ 5,575.00 | \$ 5,575.00 | \$ 5,575.00 | \$ 5,575.00 |
| 7460 | Training Supplies | \$ 300.00 | \$ 795.00 | \$ - | \$ - | \$ - | \$ - |
| 7470 | Camp Supplies | \$ 1,143.82 | \$ 2,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7510 | Safety Supplies | \$ 221.01 | \$ 500.00 | \$ 650.00 | \$ 650.00 | \$ 650.00 | \$ 650.00 |
| 7610 | Uniform Allowance | \$ 375.32 | \$ 850.00 | \$ - | \$ - | \$ - | \$ - |
| 7730 | Private Vehicle Mileage | \$ 347.07 | \$ 800.00 | \$ - | \$ - | \$ - | \$ - |
| 7750 | Buses/Excursions | \$ 4,820.88 | \$ 7,000.00 | \$ 1,400.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 |
| 7910 | Awards and Certificates | \$ - | \$ 20.00 | \$ - | \$ - | \$ - | \$ - |
| Services and Supplies | | \$ 138,611.73 | \$ 140,977.00 | \$ 120,716.00 | \$ 92,195.00 | \$ 92,195.00 | \$ 92,195.00 |
| Capital | | | | | | | |
| 8400 | Capital | \$ - | \$ - | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 |
| Capital | | \$ - | \$ - | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 |
| Revenue Total | | \$ (279,452.81) | \$ (286,116.00) | \$ (228,006.00) | \$ (174,879.00) | \$ (174,879.00) | \$ (174,879.00) |
| Expense Total | | \$ 318,095.97 | \$ 346,824.00 | \$ 283,310.00 | \$ 232,932.00 | \$ 232,932.00 | \$ 232,932.00 |
| Grand Total | | \$ 38,643.16 | \$ 60,708.00 | \$ 55,304.00 | \$ 58,053.00 | \$ 58,053.00 | \$ 58,053.00 |
| Expense and Capital | | \$ 318,095.97 | \$ 346,824.00 | \$ 288,810.00 | \$ 238,432.00 | \$ 238,432.00 | \$ 238,432.00 |

Pleasant Valley Recreation & Park District
 FY 2020-2021 Budget
 Senior Center (370) Fund 10

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|-------------------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | | | |
| 5510 | Contract Classes-Public Fees | \$ (73,381.80) | \$ (24,090.00) | \$ - | \$ - | \$ - | \$ - |
| 5511 | Public Fees | \$ (62,234.26) | \$ (31,100.00) | \$ (26,300.00) | \$ (15,975.00) | \$ (15,975.00) | \$ (15,975.00) |
| 5525 | Vending Concessions | \$ (1,977.15) | \$ (2,726.00) | \$ (256.00) | \$ (192.00) | \$ (192.00) | \$ (192.00) |
| 5530 | Rental | \$ (16,473.50) | \$ (7,000.00) | \$ (4,420.00) | \$ (3,315.00) | \$ (3,315.00) | \$ (3,315.00) |
| 5550 | Dues | \$ (1,201.00) | \$ (2,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5570 | Donations | \$ (4,670.50) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5575 | Other/Purchase Discount Taken | \$ (3,906.66) | \$ (3,270.00) | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (113,844.87) | \$ (70,186.00) | \$ (30,976.00) | \$ (19,482.00) | \$ (19,482.00) | \$ (19,482.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 113,122.83 | \$ 92,389.00 | \$ 85,757.00 | \$ 85,757.00 | \$ 85,757.00 | \$ 85,757.00 |
| 6101 | Overtime Salaries | \$ 1.19 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6108 | Cell Phone Allowance | \$ 1,144.00 | \$ 390.00 | \$ 390.00 | \$ 360.00 | \$ 360.00 | \$ 360.00 |
| 6110 | Part-Time Salaries | \$ 28,600.63 | \$ 29,854.00 | \$ 13,920.00 | \$ 13,920.00 | \$ 13,920.00 | \$ 13,920.00 |
| 6120 | Retirement | \$ 18,945.27 | \$ 15,619.00 | \$ 15,149.00 | \$ 15,146.00 | \$ 15,146.00 | \$ 15,146.00 |
| 6130 | Employee Insurance | \$ 15,270.30 | \$ 8,780.00 | \$ 895.00 | \$ 895.00 | \$ 895.00 | \$ 895.00 |
| 6140 | Workers Compensation | \$ 6,271.76 | \$ 3,081.00 | \$ 2,402.00 | \$ 2,402.00 | \$ 2,402.00 | \$ 2,402.00 |
| Personnel | | \$ 183,355.98 | \$ 150,113.00 | \$ 118,513.00 | \$ 118,480.00 | \$ 118,480.00 | \$ 118,480.00 |
| Services and Supplies | | | | | | | |
| 6330 | Kitchen Supplies | \$ 688.24 | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 |
| 6340 | Food Supplies | \$ 6,390.06 | \$ 1,600.00 | \$ 4,800.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 |
| 6530 | Office Equipment Maintenance | \$ - | \$ 600.00 | \$ 600.00 | \$ - | \$ - | \$ - |
| 6810 | Memberships | \$ - | \$ 280.00 | \$ - | \$ - | \$ - | \$ - |
| 6910 | Office Supplies | \$ 15.97 | \$ 250.00 | \$ - | \$ - | \$ - | \$ - |
| 6920 | Postage Expense | \$ 292.16 | \$ 400.00 | \$ - | \$ - | \$ - | \$ - |
| 7030 | Permit & Licensing Fees | \$ 1,230.05 | \$ 1,000.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 |
| 7120 | Instructor Services | \$ 14,622.40 | \$ 14,076.00 | \$ - | \$ - | \$ - | \$ - |
| 7210 | Subscriptions | \$ 130.58 | \$ 950.00 | \$ 775.00 | \$ 775.00 | \$ 775.00 | \$ 775.00 |
| 7310 | Rents & Leases - Equip | \$ 420.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7420 | Supplies | \$ 37.35 | \$ 125.00 | \$ - | \$ - | \$ - | \$ - |
| 7430 | Bingo Supplies | \$ 8,329.24 | \$ 9,600.00 | \$ 5,400.00 | \$ 3,600.00 | \$ 3,600.00 | \$ 3,600.00 |
| 7440 | Sporting Goods | \$ 71.26 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7450 | Arts and Craft Supplies | \$ 106.00 | \$ 480.00 | \$ - | \$ - | \$ - | \$ - |
| 7460 | Training Supplies | \$ - | \$ 150.00 | \$ - | \$ - | \$ - | \$ - |
| 7510 | Safety Supplies | \$ 130.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 |
| 7610 | Uniform Allowance | \$ 737.67 | \$ 100.00 | \$ - | \$ - | \$ - | \$ - |
| 7730 | Private Vehicle Mileage | \$ 141.49 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7750 | Buses/Excursions | \$ 11,650.00 | \$ 4,700.00 | \$ 4,750.00 | \$ 2,250.00 | \$ 2,250.00 | \$ 2,250.00 |
| 7910 | Awards and Certificates | \$ - | \$ 625.00 | \$ - | \$ - | \$ - | \$ - |
| Services and Supplies | | \$ 44,992.47 | \$ 36,186.00 | \$ 18,325.00 | \$ 12,625.00 | \$ 12,625.00 | \$ 12,625.00 |
| Revenue Total | | \$ (113,844.87) | \$ (70,186.00) | \$ (30,976.00) | \$ (19,482.00) | \$ (19,482.00) | \$ (19,482.00) |
| Expense Total | | \$ 228,348.45 | \$ 186,299.00 | \$ 136,838.00 | \$ 131,105.00 | \$ 131,105.00 | \$ 131,105.00 |
| Grand Total | | \$ 114,503.58 | \$ 116,113.00 | \$ 105,862.00 | \$ 111,623.00 | \$ 111,623.00 | \$ 111,623.00 |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Parks (410) Fund 10**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------|-----------------|
| Revenue | | | | | | | |
| 5465 | Hill Fire 2018 | \$ (76,072.88) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5506 | Park Patrol Citations | \$ (9,399.27) | \$ (4,950.00) | \$ (3,245.00) | \$ (2,434.00) | \$ (2,434.00) | \$ (2,434.00) |
| 5510 | Contract Classes-Public Fees | \$ (1,595.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5530 | Rents | \$ (257,203.15) | \$ (244,079.00) | \$ (206,406.00) | \$ (154,406.00) | \$ (154,406.00) | \$ (154,406.00) |
| 5535 | Cell Tower Revenue | \$ (91,675.57) | \$ (91,704.00) | \$ (91,704.00) | \$ (91,704.00) | \$ (91,704.00) | \$ (91,704.00) |
| 5540 | Parking Fees | \$ (16,969.18) | \$ (12,312.00) | \$ (10,350.00) | \$ (7,261.00) | \$ (7,261.00) | \$ (7,261.00) |
| 5563 | Staffing Cost Recovery | \$ (2,126.82) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5570 | Donations | \$ (70,500.00) | \$ (70,000.00) | \$ (72,000.00) | \$ (36,000.00) | \$ (36,000.00) | \$ (36,000.00) |
| 5575 | Other/Purchase Discount Taken | \$ (32,522.67) | \$ (19,325.00) | \$ (19,125.00) | \$ (19,125.00) | \$ (19,125.00) | \$ (19,125.00) |
| 5585 | Incentive Income | \$ (239.39) | \$ (300.00) | \$ (300.00) | \$ (300.00) | \$ (300.00) | \$ (300.00) |
| 5600 | Reimbursement - ROPS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (558,303.83) | \$ (442,670.00) | \$ (403,130.00) | \$ (311,230.00) | \$ (311,230.00) | \$ (311,230.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 1,151,074.89 | \$ 1,322,592.00 | \$ 1,154,115.00 | \$ 1,125,951.00 | \$ 1,125,951.00 | \$ 1,125,951.00 |
| 6101 | Overtime Salaries | \$ 28,640.99 | \$ 30,008.00 | \$ 29,990.00 | \$ 29,990.00 | \$ 29,990.00 | \$ 29,990.00 |
| 6105 | Car Allowance | \$ 4,799.86 | \$ 4,800.00 | \$ 4,800.00 | \$ 4,800.00 | \$ 4,800.00 | \$ 4,800.00 |
| 6108 | Cell Phone Allowance | \$ 8,334.00 | \$ 9,180.00 | \$ 9,180.00 | \$ 9,180.00 | \$ 9,180.00 | \$ 9,180.00 |
| 6110 | Part-Time Salaries | \$ 141,701.87 | \$ 95,474.00 | \$ 144,004.00 | \$ 144,004.00 | \$ 144,004.00 | \$ 144,004.00 |
| 6120 | Retirement | \$ 196,356.54 | \$ 237,146.00 | \$ 213,248.00 | \$ 207,787.00 | \$ 207,787.00 | \$ 207,787.00 |
| 6123 | 457 Pension | \$ 1,046.04 | \$ 1,045.00 | \$ - | \$ - | \$ - | \$ - |
| 6130 | Employee Insurance | \$ 165,994.58 | \$ 170,805.00 | \$ 177,743.00 | \$ 175,341.00 | \$ 175,341.00 | \$ 175,341.00 |
| 6140 | Workers Compensation | \$ 148,363.80 | \$ 140,309.00 | \$ 122,727.00 | \$ 120,023.00 | \$ 120,023.00 | \$ 120,023.00 |
| Personnel | | \$ 1,846,312.67 | \$ 2,011,159.00 | \$ 1,855,807.00 | \$ 1,817,076.00 | \$ 1,817,076.00 | \$ 1,817,076.00 |
| Services and Supplies | | | | | | | |
| 6210 | Telephone/Internet | \$ 1,065.26 | \$ 1,760.00 | \$ 2,280.00 | \$ 2,280.00 | \$ 2,280.00 | \$ 2,280.00 |
| 6220 | Internet Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6310 | Pool Chemicals | \$ 6,034.50 | \$ 11,500.00 | \$ 11,000.00 | \$ 8,250.00 | \$ 8,250.00 | \$ 8,250.00 |
| 6320 | Janitorial Supplies | \$ 56,753.29 | \$ 53,400.00 | \$ 53,400.00 | \$ 53,400.00 | \$ 53,400.00 | \$ 53,400.00 |
| 6350 | Water Maint & Service | \$ 424.78 | \$ 480.00 | \$ 480.00 | \$ 480.00 | \$ 480.00 | \$ 480.00 |
| 6360 | Laundry/Wash Service | \$ 120.00 | \$ 180.00 | \$ 180.00 | \$ 180.00 | \$ 180.00 | \$ 180.00 |
| 6510 | Fuel | \$ 47,886.18 | \$ 48,000.00 | \$ 50,400.00 | \$ 50,400.00 | \$ 50,400.00 | \$ 50,400.00 |
| 6520 | Vehicle Maintenance | \$ 31,069.59 | \$ 35,400.00 | \$ 35,400.00 | \$ 35,400.00 | \$ 35,400.00 | \$ 35,400.00 |
| 6610 | Building Repair | \$ 97,259.45 | \$ 91,000.00 | \$ 88,000.00 | \$ 88,000.00 | \$ 88,000.00 | \$ 88,000.00 |
| 6620 | HVAC | \$ 7,790.35 | \$ 10,240.00 | \$ 8,820.00 | \$ 8,820.00 | \$ 8,820.00 | \$ 8,820.00 |
| 6630 | Playground Maintenance | \$ 37,986.15 | \$ 30,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 40,000.00 |
| 6640 | Hill Fire 2018 | \$ 60,452.27 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6710 | Grounds Maintenance | \$ 80,908.20 | \$ 91,280.00 | \$ 86,220.00 | \$ 86,220.00 | \$ 86,220.00 | \$ 86,220.00 |
| 6719 | Tree Care - Assess | \$ 10,000.00 | \$ 28,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| 6720 | Contracted LS Services | \$ 832.10 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6730 | Contracted Pest Control | \$ 1,500.00 | \$ 2,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 6740 | Rubbish & Refuse | \$ 62,451.08 | \$ 73,586.00 | \$ 77,006.00 | \$ 77,006.00 | \$ 77,006.00 | \$ 77,006.00 |
| 6750 | Vandalism/Theft | \$ 48.17 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 6810 | Memberships | \$ - | \$ 400.00 | \$ 550.00 | \$ 550.00 | \$ 550.00 | \$ 550.00 |
| 6910 | Office Supplies | \$ 819.26 | \$ 3,696.00 | \$ 1,680.00 | \$ 1,260.00 | \$ 1,260.00 | \$ 1,260.00 |
| 6920 | Postage Expense | \$ 24.03 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6940 | Printing Charges | \$ 4,067.62 | \$ 1,800.00 | \$ 1,200.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 |
| 7020 | Fire & Safety Insp Fees | \$ 3,437.89 | \$ 2,525.00 | \$ 2,975.00 | \$ 2,975.00 | \$ 2,975.00 | \$ 2,975.00 |
| 7030 | Permit & Licensing Fees | \$ 2,749.99 | \$ 2,300.00 | \$ 2,300.00 | \$ 2,300.00 | \$ 2,300.00 | \$ 2,300.00 |
| 7040 | State License Fee | \$ 255.00 | \$ 800.00 | \$ 800.00 | \$ 800.00 | \$ 800.00 | \$ 800.00 |
| 7150 | Security Services | \$ 1,250.00 | \$ 1,800.00 | \$ 1,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7180 | Business Services | \$ 3,316.63 | \$ 4,200.00 | \$ 3,300.00 | \$ 3,300.00 | \$ 3,300.00 | \$ 3,300.00 |
| 7210 | Subscriptions | \$ 127.63 | \$ 480.00 | \$ 480.00 | \$ 480.00 | \$ 480.00 | \$ 480.00 |
| 7300 | Rents and Leases | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7310 | Rents & Leases - Equip | \$ 19,543.41 | \$ 16,200.00 | \$ 16,200.00 | \$ 12,000.00 | \$ 12,000.00 | \$ 12,000.00 |
| 7440 | Sporting Goods | \$ 906.00 | \$ 2,000.00 | \$ 2,300.00 | \$ 2,300.00 | \$ 2,300.00 | \$ 2,300.00 |
| 7450 | Arts and Craft Supplies | \$ 35.84 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7500 | Small Tools | \$ 6,082.93 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 |
| 7510 | Safety Supplies | \$ 171.25 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7610 | Uniform Allowance | \$ 5,794.32 | \$ 7,900.00 | \$ 7,900.00 | \$ 7,900.00 | \$ 7,900.00 | \$ 7,900.00 |
| 7620 | Safety Clothing | \$ 2,740.66 | \$ 6,054.00 | \$ 4,854.00 | \$ 4,854.00 | \$ 4,854.00 | \$ 4,854.00 |
| 7700 | Transportation and Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7710 | Conference & Seminar Staff | \$ 1,821.95 | \$ 7,550.00 | \$ 5,450.00 | \$ 5,450.00 | \$ 5,450.00 | \$ 5,450.00 |
| 7720 | Conference & Seminar Travel Exp | \$ - | \$ 1,424.00 | \$ 2,274.00 | \$ 2,274.00 | \$ 2,274.00 | \$ 2,274.00 |
| 7760 | Tuition/Book Reimbursement | \$ 1,200.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7810 | Utilities - Gas | \$ 22,461.14 | \$ 26,283.00 | \$ 29,715.00 | \$ 29,715.00 | \$ 29,715.00 | \$ 29,715.00 |
| 7820 | Utilities - Water | \$ 648,272.84 | \$ 825,373.00 | \$ 825,373.00 | \$ 865,373.00 | \$ 865,373.00 | \$ 865,373.00 |
| 7830 | Utilities - Electric | \$ 194,476.26 | \$ 240,864.00 | \$ 225,000.00 | \$ 220,000.00 | \$ 220,000.00 | \$ 220,000.00 |
| 7840 | Airport Assessment Exp | \$ 16,345.00 | \$ 10,000.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 |
| 7910 | Awards and Certificates | \$ 109.90 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7920 | Meals for Staff Training | \$ 283.28 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 7930 | Employee Morale | \$ 45.94 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services and Supplies | | \$ 1,444,421.14 | \$ 1,645,975.00 | \$ 1,641,537.00 | \$ 1,668,367.00 | \$ 1,668,367.00 | \$ 1,668,367.00 |
| Capital | | | | | | | |
| 8420 | Equip/Facility Replacement | \$ - | \$ - | \$ 38,000.00 | \$ 38,000.00 | \$ 38,000.00 | \$ 38,000.00 |
| 8435 | Auditorium Restroom Remodel | \$ 2,786.93 | \$ 64,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| 8436 | Springville Dog Park Wall | \$ 78,292.99 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8448 | Pool Plaster/Fiberglass Resurf | \$ 161,829.73 | \$ - | \$ - | \$ - | \$ - | \$ - |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Parks (410) Fund 10**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested | Proposed | Approved | Adopted |
|---------------------|-----------------------------------|-----------------------|-----------------------|-----------------|-----------------|-----------------|-----------------|
| 8449 | Pool Slide Metal Support | \$ 56,243.31 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8450 | Bob Kildee Restroom Roof | \$ 15,613.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8451 | Freedom BR/Concession Roof | \$ 23,459.60 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8452 | Charter Oak Tree Windrow | \$ 9,681.50 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8453 | PV Fields Painting Phase I | \$ 11,270.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8454 | Comm Ctr Exterior Restrooms | \$ 21,911.49 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8455 | Bob Kildee Irrigation Pump | \$ 6,225.15 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8456 | Mtr Enclosur-Enclnt.Fhill Adolf | \$ 18,667.43 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8457 | Arnell Rnch Park Picnic Area | \$ 23,507.52 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8458 | Pitts Ranch Park Pavilion | \$ 53,506.09 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8462 | Bob Kildee Irrigation Meter | \$ 675.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8463 | LPA Architects-CC/Gym/Sr Ctr | \$ 158,833.87 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8464 | Arnell Ranch Park Renovation | \$ 66,255.74 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8465 | Lamps/Pole Replacement at M.O. | \$ - | \$ 53,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8466 | L.E.D. Light Springville Tennis | \$ - | \$ 22,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8467 | Charter Oaks Irrigation-Trees | \$ - | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8468 | Community Center Marouee | \$ - | \$ 50,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8470 | PVAC Pool Heater | \$ - | \$ 23,930.00 | \$ - | \$ - | \$ - | \$ - |
| 8471 | Cam Grove Play Equipment | \$ - | \$ 34,117.00 | \$ - | \$ - | \$ - | \$ - |
| 8472 | Freedom Park Parking Lot & Skyway | \$ - | \$ 250,000.00 | \$ - | \$ - | \$ - | \$ - |
| 8473 | P.V. Fields Painting II | \$ - | \$ 15,000.00 | \$ - | \$ - | \$ - | \$ - |
| Capital | | \$ 708,759.35 | \$ 522,047.00 | \$ 68,000.00 | \$ 68,000.00 | \$ 68,000.00 | \$ 68,000.00 |
| Revenue Total | | \$ (558,303.83) | \$ (442,670.00) | \$ (403,130.00) | \$ (311,230.00) | \$ (311,230.00) | \$ (311,230.00) |
| Expense Total | | \$ 3,290,733.81 | \$ 3,657,134.00 | \$ 3,497,344.00 | \$ 3,485,443.00 | \$ 3,485,443.00 | \$ 3,485,443.00 |
| Grand Total | | \$ 2,732,429.98 | \$ 3,214,464.00 | \$ 3,094,214.00 | \$ 3,174,213.00 | \$ 3,174,213.00 | \$ 3,174,213.00 |
| Expense and Capital | | \$ 3,999,493.16 | \$ 4,179,181.00 | \$ 3,565,344.00 | \$ 3,553,443.00 | \$ 3,553,443.00 | \$ 3,553,443.00 |

Pleasant Valley Recreation & Park District
 FY 2020-2021 Budget
 Recreation Administration (503) Fund 10

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Requested 5/14/2002 | Approved | Adopted |
|------------------------------|-------------------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------------------|-----------------------|
| Revenue | | | | | | | |
| 5510 | Contract Classes-Public Fees | \$ (4,531.15) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5511 | Public Fees | \$ (20,980.55) | \$ (37,550.00) | \$ (22,145.00) | \$ (16,609.00) | \$ (16,609.00) | \$ (16,609.00) |
| 5555 | Activty Guide Revenue | \$ (15,975.75) | \$ (18,000.00) | \$ (18,000.00) | \$ (13,500.00) | \$ (13,500.00) | \$ (13,500.00) |
| 5558 | Sponsorships | \$ (3,600.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5563 | Staffing Cost Recovery | \$ (10,004.09) | \$ (5,000.00) | \$ (8,000.00) | \$ (8,000.00) | \$ (8,000.00) | \$ (8,000.00) |
| 5564 | Special Event Permits | \$ (1,206.00) | \$ (1,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5570 | Donations | \$ (20,474.00) | \$ (20,000.00) | \$ - | \$ - | \$ - | \$ - |
| 5573 | Scholarships | \$ (2.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5575 | Other/Purchase Discount Taken | \$ (2,637.75) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (79,411.29) | \$ (81,550.00) | \$ (48,145.00) | \$ (38,109.00) | \$ (38,109.00) | \$ (38,109.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 154,120.04 | \$ 276,797.00 | \$ 278,980.00 | \$ 278,980.00 | \$ 278,980.00 | \$ 278,980.00 |
| 6101 | Overtime Salaries | \$ 1,791.49 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6108 | Cell Phone Allowance | \$ 1,144.00 | \$ 1,560.00 | \$ 1,560.00 | \$ 1,560.00 | \$ 1,560.00 | \$ 1,560.00 |
| 6110 | Part-Time Salaries | \$ 44,404.57 | \$ 36,200.00 | \$ 7,420.00 | \$ 7,420.00 | \$ 7,420.00 | \$ 7,420.00 |
| 6120 | Retirement | \$ 26,443.08 | \$ 44,457.00 | \$ 46,591.00 | \$ 46,591.00 | \$ 46,591.00 | \$ 46,591.00 |
| 6130 | Employee Insurance | \$ 19,124.27 | \$ 31,902.00 | \$ 26,361.00 | \$ 26,361.00 | \$ 26,361.00 | \$ 26,361.00 |
| 6140 | Workers Compensation | \$ 4,626.84 | \$ 7,888.00 | \$ 6,902.00 | \$ 6,902.00 | \$ 6,902.00 | \$ 6,902.00 |
| Personnel | | \$ 251,654.29 | \$ 398,804.00 | \$ 367,814.00 | \$ 367,814.00 | \$ 367,814.00 | \$ 367,814.00 |
| Services and Supplies | | | | | | | |
| 6330 | Kitchen Supplies | \$ 200.77 | \$ 1,500.00 | \$ - | \$ - | \$ - | \$ - |
| 6340 | Food Supplies | \$ 4,488.01 | \$ 5,300.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 6360 | Laundry/Wash Service | \$ 284.50 | \$ 500.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 |
| 6530 | Office Equipment Maintenance | \$ - | \$ - | \$ 1,000.00 | \$ - | \$ - | \$ - |
| 6810 | Memberships | \$ 99.00 | \$ 850.00 | \$ - | \$ - | \$ - | \$ - |
| 6810 | Office Supplies | \$ 5,557.62 | \$ 2,500.00 | \$ 1,250.00 | \$ 1,250.00 | \$ 1,250.00 | \$ 1,250.00 |
| 6920 | Postage Expense | \$ 10,111.81 | \$ 18,540.00 | \$ 16,500.00 | \$ 16,500.00 | \$ 16,500.00 | \$ 16,500.00 |
| 6930 | Advertising Expense | \$ 12,327.13 | \$ 4,100.00 | \$ - | \$ - | \$ - | \$ - |
| 7020 | Fire & Safety Insp Fees | \$ 614.54 | \$ 1,750.00 | \$ - | \$ - | \$ - | \$ - |
| 7030 | Permit & Licensing Fees | \$ 10,192.24 | \$ 3,430.00 | \$ 2,850.00 | \$ 2,850.00 | \$ 2,850.00 | \$ 2,850.00 |
| 7040 | State License Fee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7100 | Professional Services | \$ 1,400.00 | \$ 5,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7115 | Typeset and Print Services | \$ 38,743.29 | \$ 39,500.00 | \$ 40,500.00 | \$ 36,000.00 | \$ 36,000.00 | \$ 36,000.00 |
| 7140 | Medical & Health Svcs (HR) | \$ - | \$ 3,750.00 | \$ 3,000.00 | \$ - | \$ - | \$ - |
| 7150 | Security Services | \$ 175.00 | \$ 1,000.00 | \$ 500.00 | \$ - | \$ - | \$ - |
| 7160 | Entertainment Services | \$ 2,174.99 | \$ 6,500.00 | \$ - | \$ - | \$ - | \$ - |
| 7180 | Business Services | \$ 7,381.35 | \$ 6,700.00 | \$ 400.00 | \$ - | \$ - | \$ - |
| 7310 | Rents & Leases - Equip | \$ 6,180.43 | \$ 8,500.00 | \$ 2,000.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 |
| 7320 | Blde/Field Leases & Rental | \$ - | \$ 120.00 | \$ - | \$ - | \$ - | \$ - |
| 7420 | Supplies | \$ 5,657.43 | \$ 7,475.00 | \$ 4,200.00 | \$ 3,200.00 | \$ 3,200.00 | \$ 3,200.00 |
| 7510 | Safety Supplies | \$ 215.67 | \$ 150.00 | \$ - | \$ - | \$ - | \$ - |
| 7610 | Uniform Allowance | \$ 250.75 | \$ 600.00 | \$ 840.00 | \$ 840.00 | \$ 840.00 | \$ 840.00 |
| 7710 | Conference&Seminar Staff | \$ 5,406.27 | \$ 8,500.00 | \$ 2,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7720 | Conference&Seminar Travel Exp | \$ 5,027.67 | \$ 6,000.00 | \$ 1,500.00 | \$ - | \$ - | \$ - |
| 7730 | Private Vehicle Mileage | \$ 968.21 | \$ 1,682.00 | \$ 1,416.00 | \$ 708.00 | \$ 708.00 | \$ 708.00 |
| 7910 | Awards and Certificates | \$ 90.09 | \$ 1,950.00 | \$ - | \$ - | \$ - | \$ - |
| 7920 | Meals for Staff Trainine | \$ 189.73 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services and Supplies | | \$ 117,736.50 | \$ 135,897.00 | \$ 80,156.00 | \$ 65,548.00 | \$ 65,548.00 | \$ 65,548.00 |
| Revenue Total | | \$ (79,411.29) | \$ (81,550.00) | \$ (48,145.00) | \$ (38,109.00) | \$ (38,109.00) | \$ (38,109.00) |
| Expense Total | | \$ 369,390.79 | \$ 534,701.00 | \$ 447,970.00 | \$ 433,362.00 | \$ 433,362.00 | \$ 433,362.00 |
| Grand Total | | \$ 289,979.50 | \$ 453,151.00 | \$ 399,825.00 | \$ 395,253.00 | \$ 395,253.00 | \$ 395,253.00 |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Administration (505) Fund 10**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | | | |
| 5530 | Rental | \$ (1,125.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5565 | Gain/Loss LAIF Investments | \$ (4,737.83) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5575 | Other/Purchase Discount Taken | \$ (50,607.76) | \$ (45,420.00) | \$ (29,957.00) | \$ (24,957.00) | \$ (24,957.00) | \$ (24,957.00) |
| 5576 | Credit Card Processing Fee | \$ (346.44) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5580 | Cash Over/Under | \$ (174.00) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5595 | Prior Period Adjustment | \$ 3,704.37 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5605 | Reimb-Needs Assessment/I PA | \$ (15,793.34) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (69,030.05) | \$ (45,420.00) | \$ (29,957.00) | \$ (24,957.00) | \$ (24,957.00) | \$ (24,957.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 565,899.35 | \$ 722,531.00 | \$ 725,865.00 | \$ 675,072.00 | \$ 675,072.00 | \$ 675,072.00 |
| 6101 | Overtime Salaries | \$ 3,490.27 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| 6105 | Car Allowance | \$ 6,006.39 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 |
| 6108 | Cell Phone Allowance | \$ 2,670.86 | \$ 3,120.00 | \$ 3,120.00 | \$ 3,120.00 | \$ 3,120.00 | \$ 3,120.00 |
| 6110 | Part-Time Salaries | \$ 83,238.98 | \$ 36,000.00 | \$ 37,800.00 | \$ 37,800.00 | \$ 37,800.00 | \$ 37,800.00 |
| 6120 | Retirement | \$ 95,361.38 | \$ 112,006.00 | \$ 120,717.00 | \$ 112,904.00 | \$ 112,904.00 | \$ 112,904.00 |
| 6121 | 457 Pension | \$ - | \$ - | \$ 7,445.00 | \$ 7,445.00 | \$ 7,445.00 | \$ 7,445.00 |
| 6130 | Employee Insurance | \$ 57,833.13 | \$ 75,373.00 | \$ 90,079.00 | \$ 84,193.00 | \$ 84,193.00 | \$ 84,193.00 |
| 6140 | Workers Compensation | \$ 16,433.79 | \$ 7,277.00 | \$ 7,331.00 | \$ 7,098.00 | \$ 7,098.00 | \$ 7,098.00 |
| 6150 | Unemployment Insurance | \$ 9,563.00 | \$ 5,000.00 | \$ 3,400.00 | \$ 3,400.00 | \$ 3,400.00 | \$ 3,400.00 |
| 6160 | Loan - Pension Obligation | \$ 43,633.74 | \$ 250,532.00 | \$ 256,742.00 | \$ 256,742.00 | \$ 256,742.00 | \$ 256,742.00 |
| 6170 | PFBS Unfunded Liability | \$ 316,714.00 | \$ 348,560.00 | \$ 434,065.00 | \$ 434,065.00 | \$ 434,065.00 | \$ 434,065.00 |
| Personnel | | \$ 1,202,844.89 | \$ 1,568,899.00 | \$ 1,695,064.00 | \$ 1,630,339.00 | \$ 1,630,339.00 | \$ 1,630,339.00 |
| Services and Supplies | | | | | | | |
| 6210 | Telephone/Internet | \$ 11,093.35 | \$ 18,644.00 | \$ 14,316.00 | \$ 14,316.00 | \$ 14,316.00 | \$ 14,316.00 |
| 6220 | Internet Services | \$ 67,469.49 | \$ 41,010.00 | \$ 27,135.00 | \$ 27,135.00 | \$ 27,135.00 | \$ 27,135.00 |
| 6230 | IT Infrastructure | \$ - | \$ 2,400.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| 6240 | Computer Hardware/Software | \$ - | \$ 13,264.00 | \$ 10,040.00 | \$ 10,040.00 | \$ 10,040.00 | \$ 10,040.00 |
| 6350 | Water Maint & Service | \$ 739.65 | \$ 696.00 | \$ 759.00 | \$ 759.00 | \$ 759.00 | \$ 759.00 |
| 6410 | Insurance Liability | \$ 115,144.00 | \$ 143,930.00 | \$ 149,311.00 | \$ 149,311.00 | \$ 149,311.00 | \$ 149,311.00 |
| 6540 | Computer Equip Maintenance | \$ 217.81 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6725 | Park Signage (Brandina) | \$ 4,956.90 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6810 | Memberships | \$ 12,027.00 | \$ 13,130.00 | \$ 13,021.00 | \$ 13,021.00 | \$ 13,021.00 | \$ 13,021.00 |
| 6910 | Office Supplies | \$ 10,064.39 | \$ 16,475.00 | \$ 17,775.00 | \$ 15,075.00 | \$ 15,075.00 | \$ 15,075.00 |
| 6920 | Postage Expense | \$ 2,575.91 | \$ 3,000.00 | \$ 3,000.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| 6930 | Advertising Expense | \$ 707.01 | \$ 1,740.00 | \$ 1,740.00 | \$ 1,740.00 | \$ 1,740.00 | \$ 1,740.00 |
| 6940 | Printing Charges | \$ 11,529.44 | \$ 11,798.00 | \$ 12,438.00 | \$ 12,438.00 | \$ 12,438.00 | \$ 12,438.00 |
| 6950 | ActiveNet Charges | \$ 61,611.47 | \$ 61,209.00 | \$ 58,338.00 | \$ 52,542.00 | \$ 52,542.00 | \$ 52,542.00 |
| 6960 | Approx Rebid/Collection Fees | \$ 489,668.40 | \$ 459,455.00 | \$ 481,576.00 | \$ 481,576.00 | \$ 481,576.00 | \$ 481,576.00 |
| 6980 | Minor Firm Fixture & Equip | \$ 1,110.04 | \$ 1,233.00 | \$ 1,134.00 | \$ 1,134.00 | \$ 1,134.00 | \$ 1,134.00 |
| 6990 | Comp Hardware/Software Exp | \$ 9,514.49 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7010 | Fingerprint Fees (HR) | \$ 1,630.00 | \$ 2,440.00 | \$ 2,560.00 | \$ 2,560.00 | \$ 2,560.00 | \$ 2,560.00 |
| 7110 | Legal Services | \$ 70,458.25 | \$ 100,000.00 | \$ 100,000.00 | \$ 90,000.00 | \$ 90,000.00 | \$ 90,000.00 |
| 7120 | Instructor Services | \$ - | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 7125 | PFBS Admin Fees | \$ 786.05 | \$ 1,550.00 | \$ 2,110.00 | \$ 2,110.00 | \$ 2,110.00 | \$ 2,110.00 |
| 7130 | Audit Services | \$ 20,810.45 | \$ 20,175.00 | \$ 20,175.00 | \$ 20,175.00 | \$ 20,175.00 | \$ 20,175.00 |
| 7140 | Medical & Health Svcs (HR) | \$ 3,065.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 5,500.00 |
| 7150 | Security Services | \$ 2,722.88 | \$ 2,700.00 | \$ 2,700.00 | \$ 2,700.00 | \$ 2,700.00 | \$ 2,700.00 |
| 7160 | Entertainment Services | \$ - | \$ 1,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7180 | Business Services | \$ 71,375.52 | \$ 43,188.00 | \$ 62,814.00 | \$ 62,814.00 | \$ 62,814.00 | \$ 62,814.00 |
| 7185 | Conversion Adjustment | \$ 6,283.31 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7210 | Subscriptions | \$ 282.07 | \$ 3,282.00 | \$ 3,044.00 | \$ 3,044.00 | \$ 3,044.00 | \$ 3,044.00 |
| 7460 | Trainee Supplies | \$ 841.82 | \$ 555.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 |
| 7510 | Safety Supplies | \$ 130.00 | \$ 605.00 | \$ 760.00 | \$ 760.00 | \$ 760.00 | \$ 760.00 |
| 7610 | Uniform Allowance | \$ - | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 7710 | Conference & Seminar Staff | \$ 5,328.21 | \$ 10,410.00 | \$ 5,114.00 | \$ 5,114.00 | \$ 5,114.00 | \$ 5,114.00 |
| 7715 | Conference & Seminar Board | \$ 495.00 | \$ 4,450.00 | \$ 2,575.00 | \$ 2,575.00 | \$ 2,575.00 | \$ 2,575.00 |
| 7720 | Conference & Seminar Travel Exp | \$ 4,251.79 | \$ 5,693.00 | \$ 2,071.00 | \$ 2,071.00 | \$ 2,071.00 | \$ 2,071.00 |
| 7725 | Out of Town Travel Board | \$ 2,117.54 | \$ 6,556.00 | \$ 3,231.00 | \$ 3,231.00 | \$ 3,231.00 | \$ 3,231.00 |
| 7730 | Private Vehicle Mileage | \$ 746.66 | \$ 663.00 | \$ 901.00 | \$ 901.00 | \$ 901.00 | \$ 901.00 |
| 7740 | Transportation Charges | \$ 150.08 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7910 | Awards and Certificates | \$ 1,372.07 | \$ 910.00 | \$ 910.00 | \$ 910.00 | \$ 910.00 | \$ 910.00 |
| 7920 | Meals for Staff Training | \$ 2,898.10 | \$ 2,110.00 | \$ 3,060.00 | \$ 3,060.00 | \$ 3,060.00 | \$ 3,060.00 |
| 7930 | Employee Morale | \$ 392.83 | \$ 3,000.00 | \$ 3,000.00 | \$ - | \$ - | \$ - |
| 7970 | Reserve Vehicle Fleet | \$ 10,000.00 | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7971 | Reserve Computer Fleet | \$ 5,000.00 | \$ 5,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7973 | Reserve Dry Period | \$ 90,000.00 | \$ 90,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7975 | Reserve Repair/Oper/Admin | \$ 30,000.00 | \$ 20,000.00 | \$ - | \$ - | \$ - | \$ - |
| Services and Supplies | | \$ 1,129,566.98 | \$ 1,133,401.00 | \$ 1,014,708.00 | \$ 992,712.00 | \$ 992,712.00 | \$ 992,712.00 |
| Capital | | | | | | | |
| 8400 | Capital | \$ - | \$ - | \$ 24,000.00 | \$ 24,000.00 | \$ 24,000.00 | \$ 30,772.00 |
| 8422 | Sr/Community Rec Facility | \$ 1,032.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital | | \$ 1,032.00 | \$ - | \$ 24,000.00 | \$ 24,000.00 | \$ 24,000.00 | \$ 30,772.00 |
| Revenue Total | | \$ (69,030.05) | \$ (45,420.00) | \$ (29,957.00) | \$ (24,957.00) | \$ (24,957.00) | \$ (24,957.00) |
| Expense Total | | \$ 2,332,411.87 | \$ 2,702,300.00 | \$ 2,709,772.00 | \$ 2,623,051.00 | \$ 2,623,051.00 | \$ 2,623,051.00 |
| Grand Total | | \$ 2,263,381.82 | \$ 2,656,880.00 | \$ 2,679,815.00 | \$ 2,598,094.00 | \$ 2,598,094.00 | \$ 2,598,094.00 |
| Expense and Capital | | \$ 2,333,443.87 | \$ 2,702,300.00 | \$ 2,733,772.00 | \$ 2,647,051.00 | \$ 2,647,051.00 | \$ 2,653,823.00 |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Grants (520) Fund 10**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------|--------------|
| Revenue | | | | | | | |
| Revenue | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ - | \$ - | \$ 21,864.00 | \$ 21,864.00 | \$ 21,864.00 | \$ 21,864.00 |
| 6120 | Retirement | \$ - | \$ - | \$ 3,363.00 | \$ 3,363.00 | \$ 3,363.00 | \$ 3,363.00 |
| 6130 | Employee Insurance | \$ - | \$ - | \$ 1,444.00 | \$ 1,444.00 | \$ 1,444.00 | \$ 1,444.00 |
| 6140 | Workers Compensation | \$ - | \$ - | \$ 526.00 | \$ 526.00 | \$ 526.00 | \$ 526.00 |
| Personnel | | \$ - | \$ - | \$ 27,197.00 | \$ 27,197.00 | \$ 27,197.00 | \$ 27,197.00 |
| Services and Supplies | | | | | | | |
| 6930 | Advertising Expense | \$ - | \$ - | \$ 4,500.00 | \$ 4,500.00 | \$ 4,500.00 | \$ 4,500.00 |
| 7030 | Permit & License Fees | \$ - | \$ - | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 7100 | Professional Services | \$ - | \$ 15,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7120 | Instructor Services | \$ - | \$ - | \$ 1,800.00 | \$ 1,800.00 | \$ 1,800.00 | \$ 1,800.00 |
| 7160 | Entertainment Services | \$ - | \$ - | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 7180 | Business Services | \$ - | \$ - | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 7310 | Rents & Leases - Equip | \$ - | \$ - | \$ 1,200.00 | \$ 1,200.00 | \$ 1,200.00 | \$ 1,200.00 |
| 7410 | Event Supplies | \$ - | \$ - | \$ 420.00 | \$ 420.00 | \$ 420.00 | \$ 420.00 |
| 7730 | Private Vehicle Mileage | \$ - | \$ - | \$ 75.00 | \$ 75.00 | \$ 75.00 | \$ 75.00 |
| Services and Supplies | | \$ - | \$ 15,000.00 | \$ 9,995.00 | \$ 9,995.00 | \$ 9,995.00 | \$ 9,995.00 |
| Revenue Total | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expense Total | | \$ - | \$ 15,000.00 | \$ 37,192.00 | \$ 37,192.00 | \$ 37,192.00 | \$ 37,192.00 |
| Grand Total | | \$ - | \$ 15,000.00 | \$ 37,192.00 | \$ 37,192.00 | \$ 37,192.00 | \$ 37,192.00 |

**Pleasant Valley Recreation & Park District
 FY 2020-2021 Budget
 Assessment District (470) Fund 20**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|-----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Revenue | | | | | | | |
| 5310 | Interest Earnings | \$ (2,010.61) | \$ (1,078.00) | \$ (500.00) | \$ (500.00) | \$ (500.00) | \$ (500.00) |
| 5500 | Assessment Revenue | \$ (1,114,906.65) | \$ (1,150,444.00) | \$ (1,184,957.00) | \$ (1,184,957.00) | \$ (1,184,957.00) | \$ (1,184,957.00) |
| Revenue | | \$ (1,116,917.26) | \$ (1,151,522.00) | \$ (1,185,457.00) | \$ (1,185,457.00) | \$ (1,185,457.00) | \$ (1,185,457.00) |
| Personnel | | | | | | | |
| 6100 | Full Time Salaries | \$ 17,844.36 | \$ 21,093.00 | \$ 18,262.00 | \$ 18,262.00 | \$ 18,262.00 | \$ 18,262.00 |
| 6120 | Retirement | \$ 2,863.47 | \$ 3,896.00 | \$ 3,130.00 | \$ 3,130.00 | \$ 3,130.00 | \$ 3,130.00 |
| 6130 | Employee Insurance | \$ 2,500.77 | \$ 3,025.00 | \$ 3,606.00 | \$ 3,606.00 | \$ 3,606.00 | \$ 3,606.00 |
| 6140 | Workers Compensation | \$ 260.64 | \$ 2,120.00 | \$ 1,753.00 | \$ 1,753.00 | \$ 1,753.00 | \$ 1,753.00 |
| Personnel | | \$ 23,469.24 | \$ 30,134.00 | \$ 26,751.00 | \$ 26,751.00 | \$ 26,751.00 | \$ 26,751.00 |
| Services and Supplies | | | | | | | |
| 6709 | Incidental Costs - Assess | \$ 17,276.34 | \$ 33,346.00 | \$ 34,256.00 | \$ 34,256.00 | \$ 34,256.00 | \$ 34,256.00 |
| 6710 | Grounds Maintenance | \$ 6.64 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6719 | Tree Care - Assess | \$ 32,475.00 | \$ 55,000.00 | \$ 67,500.00 | \$ 67,500.00 | \$ 67,500.00 | \$ 67,500.00 |
| 6720 | Contracted IS Services | \$ 481,952.80 | \$ 489,568.00 | \$ 503,784.00 | \$ 503,784.00 | \$ 503,784.00 | \$ 503,784.00 |
| 6722 | Park Amenities - Assess | \$ 14,287.44 | \$ 29,000.00 | \$ 17,500.00 | \$ 17,500.00 | \$ 17,500.00 | \$ 17,500.00 |
| 6950 | ActiveNet Charges | \$ 78.00 | \$ 60.00 | \$ 60.00 | \$ 60.00 | \$ 60.00 | \$ 60.00 |
| 6960 | Amnon Redev/Collection Fees | \$ 7,733.59 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 7950 | COP Debt - PV Fields | \$ 246,409.38 | \$ 517,434.00 | \$ 525,560.00 | \$ 525,560.00 | \$ 525,560.00 | \$ 525,560.00 |
| Services and Supplies | | \$ 800,219.19 | \$ 1,118,408.00 | \$ 1,151,660.00 | \$ 1,151,660.00 | \$ 1,151,660.00 | \$ 1,151,660.00 |
| Revenue Total | | \$ (1,116,917.26) | \$ (1,151,522.00) | \$ (1,185,457.00) | \$ (1,185,457.00) | \$ (1,185,457.00) | \$ (1,185,457.00) |
| Expense Total | | \$ 823,688.43 | \$ 1,148,542.00 | \$ 1,178,411.00 | \$ 1,178,411.00 | \$ 1,178,411.00 | \$ 1,178,411.00 |
| Grand Total | | \$ (293,228.83) | \$ (2,980.00) | \$ (7,046.00) | \$ (7,046.00) | \$ (7,046.00) | \$ (7,046.00) |

**Pleasant Valley Recreation & Park District
FY 2020-2021 Budget
Park Dedication Fee (480) Fund 30**

| Account | Description | Two Year Prior Actual | One Year Prior Budget | Requested 5/9/2020 | Proposed 5/14/2020 | Approved | Adopted |
|------------------------------|-------------------------------|------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | | | |
| 5310 | Interest Earnings | \$ 197,501.84 | \$ (43,900.00) | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 |
| 5320 | MBS Interest Earnings | \$ (11,347.53) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5400 | Park Dedication Fees | \$ (85,533.16) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenue | | \$ (194,377.53) | \$ (43,900.00) | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 |
| Services and Supplies | | | | | | | |
| 6930 | Advertising Expense | \$ 167.72 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6950 | ActiveNet Charges | \$ 24.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services and Supplies | | \$ 191.72 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital | | | | | | | |
| 8400 | Capital | \$ - | \$ - | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 |
| 8444 | Valle Lindo Restroom/Pavilion | \$ 54,210.33 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8445 | Nancy Bush Park Playground | \$ 221,548.94 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8446 | Nancy Bush Park Picnic Area | \$ 29,585.62 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8447 | Nancy Bush Park Pavilion | \$ 31,537.74 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8459 | Freedom Baseball Fields | \$ 874,518.47 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8460 | Mel Vincent Park Restrooms | \$ 106,815.63 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8469 | PVAC Restroom & Shower | \$ - | \$ 696,489.00 | \$ - | \$ - | \$ - | \$ - |
| 8475 | PV Fields Inletor | \$ - | \$ 60,000.00 | \$ - | \$ - | \$ - | \$ - |
| Capital | | \$ 1,318,216.48 | \$ 756,489.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 |
| Revenue Total | | \$ (194,377.53) | \$ (43,900.00) | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 |
| Expense Total | | \$ 191.72 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Grand Total | | \$ (194,185.81) | \$ (43,900.00) | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 | \$ 38,800.00 |
| Expense and Capital | | \$ 1,318,408.20 | \$ 756,489.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 |

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Kathryn Drewry, Human Resources Specialist

DATE: July 1, 2020

**SUBJECT: CONSIDERATION AND APPROVAL OF SALARY RANGE
INCREASE FOR ADMINISTRATIVE AND DEVELOPMENT
ANALYST**

BACKGROUND

In 2015 Pleasant Valley Recreation and Park District updated the position of Administrative Analyst and in May of 2020 the position of Development Analyst was created. Since 2015 the position of Administrative Analyst has taken on responsibilities that are vital to our organization such as large community studies, cost saving projects, grants, IT services, as well as other analytical projects with all departments.

DISCUSSION

In 2017 District staff performed a salary study for the full-time positions and how they correlate to minimum wage. At that time, it was discovered that several positions within the District fell below median pay as compared to similar districts and cities throughout the region. The role of an analytical professional, with same to similar assignments paid an average of 16% more than PVRPD. In order to decrease the difference, staff is proposing to increase the hourly rate of the Administrative and Development Analyst positions to match the Recreation and Park Supervisor positions.

| 2019/2020 Administrative/Development Analyst (current) | |
|--|----------------------|
| Bottom | Top |
| Hourly: \$29.22 | Hourly: \$37.12 |
| Biweekly: \$2,337.87 | Biweekly: \$2,969.78 |
| 2020/2021 Administrative/Development Analyst (proposed) | |
| Bottom | Top |
| Hourly: \$32.55 | Hourly: \$41.38 |
| Biweekly: \$2,604.19 | Biweekly: \$3,310.51 |

FISCAL IMPACT

The total fiscal impact is calculated from the top of the salary range which is a \$8,858.98. Based on a maximum 5% merit increase it will take the District approximately four years to see the full impact.

STAFF RECOMMENDATION

It is recommended for the Board to consider and approve the salary range increase for the Administrative and Development Analyst positions.

ATTACHMENTS

- 1) 2020/2021 Full Time and Part-Time-Year-Round Salary Schedule (1 page)



**FULL TIME/PART TIME YEAR ROUND
CLASSIFICATIONS AND SALARY RANGES**

| | Bi-Weekly Hourly | Bi-Weekly Hourly |
|--|-----------------------|-----------------------|
| GENERAL MANAGER (Contract Employee) | \$5,743.29 \$71.79 | \$6,464.12 \$80.80 |
| ADMINISTRATIVE SERVICES MANAGER | \$3,152.41 \$39.41 | \$4,005.11 \$50.06 |
| ADMINISTRATIVE ANALYST | \$2,604.19 \$32.55 | \$3,310.51 \$41.38 |
| DEVELOPMENT ANALYST | \$2,604.19 \$32.55 | \$3,310.51 \$41.38 |
| HUMAN RESOURCES SPECIALIST | \$1,996.74 \$24.96 | \$2,536.91 \$31.71 |
| ACCOUNTING SPECIALIST | \$1,996.74 \$24.96 | \$2,536.91 \$31.71 |
| CUSTOMER SERVICE REP LEAD WORKER | \$1,708.03 \$21.35 | \$2,169.35 \$27.12 |
| CUSTOMER SERVICE REPRESENTATIVE I | \$1,412.00 \$17.65 | \$1,794.28 \$22.43 |
| CUSTOMER SERVICE REPRESENTATIVE II | \$1,552.75 \$19.41 | \$1,973.37 \$24.67 |
| RECREATION SERVICES MANAGER | \$3,152.41 \$39.41 | \$4,005.11 \$50.06 |
| RECREATION SUPERVISOR | \$2,603.86 \$32.55 | \$3,310.14 \$41.38 |
| RECREATION SUPERVISOR - AQUATICS | \$2,603.86 \$32.55 | \$3,310.14 \$41.38 |
| RECREATION COORDINATOR | \$2,172.73 \$27.16 | \$2,759.72 \$34.50 |
| MARKETING SPECIALIST | \$1,628.72 \$20.36 | \$2,068.91 \$25.86 |
| RECREATION SPECIALIST | \$1,469.04 \$18.36 | \$2,068.91 \$25.86 |
| AQUATIC SPECIALIST | \$1,469.04 \$18.36 | \$2,068.91 \$25.86 |
| PARK SERVICES MANAGER | \$3,152.41 \$39.41 | \$4,005.11 \$50.06 |
| PARK SUPERVISOR | \$2,604.19 \$32.55 | \$3,310.51 \$41.38 |
| PARK MAINTENANCE LEAD WORKER | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| LEAD PARK RANGER | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| MECHANIC | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| IRRIGATION SPECIALIST | \$2,126.02 \$26.58 | \$2,701.56 \$33.77 |
| GROUNDS/FACILITIES I | \$1,599.42 \$19.99 | \$2,032.50 \$25.41 |
| GROUNDS/FACILITIES II | \$1,838.06 \$22.98 | \$2,336.62 \$29.21 |

To Board 7-1-2020

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Anthony Miller, Administrative Analyst

DATE: July 1, 2020

**SUBJECT: CALIFORNIA SPECIAL DISTRICT ASSOCIATION
(CSDA) BOARD OF DIRECTORS ELECTION, (SEAT C)
COASTAL NETWORK**

SUMMARY

The California Special Districts Association (CSDA) is seeking Special District Board Members or their General Managers for the CSDA Board of Director Seat C 2021-2023 term.

BACKGROUND

The leadership of CSDA is elected from its six geographical networks. Each network has three seats on the Board with staggered 3-year terms. The CSDA Board of Directors is the governing body responsible for all policy decisions related to member services, legislative advocacy, education, and resources. A candidate must attend all board meetings, usually 4-5 meetings annually in Sacramento; participate on at least one committee which meets 3-5 times a year; attend Special District Legislative Days and the CSDA Annual Conference; and complete four modules of CSDA's Special District Leadership Academy within 2 years of being elected.

The District is located within the Coastal Network which spans from Ventura County up to and including Santa Cruz County.

ANALYSIS

The Board may vote for one of the following candidates:

- (1) Vincent Ferrante; Moss Landing Harbor District
 - a. Incumbent
 - b. VP South Korea Sister City Association, American Legion Post 31 Member, Native Sons of the Golden West Member
- (2) Dr. Robert Blair; Nipomo Community Services District
 - a. Board Member: 26 years
 - b. Former CSDA Board Member 2002 – 2004
 - c. CA Sheriff's Advisory Council Member from San Luis Obispo County, San Luis Obispo County Sheriff's Association Member
 - d. Nipomo Chamber of Commerce Member

Electronic ballots have been emailed to the District and the vote must be recorded by July 10, 2020.

FISCAL IMPACT

There is no fiscal impact associated with this action.

RECOMMENDATION

It is recommended the Board approve and select a candidate for CSDA Board of Directors, Seat C to receive the District's vote.

ATTACHMENTS

- 1) Vincent Ferrante Candidate Info Sheet (1 page)
- 2) Vincent Ferrante Candidate Statement (2 pages)
- 3) Robert Blair Candidate Info Sheet (1 page)
- 4) Robert Blair Candidate Statement (1 page)



2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: VINCENT FEIZIYANTE

District/Company: Moss Landing Harbor District

Title: Commissioner

Elected/Appointed/Staff: Elected

Length of Service with District: SINCE 2003

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I currently serve as CSDA Board member, served as the 2017 CSDA President, served on all committees, gone through the Governance Academy, attended all conferences.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Represent Moss Landing Harbor District at the Monterey County Special Districts Association - Chapter

4. List civic organization involvement:

Vice President S/K Sister-City Association Japanese, Fero Iselin (Monterey), American Legion Post 31 Salinas, Native Sons of The Golden West, P.F.A.C. Salinas Valley Hospital

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.

**Candidate Statement
Region 5, Seat C
Vincent Ferrante-Incumbent**

I currently serve on the CSDA Board of Directors and am the Vice- Chairperson of the Legislative Committee. I also serve on the Fiscal Committee. In 2013 I was appointed to the Regionalization Task Force Committee, along with five other board members and the Executive Staff, to explore ways to better serve the six CSDA regions. Our goal was to improve and find better methods to serve all Special Districts in each region and increase membership. Initializing ideas developed by the Board members and staff, we have provided more efficient and targeted service for all chapters and districts. I believe this is very important in order to make CSDA more successful. Each Network/Region now has a field representative. Today CSDA, along with the Special Districts, are faced with many important issues which we will be able to address with more timely and appropriate solutions. Previously, I have served as Chairman of the Educational Development Committee and Alliance/Executive Committee. In the past I have also served on the following committees: Audit/Bylaws, Fiscal, Membership, Educational Development, Legislative, AEC and Financial Corporation. I have worked with the Advocacy Staff on the Legislative Committee to provide good interaction with our State Representatives to respond appropriately to the variety of bills which impact Special Districts. I will continue to be a liaison between CSDA, Special Districts and the Chapters in Region 5.

In 2014-2015 I was elected CSDA Secretary. In 2016 I was elected Vice-President by the CSDA Board. In 2017 I was elected by the CSDA Board as CSDA President. I currently also serve as the CSDA Board Member National Liaison for CSDA.

I am well qualified for this position, having served as an elected official for Moss Landing Harbor District Board of Harbor Commissioners since 2003 and completed the CSDA Governance Academy. Between the Academy and my experience on the Moss Landing Harbor Commission, I bring experience and strong work ethic to the Board. I believe my dedication to Special Districts makes me an excellent choice to represent local government agencies' interests and needs at CSDA.

Sincerely;

Vincent C. Ferrante
Commissioner, MLHD

Civic Organizations:

Past Grand Deputy, Sons and Daughters of Italy, in America

Past member Sons and Daughters of Italy, in America

Member Native Sons of the Golden West

Member American Legion Post 31, Salinas

Grand Marshal 2019 Festa Italia, Monterey

Vice-President Ichiki-Kushikino-Salinas Japanese Sister City Organization

Board member for Patient/Family Advisory Council, Salinas Valley Memorial Hospital

I have attended all Legislative Days since being elected to the CSDA Board and all State Conferences



California Special
Districts Association
Districts Stronger Together

2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Dr. Robert Blair

District/Company: Nipomo Community Services District

Title: Board Member

Elected/Appointed/Staff: Elected

Length of Service with District: 26 Yrs. (1994-2004, 2012-Present)

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attend CSDA Conferences and Legislation Days Regularly

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Served as CSDA Board Member from 2002 to 2004, Served on CA Sheriff Advisory Council in San Luis Obispo County

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Member of the SLO County Sheriff Association, and served on the Sheriff's Advisory Council in San Luis Obispo County

4. List civic organization involvement:

Nipomo Chamber of Commerce

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.**



Hello!

My Name is Dr. Robert L. "Bob" Blair,

I am one of the candidates running for Seat B in the Coastal Network of the California Special Districts Association.

Why should you elect me over the other aspiring CSDA Candidates?

1. I have prior experience. I served on the CSDA Board as a representative of Region 4 from 2002 to 2004. During that time, I served on the committee that returned the ERAF money to the Cities, Counties, & Special Districts.
2. I hold a Doctor of Pharmacy Degree from the University of California Medical Center in San Francisco (UCSF) and an AA degree from San Francisco City College. I also hold two valid Pharmacy licenses (California & Nevada).
3. I have been married to my wife Eileen for over 60 years. Together we have raised three very successful adult children: Lisa, Lodene & James.
4. I served on the NCSB Board of Directors from 1994 to 2004. In 2012, I ran a successful campaign, was the top vote getter by a large margin, and returned to the NCSB for 4 more years.
5. I have a strong longtime personal relationship with our current 35th District Assemblyman Jordan Cunningham. I ran for local office in San Luis Obispo County in 1994.
6. I never missed a meeting when I represented CSDA Region 4 in 2002-2004. I will give you 100% of my time, if you give me your Vote in this coming election.
7. I have been involved in Water, Land use, and planning at the State & Local levels for some 35 years. Please let me put my many talents and experience to work for all the people of Coastal Network.

Please vote to put "Dr. Bob back on the job". Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Blair". The signature is fluid and cursive, written over a white background.

Dr. Robert L. "Bob" Blair
Director Nipomo Community Service District

Active member of:

San Luis Obispo Sheriff Advisory Council
Nipomo Chamber of Commerce
CA Sheriffs Association

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Miracle League, Nexus Study
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report